

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, SEPTEMBER 11, 2017**

CONVENE: Chair Hirsch convened the regular meeting of the Community Services Commission on Tuesday, September 11, 2017 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; City Manager Oliver Chi, Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Senior Recreation Supervisor, Lisa Hansberger; Recreation Supervisor, Rebecca Sandoval; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Jamie Bumia, Recreation Coordinator, Brooke Putich; Recreation Coordinator, Marlene Jimenez, and Senior Administrative Assistant Susan Matthews.

PLEDGE OF ALLEGIANCE: Vice-Chair Ulm led the Flag Salute.

ROLL CALL: In attendance: Commissioners Belden, Cortina, Dittmar (absent/excused), Matthews, Mills (absent/excused), Vice-Chair Ulm, and Chair Hirsch.

PRESENTATION(S):

PR-1: Introduction of Newly Hired and Newly Promoted Staff; Jamie Bumia, Management Analyst; Marlene Jimenez, Recreation Coordinator; and Amanda Leonard, Recreation Specialist.

PR-2: Pension and Water Bond Update: City Manager, Oliver Chi updated the Community Services Commission on Pension costs and the Water Crisis.

CONSENT CALENDAR: It was moved by Vice-Chair Ulm and seconded by Commissioner Matthews to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

YOUTH COMMISSION: Francis Jimenez a senior at St. Lucy's provided an update on current and upcoming activities.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Recommend City Council Approval of the Citywide Park Master Plan – Recreation Manager, Katie Distelrath provided an overview of the process to this point, and looked for any additional comments. The Commission provided input and suggestions. The Plan will be brought back to the Commission to a future Commission Meeting for consideration and recommendation to City Council.

After discussion, it was moved by Commissioner Matthews and seconded by Vice-Chair Ulm to bring the Park Master Plan back to the Commission at a future meeting. There were no objections, and the motion was unanimously approved.

CC-1

SUB-COMMITTEE REPORTS

SCR-1 Julian Fisher Park - Public Services Director, Tina Cherry provided an update on the Julian Fisher Park improvements. Construction should be completed by mid-October, on time and on budget.

REPORTS FROM STAFF

RFS-1 Public Services Director, Tina Cherry

- 1) Monrovia Days 2018 Update – Next year’s event will take place over three days May 18, 19 and 20. Staff and the Committee are excited about Monrovia Day 2018
- 2) Make A Difference Day – Is coming up, asked for Commission involvement.
- 3) Bike Route Implementation Community Event is scheduled for October 21, 2017 additional information will be shared.
- 4) Los Angeles County Fair – Wednesday, September 13 is Monrovia Day at the Fair.

RFS-2 Recreation Manager, Katie Distelrath

- 1) Staffing Update – Tobi Scrugham has resigned, and is going back to school. Will recruit for the position.
- 2) Wine Walk Update – The event was held on Saturday, August 26. Thirty-two businesses participated and approximately 400 people were in attendance. The next Wine Walk is tentatively planned for Saturday, April 21, 2018.

RFS-3 Recreation Supervisor, Rebecca Sandoval

- 1) Discussed ideas for this year’s Halloween event. Making a few changes to this year’s event to make it easier on parent and kids.

RFS-6 Hillside Wilderness Preserve Supervisor, Eugene Suk

- 1) Native Plant and Water Wise Plant Sale – The event will be held at Library Park on Saturday, October 28 from 9:00a.m. – 3:00p.m. The sale helps to support the activities at Canyon Park.
- 2) Compost and Mulch Event – Will be held on Sunday, October 29 at the Public Works Yard from 8:00a.m. – 12:00p.m.

RFS-7 Recreation Coordinator, Brooke Putich

- 1) Youth Sports Update – Football and Cheer applications are being accepted. The first game will be held on Wednesday, September 20. The Community Services Commission is invited to attend.
- 3) Youth Commission Program concluded last week. The end of year celebration included a pizza party and laser tag experience. Both Youth Commission and the Teen Advisory Board (TAB) participated.

COMMISSION LIAISON REPORTS

CLR-1 Commissioner Belden – No report.

CLR-2 Commissioner Cortina

- 1) Boys & Girls Club of the Foothills – The site director was honored with a Leadership Award.
- 2) Monrovia, Arcadia, Duarte Town Council (MAD) – Topics discussed included Monrovia Renewal, the fee for parking at Station Square, and the Take our Community Back Campaign.

CLR-3 Commissioner Dittmar - Absent/Excused

CLR-4 Chair Hirsch

- 1) Monrovia Unified School District (MUSD) – Several new principals within the District. The District will re-open Santa Fe Middle School with a ribbon cutting.
- 2) Interfaith Council – Going through a transition and moving forward with a new Board.
- 3) YMCA – The Youth and Government Program has begun.

CLR-5 Commissioner Matthews

- 1) California Association of Park & Recreation Commissioners & Board Members (CAPRCBM) - Assembly Bill 18 and Senate Bill 5 working together to find one bill that the governor will sign.
- 2) Monrovia Community Coordinating Council – Los Angeles County Vector Control was on the program this month. The Monrovia Legacy Project developed a coffee table book, and is available for \$25.00.

CLR-6 Commissioner Mills – Absent/Excused

CLR-7 Vice Chair Ulm –

- 1) Canyon Park Volunteers – Susan Immer presented a program outlining her time working in Canyon Park.
- 2) KGEM – The group is dealing with financial issues and a Boardmember resigned.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:40 p.m.