



MONROVIA

CALIFORNIA

TWO-YEAR PROGRAM BUDGET



FISCAL YEARS

2017-2018 & 2018-2019

City of Monrovia



Two-Year Program Budget Fiscal Years 2017-2018 & 2018-2019

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City of Monrovia

Two-Year Program Budget Fiscal Years 2017-2018 & 2018-2019

CITY COUNCIL

**Tom Adams, Mayor
Gloria Crudgington, Mayor Pro Tem**

**Alexander C. Blackburn
Councilmember**

**Becky A. Shevlin
Councilmember**

**Larry J. Spicer
Councilmember**

ELECTED OFFICIALS

**Alice D. Atkins, CMC, City Clerk
Stephen R. Baker, City Treasurer**

MANAGEMENT TEAM

Oliver Chi, City Manager

**Buffy Bullis, Administrative Services Director
Tina Cherry, Public Services Director
Brad Dover, Fire Chief
James Hunt, Chief of Police
Craig Jimenez, Community Development Director
Lauren Vasquez, Deputy City Manager**

Submitted By:

***Administrative Services Department and
City Manager's Office
June 2017***

CITY OF MONROVIA 2017-2019 BUDGET

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Budget Message to the Residents of Monrovia:

INTRODUCTION

I am pleased to submit the City of Monrovia's Fiscal Year 2017-19 Biennial Budget for your consideration and review. The spending plan that has been developed is structurally balanced, while advancing key priorities as identified by the City Council, in an effort to live our mission of existing to serve the people of Monrovia to create a community that offers a premier quality of life.

The overall budget that has been developed contemplates total expenditures of \$125.26 million in Fiscal Year 2017-18 and \$114.71 million in Fiscal Year 2018-19 across the City's 46 separate funds.

Of particular note, the City's General Fund is structurally balanced in both years. In Fiscal Year 2017-18, the spending plan outlines expenditures of \$41.65 million against \$42.40 million in anticipated revenues, while Fiscal Year 2018-19 expenditures are projected to be \$43.54 million against \$43.64 million in revenues.

Furthermore, the proposed budget includes a plan to increase the General Fund Reserve level from \$4.2 million up to \$6.39 million by Fiscal Year 2018-19, representing an increase from 11% to 16%. This reflects the City Council's focus on developing healthy reserves across the City's funds in accordance with the reserve fund policy established in Fiscal Year 2016-17.

CURRENT CITY PRIORITIES

The City's budget acts as a policy document that allocates resources to ensure that key priorities are accomplished in a responsible and thoughtful manner. Our current priorities were developed through a collaborative process after much reflection and analysis on what issues needed the most attention in Monrovia, and how we would define achieving success in the coming years.

The Fiscal Year 2017-19 Biennial Budget attempts to responsibly fund as many of the identified priorities as fiscally possible, while still maintaining a high level of service to the community.

In 2015, the concept of *Renewal* – renewing our infrastructure, our operations, and our people – became the thematic goal that tied together all the City’s key priorities for our organization and the community. This theme is seen most visibly in the *Monrovia Renewal* project, a multi-year initiative that is investing \$51.7 million back into our water and sewer systems, streets, and sidewalks to breathe new life into the essential infrastructure that keeps our community running smoothly and safely.

Additionally, the City developed and adopted the following four Strategic Objectives in support of our thematic goal of *Renewal*:

- Strategic Goal 1: Enhance Organizational Capacity
 - This goal will be accomplished by pursuing workplan items that strengthen our mission-driven and values-based organizational culture, invest in training and development of our people to help them achieve success, and establish performance management systems that gauge operational effectiveness.
- Strategic Goal 2: Enhance Community Infrastructure
 - This goal will be accomplished by pursuing workplan items that implement Citywide capital infrastructure improvements, ensure neighborhood compatibility and historic preservation, and provide enhanced mobility options.
- Strategic Goal 3: Enhance Fiscal Sustainability
 - This goal will be accomplished by pursuing workplan items that support the development of structurally-balanced operating budgets, advance new development projects, establish community facilities districts, and take proactive steps to address rising pension and water-related costs.
- Strategic Goal 4: Enhance Relationships with the Community
 - This goal will be accomplished by pursuing workplan items that serve to enhance community trust in all City operations, expand Community Activist Policing programs, inspire excellence in customer service, and provide enhanced opportunities for civic engagement and fiscal transparency.

The Fiscal Year 2017-19 Biennial Budget has been developed in a manner to fund the achievement of our four strategic goals to further the thematic goal of *renewing* Monrovia, in accordance with the priorities set by the City Council. These goals involve many processes and projects that are aligned with our mission to serve the people of Monrovia to create a community that offers a premier quality of life.

GENERAL FUND OVERVIEW

For the Fiscal Year 2017-19 Budget, the City’s General Fund is structurally balanced in both years. The Fiscal Year 2017-18 General Fund budget outlines expenditures of \$41.65 million against \$42.40 million in anticipated revenues, projecting a \$75,000

surplus. The Fiscal Year 2018-19 General Fund budget outlines expenditures of \$43.54 million against \$43.64 million in revenues, projecting a \$10,000 surplus.

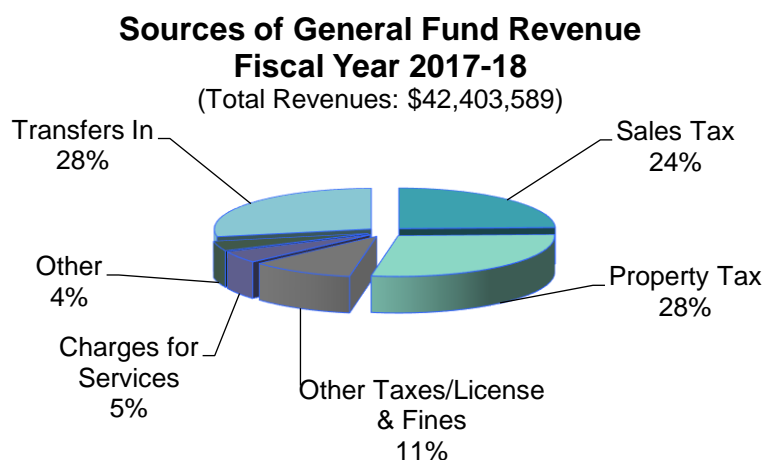
On the revenue side, property and sales taxes combine to make up nearly 54% of all General Fund revenues. As we have analyzed recent financial trends and identified conservative future projects, all current indicators illustrate that the economic health of Monrovia continues to improve.

Property tax revenues are expected to be \$11.96 million for the 2017-18 Fiscal Year and \$12.76 million in Fiscal Year 2018-19. This category includes a conservative 4% base property tax growth rate year-over-year. It is important to note that the overall projected property tax revenues anticipates the completion of three major development projects during the two-year budget cycle, including MODA at Monrovia Station (261-unit luxury apartment complex), Areum Apartments at 5th / Huntington (154-unit luxury apartment complex), and the construction of a Marriott TownePlace Suites (113-room hotel) at the southwest corner of Huntington Drive and Myrtle Avenue.

Additionally, sales tax revenue is projected to increase over the next two-year cycle, albeit more slowly than in past years. Specifically, sales tax revenue is projected to increase approximately 3% for the 2017-18 Fiscal Year to \$10.41 million, and increase 2.75% in Fiscal Year 2018-19 to \$10.7 million.

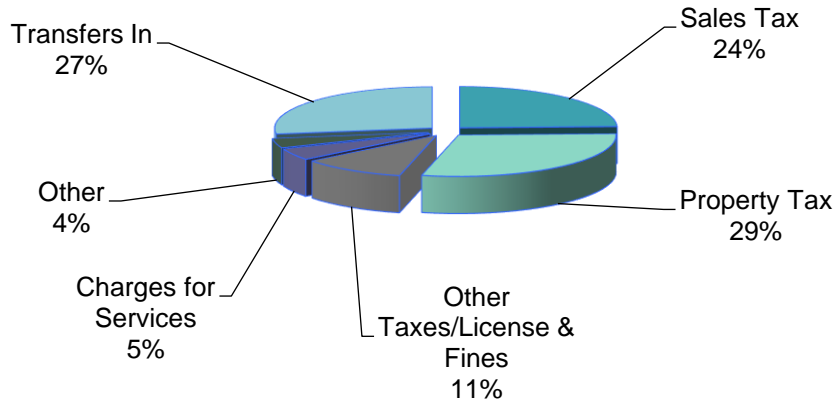
Finally, our Transient Occupancy (Hotel) Tax shows continued strong growth. We are projecting that those revenues will increase 3% in Fiscal Year 2017-18 to \$2.01 million and 6% in Fiscal Year 2018-19 to \$2.13 million, due to the additional anticipated revenue related to the Marriott TownePlace Suites.

The following charts provides a breakdown of the City's \$42.4 million in General Fund Revenues in Fiscal Year 2017-18, and \$43.64 million in Fiscal Year 2018-19.



**Sources of General Fund Revenue
Fiscal Year 2018-19**

(Total Revenues: \$43,642,751)



In terms of General Fund expenditures, the proposed operating budget contemplates expenditures totaling \$41.65 million in Fiscal Year 2017-18, and \$43.54 million in Fiscal Year 2018-19. The overall funding outlays are distributed as follows:

General Fund Expenditures		
	Fiscal Year 2017-18	Fiscal Year 2018-19
Personnel Costs:	\$28.93M	\$30.46M
Maintenance & Operations:	\$9.42M	\$9.32M
Capital Improvement Projects & Capital/Special Projects:	\$0.47M	\$0.11M
Transfers & Other:	\$2.83M	\$3.65M
TOTAL:	\$41.65M	\$43.54M

From a personnel perspective, the 2017-19 Fiscal Year Budget includes a net increase of three-quarters (0.75) of a position. The net personnel changes include:

- 1 part-time 3/4 Office Aide, 1 (Senior) Management Analyst, and 1 Management Assistant position added, and 1 Administrative Assistant position removed, in the City Manager's Office
- 1 Information Systems Manager and 1 Information Systems Analyst position removed in Administrative Services
- 1 Recreation Coordinator, 1 Field Services Superintendent, and 2 Maintenance Lead Worker positions added, and 3 Maintenance Supervisors positions removed, in Public Services

With these changes, the City's has a total of 250.25 authorized positions in the Fiscal Year 2017-19 Biennial Budget. The overall General Fund personnel costs are \$28.93 million in Fiscal Year 2017-18 and \$30.46 million in Fiscal Year 2018-19, representing a 0.7% and 5.2% increase, respectively. This increase in personnel costs is primarily related to the CalPERS pension cost increases, as our total authorized positions are projected to remain stable, as noted above.

Finally, the overall General Fund Maintenance & Operations (M & O) expenditures are \$9.42 million in Fiscal Year 2017-18 and \$9.32 million in Fiscal Year 2018-19, representing a 5.0% and -1.1% year-over-year difference, respectively.

CAPITAL IMPROVEMENT PROGRAM

In accordance with our adopted Strategic Goal of Enhancing Community Infrastructure, the City has continued to develop and implement a very aggressive capital improvement program (CIP) plan.

The City's largest CIP project that is currently underway is a multi-year initiative called *Monrovia Renewal*. This initiative is investing an estimated \$51.7 million in improvements of deferred street, sidewalk, water system, and sewer line maintenance initiatives. The overall plan is repairing or replacing every street in the City that has a pavement condition index rating of less than 70, implementing necessary water transmission pipe replacements, improving or replacing water production facilities, and upgrading all sewer lines in need of repair or upsizing. The first two sections of *Monrovia Renewal* were completed in Fiscal Year 2016-17, and funding to implement the next phases of *Monrovia Renewal* has been included in the Fiscal Year 2017-19 Budget, totaling \$20.86 million in Fiscal Year 2017-18 and \$14.62 million in Fiscal Year 2018-19.

In addition to the *Monrovia Renewal* program, staff has incorporated a CIP budget of \$5.62 million in Fiscal Year 2017-18 and \$1.8 million in Fiscal Year 18-19 that proposes to complete approximately 30 capital improvement projects, including grant-funded projects and capital outlay expenditures.

RESERVE FUNDS

The City has developed a Fiscal Year 2017-19 Budget that advances the target reserve levels for various City funds, in accordance with the reserve fund policy adopted in Fiscal Year 2016-17 and recommendations set by the Government Finance Officers Association.

The reserve policy established minimum "savings account" levels for each identified fund, which will allow the City to better address any significant swings in cash flows due to economic cycles and unanticipated emergencies.

The City has met several of its target reserve levels and is building up other reserves to achieve greater funding levels towards reaching their targets, as outlined below:

- For our General Fund, the reserve level is 20% (10% working capital fund + 10% emergency contingency). The Fiscal Year 2016-17 year-end reserve level is at 11%, which will increase to 16% in Fiscal Year 2017-18. Additionally, beginning in Fiscal Year 2018-19, \$100,000 per year will be allocated towards achieving the 20% target.
- For our Enterprise Funds and Facilities Fund, the reserve levels are 30% of the budgeted operating expenditures. The Water (Utilities) Fund, Sewer/Sanitation Fund, Street Sweeping Fund, Environmental Services Fund, and Facilities Fund have all met or exceeded their target reserve levels. The Storm Drain Fund will meet and exceed its target level in Fiscal Year 2018-19.
- For our Fleet Replacement Fund, the reserve level is 30% of the estimated replacement value of all fleet inventory, which will be achieved and exceeded in Fiscal Year 2018-19.
- For our Retirement (Pension Cost Reserve) Fund, the reserve level is \$1,000,000. While this target has been met and exceeded, looming pension cost increases have necessitated a new strategic approach, as outlined below.
- The City is also working to achieve a 10% CIP reserve account for 17 separate funds, as established in Fiscal Year 2016-17.

PLAN TO ADDRESS RISING PENSION COSTS

While the Fiscal Year 2017-19 General Fund budget is structurally balanced in both years and the City is currently in a strong financial position overall, there is a looming threat facing Monrovia and nearly every government agency in California related to dramatic pension cost increases that will be instituted beginning in Fiscal Year 2017-18.

During the past five years, the California Public Employees' Retirement System (CalPERS) has systematically implemented a series of significant rate adjustments to address rising Unfunded Accrued Liability (UAL) levels associated with California's public sector pension system. The increased UAL levels have resulted from pension benefit enhancements that occurred in 2000, and recessionary economic impacts that have resulted in staggering losses to the CalPERS investment portfolio. These factors have left the overall CalPERS pension system underfunded and on unstable financial footing.

The most recent of those rate increases instituted by CalPERS was approved on December 21, 2016, and dramatic annual increases in the City's required UAL payments will be instituted beginning July 1, 2018. Our overall UAL costs and pension liability payments will increase by around 80% during the next five year period, growing from a current cost of \$4.9 million in Fiscal Year 2017-18 to \$8.9 million in Fiscal Year 2022-23. From that point, our pension costs will continue to grow, albeit at a slightly slower rate, through Fiscal Year 2030-31, when our overall UAL costs will be around \$11 million.

If the City were to take no proactive actions to address these cost increases, the UAL payment schedule would strain our General Fund to the point of rendering the City insolvent as early as Fiscal Year 2021-22.

Given the scale of the overall problem associated with increasing pension costs, the City is working to develop a CalPERS Response (CPR) Plan that includes multiple levers that can be implemented in the coming years. The key components of the CPR Plan include:

1. Instituting an Employee Give-Back Program to increase employee contributions toward pension-related costs.
2. Issuing a Pension Obligation Bond (POB) to refinance the City's existing UAL and pension liability debt to stabilize our pension liability payments at a uniform and level annual amount.
3. Establishing a UAL Funding Policy to address any new pension liabilities that arise in the future.
4. Increasing the City's Transient Occupancy Tax Rate from 10% to 12%, in alignment with neighboring cities to the west of Monrovia.
5. Creating Community Facilities ("Mello-Roos") Districts on significant new residential development projects.

Taken together, these proactive measures provide a suite of levers that can be pulled when necessary to help stabilize the City's overall pension costs and keep the City on a strong financial footing going forward.

PLAN TO ADDRESS DROUGHT-RELATED WATER COSTS

After nearly a decade of drought in California, our region is facing severe water shortages that require drastic measures be taken to replenish the water supply. The City gets its water from the Main San Gabriel Basin aquifer, which also supplies the majority of water producers in the San Gabriel Valley. However, due to the historic drought, groundwater levels in the aquifer are at dangerously low levels that threaten to render 10% of all water production wells in the Basin, including wells in Monrovia, inoperable, leading to widespread water shortages.

To address the challenges impacting our region's water supply, the Main San Gabriel Basin Watermaster, which is the agency that regulates access to and pumping from the Main San Gabriel Basin aquifer, implemented a new Water Resources Development Assessment. Additionally, the Upper San Gabriel Municipal Water District reduced the amount of water that water production agencies, like Monrovia, are allotted prior to incurring additional overproduction charges. Together, these changes were designed to

raise enough funds to purchase over \$100 million worth, or 40.7 billion gallons, of water to replenish the Basin and restore healthy groundwater levels.

The fees being levied on the City to address the water supply shortage are greater than the Water Fund can absorb, which will lead to a deficit in Fiscal Year 2017-18 if no action is taken. Thus, the City will be undertaking the Proposition 218 process in Fiscal Year 2017-18 to adjust our current water rate to absorb the enormous added costs being passed down to all communities and water agencies in our region.

CONCLUSION

There are many individuals who worked hard to develop the Fiscal Year 2017-19 Biennial Budget. In particular, Monrovia is blessed to have strong and visionary political leadership from the Mayor and City Council. The leadership provided by the City Council is complimented by a tremendously talented City staff that is committed to delivering the best services to the community. Many thanks to all involved in the development of the budget, with special commendation to the Administrative Services Department for leading our efforts.

The adoption of the Fiscal Year 2017-19 Biennial Budget is not the end of our financial management practices for the year, but instead, serves as the beginning of a fluid and interactive process that will be engaged throughout the next two years. As part of our commitment to fiscal responsibility, we will be continuing to dialogue with the City Council and the community regarding implementation and execution of sound financial decisions. We will be coming back to the City Council, periodically, throughout this next budget cycle with revised financial projections for the budget period, mid-year budget reviews, regular study sessions, meetings with the Audit Committee, as well as progress updates on advancing our strategic goals. These ongoing practices will ensure that the City remains in good fiscal health, while accomplishing our strategic goals.

As we move forward, the Fiscal Year 2017-19 Biennial Budget truly does serve as a plan for the achievement of *Renewal* for our community, and all of us fortunate enough to be part of the City organization are committed to doing the hard work necessary to ensure that Monrovia remains the brightest gem in the crown that is the San Gabriel Valley.

Best regards,

Oliver Chi,
City Manager

BUDGETING PHILOSOPHIES

In order for the user of Monrovia's Program Budget to gain some understanding of its contents, it is important that the broad based assumptions used in this document be identified. Both the budget objectives and process are presented, which are essential components to developing this document. Staff has also chosen to highlight the way the City directs and administers its financial policies and practices in this section. Partial references to these philosophies are addressed again throughout the budget document as they relate to various projects, funds, or department activities.

1. The City has developed and adopted the following four Strategic Goals that tie into the concept of *Renewal*:
 - Strategic Goal 1: Enhance Organizational Capacity
 - Strategic Goal 2: Enhance Community Infrastructure
 - Strategic Goal 3: Enhance Fiscal Sustainability
 - Strategic Goal 4: Enhance Relationships with the Community
2. Beginning with fiscal year 1994-95, the City Council has codified its long-standing principles of financial management. The Fourteen Principles of Financial Management shown further in this section reflect ongoing financial practices needed to assure the community that "fiscal responsibility" is being achieved through prudent fiscal policy making and conservative financial management.
3. Financial Principle I is to adopt and maintain balanced budgets. The fund projections included in this budget reflect conservative revenue estimates, anticipate reasonable expenditure increases (including unfunded mandates), and identify capital project requirements.
4. The City completed a comprehensive business cost study update of individual or group based services in May of 2009. The full cost of providing each service was identified, and the Council established a percentage of that cost to be recovered through fees and charges. The cost of providing services is updated annually and any needed adjustments to rates are determined by Staff and presented to Council for review and approval through the budget adoption process. Rates, as adopted, were used to forecast revenues for this budget period.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final conclusion.

Basis of Accounting and Budgeting

The City of Monrovia's accounting system is organized on a fund basis. Each fund is a separate accounting entity with a self-balancing set of accounts recording assets, liabilities, fund equity, revenues and expenditures. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental funds are classified into three broad categories: governmental (general, special revenue, debt service and capital improvement projects), proprietary and fiduciary funds. Governmental funds include activities usually associated with a typical state or local government's operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or an agent.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. The primary revenue sources susceptible to accrual are property, sales and business license taxes, investment income, federal grants, motor vehicle fees and gas tax subventions. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable.

Budgetary Control

Budgetary control is exercised by (1) the annual budget adoption by the City Council (the second year of a two-year budget cycle is re-adopted by the City Council), (2) formal budgetary integration within the accounting system, (3) the encumbrance of estimated purchase/contract amounts prior to the release of purchase orders to vendors, (4) computer and paperwork support systems that adequately identify City Council authorized (or when allowed by policy, Staff approved) appropriation and revenue estimate adjustments and (5) monthly review of computer-generated line-item and project departmental expenditure reports with each department manager utilizing a budget to actual format.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final completion.

OBJECTIVES OF THE BUDGET

1. To establish service level efforts and funding in accordance with the service priorities set by the Council for the coming budget period.
2. To adhere to the Principles of Financial Management, including budgets that are balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate infrastructure maintenance, and keeping prudent cash reserves.
3. To involve operating departments in the planning of service delivery for the coming year.
4. To assist the Council and community in understanding Monrovia's proposed plan of operation, and to allow revision to the plan.
5. To provide the Council a basis to enact appropriations.
6. To establish a basis for annual audits.

OVERVIEW OF THE BUDGET PROCESS

Operating Budget

Financial planning and budget preparation occurs in twenty-four month cycles. Since the levels and distribution of services has remained relatively constant over the past several years, two-year budgeting simplifies efforts from all parties involved. An annual update is done in the second year of a two-year budget cycle.

Budget Calendar

The Budget Calendar is prepared in February by the Administrative Services Department. The calendar establishes critical paths and deadlines necessary to adopting the budget in June prior to commencement of the new budget period.

Budget Milestones

The Budget Calendar identifies critical dates of the budget process. This includes the due date for the department data, printouts, and computer files. Of equal importance is the period of budget review with the City Manager.

Budget Development

There are several steps that the Administrative Services Department performs in order to develop a base budget. The first of these steps is to calculate salary and benefit costs for all anticipated budgeted positions throughout the City. The Administrative Services Department utilizes a series of Excel worksheets to calculate total salary and benefit costs for each departmental cost center. Personnel categories, allocations, and total compensation are reviewed and examined for accuracy and a financial analysis of total salary and benefit costs is performed.

After determining the base cost for salary and benefits, the Administrative Services Department exports non-personnel data (e.g., maintenance and operation costs, capital outlay costs, and revenues) into Excel budget worksheets to be used by operating departments in preparing their upcoming budget requests. Worksheets are created for each department cost center, as well as for each project account. Worksheets include three years of prior year actual history, the current year budget, the current year actual to-date figures, and a blank column for the upcoming budget. Once complete by the Administrative Services Department, worksheets are then made available for departments to begin completing their budget requests.

After departments have had time to review and complete their budget worksheets, meetings are scheduled to review and discuss budget requests. These meetings occur over a period of several weeks and are used as a means of discussing each department's operations and any upcoming changes affecting the department which may result in an increase or decrease in requested budgets (over the prior year). After the conclusion of all meetings, the Administrative Services Department then compiles the budget requests from each department to determine if gaps exist between ongoing revenues and expenditures. Projected year-end fund balances are also calculated and included as part of the financial analysis. A City-wide financial analysis is performed to determine if additional adjustments will be needed to departments' original requests in order to obtain a balanced budget. If additional adjustments are needed, meetings are scheduled with departments to allow for further discussion of their budget needs.

Adjusted data from the second round of budget meetings is compiled and a "Preliminary Budget" is established. This Preliminary Budget is the basis for the budget that will be presented to the City Council for consideration.

Budget Meetings

Budget study sessions are normally scheduled by the Council and City Manager as needed. Study sessions are usually held prior to regularly scheduled Council meetings. Focus areas of the budget are identified prior to the study session. The study sessions usually include a review of the current year estimated year-end financial position, major revenue trends, prior year comparisons, financial forecasts for the future, and a discussion of capital needs. Should a gap exist in any fund, multiple solutions are presented to Council, initially as ideas. Council has an opportunity to implement the suggested solutions or any other suggestions received from the community. Normally, final actions to close any gaps are left until the final budget meetings. Actions taken by the Council are tracked to determine the overall effect on the budget.

Budget Hearing and Adoption

Final adoption of the City budget is usually scheduled for the last Council meeting in June. Any unresolved issues are presented for final consideration. Responses to prior Council meeting or budget study session questions or issues are addressed. A series of resolutions are approved to adopt and implement the budget for the next one or two fiscal years, including establishing the next year's Gann Limit Calculation.

Adopted Budget

After the budget has been formally adopted by the City Council, the Administrative Services Department generates a line item detail report for use by all City departments. The reports are

made available in electronic format on the City's Intranet page, as well as on the City's website for use by the community.

The final budget document is prepared by the Administrative Services Department, distributed to Council and management staff, and posted to the City's website. Financial performance reviews are scheduled for each quarter of each fiscal year. Budget adjustments, if needed, are presented to Council for approval during these reviews.

Principles of Financial Management

PRINCIPLE I **CITY BUDGETS MUST BALANCE**

The City Council will continue to adopt balanced budgets on an annual basis. Annual audited financial reports confirm the adoption of a balanced budget, and note any discrepancies. These financial reports are used by the financing community to gauge the City's credit worthiness, among other issues.

PRINCIPLE II **THE CITY SHALL MAINTAIN PRUDENT RESERVES**

Adequate reserves of funds shall be established to meet future capital needs, to offset economic hard times, to stabilize fluctuations in cash flow requirements, and to provide for emergency situations.

