

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, NOVEMBER 14, 2017**

CONVENE: Chair Hirsch convened the regular meeting of the Community Services Commission on Tuesday, November 14, 2017 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; City Manager, Oliver Chi; Community Development Director, Craig Jimenez; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Senior Recreation Supervisor, Lisa Hansberger; Recreation Supervisor, Rebecca Sandoval; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Jamie Bumia; Recreation Coordinator, Brooke Putich; Recreation Coordinator Marlene Jimenez and Senior Administrative Assistant Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Cortina led the Flag Salute.

ROLL CALL: In attendance: Commissioners Belden, Cortina, Dittmar, Matthews, Mills, Vice-Chair Ulm, and Chair Hirsch.

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Commissioner Matthews and seconded by Commissioner Dittmar to accept CC-1 and CC-2. Chair Hirsch abstained from the vote on CC-1. There were no objections, and the motion was unanimously approved.

YOUTH COMMISSION: David Olivas a 7th grade student at Clifton Middle School provided updates on current and upcoming activities.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Park Master Plan/Open Space Element Status Update (Verbal Report) – Public Services Director, Tina Cherry provided a verbal report. Community Development Director Craig Jimenez also provided information, as well as City Manager Oliver Chi and answered questions of the Community Services Commission.

SUB-COMMITTEE REPORTS:

SCR-1 Julian Fisher Park - Public Services Director, Tina Cherry provided updates on Julian Fisher Park and answered questions of the Community Services Commission. A field trip will be scheduled for Commission and Council to see the park before the dedication on December 2, 2017.

REPORTS FROM STAFF:

RFS-1 Public Services Director, Tina Cherry
(a) Comprehensive Library Park Upgrades Update

CC-1

RFS-2 Recreation Manager, Katie Distelrath

- (a) Make a Difference Day Recap
- (b) Recreation Coordinator – Hired Ashley Gonzalez, a formal introduction will be made at the December meeting.

RFS-3 Senior Recreation Supervisor, Lisa Hansberger

- (a) Veteran’s Day Recap

RFS-4 Recreation Coordinator, Brooke Putich

- (a) Holiday Home Decorating Contest Update - Seeking Commissioners to help judge the holiday entries. Judging is Monday, December 18 after 5:00 p.m. Chair Hirsh, Vice-Chair Ulm, and Commissioners Dittmar and Mills volunteered to judge.
- (b) Youth Commission Update

RFS-5 Recreation Supervisor, Rebecca Sandoval

- (a) Halloween 2017 Recap
- (b) Holiday Tree Lighting and Parade Update – Thursday, December 7 Tree lighting at 6:00 p.m. and Holiday Parade at 7:00 p.m. Seeking a Commissioner to judge the parade entries. Commissioners Belden and Matthews volunteered to judge.

RFS-6 Hillside Wilderness Preserve Supervisor, Eugene Suk

- (a) Bat Box Recap

RFS-7 Recreation Coordinator, Marlene Jimenez

- (a) Native Plant Sale Recap
- (b) Volunteer Holiday Recognition Potluck Reminder – Wednesday, December 13 at 6:00 p.m. at the Cabin Conference Center.

COMMISSION LIAISON REPORTS

CLR-1 Commissioner Belden had no report.

CLR-2 Commissioner Cortina

- (a) Monrovia, Arcadia, Duarte Town Council (MAD)
- (b) Boys & Girls Club

CLR-3 Commissioner Dittmar

- (a) Art in Public Places

CLR-4 Chair Hirsch

- (a) Partnering with Interfaith Council, Monrovia Unified School District and YMCA on a documentary film – **Screenagers**

CLR-5 Commissioner Matthews

- (a) California Parks and Recreation Society (CPRS) – Legislative Review Committee
- (b) Recent Monrovia Community Coordinating Council meeting.

CLR-6 Commissioner Mills

- (a) Recent Community Emergency Response Team (CERT) meeting
- (b) Monrovia Area Partnership (MAP)
- (c) Mental Health Consortium

CLR-7 Vice Chair Ulm had no report.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:26 p.m.