

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, October 17, 2017, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, October 17, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Pastor Christine Suh
PLEDGE OF ALLEGIANCE	Councilmember Alexander C. Blackburn
ROLL CALL	Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Proclaiming October 28, 2017, as “Make A Difference Day”
- PR-2 Recognition of Eagle Scout Henry Gardner
- PR-3 Proclaiming October as “Hispanic Heritage Month”
- PR-4 Recognition of the Baha’i Faith Bicentennial Celebration of the Birth of the Bab and Baha’u’llah
- PR-5 Introduction of Newly Hired Employees
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-6 Pasadena Humane Society Pet of the Month

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Ciera Miller

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the October 3, 2017, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the October 3, 2017, Special and Regular Meetings
- CC-2 [Payroll No. 20 in the Net Amount of \\$619,752.38 and Warrant Registers dated October 5, 2017, and October 12, 2017, in the Total Amounts of \\$779,544.18 and \\$637,481.98, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 20 in the net amount of \$619,752.38 and Warrant Registers dated October 5, 2017, and October 12, 2017, in the total amounts of \$779,544.18 and \$637,481.98, Respectively

- CC-3 [Amendment No. 2 to the Agreement with AHBE Landscape Architects, Inc., for Construction Cost Estimator Services Related to the Comprehensive Library Park Upgrades \(CIP #82\)](#)
 Staff Reference: Tina Cherry , Public Services Director
 Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement with AHBE Landscape Architects, Inc., in an amount not to exceed \$5,000 for construction cost estimator services for a total contract amount not to exceed \$43,500.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Final Tract Map No.074362 for the property at 303 South Madison Avenue, Bowden Development, Inc., Applicant](#)
 Staff Reference: Todd Holmes, Public Works Operations Manager
 Recommendation: Approve Final Tract Map No. 074362 and authorize the Staff to execute the Subdivision Agreement, accept performance and labor and material bonds, sign the Final Tract Map, and release the map for recordation
- CC-5 [Consultant Services Agreement with RKA Consulting Group for On-call Engineering Design and Plan Check Services for the Period Ending October 31, 2010](#)
 Staff Reference: Todd Holmes, Public Works Operations Manager
 Recommendation: Approve the agreement with RKA Consulting Group for on-call engineering services for design and plan check services for a period ending October, 31, 2020, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Proposed Positional Adjustment](#)
 Staff Reference: Lauren Vasquez, Deputy City Manager
 Recommendation: Authorize the proposed personnel adjustments outlined in the staff report and approve the related Authorized Personnel Allocations listing
- CC-7 [Purchase and Implementation of Information Technology Capital Improvement Projects](#)
 Staff Reference: Brittany Mello, Senior Management Analyst
 Recommendation: approve the purchase and implementation of the Information Technology Upgrades Capital Improvement Projects as outlined in the report.
- CC-8 [Lease Agreement with Ricoh USA, Inc., for Seven Multifunction Printers, Maintenance, and Supplies for Sixty \(60\) Month Term](#)
 Staff Reference: Brittany Mello, Senior Management Analyst
 Recommendation: Approve the lease agreements with Ricoh USA, Inc. for seven multifunction printers, including ongoing maintenance and supplies, for a term of sixty (60) months, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Mills Act Contract MA-132 for Historic Landmark No. 100 \(HL-100\) Located at 200 East Lime Avenue by Property Owner Jeffrey Godbold](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Approve a Mills Act Contract with Jeff Goldbold for the property at 200 East Lime Avenue and authorize the City Manager to execute the necessary documents in a form approved by the

City Attorney

PH-2 [Amendment to Title 5 \(Business Taxes, Licenses and Regulations\) and Title 17 \(Zoning\) of the Monrovia Municipal Code to Adopt Regulations Pertaining to Cannabis; Introduction and First Reading of Ordinance No. 2017-05](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2017-05

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

RCM-2 Recognition of City of Monrovia as Los Angeles Economic Development Commission 2017 “Most Business Friendly City” Nominee

Staff Reference: Oliver Chi, City Manager

RCM-3 Recognition of Retiring Police Chief James Hunt

Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Award of Contract to SpectraTurf, Inc., to Resurface the Playground Surface at Library Park in an Amount not to Exceed \\$65,451.20](#)

Staff Reference: Todd Holmes, Public Works Operations Manager

Recommendation: Approve a contract with SpectraTurf, Inc, in an amount not to exceed \$65,451.20 to resurface the playground surface at Library Park and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

AR-2 [Solicitation of Bids for the Construction of the Oakglade Reservoir Reconstruction Project](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Authorize staff to solicit bids for the Oakglade Reservoir Replacement Project

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, November 7, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY

Dorothy LaPearl Stewart, Aunt of Police Chaplain Terrence Brown

Patricia Ann Myers, Longtime Monrovia Resident and Former Monrovia Unified School District Board of

Education President

Toshio (Tosh) Asano, Longtime Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of October, 2017.

Alice D. Atkins CMC, City Clerk