PRINCIPLE III **THE CITY SHALL ENDEAVOR TO MAINTAIN COMPETITIVE COMPENSATION**

The City wishes to continue positive labor relations, be competitive in the market place, and desires to attract and retain top talent. Competitive salary and benefits will be provided to all employees within the City's means, with the expectation that services being provided by staff will continue to be exemplary.

PRINCIPLE IV **THE CITY SHALL MAINTAIN ITS INFRASTRUCTURE**

Ongoing, preventative maintenance is an essential component of the City's operations. Adequate funding shall be allocated in current years to minimize expenditures in future years. Infrastructure maintenance includes, but is not limited to, streets, sewers, storm drains, water systems, sidewalks, lights, and parks.

PRINCIPLE V **THE CITY SHALL AMORTIZE CAPITAL COSTS**

To the extent possible, the cost of replacing or expanding existing facilities and equipment will be fully amortized as a continuing cost of doing business. With respect to equipment, rates shall be established to recover the replacement cost of each item at the end of its useful life. Facilities will be amortized to cover ongoing maintenance and cyclical repairs, and for the replacement or expansion of major structures.

PRINCIPLE VI **THE CITY SHALL ONLY BORROW WHAT IT CAN AFFORD TO REPAY**

Loans and other external obligations will be established wisely to level out costs. Refinancing of existing debt will take place when market conditions lend themselves to economic gains. The City shall not overextend indebtedness, which may cause undue financial burdens in subsequent years.

PRINCIPLE VII **THE CITY SHALL FUND ONGOING COSTS WITH ONGOING REVENUES**

Cost must be matched with revenues. Ongoing costs shall only be funded with ongoing revenues. One-time costs can be funded with one-time revenues. However, ongoing costs cannot be funded by one-time revenues.

PRINCIPLE VIII **THE CITY SHALL BASE ITS BUDGET ON REALISTIC ESTIMATES**

The City shall make its budgetary and financial decisions on conservative estimates of revenues and expenditures.

PRINCIPLE IX **THE CITY SHALL COMPETITIVELY PROCURE GOODS AND SERVICES**

Significant savings of tax dollars can be obtained through the competitive bidding of purchases of goods and services. The City shall seek market prices or proposals for all significant purchases of goods and services, including periodic market testing of internally-provided services, consistent with the City's purchasing policy. Preference will be given to Monrovia businesses.

PRINCIPLE X **THE CITY MUST KNOW ITS TRUE COSTS**

The City shall maintain current full business costs of providing each and every City-provided service. In addition, the City shall make conscious decisions about cost recovery and/or general tax subsidy of those services which benefit only portions of the tax-paying public.

PRINCIPLE XI **THE CITY SHALL PLAN AHEAD**

The City shall examine its financial condition periodically by forecasting several years into the future. In this way, adverse trends can be anticipated and better managed.

PRINCIPLE XII **THE CITY SHALL MAKE AND REPORT ITS FINANCIAL DECISIONS PUBLICLY**

Public involvement is encouraged in budgeting and financial planning. The City Council shall make all non-routine or non-administrative financial decisions in public at regularly scheduled meetings, and the results of such decision-making shall be reported in a timely manner through Comprehensive Annual Financial Reports and public information documents.

PRINCIPLE XIII **THE CITY SHALL OPPOSE MANDATED PROGRAMS WHICH ARE UNFUNDED**

Federal and State Government regularly adopt laws which mandate local compliance or implementation. The City is forced to incur additional operating costs, and no funding is provided to pay for these mandates. The City shall have a general policy against unfunded mandates that have an adverse impact to Monrovia's services and budget.

PRINCIPLE XIV **THE CITY SHALL CONSERVATIVELY INVEST ITS IDLE CASH**

The City will invest its idle cash in a conservative manner so as to safeguard public funds. Investment instruments will be chosen using safety, liquidity, and yield as the selection criteria.

Citywide Thematic Goal

Renewal

Citywide Strategic Goals

The City has established four strategic goals in support of our current thematic goal of *Renewal*. Those four strategic goals include the following:

Strategic Goal 1: Enhance Organizational Capacity

- Achievement of this goal will be accomplished by pursuing work plan items which build a mission-driven & values-based organizational culture, establish people-oriented organizational systems, remove obstacles which impede the ability of our people to achieve success, and establish performance management systems that gauge operational effectiveness.

Strategic Goal 2: Enhance Community Infrastructure

- Achievement of this goal will be accomplished by pursuing work plan items which implement Citywide capital infrastructure improvements, enhance neighborhood compatibility, and augment historic preservation practices.

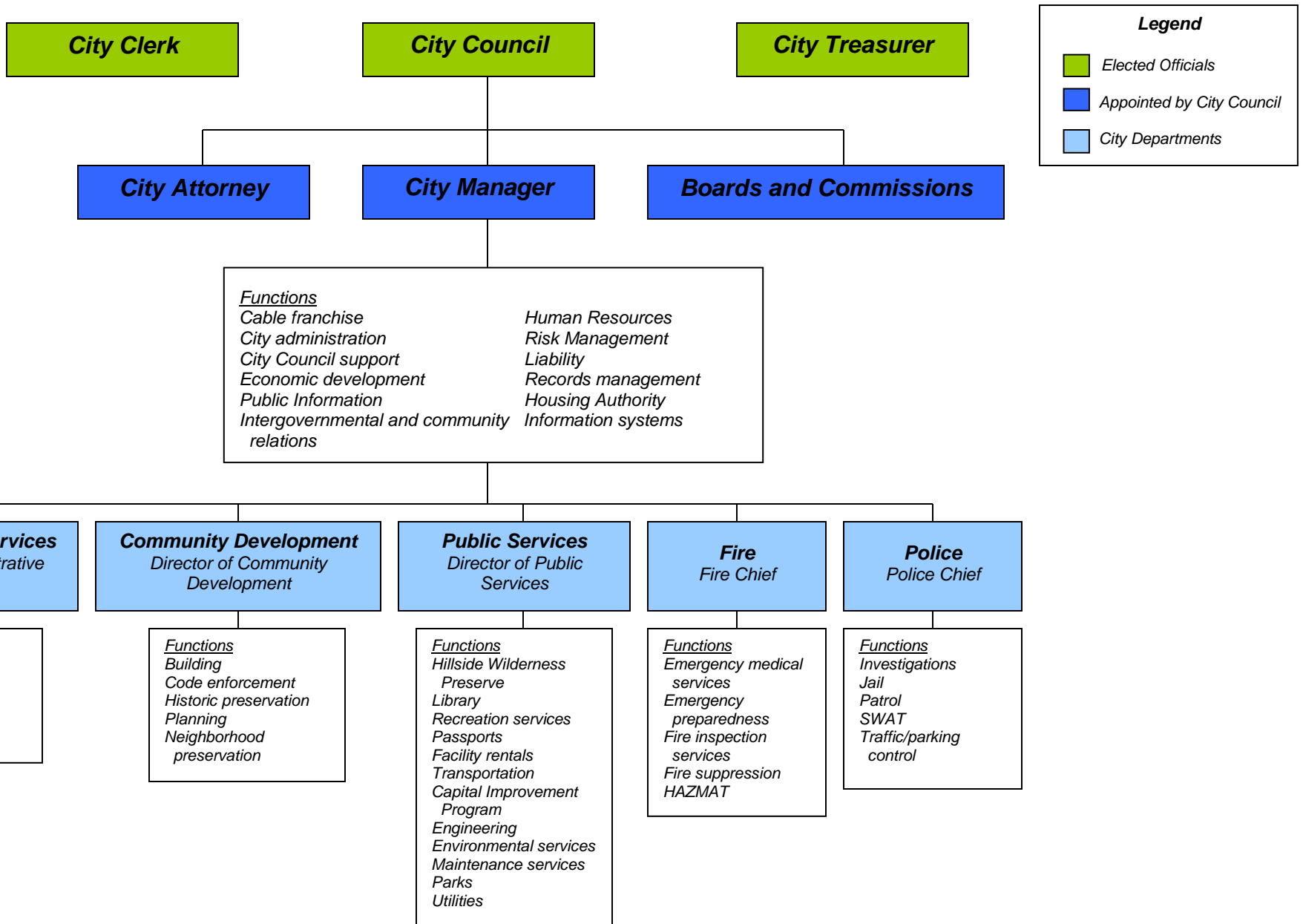
Strategic Goal 3: Enhance Fiscal Sustainability

- Achievement of this goal will be accomplished by pursuing work plan items which support the development of structurally balanced operating budgets, pursue new economic development opportunities, and enhance office-based occupancy rates.

Strategic Goal 4: Enhance Relationships with the Community

- Achievement of this goal will be accomplished by pursuing work plan items which serve to enhance community trust in all City operations, expand Community Activist Policing programs, inspire excellence in customer service, and provide enhanced opportunities for civic engagement.

City of Monrovia Organizational Chart

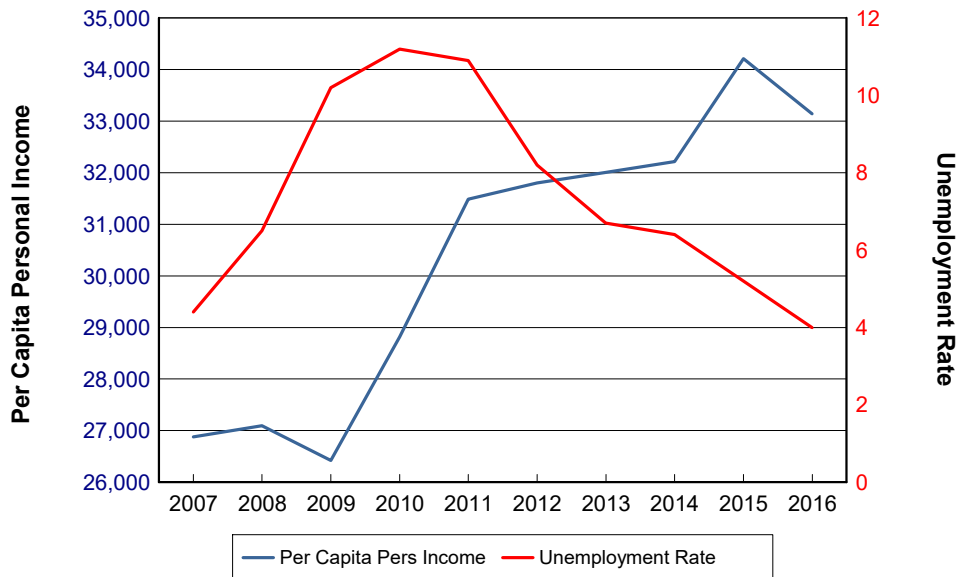


THE CITY OF MONROVIA

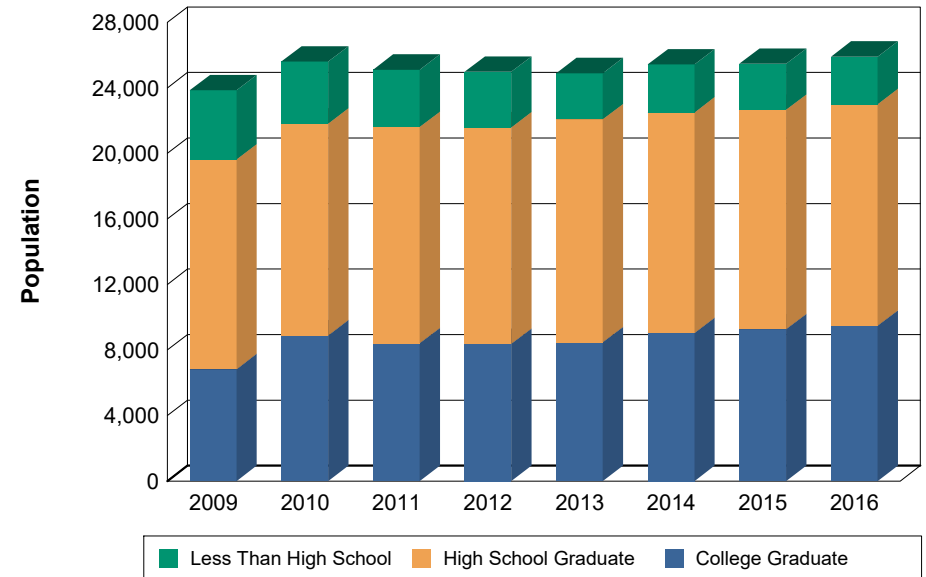
DEMOGRAPHIC AND ECONOMIC STATISTICS

Calendar Year	Population	Personal Income (In Thousands)	Per Capita Personal Income	Unemployment Rate	Median Age	% of Pop 25+ with High School Degree	% of Pop 25+ with Bachelor's Degree
2007	38,932	\$1,046,441	\$26,879	4.4%			
2008	39,040	\$1,057,682	\$27,092	6.5%			
2009	39,384	\$1,040,654	\$26,423	10.2%	34.2	82.3%	28.6%
2010	39,984	\$1,152,219	\$28,817	11.2%	37.0	85.2%	34.7%
2011	36,727	\$1,156,386	\$31,486	10.9%	37.5	86.1%	33.5%
2012	36,943	\$1,174,972	\$31,805	8.2%	37.1	86.4%	33.5%
2013	37,162	\$1,189,370	\$32,005	6.7%	37.5	88.7%	34.0%
2014	37,179	\$1,197,721	\$32,215	6.4%	37.7	88.5%	35.5%
2015	37,531	\$1,283,929	\$34,209	5.2%	37.1	89.0%	36.4%
2016	38,514	\$1,276,561	\$33,145	4.0%	37.8	88.8%	36.6%

Personal Income and Unemployment



Education Level Attained for Population 25 and Over



Notes and Data Sources:

Population: California State Department of Finance. Unemployment Data: California Employment Development Department
 2000-2009 Income, Age, and Education Data: ESRI - *Demographic Estimates are based on the last available Census.* Projections are developed by incorporating all of the prior census data released to date. Demographic Data is totaled from Census Block Groups that overlap the City's boundaries
 2010 and later - Income, Age and Education Data - US Census Bureau, most recent American Community Survey



FINANCIAL OVERVIEW



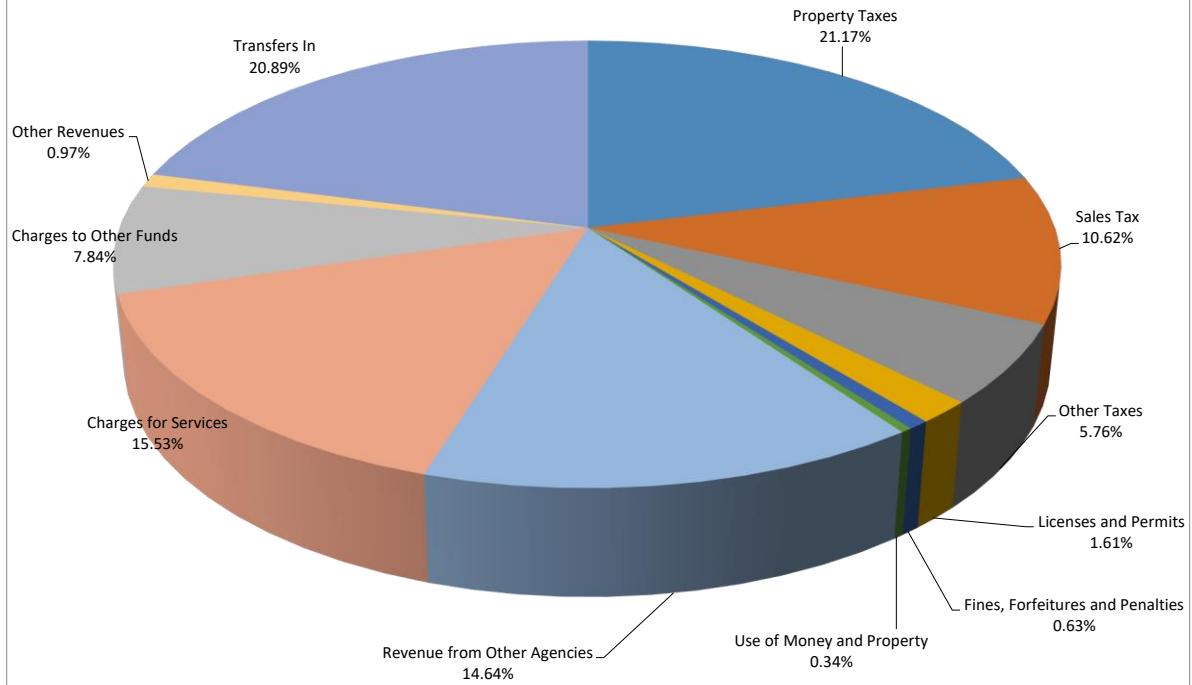
FINANCIAL OVERVIEW

This section, in conjunction with the Fund Financial Summaries section, presents information which shows the overall financial condition of the City of Monrovia. The first exhibits, Sources of Revenue and Areas of Expenditures, consist of pie charts showing both budgeted revenues and expenditures for the year. The Combined Funds Statement shows beginning balances, revenues and expenditures, and the projected fund balances at the close of the fiscal year. Next, because there are often transfers between funds, the Schedules of Transfers In and Transfers Out are also included in this section.

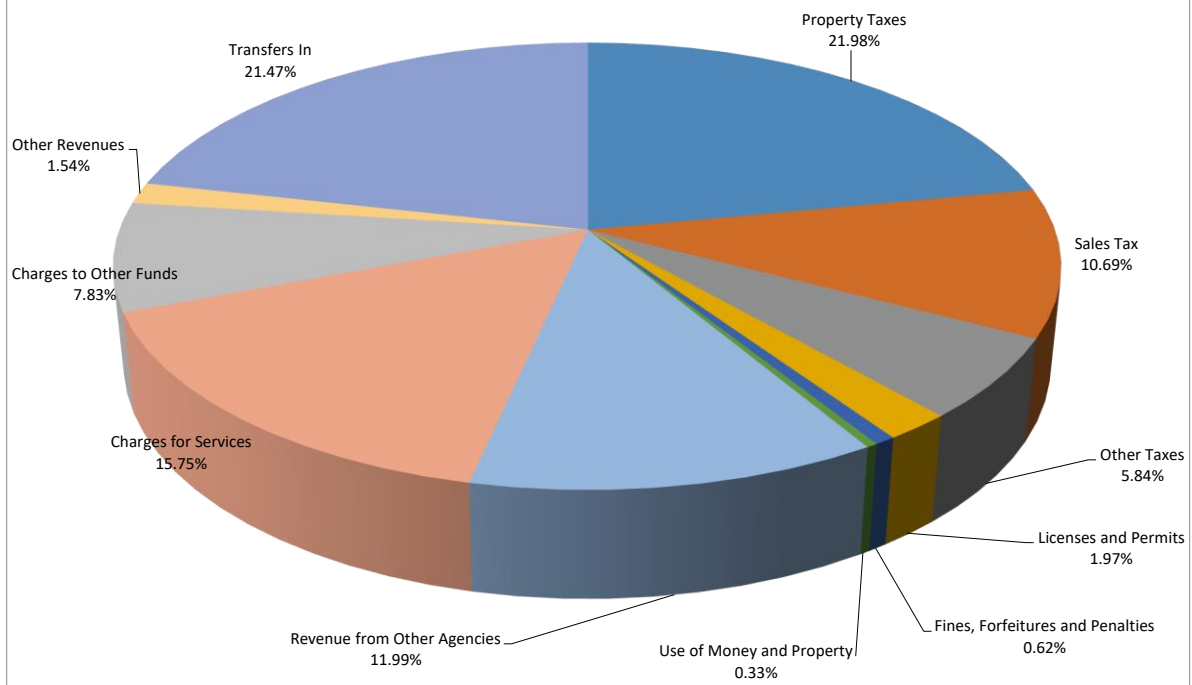
City of Monrovia
Sources of Revenue by Major Category
Fiscal Year 2017-18 and 2018-19

	<u>Fiscal Year 2017 - 18</u>		<u>Fiscal Year 2018 - 19</u>	
	<u>\$ Amount</u>	<u>% of Total</u>	<u>\$ Amount</u>	<u>% of Total</u>
<u>PROPERTY TAXES</u>				
Revenues received from the levy of taxes upon the real value of personal property. This revenue source includes levies against secured and unsecured property rolls, as well as all penalties and interest on delinquent taxes.	\$20,753,178	21.17%	\$21,987,484	21.98%
<u>SALES TAX</u>				
Taxes imposed upon the sale or consumption of goods and services in the City. Revenues equal 1% of taxable sales. In addition, the City receives an additional 1/2% for police and fire operations.	\$10,410,793	10.62%	\$10,698,200	10.69%
<u>OTHER TAXES</u>				
Revenue derived from property transfer, business license, transient occupancy, franchise fees, and other various taxes.	\$5,644,036	5.76%	\$5,844,600	5.84%
<u>LICENSES AND PERMITS</u>				
Revenue received from the issuance of licenses and permits within the City of Monrovia (e.g., animal licenses, building permits, etc.)	\$1,576,782	1.61%	\$1,969,482	1.97%
<u>FINES, FORFEITURES, AND PENALTIES</u>				
Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.	\$619,750	0.63%	\$619,750	0.62%
<u>USE OF MONEY AND PROPERTY</u>				
Revenue received from the rental of land, buildings, and equipment. In addition, interest earnings from the investment of City funds is also included in this revenue source.	\$330,598	0.34%	\$330,598	0.33%
<u>REVENUE FROM FEDERAL, STATE & OTHER AGENCIES</u>				
Revenues commonly called subventions and grants. This revenue source includes monies received by the City, the distribution of which is controlled by some other agency.	\$14,348,850	14.64%	\$11,993,517	11.99%
<u>CHARGES FOR SERVICES</u>				
Revenue from all charges for specific services provided by the City (e.g., engineering and plan check, park and recreation fees, water service charges, etc)	\$15,228,183	15.53%	\$15,759,950	15.75%
<u>CHARGES TO OTHER FUNDS</u>				
Revenue from all charges to other departments within the City. Some examples include charges to cover insurance costs, technology support, facility maintenance, and vehicle replacements.	\$7,687,022	7.84%	\$7,836,427	7.83%
<u>OTHER REVENUES</u>				
Miscellaneous and one-time revenues that do not fall into any other classification.	\$952,274	0.97%	\$1,536,035	1.54%
<u>TRANSFERS IN</u>				
Transfers in from other funds.	\$20,475,337	20.89%	\$21,476,620	21.47%
TOTAL	\$98,026,803	100.00%	\$100,052,663	100.00%

