

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, DECEMBER 12, 2017**

CONVENE: Vice-Chair Ulm convened the regular meeting of the Community Services Commission on Tuesday, December 12, 2017 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Senior Recreation Supervisor, Lisa Hansberger; Recreation Supervisor, Rebecca Sandoval; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Jamie Bumia; Recreation Coordinator, Brooke Putich; Recreation Coordinator Marlene Jimenez, Recreation Coordinator Ashley Gonzalez and Senior Administrative Assistant Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Dittmar led the Flag Salute.

ROLL CALL: In attendance: Commissioners Belden, Cortina, Dittmar, Matthews, Mills, and Vice-Chair Ulm. Chair Hirsch absent/excused.

PRESENTATION(S):

PR-1 Introduction of newly hired Recreation Coordinator, Ashley Gonzalez.

PR-2 Chief Dover gave an update on the recent fires, and protocols used for determining the closure of Canyon Park and the Hillside Wilderness Preserve.

CONSENT CALENDAR: It was moved by Commissioner Matthews and seconded by Commissioner Mills to accept CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

YOUTH COMMISSION: Frances Jimenez, a senior at St. Lucy's provided updates on current and upcoming activities

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS: None

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

RFS-1 Public Services Director, Tina Cherry

- (a) Reported on enhancements and the planned installation of Samson the Bear at Kiwanis Park at Grand Avenue.
- (b) Recreation Park - a Samson Bear will be placed at the park near Barney Glenn Field and will have the logo of the Monrovia Youth Baseball League.
- (c) Provided and update on the renewed Monrovia Reads program. The program will be launched in January.
- (d) On January 16, 2018 the City Council will review the proposed Water Rate Adjustments. Public meetings will be held Wednesday, December 13; Saturday, December 16; Monday, December 18; and Wednesday, January 10, 2018.

CC-1

(e) Updated the Commission on concerns and possible options for Canyon Park parking and improving access.

RFS-2 Recreation Manager, Katie Distelrath

- (a) Julian Fisher Park Dedication update.
- (b) Library Park playground Cushion Cap Replacement update, as well as provided an update on several trees that have died in the park which will be removed by Public Works staff.
- (c) January Study Session (Year in Review) proposing Saturday, January 20 or 27. A save the date will be sent out.
- (d) Announced Lisa Hansberger's retirement in February.

RFS-3 Recreation Supervisor, Rebecca Sandoval

- (a) Holiday Tree Lighting recap.

RFS-4 Management Analyst, Jamie Bumia

- (a) Renewed Monrovia Today publication overview.

RFS-5 Recreation Coordinator, Brooke Putich

- (a) Holiday Home Decorating Contest reminder.

RFS-6 Recreation Coordinator, Marlene Jimenez

- (a) Update on Kid's Craft Program at Canyon Park.
- (b) Holiday Volunteer Recognition Potluck reminder.

COMMISSION LIAISON REPORTS

CLR-1 Commissioner Belden

- (a) The Providers Group held their Board of Directors election. Holiday Luncheon was held at the Community Center and was well attended.

CLR-2 Commissioner Cortina

- (a) Monrovia, Arcadia, Duarte Town Council (MAD) – Dark in December.
- (b) Boys & Girls Club will provide all day programming during the holiday break. Looking for volunteers.

CLR-3 Commissioner Dittmar

- (a) No report.

CLR-4 Chair Hirsch

- (a) Absent excused.

CLR-5 Commissioner Matthews

- (a) No report.

CLR-6 Commissioner Mills

- (a) Monrovia Area Partnership (MAP) updates provided. The group had 13 graduates from the program.
- (b) Community Emergency Response Team (CERT) – The team was activated, and 17 members responded to Saturday nights fire and provided outreach to the Community.

CLR-7 Vice Chair Ulm

(a) Community Media of the Foothills – lots of great new shows coming. The Board elections originally scheduled for November have been postponed.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:30 p.m.