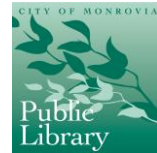




**CITY OF MONROVIA
LIBRARY BOARD
AGENDA REPORT**



DEPARTMENT: Public Services
Library Division

MEETING DATE: September 28, 2017

PREPARED BY: Carey Vance
Library Manager

AGENDA LOCATION: AR-3

TITLE: November and December 2017 Library Board Meetings

OBJECTIVE: Consideration of Canceling the November and December 2017 Library Board Meetings During the Holiday Season

BACKGROUND: Over the past several years, the Library Board has canceled some of its meetings in order to accommodate holidays. Typically, holiday months are less busy than other times of the year, and are well-suited to "going dark."

This report addresses proposed Library Board meeting dates during the 2017 holiday season.

ANALYSIS: In 2017, Thanksgiving Day and the day after Thanksgiving holidays will occur on November 23 and November 24. Christmas will fall on Monday, December 25 with Christmas Eve falling on Sunday, December 24. Staff recommends that the Library Board meetings that are scheduled to occur on November 23 and December 28, 2017 be canceled due to their proximity to the Thanksgiving and Christmas holidays.

FISCAL IMPACT: There is no fiscal impact associated with this report.

RECOMMENATION: Staff recommends the Library Board authorize cancellation of the meetings of November 23, 2017, and December 28, 2017.

LIBRARY BOARD ACTION REQUIRED: If the Library Board concurs the appropriate action would be a motion to: ***Approve cancelation of the regular meetings in November and December.***

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