**Sources of Revenue by Major Category
Fiscal Year 2017-18**



**Sources of Revenue by Major Category
Fiscal Year 2018-19**

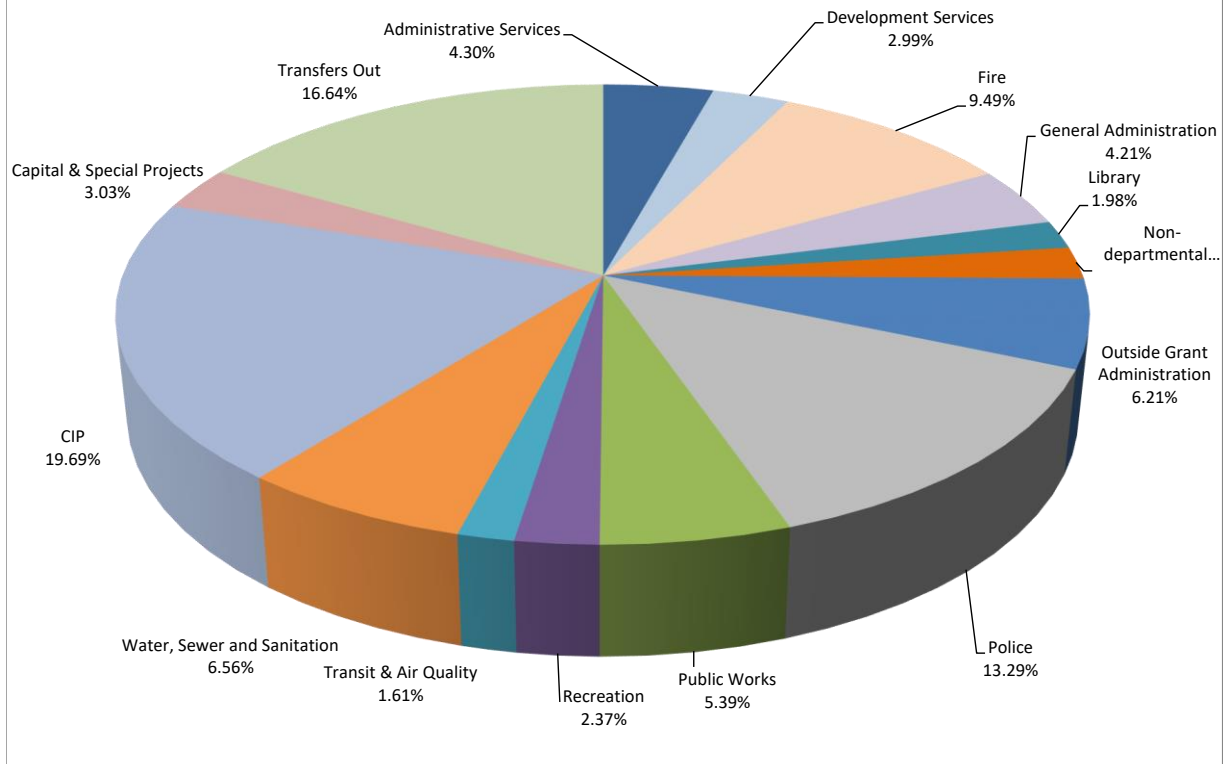


**City of Monrovia
Areas of Expenditure
Operating Budget
Fiscal Year 2017-18 and 2018-19**

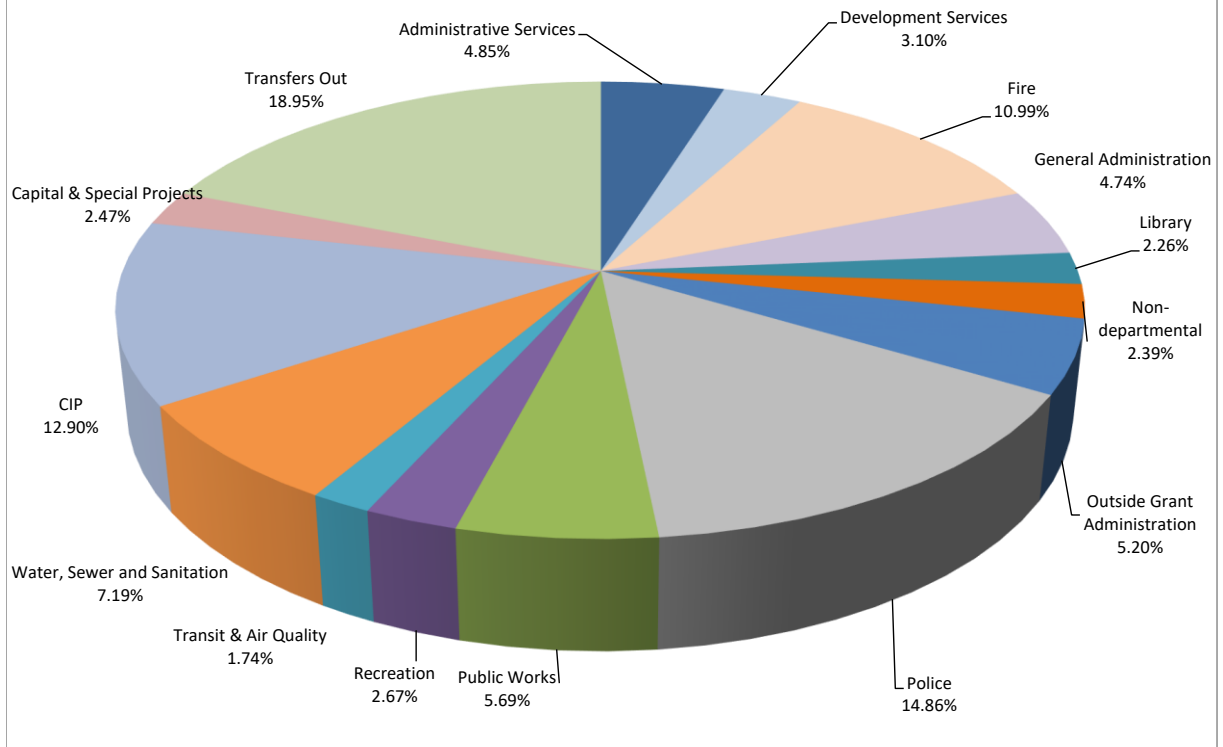
	<u>Fiscal Year 2017-18</u>		<u>Fiscal Year 2018-19</u>	
	Amount	% of Total	Amount	% of Total
<u>GENERAL ADMINISTRATION</u>				
Expenditures for general administrative support of the various operating departments. Includes City Council, City Clerk, City Treasurer, City Attorney, and Human Resources. These departments, along with the City Manager, are responsible for news media communication, community relations, website management and record keeping. Also includes expenditures for job recruitments, placements, workers' compensation, claims management, insurance and liability claims, unemployment claims, and employee personnel issues.	5,176,513	4.2%	5,371,565	4.7%
<u>ADMINISTRATIVE SERVICES</u>				
Expenditures for all accounting services, which include collecting revenues, paying bills, preparing payroll, data processing and utility billing. Provides financial and analytical support to all departments. In addition, includes expenditures related to the management and maintenance of the City's information systems, including the telephone system and finance computer system.	5,286,075	4.3%	5,497,981	4.9%
<u>POLICE</u>				
Expenditures for police protection, crime investigation and prevention, traffic safety and animal control services.	16,346,847	13.3%	16,845,456	14.8%
<u>FIRE</u>				
Expenditures for fire suppression, prevention, and investigation. Emergency medical (paramedic) service is also provided by the Fire Department.	11,678,985	9.5%	12,452,573	11.0%
<u>RECREATION SERVICES</u>				
Expenditures for recreation programs at the Community Center for youngsters adults and senior citizens. Also includes all parks programs.	2,915,530	2.4%	3,030,507	2.7%
<u>LIBRARY</u>				
Expenditures for maintenance of the Library and its collection. Also included are reference services, children's programs and outreach to shut-ins.	2,433,105	2.0%	2,560,560	2.3%
<u>DEVELOPMENT SERVICES</u>				
Expenditures for building inspection, plan checking, zone administration, and long-range planning. Also included is business licensing.	3,683,388	3.0%	3,508,778	3.1%
<u>TRANSIT AND AIR QUALITY</u>				
Expenditures for Monrovia Transit, the community's contracted Dial-A-Ride transportation system. Also included are programs funded for other public transit and ridesharing.	1,979,672	1.6%	1,971,993	1.7%
<u>PUBLIC WORKS</u>				
Expenditures for the design and maintenance of City buildings and public improvements, such as streets, sidewalks, and the street lighting system. Also included are Environmental Services and the maintenance of City parks.	6,628,542	5.4%	6,444,744	5.7%
<u>WATER, SEWER AND SANITATION</u>				
Expenditures for design, construction and maintenance of the City's water, sewer and storm drain systems.	8,077,696	6.6%	8,153,448	7.2%
<u>OUTSIDE GRANT ADMINISTRATION</u>				
Expenditures for outside public safety agencies for which the City performs financial management fiduciary duties.	7,641,508	6.2%	5,889,739	5.2%
<u>NON-DEPARTMENTAL</u>				
Expenditures for the payment of principal and interest on bonds and items not logically costed in other departments.	2,770,338	2.3%	2,713,213	2.4%
<u>CIP</u>				
Expenditures for capital improvement projects, including Monrovia Renewal, as well as various streets, transit, and other park improvements.	24,223,357	19.6%	14,619,823	12.8%
<u>CAPITAL/SPECIAL PROJECTS</u>				
Expenditures for special programs tracked separately from other operational costs which includes programs funded by various grants.	3,729,252	3.0%	2,793,915	2.5%
<u>TRANSFERS OUT</u>				
Expenditures that reflect transfers out to other funds which includes debt service payments, general overhead, and other various costs.	20,475,337	16.6%	21,476,620	19.0%
TOTAL OPERATING BUDGET	123,046,145	100.0%	113,330,915	100.0%

Areas of Expenditure Operating Budget

Fiscal Year 2017-18



Fiscal Year 2018-19



COMBINED FUNDS STATEMENT

The following table summarizes the estimated financial position of each City fund for fiscal years 2017-18 and 2018-19. The “Beginning Balance” shows the total amount available at the close of 2016-17, which is available for appropriation in the new year. “Total Resources” is the sum of “Revenues,” “Project Revenues,” “Transfers-In” from other funds and “Transfers from Reserves”. The “Total Available” figure is an estimate of the total amount available for appropriation during each fiscal year.

“Total Operations” is the sum of appropriations for personnel, supplies, materials and services, capital outlay, and depreciation in the various programs in each fund. Special projects and capital projects in each fund are added to “Total Budget”. Special projects are major studies or programs for which the work is usually contracted out for special programs. Special projects do not add to the City’s physical assets. Capital projects either improve or add to the City’s assets. “Transfers-Out” of each fund and “Transfers to Reserves,” in addition to the “Total Budget,” make up the “Total Appropriations” figure. The “Ending Balance” shown is the difference between “Total Available” and “Total Appropriations”.

The City’s funds are shown grouped into categories to reflect the general nature of each fund. The first category, “General Operating Funds”, includes those funds which provide the traditional municipal services such as police, fire, parks and recreation, traffic safety, and street maintenance. Some of the revenues to these funds are restricted in their use for specifically identified purposes.

The next category is “Enterprise and Utility Funds”. These funds provide services to the public which are paid in whole by charges to the users of the services.

The third category, “Special Purpose Funds”, includes those funds for which revenues are restricted for specifically identified purposes.

The fourth category, “Intergovernmental Funds,” includes those funds which provide services solely to other City departments or programs. Their primary revenue comes from charges to other funds.

At the bottom of the table, a deduction from the total budget figures is made for transfer and intergovernmental service fund charges. Since these transactions are between funds, they have been excluded so as to not distort the true level of revenues and expenditures.

CITY OF MONROVIA
COMBINED FUNDS STATEMENT
Fiscal Year 2017-18

FUND		BEGINNING BALANCE 7-1-17	PROJECT REVENUES	TRANSFERS IN	TRANSFER FROM RESERVES & REPAYMENTS	TOTAL RESOURCES	TOTAL AVAILABLE	TOTAL OPERATING BUDGET	
									REVENUES
#	DESCRIPTION								
GENERAL OPERATING FUNDS									
111	General	1,216,421	30,200,135	314,954	11,888,500	0	42,403,589	43,620,010	38,374,539
211	Emergency	(27,799)	0	0	0	0	0	(27,799)	0
281	Development Services	305,178	2,214,820	185,050	1,251,742	500,736	4,152,348	4,457,526	3,299,300
SUBTOTAL		1,493,801	32,414,955	500,004	13,140,242	500,736	46,555,937	48,049,738	41,673,839
ENTERPRISE & UTILITY FUNDS									
411	Water - Operations	0	7,851,473	0	0	1,393,353	9,244,826	9,244,826	7,806,941
411	Water - Monrovia Renewal	25,252,256	0	0	0	0	0	25,252,256	0
421	Sewer and Sanitation - Operations	227,473	1,540,407	0	0	656,706	2,197,113	2,424,586	1,328,461
421	Sewer and Sanitation - Monrovia Renewal	9,046,271	0	0	0	0	0	9,046,271	0
423	Storm Drain Maintenance	82,329	295,000	0	100,000	20,000	415,000	497,329	354,844
424	Street Sweeping	236,160	212,000	0	0	0	212,000	448,160	196,580
431	Waste Management	2,059,881	2,228,985	40,266	0	0	2,269,251	4,329,132	169,199
SUBTOTAL		36,904,370	12,127,865	40,266	100,000	2,070,059	14,338,190	51,242,560	9,856,025
SPECIAL PURPOSE FUNDS									
212	Retirement	2,524,845	6,469,832	0	2,400,000	0	8,869,832	11,394,677	160,000
213	Streets Maintenance	(378,006)	651,542	0	1,638,020	0	2,289,562	1,911,556	1,161,500
214	Pension Obligation Bond	10,912	1,000	0	1,219,576	0	1,220,576	1,231,488	1,221,075
221	Transportation Dev - Prop A	279,002	1,158,094	0	0	0	1,158,094	1,437,096	1,065,310
222	Transportation Dev - Prop C	804,716	592,863	0	0	0	592,863	1,397,579	92,081
223	Air Quality	351,871	57,500	0	0	0	57,500	409,371	29,750
224	Transportation Dev - Meas R	1,239,355	445,112	0	0	0	445,112	1,684,467	0
225	Prop C & Measure R Project	10,583,184	20,000	0	0	0	20,000	10,603,184	0
226	Prop C & Measure R Debt Service	29,925	2,500	0	789,532	0	792,032	821,957	792,531
227	Measure M	0	498,000	0	0	0	498,000	498,000	0
231	Traffic Safety	131,613	473,500	0	25,596	0	499,096	630,709	429,691
232	Gas Tax	0	1,052,134	0	0	0	1,052,134	1,052,134	0
233	Bikeway Development	0	0	0	0	0	0	0	0
234	Library Grant	95,310	1,000	31,000	11,017	0	43,017	138,327	0
235	Hazardous Materials	64,174	196,500	0	34,898	0	231,398	295,572	194,187
243	Comm. Dev. Block Grant	0	283,641	0	2,836	0	286,477	286,477	286,477
244	Fire Grant	(0)	45,720	0	0	0	45,720	45,720	0
245	Drug Enforcement	(8,147)	63,000	0	195,013	0	258,013	249,866	247,287
246	Police Grants	0	191,666	0	0	0	191,666	191,666	0
247	HIDTA Grant	0	7,641,508	0	0	0	7,641,508	7,641,508	7,641,508
248	OES Grant	0	0	0	0	0	0	0	0
249	Other Fiduciary Police Grants	138,351	2,500	0	0	0	2,500	140,851	0
261	Lighting/Landscape Mnce Dist.	0	1,047,621	0	364,801	127,030	1,539,452	1,539,452	1,213,110
266	Park Mnce. District	20,859	231,549	0	42,884	0	274,433	295,292	265,961
271	Bus. Improve. District	47,148	73,500	0	0	0	73,500	120,648	73,000
311	Capital Improvement	441,351	107,000	1,448,774	0	0	1,555,774	1,997,125	0
713	Hillside Acquisition Debt Svcs	62,653	735,500	0	0	0	735,500	798,153	505,137
714	Hillside Acquisition Cap Proj	(299,996)	0	0	206,000	0	206,000	(93,996)	0
715	Library Bond Debt Service Fund	89,260	1,035,000	0	0	0	1,035,000	1,124,260	1,044,126
716	Library Construction Project	923,173	2,000	0	0	0	2,000	925,173	0
832	Miller Memorial Trust	100,770	1,000	0	0	0	1,000	101,770	0
833	Bartle Memorial Trust	124,382	1,500	0	0	0	1,500	125,882	0
921	Monrovia Housing Authority	648,298	5,000	4,000	146,449	0	155,449	803,747	18,000
SUBTOTAL		18,025,003	23,087,282	1,483,774	7,076,622	127,030	31,774,708	49,799,711	16,440,731
INTERGOVERNMENTAL FUNDS									
511	Facilities Maintenance	(8,401)	1,930,098	0	74,335	80,000	2,084,433	2,076,032	1,470,193
512	Equipment Pool	786,555	2,215,643	0	32,044	970,527	3,218,214	4,004,769	1,514,349
521	Central Services	28,683	1,359,000	0	52,094	330,908	1,742,002	1,770,685	1,193,349
531	S.I.R. Liability	1,019,373	1,404,500	0	0	0	1,404,500	2,423,873	1,550,716
532	S.I.R. Worker's Compensation	1,097,871	937,558	0	0	0	937,558	2,035,429	898,997
533	S.I.R. Unemployment	271,188	50,521	0	0	0	50,521	321,709	20,000
SUBTOTAL		3,195,270	7,897,320	0	158,473	1,381,435	9,437,228	12,632,498	6,647,604
TOTAL		59,618,443	75,527,422	2,024,044	20,475,337	4,079,260	102,106,063	161,724,506	74,618,199
Transfers		0	0	0	(20,475,337)	0	(20,475,337)	(20,475,337)	0
Intergovernmental Services									
Fund Charges		0	(7,687,022)	0	0	0	(7,687,022)	(7,687,022)	(7,687,022)
NET TOTAL		59,618,443	67,840,400	2,024,044	0	4,079,260	73,943,704	133,562,147	66,931,177

CITY OF MONROVIA
 COMBINED FUNDS STATEMENT
 Fiscal Year 2017-18

FUND		CIP	CAPITAL/SPECIAL PROJECTS	TOTAL BUDGETS	TRANSFERS OUT	TRANSFERS TO RESERVES	TOTAL APPROPRIATIONS	ENDING BALANCE 6-30-18	OTHER FUND RESERVES	TOTAL FUND BALANCE 6-30-18
#	DESCRIPTION									
GENERAL OPERATING FUNDS										
111	General	185,000	260,700	38,820,239	2,829,836	700,000	42,350,075	1,269,935	4,912,870	6,182,805
211	Emergency	0	0	0	0	0	0	(27,799)	0	(27,799)
281	Development Services	154,020	281,000	3,734,320	698,902	175,050	4,608,272	(150,746)	451,811	301,065
SUBTOTAL		339,020	541,700	42,554,559	3,528,738	875,050	46,958,347	1,091,391	5,364,681	6,456,072
ENTERPRISE & UTILITY FUNDS										
411	Water - Operations	0	0	7,806,941	1,437,885	0	9,244,826	0	7,393,391	7,393,391
411	Water - Monrovia Renewal	11,002,516	0	11,002,516	0	0	11,002,516	14,249,740	0	14,249,740
421	Sewer and Sanitation - Operations	390,500	0	1,718,961	358,018	0	2,076,979	347,607	2,739,604	3,087,211
421	Sewer and Sanitation - Monrovia Renewal	4,417,391	0	4,417,391	0	0	4,417,391	4,628,880	0	4,628,880
423	Storm Drain Maintenance	82,500	0	437,344	63,621	0	500,965	(3,636)	369,437	365,801
424	Street Sweeping	0	0	196,580	37,350	0	233,930	214,230	0	214,230
431	Waste Management	275,000	40,266	484,465	2,718,682	0	3,203,147	1,125,985	(887,830)	238,155
SUBTOTAL		16,167,907	40,266	26,064,198	4,615,556	0	30,679,754	20,562,806	9,614,602	30,177,408
SPECIAL PURPOSE FUNDS										
212	Retirement	0	0	160,000	8,670,339	0	8,830,339	2,564,338	0	2,564,338
213	Streets Maintenance	0	608,923	1,770,423	252,362	0	2,022,785	(111,229)	0	(111,229)
214	Pension Obligation Bond	0	0	1,221,075	0	0	1,221,075	10,413	0	10,413
221	Transportation Dev - Prop A	220,000	0	1,285,310	0	0	1,285,310	151,786	0	151,786
222	Transportation Dev - Prop C	255,200	0	347,281	394,766	0	742,047	655,532	0	655,532
223	Air Quality	148,500	0	178,250	0	0	178,250	231,121	0	231,121
224	Transportation Dev - Meas R	357,500	0	357,500	394,766	0	752,266	932,201	0	932,201
225	Prop C & Measure R Project	5,440,480	0	5,440,480	0	0	5,440,480	5,162,704	0	5,162,704
226	Prop C & Measure R Debt Service	0	0	792,531	0	0	792,531	29,426	802,177	831,603
227	Measure M	0	0	0	498,000	0	498,000	0	0	0
231	Traffic Safety	10,000	0	439,691	91,122	0	530,813	99,895	0	99,895
232	Gas Tax	0	0	0	1,052,134	0	1,052,134	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0
234	Library Grant	0	42,017	42,017	0	0	42,017	96,310	0	96,310
235	Hazardous Materials	0	0	194,187	31,703	0	225,890	69,682	0	69,682
243	Comm. Dev. Block Grant	0	0	286,477	0	0	286,477	0	0	0
244	Fire Grant	0	45,720	45,720	0	0	45,720	(0)	0	(0)
245	Drug Enforcement	0	0	247,287	0	0	247,287	2,579	0	2,579
246	Police Grants	0	191,666	191,666	0	0	191,666	0	0	0
247	HIDTA Grant	0	0	7,641,508	0	0	7,641,508	0	0	0
248	OES Grant	0	0	0	0	0	0	0	0	0
249	Other Fiduciary Police Grants	0	0	0	0	0	0	140,851	0	140,851
261	Lighting/Landscape Mtce Dist.	0	0	1,213,110	182,298	144,044	1,539,452	0	225,975	225,975
266	Park Mtce. District	0	0	265,961	22,753	0	288,714	6,578	0	6,578
271	Bus. Improve. District	0	0	73,000	9,490	0	82,490	38,158	0	38,158
311	Capital Improvement	82,500	1,650,612	1,733,112	25,292	0	1,758,404	238,721	2,438,433	2,677,154
713	Hillside Acquisition Debt Svcs	0	0	505,137	290,000	0	795,137	3,016	0	3,016
714	Hillside Acquisition Cap Proj	233,200	0	233,200	0	0	233,200	(327,196)	0	(327,196)
715	Library Bond Debt Service Fund	0	0	1,044,126	0	0	1,044,126	80,134	0	80,134
716	Library Construction Project	679,250	0	679,250	0	0	679,250	245,923	0	245,923
832	Miller Memorial Trust	0	0	0	0	0	0	101,770	0	101,770
833	Bartle Memorial Trust	50,000	0	50,000	0	0	50,000	75,882	0	75,882
921	Monrovia Housing Authority	0	149,348	167,348	31,929	0	199,277	604,470	3,348,421	3,952,891
SUBTOTAL		7,476,630	2,688,286	26,605,647	11,946,954	144,044	38,696,645	11,103,065	6,815,006	17,918,071
INTERGOVERNMENTAL FUNDS										
511	Facilities Maintenance	74,800	0	1,544,993	208,608	0	1,753,601	322,431	845,170	1,167,601
512	Equipment Pool	165,000	445,000	2,124,349	104,286	732,949	2,961,584	1,043,185	3,233,256	4,276,441
521	Central Services	0	14,000	1,207,349	71,195	463,458	1,742,002	28,683	(856,612)	(827,929)
531	S.I.R. Liability	0	0	1,550,716	0	0	1,550,716	873,157	(540,412)	332,745
532	S.I.R. Worker's Compensation	0	0	898,997	0	0	898,997	1,136,432	(2,176,098)	(1,039,666)
533	S.I.R. Unemployment	0	0	20,000	0	0	20,000	301,709	(55,311)	246,398
SUBTOTAL		239,800	459,000	7,346,404	384,089	1,196,407	8,926,900	3,705,598	449,993	4,155,591
TOTAL		24,223,357	3,729,252	102,570,808	20,475,337	2,215,501	125,261,646	36,462,860	22,244,282	58,707,142
Transfers		0	0	0	(20,475,337)	0	(20,475,337)	0	0	0
Intergovernmental Services		0	0	(7,687,022)	0	0	(7,687,022)	0	0	0
Fund Charges		0	0	0	0	0	0	0	0	0
NET TOTAL		24,223,357	3,729,252	94,883,786	0	2,215,501	97,099,287	36,462,860	22,244,282	58,707,142

CITY OF MONROVIA
COMBINED FUNDS STATEMENT
Fiscal Year 2018-19

FUND		BEGINNING BALANCE	PROJECT REVENUES	TRANSFERS IN	TRANSFER FROM RESERVES & REPAYMENTS	TOTAL RESOURCES	TOTAL AVAILABLE	TOTAL OPERATING BUDGET
#	DESCRIPTION	7-1-18	REVENUES	REVENUES	IN	RESOURCES	AVAILABLE	BUDGET
GENERAL OPERATING FUNDS								
111	General	1,269,935	31,624,324	94,050	11,924,377	0	43,642,751	39,778,825
211	Emergency	(27,799)	0	0	0	0	(27,799)	0
281	Development Services	(150,746)	3,052,509	225,050	1,303,147	67,250	4,497,210	3,162,663
SUBTOTAL		1,091,391	34,676,833	319,100	13,227,524	67,250	48,290,707	42,941,488
ENTERPRISE & UTILITY FUNDS								
411	Water - Operations	0	7,962,599	0	0	1,442,405	9,405,004	7,976,871
411	Water - Monrovia Renewal	14,249,740	0	0	0	0	14,249,740	0
421	Sewer and Sanitation - Operations	347,607	1,555,561	0	0	115,000	2,018,168	1,274,928
421	Sewer and Sanitation - Monrovia Renewal	4,628,880	0	0	0	0	4,628,880	0
423	Storm Drain Maintenance	(3,636)	295,000	0	100,000	20,000	411,364	289,694
424	Street Sweeping	214,230	212,000	0	0	212,000	426,230	196,580
431	Waste Management	1,125,985	2,280,038	29,665	0	0	3,435,688	170,204
SUBTOTAL		20,562,806	12,305,198	29,665	100,000	1,577,405	34,575,074	9,908,277
SPECIAL PURPOSE FUNDS								
212	Retirement	2,564,338	6,898,544	0	3,200,000	0	12,662,882	160,000
213	Streets Maintenance	(111,229)	3,000	0	1,602,782	0	1,494,553	1,205,412
214	Pension Obligation Bond	10,413	1,000	0	1,263,375	0	1,274,788	1,264,875
221	Transportation Dev - Prop A	151,786	1,171,967	0	0	0	1,323,753	1,049,513
222	Transportation Dev - Prop C	655,532	604,491	0	0	0	1,260,023	98,299
223	Air Quality	231,121	57,500	0	0	0	288,621	29,750
224	Transportation Dev - Meas R	932,201	453,754	0	0	0	1,385,955	0
225	Prop C & Measure R Project	5,162,704	20,000	0	0	0	5,182,704	0
226	Prop C & Measure R Debt Service	29,426	2,500	0	791,430	0	823,356	794,431
227	Measure M	0	502,980	0	0	0	502,980	0
231	Traffic Safety	99,895	473,500	0	29,186	0	602,581	439,509
232	Gas Tax	0	1,495,442	0	0	0	1,495,442	0
233	Bikeway Development	0	0	0	0	0	0	0
234	Library Grant	96,310	1,000	31,000	11,017	0	139,327	0
235	Hazardous Materials	69,682	196,500	0	39,454	0	305,636	206,316
243	Comm. Dev. Block Grant	0	231,134	0	2,978	0	234,112	234,112
244	Fire Grant	(0)	0	0	0	0	(0)	0
245	Drug Enforcement	2,579	63,000	0	208,061	0	273,640	261,097
246	Police Grants	0	115,000	0	0	0	115,000	0
247	HIDTA Grant	0	5,889,739	0	0	0	5,889,739	5,889,739
248	OES Grant	0	0	0	0	0	0	0
249	Other Fiduciary Police Grants	140,851	2,500	0	0	0	143,351	0
261	Lighting/Landscape Mtce Dist.	0	1,047,621	0	371,371	134,950	1,553,942	1,228,096
266	Park Mtce. District	6,578	236,160	0	57,435	0	300,173	277,324
271	Bus. Improve. District	38,158	73,500	0	0	0	111,658	73,000
311	Capital Improvement	238,721	15,500	1,800,000	0	0	2,054,221	0
713	Hillside Acquisition Debt Svcs	3,016	735,500	0	0	0	738,516	505,312
714	Hillside Acquisition Cap Proj	(327,196)	0	0	146,000	0	(181,196)	0
715	Library Bond Debt Service Fund	80,134	1,035,000	0	0	0	1,115,134	943,026
716	Library Construction Project	245,923	2,000	0	100,000	0	347,923	0
832	Miller Memorial Trust	101,770	1,000	0	0	0	102,770	0
833	Bartle Memorial Trust	75,882	1,500	0	0	0	77,382	0
921	Monrovia Housing Authority	604,470	5,000	4,000	148,502	0	761,972	8,000
SUBTOTAL		11,103,065	21,336,332	1,835,000	7,971,591	134,950	42,380,938	14,667,811
INTERGOVERNMENTAL FUNDS								
511	Facilities Maintenance	322,431	1,930,098	0	83,379	80,000	2,415,908	1,496,375
512	Equipment Pool	1,043,185	2,236,243	0	36,255	809,888	4,125,571	1,629,771
521	Central Services	28,683	1,475,980	0	57,871	19,662	1,582,196	1,315,059
531	S.I.R. Liability	873,157	1,404,500	0	0	0	2,277,657	1,558,388
532	S.I.R. Worker's Compensation	1,136,432	974,792	0	0	0	2,111,224	903,388
533	S.I.R. Unemployment	301,709	52,302	0	0	0	354,011	20,000
SUBTOTAL		3,705,598	8,073,915	0	177,505	909,550	12,866,568	6,922,981
TOTAL		36,462,860	76,392,278	2,183,765	21,476,620	2,689,155	102,741,818	139,204,678
Transfers		0	0	0	(21,476,620)	0	(21,476,620)	0
Intergovernmental Services		0	(7,836,427)	0	0	0	(7,836,427)	(7,836,427)
Fund Charges		0	0	0	0	0	0	0
NET TOTAL		36,462,860	68,555,851	2,183,765	0	2,689,155	109,891,631	66,604,130

