

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
HELD TUESDAY, OCTOBER 10, 2017**

**CONVENE:** Vice-Chair Ulm convened the regular meeting of the Community Services Commission on Tuesday, October 10, 2017 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Senior Recreation Supervisor, Lisa Hansberger; Recreation Supervisor, Rebecca Sandoval; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Jamie Bumia; Recreation Coordinator, Brooke Putich; Recreation Coordinator Marlene Jimenez and Senior Administrative Assistant Tina Wells.

**PLEDGE OF ALLEGIANCE:** Commissioner Belden led the Flag Salute.

**ROLL CALL:** In attendance: Commissioners Belden, Cortina, Dittmar, Matthews, Mills, and Vice-Chair Ulm. Chair Hirsch absent/excused.

**PRESENTATION(S):** None

**CONSENT CALENDAR:** It was moved by Commissioner Matthews and seconded by Commissioner Belden to accept CC-1 and CC-2. There were no objections, and the motion was unanimously approved. Commissioner Dittmar and Commissioner Mills abstained from the vote.

**YOUTH COMMISSION:** Alejandra Rodriguez a senior at Monrovia High School provided updates on current and upcoming activities

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:** None

**SUB-COMMITTEE REPORTS**

**SCR-1 Julian Fisher Park** - Public Services Director, Tina Cherry provided updates on the Julian Fisher Park renovations. The Portland Loo was delivered and put in place. A PowerPoint presentation was given highlighting all the work completed to date. The dedication of the Park has been moved to Saturday, December 2.

**REPORTS FROM STAFF**

**RFS-1** Public Services Director, Tina Cherry

1) Make A Difference Day 2017 (Saturday, October 28) - The Volunteer Center of San Gabriel Valley is leading the charge and discussed how our Commission can get involved. The Commission will work a project that involves new landscaping in area just outside the Multi-Purpose Room, and also new fencing that needs to be painted for the Christmas tree. The event begins at 8:00 a.m. with check-in at the bandshell in Library Park.

2) Library Park Enhancements Update – Working on concept design with AHBE Design. Staff anticipates holding a joint meeting in November or December for a full discussion related to the project. Staff may be going to City Council as early as next week to request approval to replace the playground

**CC-1**

surfacing. Staff is looking at spotting a location to install a Portland Loo in Library Park, and at enhancing the interpretive historic trail through the park. The final feature will be to create an outdoor/indoor library experience.

3) Monrovia Police Department Achieving Community Trust Presentation – A special film has been produced aimed at improving police and community relations. The event will be held on Thursday, October 26, a reception will be held prior to the screening at the Monrovia High School Auditorium, at 6:00 p.m. and screening at 7:00 p.m.

**RFS-2** Recreation Manager, Katie Distelrath

1) Parks Master Plan Update - Thanked the Commission for their input and passion for this project. Staff is working on the open space element. Should have both ready for Commission's review in the next couple of months.

Commissioner Matthews expressed a concern as to the timing of the Park Master Plan and Open Space Element and request the item be agendaized for discussion at the November meeting.

2) Staff heard Commission's direction to involve Santa Fe Middle School students in the Youth Commission program, and to assist with transportation to the Community Center for the meetings. Staff has engaged with Monrovia Transit to bring the youth to the Center from the school on meeting day. A staff member will ride along on the transit with the youth to the Center. Parents will be able to pick up their youth at the Community Center following the meeting. Staff met with both the Principal and Vice Principal of the school, and both are eager to have their students participate in Youth Commission.

**RFS-3** Recreation Supervisor, Rebecca Sandoval

1) Staff is requesting a judge for the 2017 Halloween Costume Contest. Commissioner Mills volunteered to judge the event.

2) The Veteran's Day event is planned for Library Park on Saturday, November 11 at 11:00 a.m.

**RFS-4** Hillside Wilderness Preserve Supervisor, Eugene Suk

1) The latest Family Hike and Campout was held on the weekend of September 30. Each of the seasons Family Hike and Campouts hosted 20 families, and each event was sold out.

2) The Bat Box Building event will be held in Canyon Park on Sunday, October 29 from 1:00 p.m. - 3:00 p.m.

**RFS-5** Recreation Coordinator, Marlene Jimenez

1) Reminded the Commission about the Native Plant Sale and Water Wise Gardening event on Saturday, October 28 from 9:00 a.m. - 3:00 p.m. at Library Park, and Mulch Giveaway on Sunday, October 29 at the Public Works Corporate Yard, remember to bring your own container.

**COMMISSION LIAISON REPORTS**

City Councilmember Crudginton provided an update on Monrovia Day at this year's Los Angeles County Fair. The Hippy Bots were honored, and this Commission generated the nomination that carried the day. Thank you to the Commission for nominating the group.

**CLR-1** Commissioner Belden

1) Providers Group - Attended the meeting, on Thursday, October 5. The group is looking for sponsors for the annual holiday gala on December 2 held at the Community Center. Sponsorships are \$250 per table.

2) Youth Commission – Attended the meeting, had a great turnout.

3) Transit to Trails (Youth Coalition) – The group is looking at using alternative transportation to the trails, interested in the monument and forest areas. The group was working with the City of Duarte on a shuttle system to Fish Canyon prior to the fire in that area.

**CLR-2 Commissioner Cortina**

1) Monrovia Arcadia Duarte (MAD) Town Council – The meeting was held in Duarte. A presentation on Violation of Voting Rights was given, and several community meetings are planned on the subject. Also discussed the new construction and enhanced developments in Duarte.

2) Boys and Girls Club - Met with John Wilson and was given a tour of the facility. The Club is working to enhance their programming and services for high school students. Looking for volunteers on Tuesdays and Thursdays for their reading program. The Annual Festival of Trees fundraiser will be held on December 2

**CLR-3 Commissioner Dittmer - No report**

**CLR-4 Chair Hirsch - Absent/Excused**

**CLR-5 Commissioner Matthews**

1) Monrovia Community Coordinating Council - Next meeting is Monday, November 6.

2) California Parks and Recreation Society (CPRS) - Legislative Report, SB 5 is still on the Governor's desk.

**CLR-6 Commissioner Mills**

1) Monrovia Area Partnership (MAP) – The Adult and Youth Leadership Academy continues. The adult graduation will be held on Tuesday, November 7. The MAP Ed quarterly meeting will be held on October 14 from 11:00 a.m. to 1:00 p.m. encouraged everyone to bring a neighbor. The homelessness issue will be one of the topics, and City Manager Oliver Chi is also scheduled to provide an update on the water rate increases.

2) Mental Health Consortium – The next meeting will be held on Friday, October 13 from 9:00 a.m. – 11:00 a.m. at the City of Hope, Chair Hirsch will be the speaker at this meeting.

3) Community Emergency Response Team (CERT) - Joining with the LA County Public Health Volunteer Network, the network provides two excellent trainings per year. CERT will be at the Halloween Event, and participate in Santa Teresita's Shake-out Drill.

**CLR-7 Vice Chair Ulm**

1) Canyon Park Volunteer Meeting – An artist was the guest presenter at this meeting. All the attendees were able to participate in a painting project. Easels, brushes and painting supplies were provided. Commissioner Ulm’s finished art piece was shared with the Commission.

2) Community Media of the Foothills (KGEM is the Monrovia brand) - The board has made some changes, the interim director is Anthony Klegg, Boardmembers are; Reina Delgado, Scott Austin, and Ward Calaway. A new Boardmember has also been named, La Quetta Shamblee. The next meeting is scheduled for Monday, November 13 at 7:00 p.m.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:45 p.m.