

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, September 5, 2017, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, September 5, 2017
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
 INVOCATION Police Chaplain Terrence Brown
 PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin
 ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of 2017 Friday Night Teen Scene Participants and Sponsors
Staff Reference: Katie Distelrath, Recreation Division Manager
- PR-2 [Resolution Denouncing All Forms of Hate and Violence Encouraged by Any Group or Individual and Reaffirming the City's Commitment to Establish a Community Free of Racism, Hatred, and Bigotry](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Ciera Miller

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the July 25, 2017, Special Joint Meeting of the Monrovia City Council and the Monrovia Planning Commission, and the August 1, 2017, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the July 25, 2017, Special Joint Meeting and the August 1, 2017, Special and Regular Meetings
- CC-2 [Payroll Nos. 16 and 17 in the Net Amounts of \\$653,007.42 and \\$581,026.40, Respectively, and Warrant Registers dated August 3, 10, 17, 24, and 31, 2017, in the Total Amounts of \\$1,083,176.81, \\$1,923,269.71, \\$413,259.55, \\$649,700.95, and \\$1,138,896.44, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 16 and 17 in the net amounts of \$653,007.42 and \$581,026.40, respectively, and Warrant Registers dated August 3, 10, 17, 24, and 31, 2017, in the total amounts of \$1,083,176.81, \$1,923,269.71, \$413,259.55, \$649,700.95, and \$1,138,896.44, respectively

- CC-3 [Memorandum of Understanding \(MOU\) Between Los Angeles, Orange, Riverside, and San Diego Counties to use the SECURE Government To Government \(G2G\) Portal for Electronic Document Recording for a Term of Five \(5\) Years](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Approve the Memorandum of Understanding between the counties of Los Angeles, Orange, Riverside, and San Diego and the City of Monrovia for recording electronically through the SECURE G2G Portal for a term of five (5) years, authorize the City Manager to execute the necessary documents in a form approved by the City Attorney, and authorize the City Clerk, or her designee, to transmit/record any and all required City of Monrovia real property documents in an electronic format
- CC-4 [Letter of Agreement with Los Angeles County Metropolitan Transportation Authority related to the Construction Phase of the Huntington Drive Improvements Project \(CIP No. 76\), Project No. STPL-5069\(014\)](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve the Letter of Agreement with Los Angeles County Metropolitan Transportation Authority for the Huntington Drive Improvements Project (CIP No. 76), Project No. STPL-5069(014), and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Purchase of Three Thermal Imaging Cameras Not to Exceed \\$28,000 Using State Homeland Security Grant Funds](#)
Staff Reference: Brad Dover, Fire Chief
Recommendation: Authorize the purchase of three (3) Thermal Imaging Cameras in an amount not to exceed \$28,000 using State Homeland Security Grant Funds and authorize the City Manager to execute the necessary documents in form approved by the City Attorney
- CC-6 [Purchase of One \(1\) 2018 Ford Interceptor Staff Vehicle from Wondries Fleet Group in the Amount of \\$35,548.86 Utilizing Los Angeles County Consortium Pricing](#)
Staff Reference: Brad Dover, Fire Chief
Recommendation: Approve the purchase of a new 2018 Ford Interceptor staff vehicle from Wondries Fleet Group utilizing the Los Angeles County Consortium pricing in the amount of \$35,548.86, and authorize the City Manager to execute all of the necessary purchasing documents in a manner approved by the City Attorney
- CC-7 [Purchase of One \(1\) 2018 Ford Interceptor Police Administrative Utility Vehicle from Wondries Fleet Group in the Amount of \\$30,534.29 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \\$3,527.63](#)
Staff Reference: Jim Hunt, Police Chief
Recommendation: Approve the purchase of one (1) 2017 Ford Police Interceptor Administrative Utility Vehicle from Wondries Fleet Group in the amount of \$30,534.29 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$3,527.63
- CC-8 [Purchase of One \(1\) 2017 Ford Police Interceptor Patrol Utility Replacement Vehicle from Wondries Fleet Group in the Amount of \\$29,269.18 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \\$10,800.59](#)
Staff Reference: Jim Hunt, Police Chief
Recommendation: Approve the purchase of one (1) 2017 Ford Police Interceptor Police Utility Vehicle from Wondries Fleet Group in the amount of \$29,269.18 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$10,800.59
- CC-9 [Purchase of Three \(3\) Police Department Vehicles for Scheduled Replacement from Wondries Fleet Group in the Amount of \\$90,593.41 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \\$40,556.65](#)
Staff Reference: Jim Hunt, Police Chief
Recommendation: Approve the purchase of three (3) 2017 Ford Interceptor Police Utility vehicles from Wondries Fleet Group in the amount of \$90,593.41 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$40,556.65