**CITY OF MONROVIA
 COMBINED FUNDS STATEMENT
 Fiscal Year 2018-19**

FUND		CIP	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGETS	TRANSFERS OUT	TRANSFERS TO RESERVES	TOTAL APPRO- PRIATIONS	ENDING BALANCE 6-30-19	OTHER FUND RESERVES	TOTAL FUND BALANCE 6-30-19
#	DESCRIPTION									
GENERAL OPERATING FUNDS										
111	General	0	112,513	39,891,338	3,644,978	100,000	43,636,316	1,276,370	5,012,870	6,289,240
211	Emergency	0	0	0	0	0	0	(27,799)	0	(27,799)
281	Development Services	0	76,000	3,238,663	440,416	225,050	3,904,129	593,081	609,611	1,202,692
SUBTOTAL		0	188,513	43,130,001	4,085,394	325,050	47,540,445	1,841,653	5,622,481	7,464,134
ENTERPRISE & UTILITY FUNDS										
411	Water - Operations	0	0	7,976,871	1,428,133	0	9,405,004	0	5,950,986	5,950,986
411	Water - Monrovia Renewal	10,086,568	0	10,086,568	0	0	10,086,568	4,163,172	0	4,163,172
421	Sewer and Sanitation - Operations	0	0	1,274,928	337,390	0	1,612,318	405,850	2,624,604	3,030,454
421	Sewer and Sanitation - Monrovia Renewal	2,256,459	0	2,256,459	0	0	2,256,459	2,372,421	0	2,372,421
423	Storm Drain Maintenance	0	0	289,694	63,621	0	353,315	58,049	351,437	409,486
424	Street Sweeping	0	0	196,580	37,350	0	233,930	192,300	0	192,300
431	Waste Management	0	29,665	199,869	2,134,682	0	2,334,551	1,101,137	(887,830)	213,307
SUBTOTAL		12,343,027	29,665	22,280,969	4,001,176	0	26,282,145	8,292,929	8,039,197	16,332,126
SPECIAL PURPOSE FUNDS										
212	Retirement	0	0	160,000	9,742,140	0	9,902,140	2,760,742	0	2,760,742
213	Streets Maintenance	0	0	1,205,412	252,362	0	1,457,774	36,779	0	36,779
214	Pension Obligation Bond	0	0	1,264,875	0	0	1,264,875	9,913	0	9,913
221	Transportation Dev - Prop A	0	0	1,049,513	0	0	1,049,513	274,240	0	274,240
222	Transportation Dev - Prop C	0	0	98,299	395,715	0	494,014	766,009	0	766,009
223	Air Quality	0	0	29,750	0	0	29,750	258,871	0	258,871
224	Transportation Dev - Meas R	0	0	0	395,715	0	395,715	990,240	0	990,240
225	Prop C & Measure R Project	2,276,796	0	2,276,796	0	0	2,276,796	2,905,908	0	2,905,908
226	Prop C & Measure R Debt Service	0	0	794,431	0	0	794,431	28,925	802,177	831,102
227	Measure M	0	0	0	0	0	0	502,980	0	502,980
231	Traffic Safety	0	0	439,509	91,122	0	530,631	71,950	0	71,950
232	Gas Tax	0	0	0	1,495,442	0	1,495,442	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0
234	Library Grant	0	42,017	42,017	0	0	42,017	97,310	0	97,310
235	Hazardous Materials	0	0	206,316	31,703	0	238,019	67,617	0	67,617
243	Comm. Dev. Block Grant	0	0	234,112	0	0	234,112	0	0	0
244	Fire Grant	0	0	0	0	0	0	(0)	0	(0)
245	Drug Enforcement	0	0	261,097	0	0	261,097	12,543	0	12,543
246	Police Grants	0	115,000	115,000	0	0	115,000	0	0	0
247	HIDTA Grant	0	0	5,889,739	0	0	5,889,739	0	0	0
248	OES Grant	0	0	0	0	0	0	0	0	0
249	Other Fiduciary Police Grants	0	0	0	0	0	0	143,351	0	143,351
261	Lighting/Landscape Mtce Dist.	0	0	1,228,096	182,298	143,548	1,553,942	0	234,573	234,573
266	Park Mtce. District	0	0	277,324	22,753	0	300,077	96	0	96
271	Bus. Improve. District	0	0	73,000	9,490	0	82,490	29,168	0	29,168
311	Capital Improvement	0	1,800,000	1,800,000	25,292	0	1,825,292	228,929	2,438,433	2,667,362
713	Hillside Acquisition Debt Svcs	0	0	505,312	230,000	0	735,312	3,204	0	3,204
714	Hillside Acquisition Cap Proj	0	0	0	0	0	0	(181,196)	0	(181,196)
715	Library Bond Debt Service Fund	0	0	943,026	100,000	0	1,043,026	72,108	0	72,108
716	Library Construction Project	0	0	0	0	0	0	347,923	0	347,923
832	Miller Memorial Trust	0	0	0	0	0	0	102,770	0	102,770
833	Bartle Memorial Trust	0	0	0	0	0	0	77,382	0	77,382
921	Monrovia Housing Authority	0	153,120	161,120	31,929	0	193,049	568,923	3,348,421	3,917,344
SUBTOTAL		2,276,796	2,110,137	19,054,744	13,005,961	143,548	32,204,253	10,176,685	6,823,604	17,000,289
INTERGOVERNMENTAL FUNDS										
511	Facilities Maintenance	0	0	1,496,375	208,608	0	1,704,983	710,925	765,170	1,476,095
512	Equipment Pool	0	465,600	2,095,371	104,286	746,099	2,945,756	1,179,815	3,169,467	4,349,282
521	Central Services	0	0	1,315,059	71,195	167,259	1,553,513	28,683	(709,015)	(680,332)
531	S.I.R. Liability	0	0	1,558,388	0	0	1,558,388	719,269	(540,412)	178,857
532	S.I.R. Worker's Compensation	0	0	903,388	0	0	903,388	1,207,836	(2,176,098)	(968,262)
533	S.I.R. Unemployment	0	0	20,000	0	0	20,000	334,011	(55,311)	278,700
SUBTOTAL		0	465,600	7,388,581	384,089	913,358	8,686,028	4,180,540	453,801	4,634,341
TOTAL		14,619,823	2,793,915	91,854,295	21,476,620	1,381,956	114,712,871	24,491,807	20,939,083	45,430,890
Transfers		0	0	0	(21,476,620)	0	(21,476,620)	0	0	0
Intergovernmental Services		0	0	(7,836,427)	0	0	(7,836,427)	0	0	0
Fund Charges		0	0	(7,836,427)	0	0	(7,836,427)	0	0	0
NET TOTAL		14,619,823	2,793,915	84,017,868	0	1,381,956	85,399,824	24,491,807	20,939,083	45,430,890

CITY OF MONROVIA
Transfers In
Fiscal Year 2017-18 Budget

TO FUND	#	AMOUNT	FROM FUND	#	AMOUNT	PURPOSE
General	111	\$11,888,500	Retirement	212	\$6,433,772	Retirement costs
			Street Maintenance	213	\$181,286	General overhead
			Traffic Safety	231	\$91,123	General and Police Admin overhead
			Hazardous Materials	235	\$31,703	General and Fire Admin overhead
			Lighting and Tree District	261	\$182,296	General overhead
			Park Maintenance District	266	\$22,753	General overhead
			Business Imp District	271	\$9,490	General overhead
			Development Services	281	\$430,416	General overhead
			Development Services	281	\$228,486	Art in Public Places
			Development Services	281	\$40,000	Additional support from Dev Services
			Capital Improvement	311	\$25,292	General overhead
			Water	411	\$1,184,621	General and Public Works Admin overhead
			Sanitation	421	\$232,239	General and Public Works Admin overhead
			Storm Drain Maintenance	423	\$50,227	General and Public Works Admin overhead
			Street Sweeping	424	\$29,487	General and Public Works Admin overhead
			Waste Management	431	\$2,222,012	Waste Hauler permit revenue
			Facilities Maintenance	511	\$208,608	General overhead
			Equipment Replacement	512	\$104,286	General, Fire and Police Admin overhead
			Central Services	521	\$71,195	General overhead
			Hillside Bond Fund	713	\$84,000	Hillside Maintenance Tax
			Housing Set Aside	921	\$25,208	General overhead
					\$11,888,500	
Retirement	212	\$2,400,000	General	111	\$2,400,000	Retirement Fund supplement
Street Maintenance	213	\$1,638,020	Retirement	212	\$182,886	Retirement costs
			Gas Tax	232	\$677,134	Gas Tax support of Street Fund
			Measure M	227	\$498,000	Support for street maintenance
			Sanitation	421	\$75,000	Support for street repairs
			Waste Mgmt	431	\$205,000	Hauler fees to support street operations
					\$1,638,020	
Pension Obligation Bond Debt Service	214	\$1,219,576	Retirement	212	\$1,219,576	Debt service payment
Prop C and Measure R Debt Service	226	\$789,532	Prop C	222	\$394,766	Debt service payment
			Measure R	224	\$394,766	Debt service payment
					\$789,532	
Traffic Safety	231	\$25,596	Retirement	212	\$25,596	Retirement costs
Public Library	234	\$11,017	General	111	\$11,017	Support for Public Library Fund from Library Admin
Hazardous Materials	235	\$34,898	Retirement	212	\$34,898	Retirement costs
Housing Development	243	\$2,836	General Fund	111	\$2,836	Support of Code Enforcement
Asset Forfeiture	245	\$195,013	General	111	\$195,013	PERS and General Find support for Asset Forfeiture
Lighting and Landscaping Assessment District	261	\$364,801	Gas Tax	232	\$300,000	Support From various funds
			Retirement	212	\$64,801	Retirement costs
					\$364,801	

CITY OF MONROVIA
Transfers In
Fiscal Year 2017-18 Budget

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE	
Park Maintenance Assessment District	266	\$42,884	General	111	\$0	Park Maintenance support from General Fund
			Retirement	212	<u>\$42,884</u>	Retirement costs
					\$42,884	
Development Services	281	\$1,251,742	Retirement	212	\$616,974	Engineering support
			Various	281	\$484,768	Gas Tax support
			Various	281	<u>\$150,000</u>	General Fund Support
					\$1,251,742	
Storm Drain	423	\$100,000	Waste Management	431	\$100,000	Hauler fees to cover storm drain compliance costs
Facilities Maintenance	511	\$74,335	Retirement	212	\$74,335	Retirement costs
Equipment Maintenance	512	\$32,044	Retirement	212	\$32,044	Retirement costs
Central Services	521	\$52,094	Retirement	212	\$52,094	Retirement costs
Hillside Acquisition	714	\$206,000	Hillside Debt Service	713	<u>\$206,000</u>	Transfer excess reserves and annual property tax
SUBTOTAL CITY TRANSFERS		<u>\$20,328,888</u>			<u>\$20,328,888</u>	
SUCCESSOR AGENCY						
Affordable Housing	921	\$146,449	Low Mod Housing Asset	920	\$0	Support for Monrovia Area Partnership (MAP) program
			Retirement	212	\$24,449	
			General Fund	111	<u>\$122,000</u>	General Fund support fro MAP program
					\$146,449	
SUBTOTAL SA TRANSFERS		<u>\$146,449</u>			<u>\$146,449</u>	
TOTAL		<u><u>\$20,475,337</u></u>			<u><u>\$20,475,337</u></u>	

CITY OF MONROVIA
Transfers Out
Fiscal Year 2017-18 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
General	111	\$2,829,836	Retirement	212	\$2,400,000	Retirement fund supplement
			Public Library	234	\$10,000	Support for Public Library Fund from Library Admin
			Asset Forfeiture	245	\$145,000	Support for Asset Forfeiture Program
			Affordable Housing (MAP)	921	\$122,000	Support for Monrovia Area Partnership (MAP) program
			CDBG Fund	243	\$2,836	Support for CDBG Code Enforcement
			Development Services	281	\$150,000	Support for Development Services
					\$2,829,836	
Retirement	212	\$8,670,339	General	111	\$6,433,772	Retirement costs
			Street Maintenance	213	\$182,886	Retirement costs
			Pension Obligation Bond Debt Service	214	\$1,219,576	Debt service payment
			Traffic Safety	231	\$25,596	Retirement costs
			Public Library	234	\$1,017	Retirement costs
			Hazardous Materials	235	\$34,898	Retirement costs
			Asset Forfeiture	245	\$50,013	Retirement costs
			Lighting and Landscaping Assessment District	261	\$64,801	Retirement costs
			Park Maintenance Assessment District	266	\$42,884	Retirement costs
			Development Services	281	\$431,974	Retirement costs
			Facilities Maintenance	511	\$74,335	Retirement costs
			Equipment Replacement	512	\$32,044	Retirement costs
			Central Services	521	\$52,094	Retirement costs
			Affordable Housing	921	\$24,449	Retirement costs
		\$8,670,339				
Street Maintenance	213	\$252,362	General	111	\$181,286	General overhead
			Development Services	281	\$71,076	Engineering overhead
					\$252,362	
Proposition C	222	\$394,766	Capital Improvement	311	\$0	
			Prop C and Measure R Debt Service	226	\$394,766	Debt service payment
					\$394,766	
Measure R	224	\$394,766	Street Maintenance Fund	213	\$0	General street resurfacing projects
			Prop C and Measure R Debt Service	2226	\$394,766	Debt service payment
					\$394,766	
Measure M	227	\$498,000	Street Maintenance Fund	213	\$498,000	Support for Street Maintenance
Traffic Safety	231	\$91,122	General	111	\$91,122	General and Police overhead
					\$91,122	
Gas Tax	232	\$1,052,134	Street Maintenance	213	\$677,134	Gas Tax support of Street Fund
			Development Services	281	\$75,000	Gas Tax support of Engineering
			Lighting and Landscaping Assessment Districts	261	\$300,000	Support of Lighting & Landscaping Districts
					\$1,052,134	
Hazardous Materials	235	\$31,703	General	111	\$31,703	General and Fire overhead
Lighting and Landscaping Assessment District	261	\$182,298	General	111	\$157,991	General and Public Works Admin overhead
			Development Services	281	\$24,307	Engineering overhead
					\$182,298	
Park Maintenance Assessment District	266	\$22,753	General	111	\$22,753	General overhead
Business Improvement District	271	\$9,490	General	111	\$9,490	General overhead

CITY OF MONROVIA
Transfers Out
Fiscal Year 2017-18 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
Development Services	281	\$698,902	General	111	\$470,416	General overhead
			General	111	<u>\$228,486</u>	Reimbursement for Art in Public Places
					\$698,902	
Capital Improvement	311	\$25,292	General	111	\$25,292	General and Public Works Admin overhead
Water	411	\$1,437,885	General	111	\$1,184,621	General overhead
			Development Services	281	<u>\$253,264</u>	Public Works Engineering Overhead
					\$1,437,885	
Sanitation	421	\$358,018	General	111	\$190,419	General and Public Works Admin overhead
			General	111	\$41,820	General
			Street Maintenance	213	\$75,000	Street repair support
			Development Services	281	<u>\$50,779</u>	Engineering overhead
					\$358,018	
Storm Drain Maintenance	423	\$63,621	General	111	\$50,227	General and Public Works Admin overhead
			Development Services	281	<u>\$13,394</u>	Public Works Engineering Overhead
					\$63,621	
Street Sweeping	424	\$37,350	General	111	\$29,487	General and Public Works Admin overhead
			Development Services	281	<u>\$7,863</u>	Public Works Engineering Overhead
					\$37,350	
Waste Management	431	\$2,718,682	General	111	\$2,192,012	General & Public Works overhead; Waste Hauler permit
			General	111	\$30,000	Hauler fees
			Development Services	281	\$191,670	Engineering overhead and additional hauler fees
			Storm Drain Maintenance	423	\$100,000	Hauler fees
			Street Maintenance	213	<u>\$205,000</u>	Comm. Hauler fees
					\$2,718,682	
Facilities Maintenance	511	\$208,608	General	111	\$208,608	General overhead
Equipment Maintenance	512	\$104,286	General	111	\$104,286	General, Police and Fire Admin overhead
Central Services	521	\$71,195	General	111	\$34,813	General overhead
			Facilities	511	<u>\$36,382</u>	General overhead
					\$71,195	
Hillside Acquisition Debt Service	713	\$290,000	General	111	\$84,000	Annual property tax earmarked for parks
			Hillside Acquisition	714	<u>\$206,000</u>	Excess reserve
					\$290,000	
SUBTOTAL CITY		<u>\$20,443,408</u>			<u>\$20,443,408</u>	
SUCCESSOR AGENCY						
Housing Acquisition Debt Service	921	\$31,929	General	111	\$25,207	General overhead
			Development Services	281	<u>\$6,722</u>	Community Development overhead
					\$31,929	
SUBTOTAL SUCCESSOR AGENCY		<u>\$31,929</u>			<u>\$31,929</u>	
TOTAL		<u>\$20,475,337</u>			<u>\$20,475,337</u>	

CITY OF MONROVIA
Transfers In
Fiscal Year 2018-19 Budget

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE	
General	111	\$11,924,377	Retirement	212	\$7,342,515	Retirement costs
			Street Maintenance	213	\$181,286	General overhead
			Traffic Safety	231	\$91,122	General and Police Admin overhead
			Hazardous Materials	235	\$31,703	General and Fire Admin overhead
			Lighting and Landscaping D	261	\$182,297	General overhead
			Park Maintenance District	266	\$22,753	General overhead
			Business Imp District	271	\$9,490	General overhead
			Development Services	281	\$430,416	General overhead
			Development Services	281	\$10,000	Additional support
			Capital Improvement	311	\$25,292	General overhead
			Water	411	\$1,174,869	General and Public Works Admin overhead
			Sanitation	421	\$211,611	General and Public Works Admin overhead
			Storm Drain Maintenance	423	\$50,227	General and Public Works Admin overhead
			Street Sweeping	424	\$29,487	General and Public Works Admin overhead
			Waste Management	431	\$1,638,012	Waste Hauler permit revenue
			Facilities Maintenance	511	\$208,608	General overhead
			Equipment Replacement	512	\$104,286	General, Fire and Police Admin overhead
			Central Services	521	\$71,195	General overhead
			Hillside Bond Fund	713	\$84,000	Hillside maintenance tax
			Housing Set Aside	921	\$25,208	General overhead
					<u>\$11,924,377</u>	
Retirement	212	\$3,200,000	General	111	\$3,200,000	Retirement fund supplement
Street Maintenance	213	\$1,602,782	Retirement	212	\$202,340	Retirement costs
			Gas Tax	232	\$1,120,442	Gas Tax support of Street Fund
			Sanitation	421	\$75,000	Street repair
			Waste Management	431	\$205,000	Hauler fees
					<u>\$1,602,782</u>	
Pension Obligation Bond Debt Service	214	\$1,263,375	Retirement	212	\$1,263,375	Debt service payment
Prop C and Measure R Debt Service	226	\$791,430	Prop C	222	\$395,715	Debt service payment
			Measure R	224	\$395,715	Debt service payment
					<u>\$791,430</u>	
Traffic Safety	231	\$29,186	Retirement	212	\$29,186	Retirement costs
Public Library	234	\$11,017	General	111	\$11,017	Support for Public Library Fund from Library Admin
Hazardous Materials	235	\$39,454	Retirement	212	\$39,454	Retirement costs
			General	111	\$0	General Fund support
					<u>\$39,454</u>	
Housing Development	243	\$2,978	General Fund	111	\$2,978	Support of Code Enforcement
Asset Forfeiture	245	\$208,061	General	111	\$208,061	General Fund support
Lighting and Landscaping Assessment District	261	\$371,371	Gas Tax	232	\$300,000	Support from various funds
			Retirement	212	\$71,371	Retirement costs
					<u>\$371,371</u>	

CITY OF MONROVIA
Transfers In
Fiscal Year 2018-19 Budget

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE	
Park Maintenance	266	\$57,435	General	111	\$10,000	Park Maintenance support
Assessment District			Retirement	212	<u>\$47,435</u>	Retirement costs
					\$57,435	
Development Services	281	\$1,303,147	Retirement	212	\$668,379	Engineering support
			Various	281	\$484,768	Gas Tax support
			Various	281	<u>\$150,000</u>	General Fund Support
					\$1,303,147	
Storm Drain	423	\$100,000	Waste Management	431	\$100,000	Hauler fees to cover storm drain compliance costs
			Retirement	411	<u>\$0</u>	Retirement costs
					\$100,000	
Facilities Maintenance	511	\$83,379	Retirement	212	\$83,379	Retirement costs
Equipment Maintenance	512	\$36,255	Retirement	212	\$36,255	Retirement costs
Central Services	521	\$57,871	Retirement	212	\$57,871	Retirement costs
Hillside Acquisition	714	\$146,000	Hillside Debt Service	713	\$146,000	Transfer excess reserves and annual property tax
Library	716	<u>\$100,000</u>	Library Debt Service	716-xxx	<u>\$100,000</u>	Transfer excess reserves
SUBTOTAL CITY TRANSFERS		<u>\$21,328,118</u>			<u>\$21,328,118</u>	
Successor Agency						
Affordable Housing	921	\$148,502	Low Mod Housing Asset	920	\$0	Monrovia Area Partnership (MAP) program
			Retirement	212	\$26,502	Retirement costs
			General Fund	111	<u>\$122,000</u>	Support of Monrovia Area Partnership (MAP) progr
					\$148,502	
SUBTOTAL SA TRANSFERS		<u>\$148,502</u>			<u>\$148,502</u>	
TOTAL		<u><u>\$21,476,620</u></u>			<u><u>\$21,476,620</u></u>	

CITY OF MONROVIA
Transfers Out
Fiscal Year 2018-19 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
General	111	\$3,644,978	Retirement	212	\$3,200,000	Retirement fund supplement
			Public Library	234	\$10,000	Support for Public Library Fund from Library Admin
			Asset Forfeiture	245	\$150,000	Support for Asset Forfeiture Program
			Affordable Housing (MAP)	921	\$122,000	Support for Monrovia Area Partnership (MAP) program
			CDBG Fund	243	\$2,978	Support of CDBG Code Enforcement
			Park Maintenance	266	\$10,000	Support for Park Maintenance Assessment
			Development Services	281	<u>\$150,000</u>	Support for Development Services
					<u>\$3,644,978</u>	
Retirement	212	\$9,742,140	General	111	\$7,342,515	Retirement costs
			Street Maintenance	213	\$202,340	Retirement costs
			Pension Obligation Bond Debt Service	214	\$1,263,375	Debt service payment
			Traffic Safety	231	\$29,186	Retirement costs
			Public Library	234	\$1,017	Retirement costs
			Hazardous Materials	235	\$39,454	Retirement costs
			Asset Forfeiture	245	\$58,061	Retirement costs
			Lighting and Landscaping District	261	\$71,371	Retirement costs
			Park Assessment	266	\$47,435	Retirement costs
			Development Services	281	\$483,379	Retirement costs
			Facilities Maintenance	511	\$83,379	Retirement costs
			Equipment Replacement	512	\$36,255	Retirement costs
			Central Services	521	\$57,871	Retirement costs
			Affordable Housing	921	\$26,502	Retirement costs
					<u>\$9,742,140</u>	
Street Maintenance	213	\$252,362	General	111	\$181,286	General overhead
			Development Services	281	<u>\$71,076</u>	Engineering overhead
					<u>\$252,362</u>	
Proposition C	222	\$395,715	Capital Improvement	311	\$0	
			Prop C and Measure R Debt Service	213	<u>\$395,715</u>	Debt service payment
					<u>\$395,715</u>	
Measure R	224	\$395,715	Street Maintenance Fund	213	\$0	General street resurfacing projects; Sidwalk Repairs
			Prop C and Measure R Debt Service	225	<u>\$395,715</u>	Debt service payment
					<u>\$395,715</u>	
Traffic Safety	231	\$91,122	General	111	<u>\$91,122</u>	General and Police overhead
					<u>\$91,122</u>	
Gas Tax	232	\$1,495,442	Street Maintenance	213	\$1,120,442	Gas Tax support of Street Fund
			Development services	281	\$75,000	Gas Tax support of Engineering
			Lighting and Landscaping Districts	261	<u>\$300,000</u>	Support of Lighting & Landscaping Districts
					<u>\$1,495,442</u>	
Hazardous Materials	235	\$31,703	General	111	\$31,703	General and Fire overhead
Lighting and Landscaping Assessment District	261	\$182,298	General	111	\$157,991	General and Public Works Admin overhead
			Development Services	281	<u>\$24,307</u>	Engineering overhead
					<u>\$182,298</u>	
Park Maintenance Assessment District	266	\$22,753	General	111	\$22,753	General overhead
Business improvement District	271	\$9,490	General	111	\$9,490	General overhead
Development Services	281	\$440,416	General	111	\$440,416	General overhead, Additional support to the GF

CITY OF MONROVIA
Transfers Out
Fiscal Year 2018-19 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
Capital Improvement	311	\$25,292	General	111	\$25,292	General and Public Works Admin overhead
Water	411	\$1,428,133	General	111	\$1,174,869	General overhead
			Development Services	281	<u>\$253,264</u>	Public Works Engineering Overhead
					\$1,428,133	
Sanitation	421	\$337,390	General	111	\$190,419	General and Public Works Admin overhead
			General	111	\$21,192	General
			Street Maintenance	213	\$75,000	Street repair support
			Development Services	281	<u>\$50,779</u>	Engineering Overhead
					\$337,390	
Storm Drain Maintenance	423	\$63,621	General	111	\$50,227	General and Public Works Admin overhead
			Development Services	281	<u>\$13,394</u>	Public Works Engineering Overhead
					\$63,621	
Street Sweeping	424	\$37,350	General	111	\$29,487	General and Public Works Admin overhead
			Development Services	281	<u>\$7,863</u>	Public Works Engineering Overhead
					\$37,350	
Waste Management	431	\$2,134,682	General	111	\$1,608,012	General & PW overhead; Waste Hauler permit transfer
			General	111	\$30,000	Hauler fees
			Development Services	281	\$191,670	Engineering overhead and additional Hauler fees
			Storm Drain Maintenance	423	\$100,000	Hauler fees to cover storm drain comp. program costs
			Street Maintenance	213	<u>\$205,000</u>	Comm. Hauler fees
					\$2,134,682	
Facilities Maintenance	511	\$208,608	General	111	\$208,608	General overhead
Equipment Maintenance	512	\$104,286	General	111	\$104,286	General, Police & Fire Admin overhead
Central Services	521	\$71,195	General	111	\$34,813	General overhead
			General	511	<u>\$36,382</u>	General overhead
					\$71,195	
Hillside Acquisition	713	\$230,000	General	111	\$84,000	Annual property tax earmarked for HWP
			Hillside Acquisition	714	<u>\$146,000</u>	Excess reserves/property tax to be transferred to projec
					\$230,000	
Library Debt Service	715	\$100,000	Library Capital project	715-xxx	\$100,000	Transfer excess reserves
SUBTOTAL CITY		<u>\$21,444,691</u>			<u>\$21,444,691</u>	
SUCCESSOR AGENCY						
Housing Set Aside	921	\$31,929	General	111	\$25,207	General overhead
			Development Services	281	<u>\$6,722</u>	Community Development overhead
					\$31,929	
SUBTOTAL SUCESSOR AGENCY		<u>\$31,929</u>			<u>\$31,929</u>	
TOTAL		<u>\$21,476,620</u>			<u>\$21,476,620</u>	



REVENUE SCHEDULES



REVENUES

This section presents detailed information about the City of Monrovia's revenue structure. The Revenues by Source table shows the specific sources from which the City receives revenues. The figures presented are an estimate of the amount of revenue expected to be received from each source for all funds. The Revenues by Fund table shows, for each fund, the amounts of revenue estimated to be received during the year. The final pages of this section include a variety of property tax data.

