

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, SEPTEMBER 28, 2017**

**CONVENE:** President Carlson convened the regular meeting of the Monrovia Library Board on Thursday, September 28, 2017 at 7:00 p.m., in the Monrovia Public Library Community Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, and Administrative Assistant Miga Wang.

**PLEDGE OF ALLEGIANCE:** Boardmember Harvis led the Flag Salute.

**ROLL CALL:** In attendance: Boardmembers Dr. Morgan, Harvis, Vice President Walters, President Carlson. BoardMember Wall excused.

**PRESENTATIONS:**

**CONSENT CALENDAR:** It was moved by Dr. Mongan and seconded by Boardmember Harvis to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved. Vice President Walters abstained from CC-1.

**CC-1** Unadopted Minutes of the August 24, 2017 Regular Meeting

**CC-2** Adult and Youth Services Program Report for September 2017

**TEEN ADVISORY BOARD (TAB):** Charlie Gallardo, 7<sup>th</sup> grade at Clifton Middle School and Sabrina Zamora, 9<sup>th</sup> grade at Baldwin High School provided updates on current and upcoming TAB events.

**PUBLIC INPUT:** None

**AR-1 Summer Reading Program Evaluation** – Anush Balayan, Youth Services Librarian provided the Library Board with an update on the annual evaluation of the 2016-2017 Summer Reading Program. This year’s reading program was designed for all ages. Daily reading or reading activities were encouraged to participate.

The Library provided a total of 116 programs that were geared for adults, teens and children. These programs were designed to help develop learning skills, social skills, and for the enjoyment of all involved. The reading program participation this year was 2,980, a 61% increase from last year.

**After discussion, it was moved by** Boardmember Harvis, and seconded by Boardmember Dr. Morgan to the appropriate action would be in motion to: **Receive and file, AR-1 Summer Reading Program Evaluation.**

**AR-2 October 2017 Special Library Board Meeting** – Carey Vance, Library Manager suggested canceling the October 26, 2017 Library Board Meeting and instead holding a special meeting on October 19, 2017. The Police Department is hosting a community meeting at the same time and all the Library Boardmembers will be invited to attend this event, therefore creating a conflict with the two meetings. Staff recommends rescheduling the October 26 meeting to Thursday, October 19.

**CC-1**

**After discussion, it was moved by** Boardmember Harvis, and seconded by Boardmember Walters to the appropriate action would be in motion to: **Approve Cancellation of the Regular Meeting in October and Hold a Special Meeting on October 19.**

**AR-3 November and December 2017 Library Board Meetings** – Carey Vance, Library Manager suggested considering “going dark” with the November and December 2017 Library Board Meetings because of the holiday season. Typically, holiday months are less busy than other times of the year and are well-suited for going dark.

**After the discussion,** it was moved by Boardmember Dr. Morgan and seconded by Boardmember Walters to receive and file **AR-3 November and December 2017 Library Board Meetings.** There were no objections, and the motion was unanimously approved.

#### **REPORTS FROM STAFF:**

##### **RFS-1** Carey Vance, Library Manager

- National Library Card Month – As of today there were 274 new library cards issued and 60 replacement cards.
- Wine Walk – Thanked Boardmembers Walters, Wall and Harvis for helping with the event. Twelve new patrons signed up for library cards during the event.
- Bilingual Book Grant – Youth Services used this grant to purchase 520 books in seven languages
- Updated liaison assignments – Include: John Carlson – Foundation; Mark Harvis – Monrovia Historical Museum Board; Alrita Morgan – Monrovia Community Coordinating Council and School District; Janet Wal – Literacy and Monrovia Reads; Kim Walters – Monrovia Legacy Project and Friends of Monrovia Public Library.

#### **LIBRARY BOARD LIAISON REPORTS:**

- LR-1** President Carlson: Monrovia Reads is holding a fundraiser on October 21 at the Monrovia Tennis Club at 6:30 p.m.. This will include dinner, magic and other entertainment. Costumes are highly encouraged.
- LR-2** Boardmember Harvis: An Open House will be held on Sunday, October 1 from 1-4 p.m. at the Monrovia Historical Museum for the 25<sup>th</sup> anniversary.
- LR-3** Boardmember Morgan: Library Manager Carey Vance provided an update on the Library Strategic Plan at the Monrovia Community Coordinating Council meeting. A speech was also given by the Humane Society.
- LR-4** Boardmember Wall: Excused.
- LR-5** Vice President Walters: The next Friends of Monrovia Public Library meeting will be held on Monday, October 2. The bi-annual book sale will be held on October 7 & 8. Invitations to the Annual Pot Luck to be held on October 7 have been mailed.

#### **NEXT MEETING:**

A Special Board meeting will be held on Thursday, October 19, 2017 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 7:29 p.m.

**CC-1**