- CC-10 [Purchase of One \(1\) 2017 Honda Pilot LX 2wd Replacement Vehicle from Sierra Honda in the Amount of \\$31,850.75 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \\$3,301.20](#)
 Staff Reference: Jim Hunt, Police Chief
 Recommendation: Approve the purchase of one (1) 2017 Honda Pilot LX 2wd Vehicle from Sierra Honda in Monrovia in the amount of \$31,850.75 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$3,301.
- CC-11 [Consideration of Proposed Positional Adjustments](#)
 Staff Reference: Lauren Vasquez, Deputy City Manager
 Recommendation: Authorize the proposed personnel adjustments and approve the Authorized Personnel Allocations listing
- CC-12 [Amendment to City Crossing Guard Services Agreement with All City Management Services for the Period Ending June 30, 2018, in an Amount Not to Exceed \\$105,926.40](#)
 Staff Reference: Alan Sanvictores, Police Captain
 Recommendation: approve Amendment No. 2 to the agreement with All City Management Services to provide school crossing guard services for the period ending June 30, 2018, in an amount not to exceed \$105,926.40 and authorize the City Manager to execute the necessary documents

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Appeal of Historic Preservation Commission Decision Regarding Property located at 311 West Foothill Boulevard by Qin Han Chen, Appellant; Resolution No. 2017-32](#)
 Staff Reference: Sheri Bermejo, Planning Division Manager
 Recommendation: Adopt Resolution No. 2017-32 to approve the appeal with conditions of approval and amend the conditions of approval for COA2017-05

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Oliver Chi, City Manager
- RCM-2 Monrovia Renewal Update
 Staff Reference: Brittany Mello, Senior Management Analyst
- RCM-3 National Preparedness Month
 Staff Reference: Brad Dover, Fire Chief

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

- (a) [League of California Cities 2017 Annual Conference, Sacramento, California, September 13 – 15, 2017; Resolutions Packet and Appointment of Voting Delegate and Alternate](#)

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Amendment to Title 15 \(Buildings and Construction\) of the Monrovia Municipal Code Establishing a Streamlined Permitting Process Pursuant to AB 1236; Introduction and First Reading of Ordinance No. 2017-06](#)

Staff Reference: Evan Nuckles, Building and Safety Division Manager

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2017-06

AR-2 [Agreement with Wittman Enterprises, LLC, to Provide Billing Services for Engine Company Fire Inspections](#)

Staff Reference: Brad Dover, Fire Chief

Recommendation: Approve the agreement with Wittman Enterprises, LLC, for billing services related to engine company inspections and authorize the City Manager to execute the necessary documents in form approved by the City Attorney

AR-3 [Agreement with Paul Maurer Shows in the Amount of \\$60,000 for Ride Operations During the 2018 Monrovia Days Community Festival](#)

Staff Reference: Katie Distelrath, Recreation Division Manager

Recommendation: approve an agreement with Paul Maurer Shows for the ride operations during the 2018 Monrovia Days Community Festival in the amount of \$60,000 and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney

AR-4 [Solicitation of Bids for the Monrovia Renewal South Section Infrastructure Improvements Project](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Authorize staff to solicit bids for the Monrovia Renewal South Section Infrastructure Improvements Project

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 19, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Dennis Adams, Husband of Paige Adams

Pedro Mendez, Grandfather of Planning Associate Alfredo Mendez

Thomas Robert Andrews, Longtime Monrovia Resident

Martin Bowen, Husband of Monrovia Renewal Citizens Advisory Committee Member Keisha Carter Brown

June Walton, Longtime Monrovia Resident

Esther Bourne, Aunt of Neighborhood and Business Services Manager Sheila Spicer-Batice

Laura Marie Hernandez, Longtime Monrovia Resident

Carol Kay Blessing Merrell, Mother of City Engineer Brad Merrell and Contract Project Manager James Merrell

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of September, 2017.

Alice D. Atkins CMC, City Clerk