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
PROPERTY TAXES					
3000	Current Secured Taxes	\$12,096,967	\$12,580,846	\$13,304,058	\$14,232,135
3003	Redemption Taxes	141,554	174,513	178,351	181,805
3006	Open Space	646,883	650,000	650,000	650,000
3007	Maintenance Tax	82,093	84,000	84,000	84,000
3010	Current Unsecured Taxes	302,599	294,888	302,957	311,274
3012	Property Tax In Lieu of VLF	3,703,778	3,851,929	4,006,006	4,166,246
3013	Other Property Taxes	1,026,032	1,030,000	1,030,000	1,030,000
3014	Penalties & Interest	41,752	46,759	47,756	48,507
3017	In-Lieu Property Taxes	241,557	241,557	493,244	616,244
3030	Property Transfer Tax	219,298	199,298	203,284	207,350
3128	Homeowners Property Tax Relief	88,991	97,923	99,960	102,078
3129	State Supplemental Property Tax	276,620	179,387	183,562	187,845
3426	AB 1290 Reimbursement	876,299	300,000	170,000	170,000
	Subtotal	\$19,744,423	\$19,731,100	\$20,753,178	\$21,987,484
SALES TAXES					
3023	Sales Tax - 1%	\$8,362,211	\$9,676,614	\$9,966,912	\$10,241,003
3025	PSAF - 1/2 Cent Sales Tax	418,400	430,952	443,881	457,197
3026	Prop Tax-In Lieu of Sales Tax	1,894,523	0	0	0
	Subtotal	\$10,675,133	\$10,107,566	\$10,410,793	\$10,698,200
OTHER TAXES					
3027	Franchises	\$627,925	\$627,925	\$630,000	\$630,000
3058	Residential Franchise Fees	478,438	611,118	623,340	635,807
3031	Business License Tax	681,069	804,452	740,000	740,000
3032	Construction Tax	82,510	35,000	106,500	15,000
3033	Business License Penalties	14,320	14,320	14,500	14,500
3034	Transient Occupancy Taxes	1,891,098	1,947,831	2,006,266	2,128,954
3036	In-Lieu Franchise Fees	320,354	295,280	393,280	398,280
3057	Commercial Franchise Fees	310,950	400,092	408,094	416,256
3478	Old Town Franchise Fees	20,500	28,800	29,376	29,963
3483	Supplemental Franchise Fees	150,000	800,000	667,680	685,840
3514	Mello Roos	0	0	25,000	150,000
	Subtotal	\$4,577,164	\$5,564,818	\$5,644,036	\$5,844,600
LICENSES & PERMITS					
3037	Animal Licenses	\$39,656	\$40,000	\$40,000	\$40,000
3038	Bicycle Licenses	0	0	0	0
3039	Taxi Service Establishment	0	0	0	0
3040	Taxi Service Drivers License	0	0	0	0
3042	Filming Coordinator Fees	0	0	0	0
3046	Filming Permits	26,000	24,000	18,000	18,000
3047	Temporary Encroachment Permits	0	0	0	0
3048	Permanent Encroachment Permits	79,049	75,000	68,625	68,625
3049	Public Improvement Inspection- Residential	1,180	0	641	641
3050	Public Improvement Inspection- Commercial	0	0	0	0
3051	Building Permit Fees	424,994	275,000	712,000	1,105,200
3052	Electrical Permit Fees	72,803	70,000	48,000	87,000
3053	Garage Sale Permits	3,040	3,040	3,050	3,050
3055	Business License Admin Processing Fee	14,300	0	0	0
3056	Air Condition/Refrigerator/Heating Permits	64,538	45,000	51,000	64,000

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
3061	Grading Inspection Fees- Residential	23,903	16,000	11,966	11,966
3064	Grading Inspection Fees- Commercial	17,833	3,000	10,300	10,300
3065	Plumbing/Sewer Permits	113,324	70,000	60,000	100,000
3066	Building Permit / No Plan Check Fees	357,042	225,000	186,000	186,000
3067	Building Demo Permit	873	4,000	0	0
3069	Driveway Approach/Sidewalk	0	0	0	0
3070	50/50 Driveway Approach	0	0	0	0
3072	Reinspection Fees	19	500	200	200
3074	Fire Department Permits	0	0	0	0
3077	Hydrant System Flow Test	0	0	0	0
3078	State Mandated Inspection	499	499	1,000	1,000
3079	Fire Service Impact Fee	296,036	283,774	250,000	40,000
3080	Fire Inspection Fee	0	0	0	0
3081	Fire System Permit Fee	160,297	150,000	50,000	150,000
3082	Underground Storage Tank Permit	0	0	0	0
3481	Solar Permit - Commercial	1,000	10,000	0	0
3482	Solar Permit - Residential	17,213	20,000	16,000	18,500
3502	Building Permit - Grading	0	0	50,000	65,000
	Subtotal	\$1,713,597	\$1,314,813	\$1,576,782	\$1,969,482
FINES & FORFEITURES					
3083	Non Sweeping Parking Fines	111,435	\$120,000	\$90,000	\$90,000
3084	Street Sweeping Parking Fines	397,777	340,000	285,000	285,000
3085	Court Fines (Vehicle Code)	128,341	132,191	125,000	125,000
3089	Civil Subpoena Fees	404	500	200	200
3090	Parking Bail	108,799	90,000	90,000	90,000
3091	Library Book Fines	31,476	35,000	28,000	28,000
3092-3095	Miscellaneous Fines	2,303	2,350	1,550	1,550
	Subtotal	\$780,535	\$720,041	\$619,750	\$619,750
USE OF MONEY & PROPERTY					
3096	Interest & Investment Earnings	230,988	\$240,600	\$278,000	\$278,000
3097, 3495	Rents & Concessions	58,343	\$39,998	\$25,598	\$25,598
3508	Lease Revenue	0	\$0	\$27,000	\$27,000
	Subtotal	\$289,331	\$280,598	\$330,598	\$330,598
REVENUE FROM OTHER AGENCIES					
3102	MTA Bus Passes	\$4,323	\$8,000	\$1,000	\$1,000
3103	Foothill Transit Fares	437	1,000	8,000	8,000
3104	Proposition C	557,787	556,625	581,363	592,991
3105	Other County Grants	172,244	1,445,823	1,441,174	230,000
3106	Prop "A" Park Maintenance	8,158	0	0	0
3108	Incentive Grants	155,520	179,500	179,500	179,500
3111	Motor Vehicle In-Lieu	15,093	17,000	17,000	17,000
3112	Off Highway Motor Vehicle Fees	0	0	0	0
3114	St POST Reimbursements	679	10,000	5,000	5,000
3115	NARC- State & Local Gov.	0	10,000	0	0
3116	Detect-State & Local Government	0	0	0	0
3118	DMV Fee/Air Quality	47,524	46,000	46,000	46,000
3120	State Grant	35,771	25,000	31,000	31,000
3121	State Gas Tax - 2106	127,963	118,835	136,550	136,550

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
3122	State Gas Tax - 2107	273,470	324,426	281,805	281,805
3123	State Gas Tax - 2107.5	6,000	6,000	6,000	6,000
3124	Gas Tax - Bikeways	17,258	100,000	0	0
3125	State Gas Tax - 2105	210,016	233,625	218,139	218,139
3127	State Sales Tax	670,783	671,058	693,646	707,519
3132	Public Library Grant	0	0	0	0
3133	OES Reimbursement	328,910	0	0	0
3134	AB2928-Traffic Congestion	0	0	0	0
3136	Other State Grants	136,666	121,000	212,126	135,000
3137	Bullet Proof Vest Reimb	0	0	0	0
3138	Beverage Container Grant	0	10,040	19,806	9,665
3141	Federal Grant	734	2,681,838	1,061,046	1,800,000
3142	C.D.B.G. Reimbursements	237,661	221,886	283,641	231,134
3145	NARC-Justice Department	24,155	30,000	0	0
3146	NARC-Treasury Department	5,425	0	0	0
3156	Train Depot Grant	0	0	0	0
3405	Homeland Security Grant	500,767	35,000	45,720	0
3422	HIDTA Grant	6,396,508	8,474,199	7,641,508	5,889,739
3423	OES Grant	0	0	0	0
3435	Measure "R"	417,550	417,474	432,112	440,754
3440	Bradbury Reimbursement	6,337	8,448	8,448	8,448
3443	Highway Users Tax	192,153	90,717	150,266	165,293
3463	BSCC Grant	381,596	542,746	0	0
3464	5309 Grant Revenue	2,561,488	0	0	0
3465	GLCA Revenue	8,372,396	0	0	0
3476	Administrative Cost Allowance Reimbursement	250,000	280,000	250,000	250,000
3480	Arcadia Reimbursement	10,000	10,000	10,000	10,000
3485	ELAC Reimbursement	18,632	25,000	15,000	15,000
3490	MUSD Reimbursement	56,250	75,000	75,000	75,000
3484	Urban Greening Grant	782,651	0	0	0
3513	Measure "M"	0	0	498,000	502,980
	Subtotal	\$22,982,904	\$16,776,240	\$14,348,850	\$11,993,517

CHARGES FOR SERVICES

Planning and Zoning

3159	Landscape Plan Check	\$4,850	\$2,920	\$1,431	\$1,575
3160	Hillside Development Permit	0	2,000	2,000	2,000
3161	Environmental Assessment	0	2,865	22,000	15,000
3162	Window/Awning Sign Permit	79	120	41	45
3164	Historical Preservation- Mills Act	3,070	3,900	2,148	2,363
3165	Historical Preservation- Design Fee	12,153	2,500	1,500	1,500
3166	Historical Preservation- Certificate Application	1,719	2,000	2,067	2,274
3167	Minor Variance Review	10,165	11,500	8,246	9,070
3168	Variance Fees	3,300	3,000	3,000	3,000
3169	Certificate of Compliance	0	500	100	100
3170	Time Extension Review	270	270	270	270
3171	Temporary Banner Review	129	140	171	189
3172	Change of Address	318	477	273	300
3177	Minor Conditional Use Permit	3,250	500	943	1,037
3178	Conditional Use Permit	21,725	33,000	34,504	41,123
3183	Conditional Use Permit Amendment	2,530	1,155	1,155	1,155
3186	Tent Vest Parcel	0	0	0	0
3187	Zone Change Fee	0	0	29,658	19,772

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
3188	Zone Response Letter	1,015	600	823	905
3189	Property Owner List Preparation	5,645	4,220	3,617	3,979
3190	Lot Split Fee	0	0	0	0
3191	Tract Map Fees	1,500	3,000	1,610	1,610
3193	Parcel Map Fees	0	3,000	940	940
3197	Notice of Publication Fees	5,140	3,975	3,543	3,898
3499	Technical Review	0	0	2,250	2,475
3511	Demolition Review	0	0	2,300	2,530
	Subtotal	\$76,858	\$81,642	\$124,590	\$117,110

Plan Check Revenues

3198	Plan Check Fees- Consultant	\$579,524	\$258,000	\$452,336	\$666,336
3200	Additional Plan Check Fees	14,457	15,000	15,000	15,000
3202	Plan Revision Checking	655	2,000	0	0
3203	Computerization Cost Recovery	11,362	14,000	30,500	30,500
3204	Construction Inspection	52,381	75,000	68,135	68,135
3207	General Plan Cost Recovery	98,481	40,000	80,000	125,000
3213	DRC- Other	6,950	6,250	4,757	5,233
3218	Grading Plan Check- Residential	41,533	10,000	16,103	16,103
3219	Grading Plan Check- Commercial	33,748	25,000	18,917	18,917
3223	Fortune Telling Permit-Renewal	0	0	0	0
3425	Plan Check-Building Permit Plans	99,545	50,000	80,000	125,000
3447	DRC Apporval/Encroachment Permit	712	450	450	450
3448	Building Departmental Review Process	23,563	17,500	17,359	17,359
3449	Encroachment License	0	0	41	41
3456	Wireless Facility Revenue	21,350	58,000	22,794	24,525
3466	Subdivision Fees	6,230	7,000	72,642	127,443
3467	Appeal Fees	355	260	609	669
3470	Design Review (DRC)	15,855	14,000	7,629	8,391
3471	Sign Review (DRC)	5,593	3,150	3,533	3,886
3473	Historical Preservation-Surcharge	3,400	3,500	2,746	3,021
3486	Wireless Review	0	0	3,750	3,750
3500	Plan Check - In House	0	0	50,000	60,000
3501	Plan Check - Grading	0	0	50,000	65,000
	Subtotal	\$1,015,693	\$599,110	\$997,301	\$1,384,759

Public Safety Services

3228	Filming Services	\$37,278	\$12,500	\$12,500	\$12,500
3230, 3236	Impounds	68,537	88,500	69,500	69,500
3231	Noise Disturb Call Back	0	0	0	0
3232	Impound/Vehicle Release-Misc.	18,763	17,000	17,000	17,000
3233	Vehicle Equipment Correction Inspection	2,421	4,000	4,000	4,000
3234	DUI Accident/Investigation Report	10,735	13,500	16,000	16,000
3239	Photo Reproduction	265	0	0	0
3243	Fire Incident Report	340	500	500	500
3245	Emergency Medical Service Fees	88,938	100,000	150,000	150,000
3248	Police and Fire False Alarms	18,444	24,000	16,000	16,000
3249	Video Reproduction	635	0	0	0
3250	Police Crime Verification Letter	820	1,000	1,000	1,000
3254	Record Check	1,025	1,000	1,000	1,000
3258	Special Services/ Police and Fire	6,842	9,750	6,750	6,750
	Fire Protection Stand-by Fee	0	0	0	0
3261	Paramedic Fees	535,662	525,000	525,000	525,000
3262	Fire Inspection/Test Fees	377,979	413,300	420,000	420,000

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
3264	Haz Mat Inspection Fees	151,285	152,000	190,000	190,000
3266	Risk Management Protection Plan	(1,700)	12,000	6,000	6,000
3388	Repossession Fees	1,020	900	900	900
3391	Inmate Worker Program Revenue	15,190	10,000	10,000	10,000
3427	Proposition 69 DNA ID Card	1,800	3,000	2,000	2,000
3439	Emergency Response Fees	0	0	0	0
3493	Parking Permit	0	0	7,500	7,500
3507	Ambulance Dispatch Fee	0	0	60,000	60,000
3515	First Responder Assessment Fee	0	0	150,000	150,000
	Subtotal	\$1,336,280	\$1,387,950	\$1,665,650	\$1,665,650
<u>Highway and Street Charges</u>					
3267	Route Oversized Vehicle Charges	\$3,936	\$1,000	\$1,813	\$1,813
<u>Public Works Charges</u>					
3269	Street Lighting Assessment	\$476,334	\$484,077	\$480,439	\$480,439
3270	Landscape Assessment	82,028	81,994	79,900	79,900
3271	Parkway Assessment	689,958	717,323	715,831	720,442
	Subtotal	\$1,248,319	\$1,283,394	\$1,276,170	\$1,280,781
<u>Recreation and Library Services</u>					
3276	Non-Residence Fees	\$1,263	\$1,500	\$1,560	\$1,560
3277	CY Rental - Cable TV	0	0	0	0
3278	Youth Commission Revenue	1,877	0	2,600	2,600
3279	Canyon Park Cabin Rental	34,280	38,000	36,000	36,000
3281	Special Events Revenue	0	0	6,000	6,000
3282	Taxable Merchandise Revenue	2,722	2,600	1,000	1,000
3283	Room Rentals - Community Center	117,678	105,000	122,230	122,230
3284	Software Cost Recovery	3,190	4,700	4,100	4,100
3285	Program Income	27,489	28,000	23,500	23,500
3287	Youth Contract Classes	42,144	50,000	41,000	41,000
3288	Adult Contract Classes	34,528	45,000	38,000	38,000
3292	Park Outdoor Education Program	3,618	3,500	3,600	3,600
3293	Outdoor Education Program- MUSD	8,500	7,000	8,000	8,000
3294	Park Facility Reservation	3,780	3,500	4,900	4,900
3295	Youth Ball Field Rental	2,800	1,000	500	500
3296	Adult Ball Field Rental	990	7,000	0	5,000
3297	Equipment Rental	117	350	350	350
3300	Canyon Park Admission Fee	137,802	140,000	135,500	135,500
3420	Senior Excursions	40	40	4,000	4,000
3410	Spring Sponsorships	9,700	9,700	7,500	7,500
3432	Youth Sports Revenue	14,047	14,000	13,300	13,300
3433	DVD Rentals	5,916	7,000	0	0
3460	Canyon Park Special Activities	362	0	3,000	3,000
3472	No Shush Wednesday Revenues	0	55	0	0
3474	Parade Sponsorships	3,000	3,000	3,000	3,000
3475	Halloween Sponsorships	9,450	8,700	7,500	7,500
	Subtotal	\$465,292	\$479,645	\$467,140	\$472,140
<u>Utility Services Revenue</u>					
3305	Water Sales	\$6,088,287	\$8,043,716	\$7,441,293	\$7,552,419
3306	Backflow Inspection Charges	116,300	60,000	165,180	165,180
3309	Utility Activation Fees	17,208	15,000	17,000	17,000
3310	Turn On/Shut Off Charges	12,735	20,000	15,000	15,000

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
3311	Meter Installation Charges	11,824	80,000	15,000	15,000
3314	Delinquent Penalty	85,868	100,000	85,000	85,000
3318	Sewer Service Charges	1,162,961	1,563,895	1,515,407	1,530,561
3320	Storm Drain Maintenance Fee	286,604	300,000	285,000	285,000
3321	Street Sweeping Charges	211,107	210,000	210,000	210,000
3324	Waste Impact Fees-Residential	423,562	441,093	451,679	462,520
3326	Waste Impact Fees- Commercial	34,218	34,000	34,816	35,652
	Subtotal	\$8,450,676	\$10,867,704	\$10,235,375	\$10,373,332

Miscellaneous Services

3229	Finger Prints	\$2,252	\$2,500	\$0	\$0
3329	Sale of Prints & Publications	1,741	2,200	1,734	1,745
3330	Passport Fee	60,279	55,000	55,000	55,000
3331	Document Certification	10	10	10	10
3332	Typing Certification	55	500	0	0
3334	Proctor Testing	2,079	3,000	0	0
3336	Farebox Revenues	37,557	45,000	45,000	45,000
3337	Sales of Fuel	451,879	640,000	144,200	151,410
3339	Charges to Other Funds	6,643,629	7,609,641	7,687,022	7,836,427
3341	Auto/Equipment Repair Charges	151,216	242,000	0	0
3342	Business License Application Fees	72,612	75,000	68,000	70,000
3344	Assessments	48,585	48,000	48,000	48,000
3345	Microfilming/Scanning Fees	38,731	65,500	50,000	45,000
3436	Passport Photos	28,541	28,000	28,000	28,000
3437	Passport Postage	20,266	20,000	20,000	20,000
3451	Document Notarization Fee	340	200	200	200
3489	Family Festival Franchise Fees	4,500	18,000	0	0
	Subtotal	\$7,564,273	\$8,854,551	\$8,147,166	\$8,300,792

OTHER REVENUE

3352	Sale of Real & Personal Property	\$17,747	\$0	\$0	\$0
3353	Gain/Loss Sales of Property	0	0	0	0
3355	Tech Center Sales	6,223	7,000	7,000	7,000
3356	SB-90 Reimbursement	143,888	125,000	100,000	125,000
3357	Miscellaneous Reimbursements	610,030	274,450	229,900	277,380
3362	Contributions	99,273	83,825	42,800	42,800
3363	Contributions - Park Bench	6,195	1,000	0	0
3364	Filming Revenues	20,000	0	5,000	5,000
3365	Contributions- MUSD	0	0	0	0
3371	Proceeds from Loans	13,600,000	0	0	0
3377	Hillside Bond Proceeds	0	0	0	0
3381	Gain (Loss) on Investment	50,824	0	0	0
3384	Proceeds from Bond Issued	0	0	0	0
3392	Coin Phone Commissions	0	0	0	0
3397	Other Revenues	545,360	382,060	159,000	242,000
3411	CS-Rent a Santa	0	0	0	0
3413	15% Set Aside-Narcotic Rev	0	0	0	0
3418	Haunted Hike	0	0	0	0
3419,3421	Staff Recovery	7,739	12,000	11,500	11,500
3428	Transit Program Revenue	0	0	0	0
3430	Prop 1B	0	0	0	0
3431	Administrative Fine Citations	47,554	0	0	0
3434	Equipment Revenue	0	0	0	0

City of Monrovia
Revenues by Source
Fiscal Years 2015-16 thru 2018-19

ACCT		2015-16	2016-17	2017-18	2018-19
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED	ADOPTED
3438	Developer Contribution	0	0	0	0
3459	Extraordinary Gain/Loss	0	0	0	0
3461	Banner Reimbursments	0	0	0	0
3462	SB-1186 Revenues	2,329	0	2,400	2,400
3477	AB 109 Revenue	223,543	0	0	0
3494	HHWP Miscellaneous Revenue	2,455	0	0	0
3496	Special Duty Reimbursement	9,992	0	11,200	11,200
3497	Citation - Admin Fine Program	0	30,000	45,000	45,000
3498	Citation - Foreclosed Property	0	40,000	0	0
3503	Fourth of July Celebration	0	0	13,500	13,500
3505	Fountain to the Falls	0	0	10,100	10,100
3506	Monrovia Days	0	0	55,500	55,500
3509	Road Repair & Account	0	0	42,943	42,943
3510	Road Maint & Rehab	0	0	216,431	644,712
	Subtotal	15,393,150.49	\$955,335	\$952,274	\$1,536,035
	TOTAL ALL FUNDS	\$96,317,564	\$79,005,507	\$77,551,466	\$78,576,043
	PLUS TRANSFERS IN	14,688,511	17,582,935	20,475,337	21,476,620
	TOTAL ALL FUNDS PLUS TRANSFERS IN	\$111,006,075	\$96,588,442	\$98,026,803	\$100,052,663

