

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, November 21, 2017, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, November 21, 2017
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Pro Tem Gloria Crudgington
IN HONOR OF Shane Orbutt, Born November 16, 2017, to Brett and Alysha Orbutt
INVOCATION Pastor Brandan Spencer
PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, and Mayor Pro Tem Gloria Crudgington. Mayor Tom Adams is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of 2017 Halloween Event Sponsors
Staff Reference: Katie Distelrath, Recreation Manager
- PR-2 Pasadena Humane Society Pet of the Month

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Ciera Miller is excused.

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the November 7, 2017, Special and Regular Meetings of the Monrovia City Council and the November 13, 2017, Special Joint Meeting of the Monrovia City Council and the Monrovia Unified School District Board of Education](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the November 7, 2017, Special and Regular Meetings and the November 13, 2017, Special Joint Meeting
- CC-2 [Payroll No. 23 in the Net Amount of \\$645,276.25, and Warrant Registers dated November 9 and 16, 2017, in the Total Amounts of \\$283,564.79 and \\$2,249,478.18, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 23 in the net amount of \$645,276.25, and Warrant Registers dated November 9 and 16, 2017, in the total amounts of \$283,564.79 and \$2,249,478.18, respectively
- CC-3 [Amendment to Title 2, Chapter 2.20, of the Monrovia Municipal Code Changing the General Municipal Election Date to March of Even-Numbered Years Beginning in 2020; Adoption of Ordinance No. 2017-08](#)
Staff Reference: Craig Steele, City Attorney, and Alice Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2017-08

- CC-4 [Purchase of Fifty-Five \(55\) Gen 5, Glock 17, 9mm Handguns with Accessories, Consisting of Three \(3\) Law Enforcement Magazines and Night Sights for Each Handgun, from L.C. Action Police Supply in the Amount of \\$11,047.02](#)
Staff Reference: Heath Harvey, Police Captain
Recommendation: Approve the purchase of (55) Gen 5, Glock 17, 9mm handguns with accessories, consisting of night sights and 3 magazines each, from L.C. Action Police Supply for a total cost of \$11,047.02
- CC-5 [Extension of the Agreement with Community Media of the Foothills through June 30, 2018](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Approve an extension to the existing agreement with Community Media of the Foothills through June 30, 2018, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Solicitation of Bids for the Canyon Park Cabin Deck Upgrades Project](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Authorize staff to solicit bids for the Canyon Park Cabin Deck Project in accordance with the City's Purchasing Policy and the California Public Contract Code
- CC-7 [Amendment to Extend the Consultant Services Agreement with Conservation Technix, Inc., for the Development of the Park Master Plan and Update to the Open Space Element of the City's General Plan through June 30, 2018](#)
Staff Reference: Katie Distelrath, Recreation Manager
Recommendation: Approve the amendment to the Consultant Services Agreement with Conservation Technix, Inc., to extend the term of the agreement through June 30, 2018, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Recordation of Memorandum of Unrecorded Grant Agreement \(MOUGA\) and Submittal of Project Closeout Package for the Transit Village Grant Project](#)
Staff Reference: Alex Tachiki, Management Analyst
Recommendation: Authorize the City Manager to direct the recordation of the Memorandum of Unrecorded Grant Agreement (MOUGA) and submittal of all necessary grant documents to the State
- CC-9 [Appointment of a Retiree to Temporarily Fill the Senior Payroll Technician Position in the Administrative Services Department; Resolution No. 2017-41](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Adopt Resolution No. 2017-41
- CC-10 [Destruction of Certain Departmental Records; Resolution No. 2017-42](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2017-42

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Mills Act Contract \(MA-134\) for Historic Landmark No. \(HL-125\) Located at 101 East Greystone Avenue by Property Owner Joshua Tasoff](#)
 Staff Reference: Sheri Bermejo, Planning Division Manager
 Recommendation: Approve entering into a Mills Act contract for the property at 101 East Greystone Avenue

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Oliver Chi, City Manager
- RCM-2 Notice of Proposition 218 Water Rate Adjustment Mailer
 Staff Reference: Brittany Mello, Senior Management Analyst
- RCM-3 Eddy Award Video Presentation
 Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams - Excused
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Consultant Services Agreement with John L. Hunter & Associates for On-Call NPDES/MS4 and Wastewater Systems Compliance Services](#)
 Staff Reference: Alex Tachiki, Management Analyst
 Recommendation: Approve a consultant services agreement with John L. Hunter & Associates for on-call NPDES/MS4 and Wastewater Systems compliance services for the period ending June 30, 2018, for an amount not to exceed \$50,000, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- AR-2 [Amendments to the San Gabriel Valley Council of Governments Joint Powers Agreement to Integrate the Alameda Corridor East Construction Authority through Adoption of Resolution No. 2017-43](#)
 Staff Reference: Oliver Chi, City Manager
 Recommendation: Adopt Resolution No. 2017-43

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 5, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 17th day of November, 2017.

Alice D. Atkins CMC, City Clerk