

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 17, 2017, 7:30 P.M.**

STUDY SESSION: Mayor Tom Adams convened the Study Session of the Monrovia City Council of Tuesday, October 17, 2017, at 6:37 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, with the exception of Councilmember Alexander C. Blackburn, to discuss the Implications of Senate Bill 415 Regarding the Dates for Monrovia Municipal Elections. Mayor Adams adjourned the meeting at 6:57 p.m.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, October 17, 2017, at 7:34 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Christine Suh led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming October 28, 2017, as “Make A Difference Day”: The Mayor and City Council presented a certificate to Penny Arroyo, Executive Director, and other staff and Boardmembers of the Monrovia Volunteer Center.

PR-2 Recognition of Eagle Scout Henry Gardner: The Mayor and City Council presented a certificate to Henry Gardner in recognition of his achievement of Eagle Scout status.

PR-3 Proclaiming October as “Hispanic Heritage Month”: The Mayor and City Council presented a certificate to Sergio Jimenez on behalf of the Monrovia Latino Society.

PR-4 Recognition of the Baha’i Faith Bicentennial Celebration of the Birth of the Bab and Baha’u’llah: The Mayor and City Council presented a certificate to James Yuille on behalf of the Baha’is of Monrovia.

PR-5 Introduction of Newly Hired Employees: Staff introduced newly hired employees, Accounting Assistants April Olsen and Logan Zamora, Utility Maintenance Worker Raymond Apodaca, Water Production Supervisor, and Librarian Stephanie Aurelia to the City Council and community.

PR-6 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Executive Director Julie Bank introduced Peanut, this month’s pet available for adoption through the Pasadena Humane Society.

The following was heard out of order:

REPORTS OF CITY MANAGER AND STAFF

RCM-3 Recognition of Retiring Police Chief James Hunt: The City Manager, Mayor, and City Council recognized Chief Hunt for 27 years of distinguished service with the Monrovia Police Department.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Ciera Miller was absent due to illness; Mayor Adams provided a brief update of activities at the high school on her behalf.

ORDER OF BUSINESS: There were no additional changes to the order of business.

CONSENT CALENDAR: Councilmember Shevlin and Mayor Adams abstained from voting on item CC-4 due to a conflict of interest, as stated when the Tentative Tract Map was previously approved. **It was moved by**

Mayor Pro Tem Crudginton, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the October 3, 2017, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the October 3, 2017, Special and Regular Meetings.

CC-2 Payroll No. 20 in the Net Amount of \$619,752.38 and Warrant Registers dated October 5, 2017, and October 12, 2017, in the Total Amounts of \$779,544.18 and \$637,481.98, Respectively: The City Council approved Payroll No. 20 in the net amount of \$619,752.38 and Warrant Registers dated October 5, 2017, and October 12, 2017, in the total amounts of \$779,544.18 and \$637,481.98, respectively.

CC-3 Amendment No. 2 to the Agreement with AHBE Landscape Architects, Inc., for Construction Cost Estimator Services Related to the Comprehensive Library Park Upgrades (CIP #82): The City Council approved Amendment No. 2 to the Consultant Services Agreement with AHBE Landscape Architects, Inc., in an amount not to exceed \$5,000 for construction cost estimator services for a total contract amount not to exceed \$43,500.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Final Tract Map No.074362 for the property at 303 South Madison Avenue, Bowden Development, Inc., Applicant: The City Council approved Final Tract Map No. 074362 and authorize the Staff to execute the Subdivision Agreement, accept performance and labor and material bonds, sign the Final Tract Map, and release the map for recordation.

CC-5 Consultant Services Agreement with RKA Consulting Group for On-call Engineering Design and Plan Check Services for the Period Ending October 31, 2020: The City Council approved the agreement with RKA Consulting Group for on-call engineering services for design and plan check services for a period ending October, 31, 2020, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Proposed Positional Adjustment: The City Council authorized the proposed personnel adjustments outlined in the staff report and approved the related Authorized Personnel Allocations listing.

CC-7 Purchase and Implementation of Information Technology Capital Improvement Projects: The City Council approved the purchase and implementation of the Information Technology Upgrades Capital Improvement Projects as outlined in the report.