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
111	GENERAL FUND						
	<i>PROPERTY TAXES:</i>						
3000	Current Secured Taxes	\$7,146,769		\$7,146,769	\$7,658,196		\$7,658,196
3003	Redemption Taxes	\$92,000		\$92,000	\$92,000		\$92,000
3010	Current Unsecured Taxes	\$190,043		\$190,043	\$193,844		\$193,844
3012	Property Tax In Lieu of VLF	\$4,006,006		\$4,006,006	\$4,166,246		\$4,166,246
3014	Penalties & Interest	\$29,000		\$29,000	\$29,000		\$29,000
3017	In-Lieu Property Taxes	\$493,244		\$493,244	\$616,244		\$616,244
	Subtotal	\$11,957,062	\$0	\$11,957,062	\$12,755,530	\$0	\$12,755,530
	<i>SALES TAXES:</i>						
3023	Sales Tax - 1%	\$9,966,912		\$9,966,912	\$10,241,003		\$10,241,003
3025	PSAF - 1/2 Cent Sales Tax	\$443,881		\$443,881	\$457,197		\$457,197
	Subtotal	\$10,410,793	\$0	\$10,410,793	\$10,698,200	\$0	\$10,698,200
	<i>OTHER TAXES:</i>						
3027	Franchises	\$630,000		\$630,000	\$630,000		\$630,000
3030	Property Transfer Tax	\$203,284		\$203,284	\$207,350		\$207,350
3031	Business License Tax	\$740,000		\$740,000	\$740,000		\$740,000
3033	Business License Penalties	\$14,500		\$14,500	\$14,500		\$14,500
3034	Occupancy Taxes	\$2,006,266		\$2,006,266	\$2,128,954		\$2,128,954
3036	In-Lieu Franchise Fees	\$393,280		\$393,280	\$398,280		\$398,280
3514	MR / Other	\$25,000		\$25,000	\$150,000		\$150,000
	Subtotal	\$4,012,330	\$0	\$4,012,330	\$4,269,084	\$0	\$4,269,084
	<i>LICENSES & PERMITS:</i>						
3037	Animal Licenses	\$40,000		\$40,000	\$40,000		\$40,000
3053	Garage Sale Permits	\$3,050		\$3,050	\$3,050		\$3,050
3078	State Mandated Inspection	\$1,000		\$1,000	\$1,000		\$1,000
3079	Fire Service Impact Fee	\$250,000		\$250,000	\$40,000		\$40,000
3081	Fire System Permit Fee	\$50,000		\$50,000	\$150,000		\$150,000
	Subtotal	\$344,050	\$0	\$344,050	\$234,050	\$0	\$234,050
	<i>FINES & FORFEITURES:</i>						
3085	Court Fines (Vehicle Code)	\$125,000		\$125,000	\$125,000		\$125,000
3089	Civil Subpoena Fees	\$200		\$200	\$200		\$200
3091	Library Book Fines	\$28,000		\$28,000	\$28,000		\$28,000
3092-3095	Miscellaneous Fines	\$1,550		\$1,550	\$1,550		\$1,550
	Subtotal	\$154,750	\$0	\$154,750	\$154,750	\$0	\$154,750
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$6,000		\$6,000	\$6,000		\$6,000
3508	Lease Revenue	\$27,000		\$27,000	\$27,000		\$27,000
	Subtotal	\$33,000	\$0	\$33,000	\$33,000	\$0	\$33,000
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3105	Other County Grants	\$174,904		\$174,904	\$0		\$0
3111	Motor Vehicle In-Lieu	\$17,000		\$17,000	\$17,000		\$17,000
3114	St. POST Reimbursements	\$5,000		\$5,000	\$5,000		\$5,000
3128	Homeowners Property Tax Relief	\$47,000		\$47,000	\$47,000		\$47,000
3129	St. Supp. Property Tax	\$153,000		\$153,000	\$156,060		\$156,060
	Subtotal	\$396,904	\$0	\$396,904	\$225,060	\$0	\$225,060
	<i>CHARGES FOR SERVICES:</i>						
	Plan Check Revenues						
3198	Plan Check Fees - Residential	\$33,000		\$33,000	\$33,000		\$33,000
	Subtotal	\$33,000	\$0	\$33,000	\$33,000	\$0	\$33,000
	Public Safety Services						
3228	Filming Services	\$12,500		\$12,500	\$12,500		\$12,500
3230,36	Impounds	\$69,500		\$69,500	\$69,500		\$69,500
3233	Vehicle Equipment Corr. Inspection	\$4,000		\$4,000	\$4,000		\$4,000
3234	Vehicle Accident/Invest Reports	\$10,000		\$10,000	\$10,000		\$10,000
3239-43	Special Services	\$500		\$500	\$500		\$500
3245	EMS (ALS pass through)	\$150,000		\$150,000	\$150,000		\$150,000
3248	Police and Fire False Alarms	\$16,000		\$16,000	\$16,000		\$16,000
3249-54	Miscellaneous Services	\$2,000		\$2,000	\$2,000		\$2,000
3258	Special Services/ Police and Fire	\$6,750		\$6,750	\$6,750		\$6,750
3261	Paramedic Service	\$525,000		\$525,000	\$525,000		\$525,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
3262	Fire Inspct/Test Fees	\$420,000		\$420,000	\$420,000		\$420,000
3507	Ambulance Dispatch Fee	\$60,000		\$60,000	\$60,000		\$60,000
3515	First Responder Assessment Fee	\$150,000		\$150,000	\$150,000		\$150,000
	Subtotal	\$1,426,250	\$0	\$1,426,250	\$1,426,250	\$0	\$1,426,250
	<u>Recreation & Library Services</u>						
3275-76	Racquetball Fees	\$1,560		\$1,560	\$1,560		\$1,560
3278	Youth Comm Rev	\$2,600		\$2,600	\$2,600		\$2,600
3279	Canyon Park Cabin Rental	\$36,000		\$36,000	\$36,000		\$36,000
3282	Taxable Merchandise Revenue	\$1,000		\$1,000	\$1,000		\$1,000
3283	Room Rentals - Comm. Center	\$122,230		\$122,230	\$122,230		\$122,230
3283	Software Cost Recovery	\$4,100		\$4,100	\$4,100		\$4,100
3285	Program Income-CS Program	\$23,500		\$23,500	\$23,500		\$23,500
3286	Tennis Court Rental	\$0		\$0	\$0		\$0
3287	Youth Contract Classes	\$41,000		\$41,000	\$41,000		\$41,000
3288	Adult Contract Classes	\$38,000		\$38,000	\$38,000		\$38,000
3290	Rec Lessons	\$0		\$0	\$0		\$0
3292	Park Outdoor Ed Program	\$3,600		\$3,600	\$3,600		\$3,600
3293	Outdoor Ed Program- MUSD	\$8,000		\$8,000	\$8,000		\$8,000
3294	Park Facility Reservation	\$4,900		\$4,900	\$4,900		\$4,900
3295	Youth Ball field Rental	\$500		\$500	\$500		\$500
3296	Adult Ball field Rental	\$0		\$0	\$5,000		\$5,000
3297	CS-Equipment Rental	\$350		\$350	\$350		\$350
3300	Canyon Park Admission Fee	\$135,500		\$135,500	\$135,500		\$135,500
	Subtotal	\$422,840		\$422,840	\$427,840		\$427,840
	<u>Miscellaneous Services</u>						
3329	Sale of Prints & Publications	\$1,300		\$1,300	\$1,300		\$1,300
3330	Passport Fees	\$55,000		\$55,000	\$55,000		\$55,000
3331	Document Notification	\$10		\$10	\$10		\$10
3342	Business License Application Fees	\$68,000		\$68,000	\$70,000		\$70,000
	Subtotal	\$124,310		\$124,310	\$126,310		\$126,310
	<u>OTHER REVENUE:</u>						
3355	Tech Center Sales	\$7,000		\$7,000	\$7,000		\$7,000
3356	SB-90 Reimbursement	\$100,000		\$100,000	\$125,000		\$125,000
3357	Reimbursements	\$189,200		\$189,200	\$216,700		\$216,700
3362	Contributions	\$38,000		\$38,000	\$38,000		\$38,000
3388	Repossession Fees	\$900		\$900	\$900		\$900
3391	Inmate Worker Program	\$10,000		\$10,000	\$10,000		\$10,000
3397	Other Revenues	\$97,000		\$97,000	\$180,000		\$180,000
3410	Spring Sponsorship	\$7,500		\$7,500	\$7,500		\$7,500
3419	Event Staff Recovery Fee	\$10,000		\$10,000	\$10,000		\$10,000
3420	Senior Excursions	\$4,000		\$4,000	\$4,000		\$4,000
3421	Staff Recovery Fee	\$1,500		\$1,500	\$1,500		\$1,500
3426	AB1290 Reimbursement	\$170,000		\$170,000	\$170,000		\$170,000
3427	Prop 69 DNA ID	\$2,000		\$2,000	\$2,000		\$2,000
3432	Youth sports	\$13,300		\$13,300	\$13,300		\$13,300
3436	Passport Photos	\$28,000		\$28,000	\$28,000		\$28,000
3437	Passport Postage	\$20,000		\$20,000	\$20,000		\$20,000
3451	Notarization Fee	\$200		\$200	\$200		\$200
3460	CYNPK Special Activities and Events	\$3,000		\$3,000	\$3,000		\$3,000
3462	SB-1186 Revenues	\$2,400		\$2,400	\$2,400		\$2,400
3474	Parade Sponsorships	\$3,000		\$3,000	\$3,000		\$3,000
3475	Halloween Sponsorships	\$7,500		\$7,500	\$7,500		\$7,500
3476	Administrative Cost Allowance	\$250,000		\$250,000	\$250,000		\$250,000
3480	Arcadia Reimbursement	\$10,000		\$10,000	\$10,000		\$10,000
3485	ELAC Reimbursement	\$15,000		\$15,000	\$15,000		\$15,000
3490	MUSD Reimbursement	\$75,000		\$75,000	\$75,000		\$75,000
3496	Special Duty Reimbursement	\$11,200		\$11,200	\$11,200		\$11,200
3497	Citation - Admin Fine Program	\$45,000		\$45,000	\$45,000		\$45,000
3503	Fourth of July Contributions	\$13,500		\$13,500	\$13,500		\$13,500
3505	Fountain to the Falls Contributions	\$10,100		\$10,100	\$10,100		\$10,100
3506	Monrovia Days Contributions	\$55,500		\$55,500	\$55,500		\$55,500
	Subtotal	\$1,199,800		\$1,199,800	\$1,335,300		\$1,335,300
	<u>TRANSFER IN</u>						
3404	Transfer In	\$0	\$11,888,500	\$11,888,500	\$0	\$11,924,377	\$11,924,377

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
	Subtotal	\$0	\$11,888,500	\$11,888,500	\$0	\$11,924,377	\$11,924,377
	TOTAL GENERAL FUND	\$30,515,089	\$11,888,500	\$42,403,589	\$31,718,374	\$11,924,377	\$43,642,751
211	EMERGENCY RESERVE FUND						
	<i>OTHER REVENUE:</i>						
3357	Reimbursement	\$0		\$0	\$0		\$0
	Subtotal	\$0		\$0	\$0		\$0
	TOTAL EMERGENCY RESERVE FUND	\$0	\$0	\$0	\$0	\$0	\$0
212	RETIREMENT FUND						
	<i>PROPERTY TAXES:</i>						
3000	Current Secured	\$6,157,289		\$6,157,289	\$6,573,939		\$6,573,939
3003	Redemption Tax	\$86,351		\$86,351	\$89,805		\$89,805
3010	Current Unsecured Taxes	\$112,914		\$112,914	\$117,430		\$117,430
3014	Penalties & Interest	\$18,756		\$18,756	\$19,507		\$19,507
3128	Homeowners Property Tax Relief	\$52,960		\$52,960	\$55,078		\$55,078
3129	State Supplemental Property Tax	\$30,562		\$30,562	\$31,785		\$31,785
	Subtotal	\$6,458,832		\$6,458,832	\$6,887,544		\$6,887,544
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$11,000		\$11,000	\$11,000		\$11,000
	Subtotal	\$11,000		\$11,000	\$11,000		\$11,000
3404	Transfer In	\$0	\$2,400,000	\$2,400,000	\$0	\$3,200,000	\$3,200,000
	Subtotal	\$0	\$2,400,000	\$2,400,000	\$0	\$3,200,000	\$3,200,000
	TOTAL RETIREMENT FUND	\$6,469,832	\$2,400,000	\$8,869,832	\$6,898,544	\$3,200,000	\$10,098,544
213	STREET MAINTENANCE FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$3,000		\$3,000	\$3,000		\$3,000
	Subtotal	\$3,000		\$3,000	\$3,000		\$3,000
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3141	Federal Grant	\$648,542		\$648,542	\$0		\$0
	Subtotal	\$648,542		\$648,542	\$0		\$0
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$1,638,020	\$1,638,020	\$0	\$1,602,782	\$1,602,782
	Subtotal	\$0	\$1,638,020	\$1,638,020	\$0	\$1,602,782	\$1,602,782
	TOTAL STREET MAINTENANCE FUND	\$651,542	\$1,638,020	\$2,289,562	\$3,000	\$1,602,782	\$1,605,782
214	PENSION OBLIGATION BOND DEBT SERVICE						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	Subtotal	\$1,000		\$1,000	\$1,000		\$1,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$1,219,576	\$1,219,576	\$0	\$1,263,375	\$1,263,375
	Subtotal	\$0	\$1,219,576	\$1,219,576	\$0	\$1,263,375	\$1,263,375
	TOTAL PENSION OBLIGATION BOND D/S	\$1,000	\$1,219,576	\$1,220,576	\$1,000	\$1,263,375	\$1,264,375
221	PROPOSITION A FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,500		\$1,500	\$1,500		\$1,500
	Subtotal	\$1,500		\$1,500	\$1,500		\$1,500
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3105	Other County Grants	\$230,000		\$230,000	\$230,000		\$230,000
3108	Incentive Grants	\$179,500		\$179,500	\$179,500		\$179,500
3127	State Sales Tax	\$693,646		\$693,646	\$707,519		\$707,519
3440	Bradbury Reimbursement	\$8,448		\$8,448	\$8,448		\$8,448
	Subtotal	\$1,111,594		\$1,111,594	\$1,125,467		\$1,125,467

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
<i>CHARGES FOR SERVICES:</i>							
3336	Farebox Revenues	\$45,000		\$45,000	\$45,000		\$45,000
	Subtotal	\$45,000		\$45,000	\$45,000		\$45,000
TOTAL PROPOSITION A FUND		\$1,158,094	\$0	\$1,158,094	\$1,171,967	\$0	\$1,171,967
222	PROPOSITION C FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$11,500		\$11,500	\$11,500		\$11,500
	Subtotal	\$11,500		\$11,500	\$11,500		\$11,500
<i>REVENUE FROM OTHER AGENCIES:</i>							
3104	Proposition C	\$581,363		\$581,363	\$592,991		\$592,991
	Subtotal	\$581,363		\$581,363	\$592,991		\$592,991
TOTAL PROPOSITION C FUND		\$592,863	\$0	\$592,863	\$604,491	\$0	\$604,491
223	AB2766 FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$2,500		\$2,500	\$2,500		\$2,500
	Subtotal	\$2,500		\$2,500	\$2,500		\$2,500
<i>REVENUE FROM OTHER AGENCIES:</i>							
3102	MTA Bus Passes	\$1,000		\$1,000	\$1,000		\$1,000
3103	Foothill Transit Fares	\$8,000		\$8,000	\$8,000		\$8,000
3118	DMV Fee/Air Quality	\$46,000		\$46,000	\$46,000		\$46,000
	Subtotal	\$55,000		\$55,000	\$55,000		\$55,000
TOTAL AB2766 FUND		\$57,500	\$0	\$57,500	\$57,500	\$0	\$57,500
224	MEASURE R FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$13,000		\$13,000	\$13,000		\$13,000
	Subtotal	\$13,000		\$13,000	\$13,000		\$13,000
<i>REVENUE FROM OTHER AGENCIES:</i>							
3435	Measure R	\$432,112		\$432,112	\$440,754		\$440,754
	Subtotal	\$432,112		\$432,112	\$440,754		\$440,754
TOTAL MEASURE R FUND		\$445,112	\$0	\$445,112	\$453,754	\$0	\$453,754
225	PROP C & MEASURE R PROJECTS						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$20,000		\$20,000	\$20,000		\$20,000
	Subtotal	\$20,000		\$20,000	\$20,000		\$20,000
TOTAL PROP C & MEASURE R PROJECTS		\$20,000	\$0	\$20,000	\$20,000	\$0	\$20,000
226	PROP C & MEASURE R DEBT SERVICE						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$2,500		\$2,500	\$2,500		\$2,500
	Subtotal	\$2,500		\$2,500	\$2,500		\$2,500
<i>TRANSFER IN</i>							
3404	Transfer In	\$0	\$789,532	\$789,532	\$0	\$791,430	\$791,430
	Subtotal	\$0	\$789,532	\$789,532	\$0	\$791,430	\$791,430
TOTAL PROP C & MEASURE R DEBT SERVICE		\$2,500	\$789,532	\$792,032	\$2,500	\$791,430	\$793,930
227	MEASURE M						
<i>REVENUE FROM OTHER AGENCIES:</i>							
3513	Measure M	\$498,000		\$498,000	\$502,980		\$502,980
	Subtotal	\$498,000		\$498,000	\$502,980		\$502,980
TOTAL MEASURE M FUND		\$498,000	\$0	\$498,000	\$502,980	\$0	\$502,980
231	TRAFFIC SAFETY FUND						
<i>FINES & FORFEITURES:</i>							
3083	Non-Sweeping Parking Fines	\$90,000		\$90,000	\$90,000		\$90,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
3084	Street Sweeping Parking Fines	\$285,000		\$285,000	\$285,000		\$285,000
3090	Parking Bail	\$90,000		\$90,000	\$90,000		\$90,000
	Subtotal	\$465,000		\$465,000	\$465,000		\$465,000
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	Subtotal	\$1,000		\$1,000	\$1,000		\$1,000
	<i>OTHER REVENUE:</i>						
3493	Parking Permits	\$7,500		\$7,500	\$7,500		\$7,500
	Subtotal	\$7,500		\$7,500	\$7,500		\$7,500
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$25,596	\$25,596	\$0	\$29,186	\$29,186
	Subtotal	\$0	\$25,596	\$25,596	\$0	\$29,186	\$29,186
	TOTAL TRAFFIC SAFETY FUND	\$473,500	\$25,596	\$499,096	\$473,500	\$29,186	\$502,686
232	GAS TAX FUND						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3121	State Gas Tax - 2106	\$136,550		\$136,550	\$136,550		\$136,550
3122	State Gas Tax - 2107	\$281,805		\$281,805	\$281,805		\$281,805
3123	State Gas Tax - 2107.5	\$6,000		\$6,000	\$6,000		\$6,000
3125	State Gas Tax - 2105	\$218,139		\$218,139	\$218,139		\$218,139
3443	Highway Users Tax	\$150,266		\$150,266	\$165,293		\$165,293
	Subtotal	\$792,760		\$792,760	\$807,787		\$807,787
	<i>OTHER REVENUE:</i>						
3509	Road Repair & Account	\$42,943		\$42,943	\$42,943		\$42,943
3510	Road Maint & Rehab	\$216,431		\$216,431	\$644,712		\$644,712
	Subtotal	\$259,374		\$259,374	\$687,655		\$687,655
	TOTAL GAS TAX FUND	\$1,052,134	\$0	\$1,052,134	\$1,495,442	\$0	\$1,495,442
233	BIKEWAY DEVELOPMENT FUND						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3124	Gas Tax-Bikeways	\$0		\$0	\$0		\$0
	Subtotal	\$0		\$0	\$0		\$0
	TOTAL BIKE DEVELOPMENT FUND	\$0	\$0	\$0	\$0	\$0	\$0
234	LIBRARY GRANT FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	Subtotal	\$1,000		\$1,000	\$1,000		\$1,000
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3120	State Grant	\$31,000		\$31,000	\$31,000		\$31,000
	Subtotal	\$31,000		\$31,000	\$31,000		\$31,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$11,017	\$11,017	\$0	\$11,017	\$11,017
	Subtotal	\$0	\$11,017	\$11,017	\$0	\$11,017	\$11,017
	TOTAL LIBRARY GRANT FUND	\$32,000	\$11,017	\$43,017	\$32,000	\$11,017	\$43,017
235	HAZARDOUS MATERIALS FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$500		\$500	\$500		\$500
	Subtotal	\$500		\$500	\$500		\$500
	<i>CHARGES FOR SERVICES:</i>						
3264	Hazmat Inspection Fees	\$190,000		\$190,000	\$190,000		\$190,000
3266	Risk Management Protection Plan	\$6,000		\$6,000	\$6,000		\$6,000
	Subtotal	\$196,000		\$196,000	\$196,000		\$196,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$34,898	\$34,898	\$0	\$39,454	\$39,454
	Subtotal	\$0	\$34,898	\$34,898	\$0	\$39,454	\$39,454
	TOTAL HAZARDOUS MATERIALS FUND	\$196,500	\$34,898	\$231,398	\$196,500	\$39,454	\$235,954

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
243	HOUSING DEVELOPMENT FUND						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3142	C.D.B.G. Reimbursements	\$283,641		\$283,641	\$231,134		\$231,134
	Subtotal	\$283,641		\$283,641	\$231,134		\$231,134
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$2,836	\$2,836	\$0	\$2,978	\$2,978
	Subtotal	\$0	\$2,836	\$2,836	\$0	\$2,978	\$2,978
	TOTAL HOUSING DEVELOPMENT FUND	\$283,641	\$2,836	\$286,477	\$231,134	\$2,978	\$234,112
244	FIRE GRANTS						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3405	Homeland Security Grant	\$45,720		\$45,720	\$0		\$0
	Subtotal	\$45,720		\$45,720	\$0		\$0
	TOTAL FIRE GRANTS	\$45,720	\$0	\$45,720	\$0	\$0	\$0
245	ASSET FORFEITURE FUND						
	<i>CHARGES FOR SERVICES:</i>						
3232	Impound/Vehicle Release-Misc	\$17,000		\$17,000	\$17,000		\$17,000
3234	DUI Accident /Investigation Report	\$6,000		\$6,000	\$6,000		\$6,000
	Subtotal	\$23,000		\$23,000	\$23,000		\$23,000
	<i>OTHER REVENUE:</i>						
3357	Miscellaneous Reimbursements	\$40,000		\$40,000	\$40,000		\$40,000
	Subtotal	\$40,000		\$40,000	\$40,000		\$40,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$195,013	\$195,013	\$0	\$208,061	\$208,061
	Subtotal	\$0	\$195,013	\$195,013	\$0	\$208,061	\$208,061
	TOTAL ASSET FORFEITURE FUND	\$63,000	\$195,013	\$258,013	\$63,000	\$208,061	\$271,061
246	POLICE GRANTS FUND						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3136	Other State Grants	\$191,666		\$191,666	\$115,000		\$115,000
	Subtotal	\$191,666		\$191,666	\$115,000		\$115,000
	TOTAL POLICE GRANTS FUND	\$191,666		\$191,666	\$115,000		\$115,000
247	HIDTA GRANT						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3422	HIDTA Grant	\$7,641,508		\$7,641,508	\$5,889,739		\$5,889,739
	Subtotal	\$7,641,508		\$7,641,508	\$5,889,739		\$5,889,739
	TOTAL HIDTA GRANT	\$7,641,508	\$0	\$7,641,508	\$5,889,739	\$0	\$5,889,739
248	OFFICE OF EMERGENCY SERVICES						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3423	OES Grant	\$0		\$0	\$0		\$0
	Subtotal	\$0		\$0	\$0		\$0
	TOTAL OFFICE OF EMERGENCY SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
249	OTHER FIDUCIARY POLICE GRANTS						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$2,500		\$2,500	\$2,500		\$2,500
	Subtotal	\$2,500		\$2,500	\$2,500		\$2,500
	TOTAL OTHER FIDUCIARY POLICE GRANTS	\$2,500	\$0	\$2,500	\$2,500	\$0	\$2,500
261	LIGHTING & LAND ASSESSMENT DISTRICT						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$2,000		\$2,000	\$2,000		\$2,000
	Subtotal	\$2,000		\$2,000	\$2,000		\$2,000
	<i>CHARGES FOR SERVICES:</i>						
3269	Street Lighting Assessment (735)	\$480,439		\$480,439	\$480,439		\$480,439

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
3270	Landscape Assessment (774, 775)	\$79,900		\$79,900	\$79,900		\$79,900
3271	Parkway Assessment	\$485,282		\$485,282	\$485,282		\$485,282
	Subtotal	\$1,045,621	\$0	\$1,045,621	\$1,045,621	\$0	\$1,045,621
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$364,801	\$364,801	\$0	\$371,371	\$371,371
	Subtotal	\$0	\$364,801	\$364,801	\$0	\$371,371	\$371,371
	TOTAL LIGHTING & LAND ASSESSMENT DIST	\$1,047,621	\$364,801	\$1,412,422	\$1,047,621	\$371,371	\$1,418,992
266	PARK MAINTENANCE ASSESSMENT FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	Subtotal	\$1,000		\$1,000	\$1,000		\$1,000
	<i>CHARGES FOR SERVICES:</i>						
3271	Parkway Assessment	\$230,549		\$230,549	\$235,160		\$235,160
	Subtotal	\$230,549		\$230,549	\$235,160		\$235,160
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$42,884	\$42,884	\$0	\$57,435	\$57,435
	Subtotal	\$0	\$42,884	\$42,884	\$0	\$57,435	\$57,435
	TOTAL PARK MAINTENANCE ASSESSMENT FUND	\$231,549	\$42,884	\$274,433	\$236,160	\$57,435	\$293,595
271	BUSINESS IMPROVEMENT DISTRICT FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$500		\$500	\$500		\$500
	Subtotal	\$500		\$500	\$500		\$500
	<i>CHARGES FOR SERVICES:</i>						
3281	Special Events Revenue	\$6,000		\$6,000	\$6,000		\$6,000
3344	Assessments	\$48,000		\$48,000	\$48,000		\$48,000
	Subtotal	\$54,000		\$54,000	\$54,000		\$54,000
	<i>OTHER REVENUE:</i>						
3364	Filming Revenues	\$5,000		\$5,000	\$5,000		\$5,000
3397	Other Revenues	\$14,000		\$14,000	\$14,000		\$14,000
	Subtotal	\$19,000		\$19,000	\$19,000		\$19,000
	TOTAL BUSINESS IMPROVEMENT DISTRICT FUND	\$73,500	\$0	\$73,500	\$73,500	\$0	\$73,500
281	DEVELOPMENT SERVICES FUND						
	<i>LICENSES & PERMITS:</i>						
3046	Film Permit Review	\$18,000		\$18,000	\$18,000		\$18,000
3048	Permanent Encroachment Permits	\$68,625		\$68,625	\$68,625		\$68,625
3049	Public Improvement Inspection- Residential	\$641		\$641	\$641		\$641
3051	Building Permit Fees	\$712,000		\$712,000	\$1,105,200		\$1,105,200
3052	Electrical Permit Fees	\$48,000		\$48,000	\$87,000		\$87,000
3056	Air Condition/Refrigerator/Heating Permits	\$51,000		\$51,000	\$64,000		\$64,000
3061	Grading Inspection Fees- Residential	\$11,966		\$11,966	\$11,966		\$11,966
3064	Grading Inspection Fees- Commercial	\$10,300		\$10,300	\$10,300		\$10,300
3065	Plumbing/Sewer Permits	\$60,000		\$60,000	\$100,000		\$100,000
3066	Building Permit / No Plan Check Fees	\$186,000		\$186,000	\$186,000		\$186,000
3072	Reinspection Fees	\$200		\$200	\$200		\$200
3482	Solar Permit - Residential	\$16,000		\$16,000	\$18,500		\$18,500
3502	Building Permit - Grading	\$50,000		\$50,000	\$65,000		\$65,000
	Subtotal	\$1,232,732		\$1,232,732	\$1,735,432		\$1,735,432
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$4,500		\$4,500	\$4,500		\$4,500
	Subtotal	\$4,500		\$4,500	\$4,500		\$4,500
	<i>CHARGES FOR SERVICES:</i>						
	Planning & Zoning						
3159	Landscape Plan Check	\$1,431		\$1,431	\$1,575		\$1,575
3160	Hillside Development Permit	\$2,000		\$2,000	\$2,000		\$2,000
3161	Environmental Assessment	\$22,000		\$22,000	\$15,000		\$15,000

