

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, JANUARY 9, 2018**

CONVENE: Vice-Chair Ulm convened the regular meeting of the Community Services Commission on Tuesday, January 9, 2018 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Supervisor, Rebecca Sandoval; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Jamie Bumia; Recreation Coordinator, Brooke Putich; Recreation Coordinator Marlene Jimenez; Recreation Coordinator, Ashley Gonzalez, Administrative Assistant, Paige Garcia; and Senior Administrative Assistant, Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Dittmar led the Flag Salute.

ROLL CALL: In attendance: Commissioners Belden, Cortina, Dittmar, Matthews A/E, Mills A/E, Vice-Chair Ulm, and Chair Hirsch A/E

PRESENTATION(S):

PR-1 Recreation Coordinator, Brooke Putich – Announced the newly installed Senior Club Presidents; New Horizon Club President – Clifford Acosta
Gad A Bouts – Irma Robles

PR-2 Introduction of New Staff – Recreation Manager, Katie Distelrath introduced Paige Garcia, Administrative Assistant overseeing Passports.

CONSENT CALENDAR: It was moved by Commissioner Dittmar and seconded by Commissioner Belden to accept CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

YOUTH COMMISSION: Miguel Garcia an eighth grade student at Clifton Middle School provided updates on current and upcoming activities.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS: None

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

RFS-1 Katie Distelrath, Recreation Manager

- (a) It was brought to staff's attention that the Canyon Park, Park Ranger title was not an accurate representation, based on California definition, of what our staff's duties entail. It was decided that the Ranger title should be changed to more accurately reflect, and align with the job duties of staff. It was determined that Park Naturalist rather than Park Ranger is a more accurate job title. The change was approved by City Council and implemented.
- (b) Library Park Playground renovation – A PowerPoint was shown detailing the renovations. The diseased tree at Library Park mentioned during the December meeting, was removed from the park.

- (c) The Homeless Count will be held on January 23. Monrovia's deployment site is at the Community Center beginning at 8:00 p.m. Safety training for the volunteers will be provided by the Monrovia Police Department.
- (d) The Study Session has been rescheduled for Saturday, February 3 from 9:00 a.m. to approximately 12:00 p.m.
- (e) Invited the Commissioners to the State of the City Address scheduled for Monday, January 29 at Studio Movie Grill – 5:30 reception, and address following. A formal invitation will go out soon.

RFS-2 Eugene Suk, Hillside Wilderness Preserve Supervisor

- (a) Provided an update on the Cabin Deck upgrades. Refurbishment should be complete by mid-March.

RFS-3 Ashely Gonzales, Recreation Coordinator

- (a) Provided a recap of the Holiday Home Decorating Contest held on the Monday, December 18. Award winners were recognized at the December 19 City Council meeting.

COMMISSION LIAISON REPORTS:

CLR 1 - Commissioner Belden

- (a) The Providers Group is excited to get started for the new year. Hosting their Holiday Party on January 19.
- (b) The Youth Commission is off to a great start.

CLR 2 - Commissioner Cortina

No report.

CLR 3 - Commissioner Dittmar

No report.

CLR 4 - Chair Hirsch

A/E

CLR 5 - Commissioner Matthews

A/E

CLR 6 - Commissioner Mills

A/E

CLR 7 – Vice-Chair Ulm

- (a) The Canyon Park Volunteers hosted a wonderful holiday potluck.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 7:35 p.m.