

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, January 16, 2018, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, January 16, 2018
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Pastor Joy Flores
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Introduction of Newly Hired Employees
Staff Reference: Lauren Vasquez, Deputy City Manager

PR-2 Pasadena Humane Society Pet of the Month

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Ciera Miller

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the December 19, 2017, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the December 19, 2017, Special and Regular Meetings

CC-2 [Payroll Nos. 26 and 1 in the Net Amounts of \\$656,896.78 and \\$677,088.63, Respectively, and Warrant Registers dated December 21 and 28, 2017, and January 4 and 11, 2018, in the Total Amounts of \\$1,221,869.08, \\$691,845.17, \\$1,554,330.41, and \\$566,319.27, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll Nos. 26 and 1 in the net amounts of \$656,896.78 and \$677,088.63, respectively, and Warrant Registers dated December 21 and 28, 2017, and January 4 and 11, 2018, in the total amounts of \$1,221,869.08, \$691,845.17, \$1,554,330.41, and \$566,319.27, respectively

CC-3 [Appropriation of Additional Funds in an Amount not to Exceed \\$25,000 for Use Towards the Home Security Rebate Program, Resolution No. 2018-08](#)

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Adopt Resolution No. 2018-08

- CC-4 [2018 Local Agency Biennial Notice and Amendment of Conflict of Interest Code to Include Positions that must be Designated and Deleting Positions that no Longer Exist, Resolution No. 2018-04](#)
 Staff Reference: Alice Atkins, City Clerk
 Recommendation: Adopt Resolution No. 2018-04
- CC-5 [Repeal of Resolution No. 93-06 and Adoption of New Local California Environmental Quality Act \(CEQA\) Guidelines, Resolution No. 2018-01](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Adopt Resolution No. 2018-01
- CC-6 [Acceptance of Irrevocable Offer of Dedication of a 9,153 Square Foot Area Improved as Public Right-of-Way at 159 El Norte Street and Finding the Dedication Exempt from the California Environmental Quality Act, Resolution No. 2018-07](#)
 Staff Reference: Todd Holmes, Public Works Operations Manager
 Recommendation: Adopt Resolution No. 2018-07
- CC-7 [Acceptance of Work, Filing a Notice of Completion, and Release of Retention Funds to SpectraTurf, Inc., for the Resurfacing of the Playground Surface at Library Park](#)
 Staff Reference: Todd Holmes, Public Works Operations Manager
 Recommendation: Accept the work of SpectraTurf, Inc. for the for the resurfacing of the playground surface at Library Park, authorize the City Clerk to file the Notice of Completion, and direct staff to release all retained funds in accordance with the contract provisions

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Adoption of the Fiscal Year 2018-2019 Community Development Block Grant \(CDBG\) Programs; Resolution No. 2018-03](#)
 Staff Reference: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator
 Recommendation: Adopt Resolution No. 2018-03
- PH-2 [Proposed Adjustments for Water Fees, Introduction and First Reading of Ordinance No. 2018-01, and Adoption of Resolution No. 2018-06](#)
 Staff Reference: Oliver Chi, City Manager, and Buffy Bullis, Administrative Services Director
 Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2018-01, and adopt Resolution No. 2018-06

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Oliver Chi, City Manager
- RCM-2 California Earthquake Authority (CEA) Earthquake Preparedness and Grant Program Overview
 Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

- (a) [San Gabriel Valley Council of Governments \(SGVCOG\) Position on Safe, Clean Water Program Elements and Stormwater Legislative and Regulatory Priorities for 2018](#)

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

- (a) San Gabriel Valley Council of Governments (SGVCOG) Update

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Award of Contract to Sequel Contractors, Inc. for the Monrovia Renewal South Section Infrastructure Improvements Project \(Project No. MR-011\) and Consultant Services Agreement with Merrell-Johnson Companies for Construction Management Services](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Award a contract to Sequel Contractors, Inc., for the completion of the Monrovia Renewal South Section Infrastructure Improvements Project (MR-011); approve a consultant services agreement with Merrell-Johnson Companies for project surveying, materials testing, inspection, and management; appropriate \$8,090,271.57 from Monrovia Renewal funds to complete this project; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- AR-2 [Award of Contract to Urban Professional Builders for the Canyon Park Cabin Deck Upgrades Project, Capital Improvement Project No. 13](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Award a contract to Urban Professional Builders, Inc., for the construction of the Canyon Park Cabin Deck Upgrades Project, appropriate the necessary funding as outlined in this report, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- AR-3 [Allocation of Art in Public Place Funds and Agreement with Ron Husband Related to Development and Installation of a Neighborhood Treasures Landmark Post Art Piece Featuring Allen Allensworth](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Appropriate and authorize the expenditure of an amount not to exceed \$15,000 from the City's Art in Public Places fund for the establishment of the initial Neighborhood Treasures Landmark Post and Art Piece featuring Allen Allensworth and authorize the City Manager to execute an agreement with Ron Husband in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 6, 2018, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Art Thomas, Former Planning Commissioner and Longtime Resident

Onofre Aurelio, Father of Youth Services Librarian Stephanie Aurelio

Julia Raquel Ordoñez, Grandmother of Public Services Senior Administrative Assistant Julia Benavides

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 12th day of January, 2018.

Alice D. Atkins CMC, City Clerk