City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
3162	Window/Awning Sign Permit	\$41		\$41	\$45		\$45
3164	Historical Preservation- Mills Act	\$2,148		\$2,148	\$2,363		\$2,363
3165	Historical Preservation- Design Fee	\$1,500		\$1,500	\$1,500		\$1,500
3166	Historical Preservation- Certificate Application	\$2,067		\$2,067	\$2,274		\$2,274
3167	Minor Variance Review	\$8,246		\$8,246	\$9,070		\$9,070
3168	Variance Fees	\$3,000		\$3,000	\$3,000		\$3,000
3169	Certificate of Compliance	\$100		\$100	\$100		\$100
3170	Time Extension Review	\$270		\$270	\$270		\$270
3171	Temporary Banner Review	\$171		\$171	\$189		\$189
3172	Change of Address	\$273		\$273	\$300		\$300
3177	Minor Conditional Use Permit	\$943		\$943	\$1,037		\$1,037
3178	Conditional Use Permit	\$34,504		\$34,504	\$41,123		\$41,123
3183	Conditional Use Permit Amendment	\$1,155		\$1,155	\$1,155		\$1,155
3187	Zone Change Fees	\$29,658		\$29,658	\$19,772		\$19,772
3188	Zone Response Letter	\$823		\$823	\$905		\$905
3189	Property Owner List Preparation	\$3,617		\$3,617	\$3,979		\$3,979
3191	Tract Map Fees	\$1,610		\$1,610	\$1,610		\$1,610
3193	Parcel Map Fees	\$940		\$940	\$940		\$940
3197	Notice of Publication Fees	\$3,543		\$3,543	\$3,898		\$3,898
3511	Demolition Review	\$2,300		\$2,300	\$2,530		\$2,530
	Subtotal	\$122,340		\$122,340	\$114,635		\$114,635
	Plan Check Revenues						
3198	Plan Check Fees- Residential	\$419,336		\$419,336	\$633,336		\$633,336
3200	Additional Plan Check Fees	\$15,000		\$15,000	\$15,000		\$15,000
3203	Computerization Cost Recovery	\$30,500		\$30,500	\$30,500		\$30,500
3204	Construction Inspection	\$68,135		\$68,135	\$68,135		\$68,135
3207	General Plan Cost Recovery	\$80,000		\$80,000	\$125,000		\$125,000
3213	DRC- Other	\$4,757		\$4,757	\$5,233		\$5,233
3218	Grading Plan Check- Residential	\$16,103		\$16,103	\$16,103		\$16,103
3219	Grading Plan Check- Commercial	\$18,917		\$18,917	\$18,917		\$18,917
3425	Plan Check-Building Permit Plans	\$80,000		\$80,000	\$125,000		\$125,000
3447	DRC Approval/Encroachment Permit	\$450		\$450	\$450		\$450
3448	Building Departmental Review Process	\$17,359		\$17,359	\$17,359		\$17,359
3449	Encroachment License	\$41		\$41	\$41		\$41
3456	Wireless Facility	\$22,794		\$22,794	\$24,525		\$24,525
3466	Subdivision Fees	\$72,642		\$72,642	\$127,443		\$127,443
3467	Appeal Fees	\$609		\$609	\$669		\$669
3470	Design Review (DRC)	\$7,629		\$7,629	\$8,391		\$8,391
3471	Sign Review (DRC)	\$3,533		\$3,533	\$3,886		\$3,886
3473	Historic Preservation-Surcharge	\$2,746		\$2,746	\$3,021		\$3,021
3500	Plan Check - In House	\$50,000		\$50,000	\$60,000		\$60,000
3501	Plan Check - Grading	\$50,000		\$50,000	\$65,000		\$65,000
3486	Wireless Review	\$3,750		\$3,750	\$3,750		\$3,750
	Subtotal	\$964,301		\$964,301	\$1,351,759		\$1,351,759
	Highway and Street Charges						
3267	Route Oversized Vehicle Charges	\$1,813		\$1,813	\$1,813		\$1,813
	Subtotal	\$1,813		\$1,813	\$1,813		\$1,813
	Other						
3329	Sale of Prints & Publications	\$434		\$434	\$445		\$445
3345	Microfilming/Scanning Fees	\$50,000		\$50,000	\$45,000		\$45,000
	Subtotal	\$50,434		\$50,434	\$45,445		\$45,445
	OTHER REVENUE:						
3357	Miscellaneous Reimbursements	\$700		\$700	\$700		\$700
3362	Contributions	\$800		\$800	\$800		\$800
3397	Other Revenue	\$20,000		\$20,000	\$20,000		\$20,000
3499	Technical Review	\$2,250		\$2,250	\$2,475		\$2,475
	Subtotal	\$23,750		\$23,750	\$23,975		\$23,975
	TRANSFER IN						
3404	Transfer In	\$0	\$1,251,742	\$1,251,742	\$0	\$1,303,147	\$1,303,147
	Subtotal	\$0	\$1,251,742	\$1,251,742	\$0	\$1,303,147	\$1,303,147
	TOTAL DEVELOPMENT SERVICES FUND	\$2,399,870	\$1,251,742	\$3,651,612	\$3,277,559	\$1,303,147	\$4,580,706
311	CAPITAL IMPROVEMENT FUND						

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
<i>OTHER TAXES:</i>							
3032	Construction Tax	\$106,500		\$106,500	\$15,000		\$15,000
	Subtotal	\$106,500		\$106,500	\$15,000		\$15,000
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$500		\$500	\$500		\$500
	Subtotal	\$500		\$500	\$500		\$500
<i>REVENUE FROM OTHER AGENCIES:</i>							
3105	Other County Grant	\$1,036,270		\$1,036,270	\$0		\$0
3141	Federal Grant	\$412,504		\$412,504	\$1,800,000		\$1,800,000
	Subtotal	\$1,448,774		\$1,448,774	\$1,800,000		\$1,800,000
TOTAL CAPITAL IMPROVEMENT FUND		\$1,555,774	\$0	\$1,555,774	\$1,815,500	\$0	\$1,815,500
411	WATER UTILITY FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$85,000		\$85,000	\$85,000		\$85,000
	Subtotal	\$85,000		\$85,000	\$85,000		\$85,000
<i>CHARGES FOR SERVICES:</i>							
3305	Water Sales	\$7,441,293		\$7,441,293	\$7,552,419		\$7,552,419
3306	Backflow Inspection Charges	\$165,180		\$165,180	\$165,180		\$165,180
3309	Utility Activation Fees	\$17,000		\$17,000	\$17,000		\$17,000
3310	Turn On/Shut Off Charges	\$15,000		\$15,000	\$15,000		\$15,000
3311	Meter Installation Charges	\$15,000		\$15,000	\$15,000		\$15,000
3314	Delinquent Penalty	\$85,000		\$85,000	\$85,000		\$85,000
	Subtotal	\$7,738,473		\$7,738,473	\$7,849,599		\$7,849,599
<i>OTHER REVENUE:</i>							
3397	Other Revenues	\$28,000		\$28,000	\$28,000		\$28,000
	Subtotal	\$28,000		\$28,000	\$28,000		\$28,000
TOTAL WATER UTILITY FUND		\$7,851,473	\$0	\$7,851,473	\$7,962,599	\$0	\$7,962,599
421	SANITATION FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$25,000		\$25,000	\$25,000		\$25,000
	Subtotal	\$25,000		\$25,000	\$25,000		\$25,000
<i>CHARGES FOR SERVICES:</i>							
3318	Sewer Service Charges	\$1,515,407		\$1,515,407	\$1,530,561		\$1,530,561
	Subtotal	\$1,515,407		\$1,515,407	\$1,530,561		\$1,530,561
TOTAL SANITATION FUND		\$1,540,407	\$0	\$1,540,407	\$1,555,561	\$0	\$1,555,561
423	STORM DRAINAGE FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$10,000		\$10,000	\$10,000		\$10,000
	Subtotal	\$10,000		\$10,000	\$10,000		\$10,000
<i>CHARGES FOR SERVICES:</i>							
3320	Storm Drain Maintenance Fee	\$285,000		\$285,000	\$285,000		\$285,000
	Subtotal	\$285,000		\$285,000	\$285,000		\$285,000
<i>TRANSFER IN</i>							
3404	Transfer In	\$0	\$100,000	\$100,000	\$0	\$100,000	\$100,000
	Subtotal	\$0	\$100,000	\$100,000	\$0	\$100,000	\$100,000
TOTAL STORM DRAINAGE FUND		\$295,000	\$100,000	\$395,000	\$295,000	\$100,000	\$395,000
424	STREET SWEEPING FUND						
<i>USE OF MONEY & PROPERTY:</i>							
3096	Interest & Investment Earnings	\$2,000		\$2,000	\$2,000		\$2,000
	Subtotal	\$2,000		\$2,000	\$2,000		\$2,000
<i>CHARGES FOR SERVICES:</i>							
3321	Street Sweeping Charges	\$210,000		\$210,000	\$210,000		\$210,000
	Subtotal	\$210,000		\$210,000	\$210,000		\$210,000
<i>TRANSFER IN</i>							

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
3404	Transfer In	\$0		\$0	\$0		\$0
	Subtotal	\$0		\$0	\$0		\$0
	TOTAL STREET SWEEPING FUND	\$212,000	\$0	\$212,000	\$212,000	\$0	\$212,000
431	ENVIRONMENTAL SERVICES FUND						
	<i>OTHER TAXES:</i>						
3057	Commercial Franchise Fees	\$408,094		\$408,094	\$416,256		\$416,256
3058	Residential Franchise Fees	\$623,340		\$623,340	\$635,807		\$635,807
3478	Old Town Franchise Fees	\$29,376		\$29,376	\$29,963		\$29,963
3483	Supplemental Franchise Fees	\$667,680		\$667,680	\$685,840		\$685,840
	Subtotal	\$1,728,490		\$1,728,490	\$1,767,866		\$1,767,866
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$14,000		\$14,000	\$14,000		\$14,000
	Subtotal	\$14,000		\$14,000	\$14,000		\$14,000
	<i>REVENUES FROM OTHER AGENCIES:</i>						
3136	Other State Grants	\$20,460		\$20,460	\$20,000		\$20,000
3138	Beverage Container Grant	\$19,806		\$19,806	\$9,665		\$9,665
	Subtotal	\$40,266		\$40,266	\$29,665		\$29,665
	<i>CHARGES FOR SERVICES:</i>						
3324	Waste Impact Fees-Residential	\$451,679		\$451,679	\$462,520		\$462,520
3326	Waste Impact Fees-Commercial	\$34,816		\$34,816	\$35,652		\$35,652
	Subtotal	\$486,495		\$486,495	\$498,172		\$498,172
	TOTAL ENVIRONMENTAL SERVICES FUND	\$2,269,251	\$0	\$2,269,251	\$2,309,703	\$0	\$2,309,703
511	FACILITIES MAINTENANCE FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$4,500		\$4,500	\$4,500		\$4,500
3097	Rents & Concessions	\$25,598		\$25,598	\$25,598		\$25,598
	Subtotal	\$30,098		\$30,098	\$30,098		\$30,098
	<i>CHARGES FOR SERVICES:</i>						
3339	Charges to Other Funds	\$1,900,000		\$1,900,000	\$1,900,000		\$1,900,000
	Subtotal	\$1,900,000		\$1,900,000	\$1,900,000		\$1,900,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$74,335	\$74,335	\$0	\$83,379	\$83,379
	Subtotal	\$0	\$74,335	\$74,335	\$0	\$83,379	\$83,379
	TOTAL FACILITIES MAINT. FUND	\$1,930,098	\$74,335	\$2,004,433	\$1,930,098	\$83,379	\$2,013,477
512	EQUIPMENT REPLACEMENT FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$18,000		\$18,000	\$18,000		\$18,000
	Subtotal	\$18,000		\$18,000	\$18,000		\$18,000
	<i>CHARGES FOR SERVICES:</i>						
3337	Sales of Fuel	\$144,200		\$144,200	\$151,410		\$151,410
3339	Charges to Other Funds	\$2,053,443		\$2,053,443	\$2,066,833		\$2,066,833
	Subtotal	\$2,197,643		\$2,197,643	\$2,218,243		\$2,218,243
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$32,044	\$32,044	\$0	\$36,255	\$36,255
	Subtotal	\$0	\$32,044	\$32,044	\$0	\$36,255	\$36,255
	TOTAL EQUIPMENT REPLACEMENT FUND	\$2,215,643	\$32,044	\$2,247,687	\$2,236,243	\$36,255	\$2,272,498
521	CENTRAL SERVICES FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$4,000		\$4,000	\$4,000		\$4,000
	Subtotal	\$4,000		\$4,000	\$4,000		\$4,000
	<i>CHARGES FOR SERVICES:</i>						
3339	Charges to Other Funds	\$1,355,000		\$1,355,000	\$1,452,000		\$1,452,000
	Subtotal	\$1,355,000		\$1,355,000	\$1,452,000		\$1,452,000
	<i>OTHER REVENUE:</i>						

**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
3357	Miscellaneous Reimbursements	\$0		\$0	\$19,980		\$19,980
	Subtotal	\$0		\$0	\$19,980		\$19,980
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$52,094	\$52,094	\$0	\$57,871	\$57,871
	Subtotal	\$0	\$52,094	\$52,094	\$0	\$57,871	\$57,871
	TOTAL CENTRAL SERVICES FUND	\$1,359,000	\$52,094	\$1,411,094	\$1,475,980	\$57,871	\$1,533,851
531	LIABILITY FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$4,500		\$4,500	\$4,500		\$4,500
	Subtotal	\$4,500		\$4,500	\$4,500		\$4,500
	<i>CHARGES FOR SERVICES:</i>						
3339	Charges to Other Funds	\$1,400,000		\$1,400,000	\$1,400,000		\$1,400,000
	Subtotal	\$1,400,000		\$1,400,000	\$1,400,000		\$1,400,000
	TOTAL LIABILITY FUND	\$1,404,500	\$0	\$1,404,500	\$1,404,500	\$0	\$1,404,500
532	WORKERS' COMPENSATION FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$8,000		\$8,000	\$8,000		\$8,000
	Subtotal	\$8,000		\$8,000	\$8,000		\$8,000
	<i>CHARGES FOR SERVICES:</i>						
3339	Charges to Other Funds	\$929,558		\$929,558	\$966,792		\$966,792
	Subtotal	\$929,558		\$929,558	\$966,792		\$966,792
	TOTAL WORKERS' COMP. FUND	\$937,558	\$0	\$937,558	\$974,792	\$0	\$974,792
533	UNEMPLOYMENT FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,500		\$1,500	\$1,500		\$1,500
	Subtotal	\$1,500		\$1,500	\$1,500		\$1,500
	<i>CHARGES FOR SERVICES:</i>						
3339	Charges to Other Funds	\$49,021		\$49,021	\$50,802		\$50,802
	Subtotal	\$49,021		\$49,021	\$50,802		\$50,802
	TOTAL UNEMPLOYMENT FUND	\$50,521	\$0	\$50,521	\$52,302	\$0	\$52,302
713	HILLSIDE ACQUISITION D/S FUND						
	<i>PROPERTY TAX REVENUES:</i>						
3006	Open Space	\$650,000		\$650,000	\$650,000		\$650,000
3007	Maintenance Tax	\$84,000		\$84,000	\$84,000		\$84,000
	Subtotal	\$734,000		\$734,000	\$734,000		\$734,000
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,500		\$1,500	\$1,500		\$1,500
	Subtotal	\$1,500		\$1,500	\$1,500		\$1,500
	TOTAL HILLSIDE ACQUISITION D/S FUND	\$735,500	\$0	\$735,500	\$735,500	\$0	\$735,500
714	HILLSIDE ACQUISITION CAPITAL PROJECT						
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$206,000	\$206,000	\$0	\$146,000	\$146,000
	Subtotal	\$0	\$206,000	\$206,000	\$0	\$146,000	\$146,000
	TOTAL HILLSIDE ACQUISITION CAPITAL PROJ	\$0	\$206,000	\$206,000	\$0	\$146,000	\$146,000
715	LIBRARY BOND D/S FUND						
	<i>PROPERTY TAXES</i>						
3013	Other Property Taxes	\$1,030,000		\$1,030,000	\$1,030,000		\$1,030,000
	Subtotal	\$1,030,000		\$1,030,000	\$1,030,000		\$1,030,000
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$5,000		\$5,000	\$5,000		\$5,000
	Subtotal	\$5,000		\$5,000	\$5,000		\$5,000
	TOTAL LIBRARY BOND D/S FUND	\$1,035,000	\$0	\$1,035,000	\$1,035,000	\$0	\$1,035,000

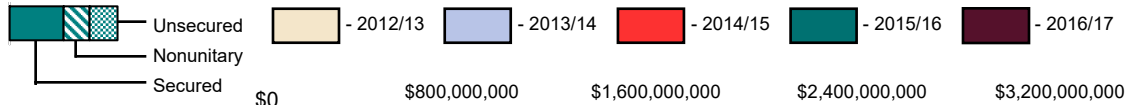
**City of Monrovia
Revenues by Fund
Fiscal Years 2017-18 through 2018-19**

ACCT. NO.	DESCRIPTION	2017-18 ADOPTED REVENUE	2017-18 TRANSFERS IN	2017-18 TOTAL REVENUE	2018-19 ADOPTED REVENUE	2018-19 TRANSFERS IN	2018-19 TOTAL REVENUE
716	LIBRARY BOND CONSTRUCTION FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$2,000		\$2,000	\$2,000		\$2,000
	Subtotal	\$2,000		\$2,000	\$2,000		\$2,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0		\$0	\$0	\$100,000	\$100,000
	Subtotal	\$0	\$0	\$0	\$0	\$100,000	\$100,000
	TOTAL LIBRARY CONSTRUCTION FUND	\$2,000	\$0	\$2,000	\$2,000	\$100,000	\$102,000
832	MILLER MEMORIAL TRUST FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	Subtotal	\$1,000		\$1,000	\$1,000		\$1,000
	TOTAL MILLER MEMORIAL TRUST FUND	\$1,000	\$0	\$1,000	\$1,000	\$0	\$1,000
833	BARTLE MEMORIAL TRUST FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,500		\$1,500	\$1,500		\$1,500
	Subtotal	\$1,500		\$1,500	\$1,500		\$1,500
	TOTAL BARTLE MEMORIAL TRUST FUND	\$1,500	\$0	\$1,500	\$1,500	\$0	\$1,500
921	MONROVIA HOUSING AUTHORITY FUND						
	<i>USE OF MONEY & PROPERTY:</i>						
3096	Interest & Investment Earnings	\$5,000		\$5,000	\$5,000		\$5,000
	Subtotal	\$5,000		\$5,000	\$5,000		\$5,000
	<i>OTHER REVENUE:</i>						
3362	Contributions	\$4,000		\$4,000	\$4,000		\$4,000
	Subtotal	\$4,000		\$4,000	\$4,000		\$4,000
	<i>TRANSFER IN</i>						
3404	Transfer In	\$0	\$146,449	\$146,449	\$0	\$148,502	\$148,502
	Subtotal	\$0	\$146,449	\$146,449	\$0	\$148,502	\$148,502
	TOTAL MONROVIA HOUSING AUTHORITY FUND	\$9,000	\$146,449	\$155,449	\$9,000	\$148,502	\$157,502
	TOTAL ALL FUNDS	\$77,551,466	\$20,475,337	\$98,026,803	\$78,576,043	\$21,476,620	\$100,052,663
	LESS INTERFUND CHARGES			\$7,687,022			\$7,836,427
	GRAND TOTAL - ALL FUNDS	\$77,551,466	\$20,475,337	\$90,339,781	\$78,576,043	\$21,476,620	\$92,216,236



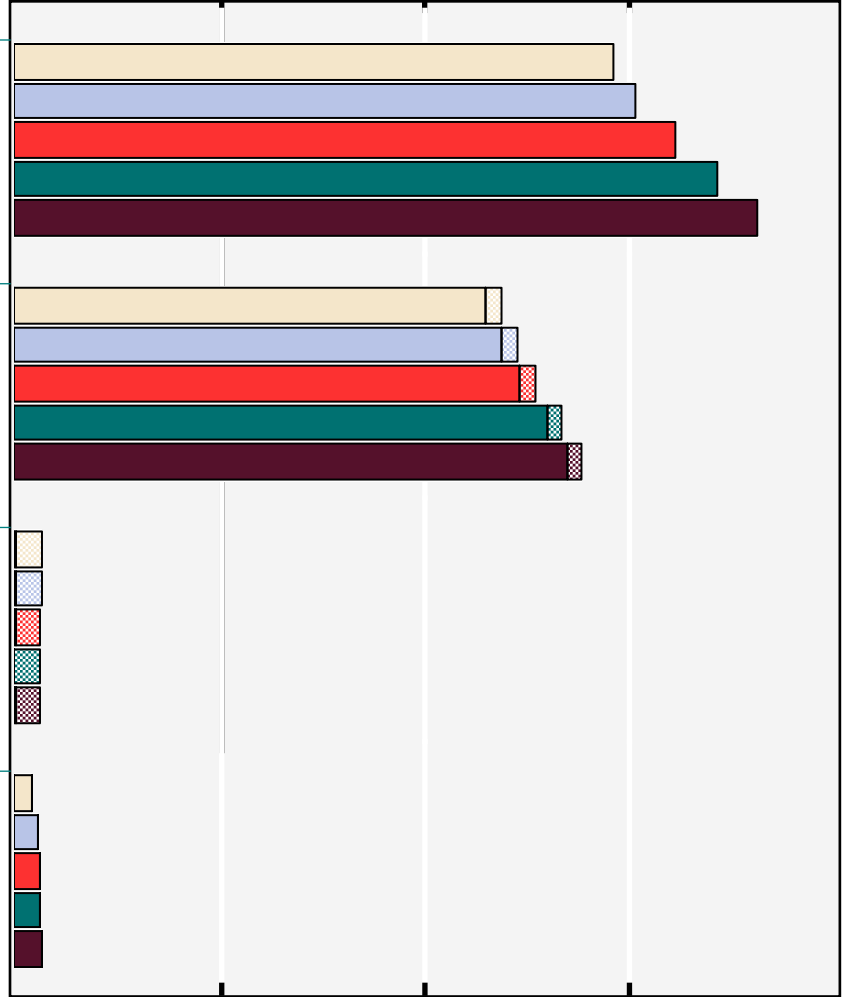
THE CITY OF MONROVIA

2012/13 TO 2016/17 ASSESSED VALUES



Land

\$2,342,428,042
 \$2,426,089,738
 \$2,580,113,407
 \$2,751,031,063
 \$2,907,287,701



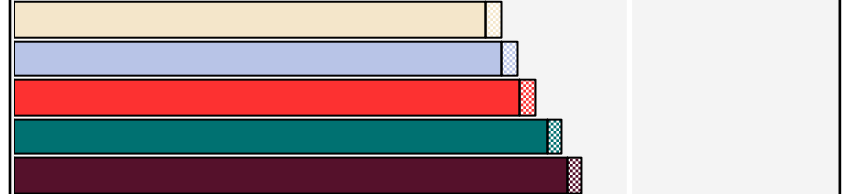
Percent Change

City	County
------	--------

3.6%	4.9%
6.3%	6.3%
6.6%	6.5%
5.7%	5.8%

Improvements

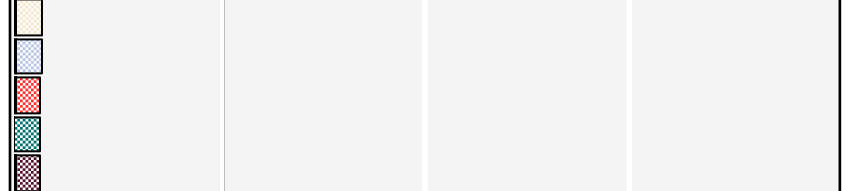
\$1,905,901,274
 \$1,964,320,491
 \$2,035,960,011
 \$2,138,756,457
 \$2,217,618,189



3.1%	4.6%
3.6%	4.3%
5.0%	5.4%
3.7%	4.8%

Personal Property

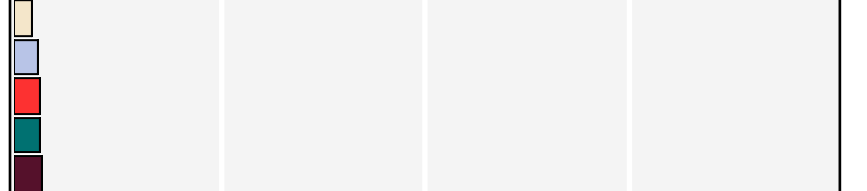
\$109,242,291
 \$108,801,431
 \$104,418,159
 \$100,505,296
 \$104,857,616



