

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, November 7, 2017, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, November 7, 2017
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

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| CONVENE | Mayor Tom Adams |
| INVOCATION | Police Chaplain Terrence Brown |
| PLEDGE OF ALLEGIANCE | Councilmember Becky A. Shevlin |
| ROLL CALL | Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams |

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction and Swearing In of Newly Appointed Police Chief Alan Sanvictores
Staff Reference: Oliver Chi, City Manager, and Alice Atkins, City Clerk
- PR-2 Recognition of Monrovia Police Department, Recipient of the International Association of Chiefs of Police/Cisco Community Policing Award
Staff Reference: Oliver Chi, City Manager
- PR-3 Proclaiming the Month of November as Pulmonary Hypertension Awareness Month

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Ciera Miller

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the October 17, 2017, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the October 17, 2017, Special and Regular Meetings
- CC-2 [Payroll Nos. 21 and 22 in the Net Amounts of \\$610,130.81 and \\$652,413.30, Respectively, and Warrant Registers dated October 19, and 26, 2017, and November 2, 2017 in the Total Amounts of \\$997,666.84, \\$722,091.17, and \\$936,450.53, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 21 and 22 in the net amounts of \$610,130.81 and \$652,413.30, respectively, and Warrant Registers dated October 19, and 26, 2017, and November 2, 2017 in the total amounts of \$997,666.84, \$722,091.17, and \$936,450.53, respectively

- CC-3 [Amendment to Title 5 \(Business Taxes, Licenses and Regulations\) and Title 17 \(Zoning\) of the Monrovia Municipal Code to Adopt Regulations Pertaining to Cannabis; Adoption of Ordinance No. 2017-05](#)
Staff Reference: Craig Steele, City Attorney
Recommendation: Adopt Ordinance 2017-05
- CC-4 [Agreement with Air-Tro, Inc. for the Maintenance of Heating, Ventilation, and Air Conditioning \(HVAC\) Systems at City Facilities for the Period Ending October 31, 2020](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve an agreement with Air-Tro, Inc., for HVAC maintenance services for the period ending October 31, 2020, with an annual cost not to exceed \$75,000 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Consultant Services Agreement with David Evans and Associates, Inc., for On-Call Engineering Services for the period ending June 30, 2020](#)
Staff Reference: Alex Tachiki, Management Analyst
Recommendation: Approve an agreement with David Evans and Associates, Inc., for on-call engineering services for the period ending June, 30, 2020, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Consultant Services Agreements with Merrell Johnson Engineer, Inc., and Civiltec Engineering, Inc., for Engineering and Design Services Related to the Monrovia Renewal North Section Infrastructure Improvements Project](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve the consultant services agreements with Merrell Johnson Engineering, Inc., and Civiltec Engineering, Inc., for engineering and design services related to the Monrovia Renewal North Section Infrastructure Improvements Project and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Acceptance of Work, Notices of Completion, and Release of Retention Funds to Sancon Engineering, Inc., for to the Monrovia Renewal Southwest / Southeast Sewer Lining and Point Repair Project, Project No. MR-006](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Accept the work of Sancon Engineering, Inc., for the Monrovia Renewal Southwest / Southeast Sewer Lining and Point Repairs Project, Project No. MR-006, authorize the City Clerk to file the Notices of Completion, and direct the City Engineer to release all retained funds in accordance with our contract provisions
- CC-8 [Agreements with R.J. Collins Plumbing Company, Century Rooter, and Rudy's Plumbing for On-call Plumbing Services for the period ending June 30, 2019](#)
Staff Reference: Alex Tachiki, Management Analyst
Recommendation: Approve the agreements with R.J. Collins Plumbing Company, Century Rooter and Rudy's Plumbing for on-call plumbing services for the period ending June, 30, 2019, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Update to Debt Management Policy No. 2.92, Resolution No. 2017-35](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2017-35
- CC-10 [Parking Lot License Agreement with 134 East Wheeler, LLC for Public Parking on the Property located at 141 West Pomona Avenue](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Approve the Parking Lot License Agreement with 134 East Wheeler, LLC to allow for public parking on the property located at 141 West Pomona Avenue, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-11 [Agreement with S.N. Ward & Son for Maintenance of Public Works and General Fleet Vehicles for the Period Ending October 31, 2020](#)

Staff Reference: Chase Buckelew, Field Services Manager

Recommendation: Approve an agreement with S.N. Ward & Son for Maintenance of Public Works and General Fleet Vehicles for the period ending October 31, 2020, in an amount not to exceed \$75,000 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-12 [Rejection and Re-solicitation of Bids for the Monrovia Renewal South Section Infrastructure Improvements Project](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Reject all four (4) bids received for the Monrovia Renewal South Section Infrastructure Improvements Project and authorize staff to complete a subsequent public bid process for this project, incorporating modifications and additions to the scope of work as outlined in the report

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Approval of CalPERS Response Plan to Address Pending Unfunded Accrued Liability Pension Cost Increases, Resolution Nos. 2017-37 through 2017-40](#)

Staff Reference: Oliver Chi, City Manager, and Buffy Bullis, Administrative Services Director

Recommendation: Approve the City's overall CalPERS Response Plan for addressing pending Unfunded Accrued Liability cost increases by approving the Side Letters of Agreement with all employee units to increase employee contributions toward pension costs and adopting Resolution Nos. 2017-37 through 2017-40

- AR-2 [Authorize the Issuance of City of Monrovia Pension Obligation Bonds, Series 2017, and Approve and Authorize the Execution and Delivery of Certain Documents and Certain Other Related Actions; Resolution No. 2017-37](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2017-37
- AR-3 [Authorization to Issue a Proposition 218 Notice of Public Hearing Regarding Proposed Adjustments for Water Fees, Resolution No. 2017-36](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2017-36
- AR-4 [Proposed Amendment to Title 2, Chapter 2.20, of the Monrovia Municipal Code Changing the General Municipal Election Date to March of Even-Numbered Years Beginning in 2020; Introduction of Ordinance No. 2017-08](#)
Staff Reference: Craig Steele, City Attorney
Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2017-08

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, November 21, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

John Foltz, Member of the Monrovia Renewal Citizen Advisory Committee

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 3rd day of November, 2017.

Alice D. Atkins CMC, City Clerk