CC-8 Lease Agreement with Ricoh USA, Inc., for Seven Multifunction Printers, Maintenance, and Supplies for Sixty (60) Month Term: The City Council approved the lease agreements with Ricoh USA, Inc. for seven multifunction printers, including ongoing maintenance and supplies, for a term of sixty (60) months, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

1. Brian Tindall, Monrovia
2. Ruhyyih Yuille, Monrovia
3. Gwendolyn Jones, Monrovia
4. Elizalde Hector, Monrovia
5. Clifford DeCosta, Monrovia
6. Ted Goldbeck, Studio Movie Grill

PUBLIC HEARINGS / MEETINGS:

PH-1 Mills Act Contract MA-135 for Historic Landmark No. 100 (HL-100) Located at 200 East Lime Avenue by Property Owner Jeffrey Godbold

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak on the item.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve a Mills Act Contract with Jeff Godbold for the property at 200 East Lime Avenue and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PH-2 Amendment to Title 5 (Business Taxes, Licenses and Regulations) and Title 17 (Zoning) of the Monrovia Municipal Code to Adopt Regulations Pertaining to Cannabis; Introduction and First Reading of Ordinance No. 2017-05

City Attorney Craig Steele reviewed the Agenda Report and answered questions of the City Council. In addition, Police Chief Jim Hunt provided insight of the impacts from outdoor cultivation from a public safety point of view, and Community Development Director Craig Jimenez reviewed discussion that occurred at the Planning Commission meeting with regard to cultivation and their resulting recommendation.

Mayor Adams, opened the public hearing.

Public Input:

1. Phil Cannon, Monrovia, spoke in opposition of the proposed ordinance
2. Xochiti Lares, Monrovia, spoke in opposition of the proposed ordinance
3. Gayle Montgomery, Monrovia, spoke in opposition of the proposed ordinance
4. Gwendolyn Jones, Monrovia, spoke in opposition of the proposed ordinance
5. Ruhyyih Yuille, Monrovia, spoke in opposition of the proposed ordinance
6. Brian Tindall, Monrovia, spoke in support of the proposed ordinance, but opined on the missed opportunity for revenue

Mayor Adams closed the Public Hearing.

Discussion ensued regarding manufacturing for retail sale versus research and development.

It was moved by Councilmember Crudginton, seconded by Councilmember Shevlin, to Ordinance No. 2017-05 as referenced in Exhibit B of the Agenda report, with a revision to prohibit manufacturing of products containing cannabis that will be distributed for wholesale or retail sale. The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2017-05 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING TITLE 5 OF THE MONROVIA MUNICIPAL CODE TO PROHIBIT THE ISSUANCE OF A BUSINESS LICENSE FOR ALL COMMERCIAL CANNABIS ACTIVITY EXCEPT FOR LABORATORY TESTING AND MANUFACTURING FACILITIES, AND AMENDING TITLE 17 OF THE MONROVIA MUNICIPAL CODE TO PROHIBIT COMMERCIAL CANNABIS USES EXCEPT FOR LABORATORY TESTING AND MANUFACTURING FACILITIES, AND OUTDOOR CANNABIS CULTIVATION, AND TO REGULATE INDOOR CANNABIS CULTIVATION ON DWELLINGS CONSISTENT WITH STATE LAW, AND MAKING A FINDING OF EXEMPTION FROM CEQA UNDER SECTIONS 15061(b)(3) AND 15305 OF THE CEQA GUIDELINES

Staff was directed to bring the item back for review every 6 months.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives

RCM-2 Recognition of City of Monrovia as Los Angeles Economic Development Corporation 2017 "Most Business Friendly City" Finalist: Daina Moor, District Manager of the Los Angeles County Economic Corporation, presented a certificate from the County and a plaque from the LAEDC.

RCM-3 Recognition of Retiring Police Chief James Hunt: This item was heard out of order following Presentations.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Upcoming events in the community

RCC-2 Mayor Pro Tem Gloria Crudginton

(a) Upcoming events in the community

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Becky Shevlin

(a) Upcoming events in the community

(b) Requested review of tattoo regulations as an ancillary, restricted, secondary use

RCC-5 Councilmember Larry J Spicer had no report.

Mayor Adams called for a recess from 10:45 p.m. to 10:54 p.m.

ADMINISTRATIVE REPORTS:

AR-1 Award of Contract to SpectraTurf, Inc., to Resurface the Playground Surface at Library Park in an Amount not to Exceed \$65,451.20

Todd Holmes, Public Works Operations Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudginton, to approve a contract with SpectraTurf, Inc, in an amount not to exceed \$65,451.20 to resurface the playground surface at Library Park and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-2 Solicitation of Bids for the Oakglade Reservoir Reconstruction Project

Sean Sullivan, Public Works Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to authorize staff to solicit bids for the Oakglade Reservoir Reconstruction Project.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 7, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 11:17 p.m., Mayor Tom Adams adjourned the meeting in memory of Dorothy LaPearl Stewart, aunt of Police Chaplain Terrence Brown ; Patricia Ann Myers, longtime Monrovia resident and former Monrovia Unified School District Board of Education President; and Toshio (Tosh) Asano, longtime Monrovia resident.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk