



**CITY OF MONROVIA  
MONROVIA OLD TOWN ADVISORY BOARD  
AGENDA REPORT**



**DEPARTMENT:** Public Services

**MEETING DATE:** October 10, 2017

**PREPARED BY:** Katie Distelrath,  
Recreation Manager

**AGENDA LOCATION:** CC-2

**TITLE:** Street Closure Request for Fire Prevention Event

**OBJECTIVE:** Recommend Approval for a Street Closure Related to a Fire Prevention Event Scheduled on Saturday, October 14, 2017.

**BACKGROUND:** In 2016, the Monrovia Fire Department (MFD) partnered with the National Fire Prevention Association (NFPA) in an effort to educate the community about fire safety. NFPA's mission is to save lives and reduce loss through information and knowledge. One of NFPA's nationally recognized campaign is Fire Prevention Week. Again this year, the MFD would like to participate in this community initiative. The 2017 Fire Prevention week is October 8-14.

**ANALYSIS:** The focus for this year's Fire Prevention Week will be "Emergency Escape Plans". This can include, but is not limited to; routes, meeting locations, emergency contacts, and situational awareness. During the week of October 8, MFD will visit Monrovia's elementary schools to demonstrate and educate the youth on safety tips. The week will culminate with an educational Open House on Saturday, October 14 from 10:00 a.m. – 2:00 p.m. at Fire Station 101.

In order to have sufficient space for the activities, a street closure has been recommended.

- Lemon Avenue from Fire Station 101 (141 East Lemon Avenue) to Ivy Avenue
- Closure would be from 8:00 a.m. to 4:00 p.m. to allow for setup and cleanup

This is the first year that the MFD has requested a street closure for a Fire Prevention Event. No parking will be impacted as a result of the closure.

**OPTIONS:** Staff has provided the following options for consideration:

1. Recommend approval of the street closure for the October 14, 2017 Fire Prevention Event.
2. Do not recommend approval of the street closure and / or request more information from Staff.

**STAFF RECOMMENDATION:** Staff recommends the board approve option No. 1, recommend approval of street closure for the October 14, 2017 Fire Prevention Event.

**CC-2**

**ACTION:** If Board concurs, the appropriate action is a motion to recommend approval of the street closure for the October 14, 2017 Fire Prevention Event.