



**CITY OF MONROVIA
MONROVIA OLD TOWN ADVISORY BOARD
AGENDA REPORT**



DEPARTMENT: Public Services

MEETING DATE: February 13, 2018

PREPARED BY: Katie Distelrath,
Recreation Manager

AGENDA LOCATION: AR-1

TITLE: 2018 Street Rods Forever Car Show Street Closure Request

BACKGROUND: Street Rods Forever (SRF) has offered a Car Show in Old Town Monrovia since 2002. Historically, the event has been held on Myrtle Avenue between Palm Avenue and Chestnut Avenue. SRF has submitted a Special Event Application and Street Closure Request and would like to offer a Car Show on Saturday, September 8, 2018 from 9:00 a.m. – 3:00 p.m.

ANALYSIS: Staff has reviewed the Special Events Permit Application for the 2018 Car Show and has spoken with representatives from SRF (Attachment A). SRF is requesting the street closure on Myrtle Avenue between Palm Avenue and Chestnut Avenue from 6:00 a.m. – 4:00 p.m.

In order to reduce the impacts on Old Town, staff and SRF discussed and agreed on the following conditions:

1. SRF will supply flyers for the event to Old Town Monrovia merchants for promotional purposes;
2. SRF will ensure proper security, as determined by the Monrovia Police Department, is on site during the event;
3. SRF will provide club members who will patrol event and mitigate any unlawful activity;
4. SRF will guarantee all trash is properly disposed of in an approved dumpster at the conclusion of the event;
5. SRF will notify all entries that there will be no early departures for any vehicles unless in an emergency situation and in these situations will be escorted out by club members;
6. SRF will provide a single point of contact for staff during the entire event: and

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7. Following the event a meeting will be held with City staff to discuss the adherence to the conditions. Violation of the conditions could jeopardize the approval of future SRF events in Old Town Monrovia.

OPTIONS: Staff has provided the following options for MOTAB's consideration:

1. Recommend approval of the 2018 Street Rods Forever Car Show Street Closure Request
2. Do not recommend approval of the 2018 Street Rods Forever Car Show Street Closure Request and direct staff to provide more information.

STAFF RECOMMENDATION: Staff recommends the board approve option 1, recommend approval of the 2018 Street Rods Forever Car Show Street Closure Request

ACTION: If Board concurs, the appropriate action is a motion to recommend approval of the 2018 Street Rods Forever Car Show Street Closure Request.