-0.4%	2.0%
-4.0%	5.0%
-3.7%	4.6%
4.3%	5.2%

Exemptions

\$69,606,028
 \$95,703,410
 \$100,106,738
 \$99,265,701
 \$110,508,426

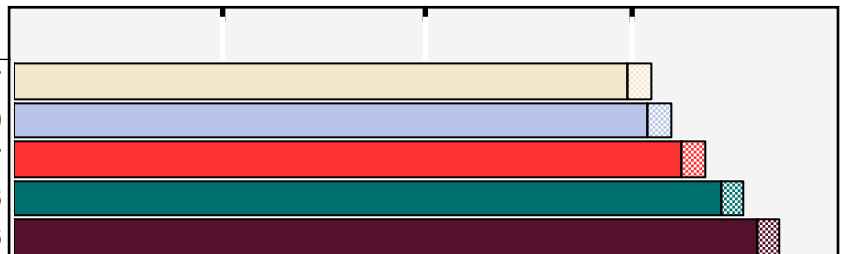


37.5%	4.9%
4.6%	4.5%
-0.8%	3.2%
11.3%	0.6%

\$1,400,000,000 \$2,800,000,000 \$4,200,000,000 \$5,600,000,000

Gross Assessed

\$4,357,571,607
 \$4,499,211,660
 \$4,720,491,577
 \$4,990,292,816
 \$5,229,763,506



City County

3.3%	4.6%
4.9%	5.3%
5.7%	5.9%
4.8%	5.3%

Net Taxable Value

\$4,252,097,835
 \$4,370,216,498
 \$4,589,754,526
 \$4,862,672,725
 \$5,090,855,455



2.8%	4.7%
5.0%	5.4%
5.9%	6.1%
4.7%	5.5%

Data Source: Los Angeles County Assessor 2012/13 To 2016/17 Combined Tax Rolls

Prepared On 6/21/2017 By MV

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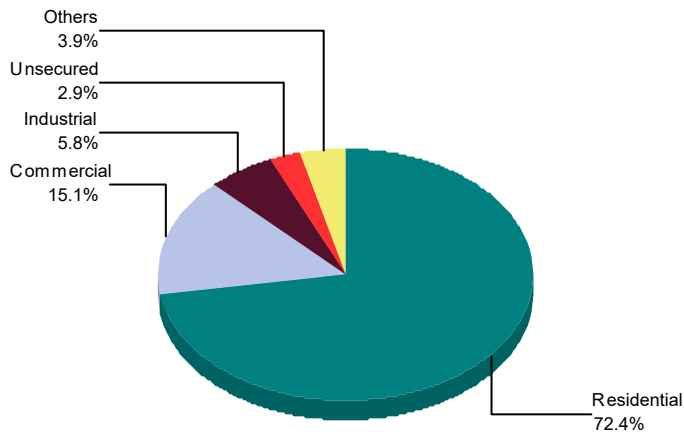
THE CITY OF MONROVIA

2016/17 USE CATEGORY SUMMARY

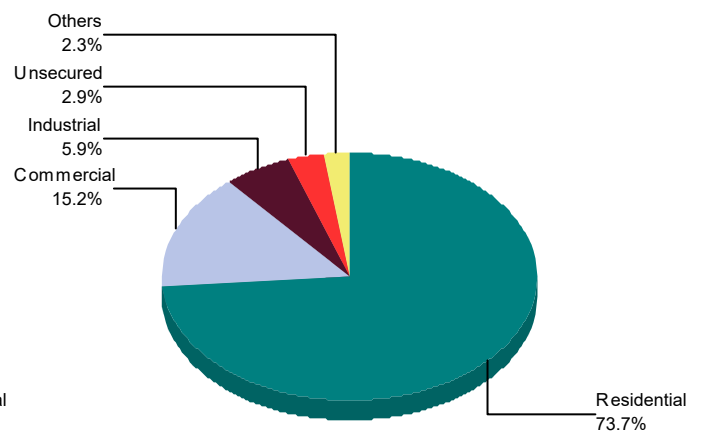
BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
Residential	9,254	\$3,784,964,200 (72.4%)	\$3,749,944,220 (73.7%)
Commercial	487	\$788,575,854 (15.1%)	\$773,701,676 (15.2%)
Industrial	319	\$304,190,423 (5.8%)	\$300,689,870 (5.9%)
Govt. Owned	1	\$1,086,896 (0.0%)	\$1,086,896 (0.0%)
Institutional	62	\$77,311,579 (1.5%)	\$27,848,298 (0.5%)
Miscellaneous	4	\$88,950 (0.0%)	\$88,950 (0.0%)
Recreational	10	\$21,906,988 (0.4%)	\$19,848,729 (0.4%)
Vacant	314	\$55,297,742 (1.1%)	\$55,027,649 (1.1%)
Exempt	369	\$28,399,625 (0.5%)	\$0 (0.0%)
SBE Nonunitary	[5]	\$0 (0.0%)	\$0 (0.0%)
Cross Reference	[81]	\$17,688,395 (0.3%)	\$13,190,713 (0.3%)
Unsecured	[1,270]	\$150,252,854 (2.9%)	\$149,428,454 (2.9%)
Unknown	7	\$0 (0.0%)	\$0 (0.0%)
TOTALS	10,827	\$5,229,763,506	\$5,090,855,455

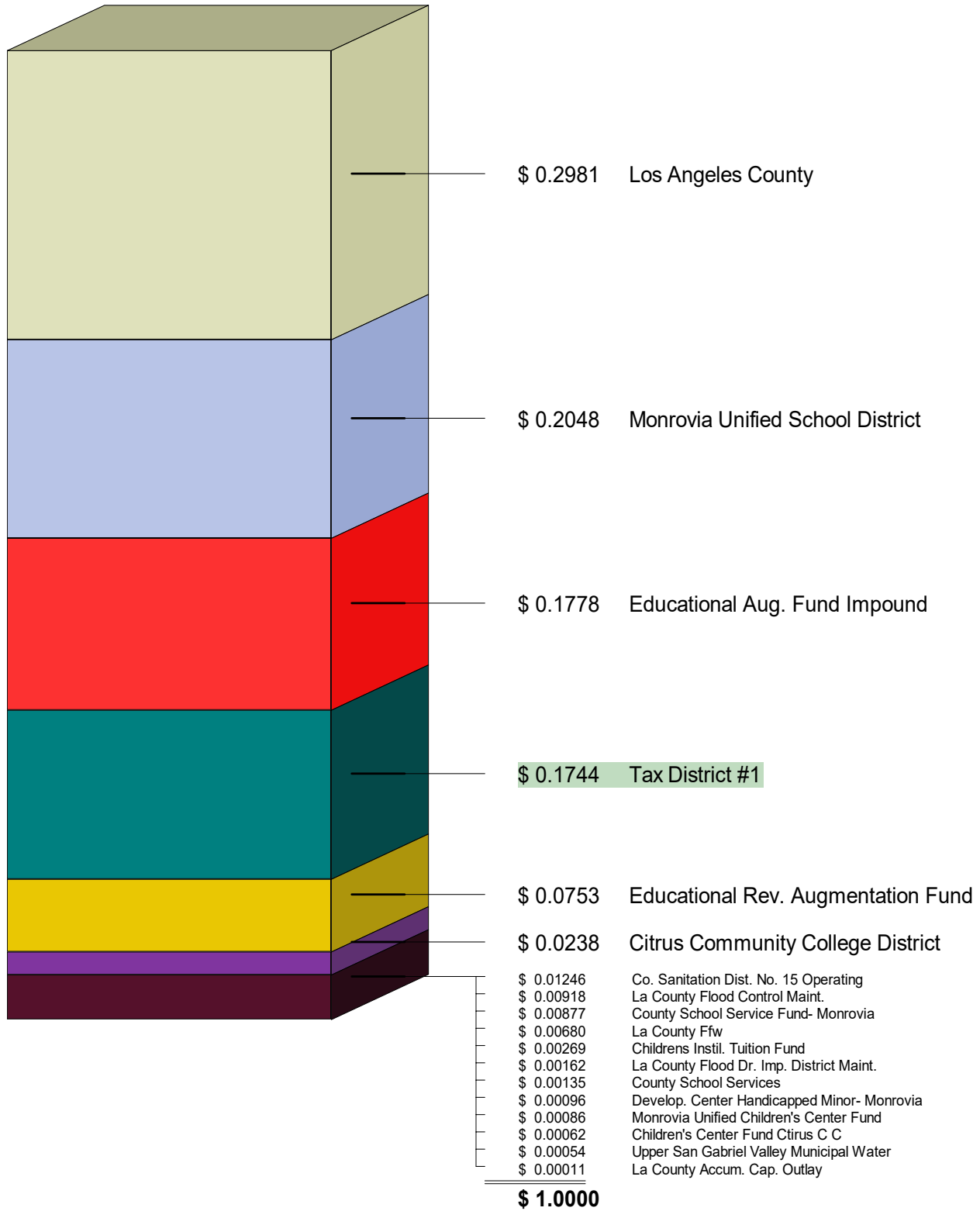
ASSESSED VALUE



NET TAXABLE VALUE



THE CITY OF MONROVIA PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 06209, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2016/17 Annual Tax Increment Tables

Prepared On 6/21/2017 By MV

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THE CITY OF MONROVIA 2016/17 ROLL SUMMARY

Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
Parcels	10,458	5	1,270
TRAs	51	2	37
Values			
Land	2,879,010,763	0	0
Improvements	2,158,452,845	0	0
Personal Property	6,541,470	0	98,316,146
Fixtures	7,105,949	0	51,936,708
Aircraft	0	0	0
Total Value	\$5,051,111,027	\$0	\$150,252,854
Exemptions			
Real Estate	103,109,476	0	0
Personal Property	2,696,050	0	805,700
Fixtures	3,878,500	0	18,700
Aircraft	0	0	0
Homeowners*	34,500,674	0	0
Total Exemptions*	\$109,684,026	\$0	\$824,400
Total Net Value	\$4,941,427,001	\$0	\$149,428,454

Combined Values	Total
Total Values	\$5,201,363,881
Total Exemptions	\$110,508,426
Net Total Values	\$5,090,855,455

* Note: Homeowner Exemptions are not included in Total Exemptions

Data Source: Los Angeles County Assessor 2016/17 Combined Tax Rolls
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Prepared On 6/20/2017 By MV



EXPENDITURE SCHEDULES



EXPENDITURES

This section presents detailed information about the City of Monrovia's appropriations by fund. The Appropriations by Fund table shows the budgeted appropriations for each program by the fund in which it is budgeted. Because it is organized by fund, you will notice that the appropriations in any given department are spread over the various funds in the accounting structure. The Overhead Recovery – Distribution of Costs table shows the distribution of the various overhead costs among the different funds of the City. The personnel authorization schedule, which shows each position within the City that has been budgeted, is located at the end of this section.

**City of Monrovia
Appropriations By Fund
Fiscal Year 2017-18**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
111 GENERAL											
	110	CITY COUNCIL	\$85,555	\$60,801			\$146,356		\$32,624		\$178,980
	120	CITY MANAGER	\$556,029	\$198,898			\$754,927				\$754,927
	130	CITY CLERK	\$311,853	\$49,682			\$361,535				\$361,535
	140	CITY TREASURER	\$16,590	\$500			\$17,090				\$17,090
	150	CITY ATTORNEY		\$350,400			\$350,400				\$350,400
	210	FINANCE ADMINISTRATION	\$71,225	\$28,481			\$99,706				\$99,706
	221	FINANCE OPERATIONS	\$971,015	\$286,089			\$1,257,104				\$1,257,104
	231	HUMAN RESOURCES	\$573,968	\$502,524			\$1,076,492				\$1,076,492
	251	NON-DEPARTMENTAL	\$200,000	\$1,318,210			\$1,518,210	\$185,000		\$2,674,836	\$4,378,046
	310	POLICE ADMINISTRATION	\$447,348	\$45,654			\$493,002				\$493,002
	320	POLICE SERVICES	\$1,909,063	\$337,902	\$22,000		\$2,268,965				\$2,268,965
	331	POLICE PATROL	\$7,262,633	\$890,188			\$8,152,821		\$5,000	\$145,000	\$8,302,821
	340	DETECTIVES	\$1,587,044	\$219,671			\$1,806,715				\$1,806,715
	342	COMMUNICATION CRIME ANALYSIS	\$1,208,576	\$286,925			\$1,495,501				\$1,495,501
	350	COMMUNITY POLICING	\$586,790	\$83,890			\$670,680				\$670,680
	360	ANIMAL LICENSE		\$206,271			\$206,271				\$206,271
	410	FIRE ADMINISTRATION	\$422,675	\$155,075			\$577,750				\$577,750
	420	FIRE SUPPRESSION	\$8,445,657	\$1,292,231			\$9,737,888		\$25,000		\$9,762,888
	430	PREVENTION	\$135,557	\$121,080			\$256,637				\$256,637
	441	EMERGENCY MEDICAL SERVICES		\$453,422			\$453,422				\$453,422
	442	EMERGENCY PREPAREDNESS		\$14,101			\$14,101				\$14,101
	525	BUSINESS LICENSE	\$151,484	\$34,125			\$185,609		\$500		\$186,109
	529	CODE ENFORCEMENT	\$255,573	\$44,340			\$299,913				\$299,913
	610	COMMUNITY SERVICES ADMIN	\$1,037,467	\$147,905			\$1,185,372		\$26,145		\$1,211,517
	611	PUBLIC RELATIONS		\$101,200			\$101,200				\$101,200
	612	SENIOR PROGRAM		\$10,000			\$10,000		\$1,500		\$11,500
	613	YOUTH CENTER		\$1,000			\$1,000				\$1,000
	614	HISTORICAL MUSEUM		\$77,810			\$77,810				\$77,810
	615	COMM CENTER OPERATIONS	\$49,711	\$362,194			\$411,905				\$411,905
	617	CONCERTS IN THE PARKS		\$59,800			\$59,800				\$59,800
	619	CONTRACT CLASSES		\$51,350			\$51,350				\$51,350
	620	SPECIAL ACTIVITIES	\$30,841	\$148,560			\$179,401		\$18,336		\$197,737
	622	CANYON PARK	\$125,462	\$153,907			\$279,369		\$126,595		\$405,964
	623	URBAN PARK RENTAL PROGRAMS		\$5,900			\$5,900				\$5,900
	625	CS-MONROVIA READS & PLAYS		\$11,000			\$11,000				\$11,000
	626	NEIGHBORHOOD REC PROGM	\$49,711	\$8,500			\$58,211				\$58,211
	627	YOUTH PROGRAMS	\$81,345	\$11,690			\$93,035				\$93,035
	628	WILDERNESS MGMNT PROGRAM	\$183,135	\$31,300			\$214,435				\$214,435
	630	PASSPORT SERVICES	\$86,667	\$16,075			\$102,742				\$102,742
	640	LIBRARY ADMINISTRATION	\$1,575,857	\$496,836			\$2,072,693		\$25,000	\$10,000	\$2,107,693
	642	LIBRARY - ADULT SERVICES		\$211,099			\$211,099				\$211,099
	643	LIBRARY - YOUTH SERVICES		\$119,749			\$119,749				\$119,749
	644	LIBRARY CIRCULATION		\$29,564			\$29,564				\$29,564
	710	PUBLIC WORKS ADMINISTRATION	\$151,515	\$51,096			\$202,611				\$202,611
	771	PARKS MAINTENANCE	\$365,236	\$329,962			\$695,198				\$695,198
111	Total		\$28,935,582	\$9,416,957	\$22,000	\$0	\$38,374,539	\$185,000	\$260,700	\$2,829,836	\$41,650,075

**City of Monrovia
Appropriations By Fund
Fiscal Year 2017-18**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
212	RETIREMENT										
	252	EMPLOYEE RETIREMENT		\$160,000			\$160,000			\$8,670,339	\$8,830,339
	212	Total	\$0	\$160,000	\$0	\$0	\$160,000	\$0	\$0	\$8,670,339	\$8,830,339
213	STREET MAINTENANCE										
	731	STREET MAINTENANCE	\$811,971	\$349,529			\$1,161,500		\$608,923	\$252,362	\$2,022,785
	213	Total	\$811,971	\$349,529	\$0	\$0	\$1,161,500	\$0	\$608,923	\$252,362	\$2,022,785
214	PENSION OBLIGATION BONDS D/S										
	255	RETIREMENT DEBT SERVICE		\$1,221,075			\$1,221,075				\$1,221,075
	214	Total	\$0	\$1,221,075	\$0	\$0	\$1,221,075	\$0	\$0	\$0	\$1,221,075
221	PROPOSITION "A"										
	531	PROPOSITION "A" PROGRAM		\$6,500			\$6,500				\$6,500
	535	DIAL-A-RIDE		\$988,810			\$988,810	\$220,000			\$1,208,810
	536	RECREATION TRANSPORTATION		\$45,000			\$45,000				\$45,000
	537	BUS STOP IMPROVEMENT		\$25,000			\$25,000				\$25,000
	221	Total	\$0	\$1,065,310	\$0	\$0	\$1,065,310	\$220,000	\$0	\$0	\$1,285,310
222	PROPOSITION "C"										
	532	PROPOSITION "C" PROGRAM	\$83,767	\$8,314			\$92,081	\$255,200		\$394,766	\$742,047
	222	Total	\$83,767	\$8,314	\$0	\$0	\$92,081	\$255,200	\$0	\$394,766	\$742,047
223	AB 2766										
	533	REGIONAL AIR QUALITY IMPR		\$4,750			\$4,750	\$148,500			\$153,250
	538	DISCOUNT BUS PROGRAM		\$25,000			\$25,000				\$25,000
	223	Total	\$0	\$29,750	\$0	\$0	\$29,750	\$148,500	\$0	\$0	\$178,250
224	MEASURE "R"										
	539	MEASURE "R"		\$0			\$0	\$357,500		\$394,766	\$752,266
	224	Total	\$0	\$0	\$0	\$0	\$0	\$357,500	\$0	\$394,766	\$752,266
225	PROP C & MEASURE R PROJECTS										
	542	PROP C PROJECTS		\$0			\$0	\$5,440,480			\$5,440,480
	225	Total	\$0	\$0	\$0	\$0	\$0	\$5,440,480	\$0	\$0	\$5,440,480
226	PROP C & MEASURE R DEBTSERVICE										
	543	PROP C & MEASURE R DEBTSERVICE		\$792,531			\$792,531				\$792,531
	226	Total	\$0	\$792,531	\$0	\$0	\$792,531	\$0	\$0	\$0	\$792,531
227	MEASURE "M" FUND										
	540	MEASURE "M"		\$0			\$0			\$498,000	\$498,000
	227	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$498,000	\$498,000
231	TRAFFIC SAFETY										
	333	TRAFFIC SAFETY	\$183,422	\$140,343			\$323,765	\$10,000		\$73,115	\$406,880
	336	CROSSING GUARDS		\$105,926			\$105,926			\$18,007	\$123,933
	231	Total	\$183,422	\$246,269	\$0	\$0	\$429,691	\$10,000	\$0	\$91,122	\$530,813
232	GAS TAX										
	744	GAS TAX		\$0			\$0			\$1,052,134	\$1,052,134
	232	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,052,134	\$1,052,134
234	PUBLIC LIBRARY										
	641	LIBRARY GRANTS		\$0			\$0		\$42,017		\$42,017
	234	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$42,017	\$0	\$42,017
235	HAZARDOUS MATERIALS										
	431	HAZARDOUS MATERIALS	\$159,647	\$34,540			\$194,187			\$31,703	\$225,890
	235	Total	\$159,647	\$34,540	\$0	\$0	\$194,187	\$0	\$0	\$31,703	\$225,890

**City of Monrovia
Appropriations By Fund
Fiscal Year 2017-18**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
243	HOUSING DEVELOPMENT										
	527	CDBG-REHABILITATION PRESV GRANT	\$11,587	\$113,750			\$125,337				\$125,337
	528	CDBG-CODE ENFORCEMENT PRGM	\$153,143	\$7,997			\$161,140				\$161,140
	243 Total		\$164,730	\$121,747	\$0	\$0	\$286,477	\$0	\$0	\$0	\$286,477
244	FIRE GRANT FUND										
	450	FIRE GRANTS		\$0			\$0		\$45,720		\$45,720
	244 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$45,720	\$0	\$45,720
245	ASSET FORFEITURE										
	341	ASSET FORFEITURE	\$227,852	\$19,435			\$247,287				\$247,287
	245 Total		\$227,852	\$19,435	\$0	\$0	\$247,287	\$0	\$0	\$0	\$247,287
246	POLICE GRANTS										
	371	POLICE GRANTS		\$0			\$0		\$191,666		\$191,666
	246 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$191,666	\$0	\$191,666
247	HIDTA GRANT										
	375	LA CLEARING HOUSE		\$4,924,690			\$4,924,690				\$4,924,690
	376	LA HIDTA (DIRECTOR)		\$1,195,987			\$1,195,987				\$1,195,987
	377	REGIONAL METH TASK FORCE		\$430,782			\$430,782				\$430,782
	378	JOINT DRUG INTELLIGENCE GRP		\$657,451			\$657,451				\$657,451
	379	SOUTHERN CAL DRUG TASK FORCE		\$384,009			\$384,009				\$384,009
	388	STRENGTHEN INFRSTRCTRE-LACLEAR		\$48,589			\$48,589		\$0		\$48,589
	247 Total		\$0	\$7,641,508	\$0	\$0	\$7,641,508	\$0	\$0	\$0	\$7,641,508
261	LIGHT & LAND ASSESSMENT DIST										
	735	STREET LIGHTING/TRAFF SIGNALS	\$133,661	\$548,121			\$681,782			\$102,470	\$784,252
	773	STREET TREE & PARK MAINT DIST	\$114,341	\$347,301			\$461,642			\$69,350	\$530,992
	774	MEDIAN & PARKWAY MAINT DIST	\$27,694	\$37,792			\$65,486			\$9,848	\$75,334
	775	GOLDHILLS LANDSCAPE DISTRICT		\$4,200			\$4,200			\$630	\$4,830
	261 Total		\$275,696	\$937,414	\$0	\$0	\$1,213,110	\$0	\$0	\$182,298	\$1,395,408
266	PARK MAINTENANCE ASSMT DIST										
	772	PARK ASSESSMENT MAINTENANCE	\$175,930	\$90,031			\$265,961			\$22,753	\$288,714
	266 Total		\$175,930	\$90,031	\$0	\$0	\$265,961	\$0	\$0	\$22,753	\$288,714
271	BUSINESS IMPROVEMENT DIST										
	122	BUSINESS IMP ASSMT DIST		\$73,000			\$73,000			\$9,490	\$82,490
	271 Total		\$0	\$73,000	\$0	\$0	\$73,000	\$0	\$0	\$9,490	\$82,490
281	DEVELOPMENT SERVICES										
	510	COMM DEVELOPMENT ADMINISTRATION	\$317,463	\$34,820			\$352,283			\$45,947	\$398,230
	520	BUILDING DEPARTMENT	\$773,177	\$759,062			\$1,532,239	\$79,020	\$44,000	\$199,286	\$1,854,545
	524	HISTORIC PRESERVATION		\$66,145			\$66,145			\$8,508	\$74,653
	530	PLANNING DEPARTMENT	\$699,172	\$243,550			\$942,722	\$75,000	\$237,000	\$351,162	\$1,605,884
	720	ENGINEERING	\$116,366	\$289,545			\$405,911			\$93,999	\$499,910
	281 Total		\$1,906,178	\$1,393,122	\$0	\$0	\$3,299,300	\$154,020	\$281,000	\$698,902	\$4,433,222
311	CAPITAL IMPROVEMENT										
	250	CAPITAL IMPROVEMENT PROJECTS		\$0			\$0	\$82,500	\$1,650,612	\$25,292	\$1,758,404
	311 Total		\$0	\$0	\$0	\$0	\$0	\$82,500	\$1,650,612	\$25,292	\$1,758,404
411	WATER UTILITY - OPERATIONS										
	227	UTILITY BILLING & COLLECTION	\$673,401	\$384,305			\$1,057,706			\$137,800	\$1,195,506
	741	WATER SERVICES	\$2,119,821	\$4,389,414	\$0	\$240,000	\$6,749,235			\$1,300,085	\$8,049,320
	411 Total		\$2,793,222	\$4,773,719	\$0	\$240,000	\$7,806,941	\$0	\$0	\$1,437,885	\$9,244,826
411	WATER UTILITY - MONROVIA RENEWAL										

**City of Monrovia
Appropriations By Fund
Fiscal Year 2017-18**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
		741 MONROVIA RENEWAL		\$0			\$0	\$11,002,516	\$0		\$11,002,516
		411 Total	\$0	\$0	\$0	\$0	\$0	\$11,002,516	\$0	\$0	\$11,002,516
		421 SANITATION - OPERATIONS									
		746 SEWER AND SANITATION	\$203,034	\$920,427	\$90,000	\$115,000	\$1,328,461	\$390,500		\$358,018	\$2,076,979
		421 Total	\$203,034	\$920,427	\$90,000	\$115,000	\$1,328,461	\$390,500	\$0	\$358,018	\$2,076,979
		421 SANITATION - MONROVIA RENEWAL									
		746 MONROVIA RENEWAL		\$0			\$0	\$4,417,391			\$4,417,391
		421 Total	\$0	\$0	\$0	\$0	\$0	\$4,417,391	\$0	\$0	\$4,417,391
		423 STORM DRAINAGE									
		737 STORM DRAIN MAINTENANCE		\$334,844		\$20,000	\$354,844	\$82,500		\$63,621	\$500,965
		423 Total	\$0	\$334,844	\$0	\$20,000	\$354,844	\$82,500	\$0	\$63,621	\$500,965
		424 STREET SWEEPING									
		732 STREET SWEEPING		\$196,580			\$196,580			\$37,350	\$233,930
		424 Total	\$0	\$196,580	\$0	\$0	\$196,580	\$0	\$0	\$37,350	\$233,930
		431 ENVIRONMENTAL SERVICES									
		712 ENVIRONMENTAL SVCS-WST MGMNT		\$169,199			\$169,199	\$275,000	\$40,266	\$2,718,682	\$3,203,147
		431 Total	\$0	\$169,199	\$0	\$0	\$169,199	\$275,000	\$40,266	\$2,718,682	\$3,203,147
		511 FACILITIES MAINTENANCE									
		755 FACILITIES MAINTENANCE	\$328,243	\$1,061,950		\$80,000	\$1,470,193	\$74,800		\$208,608	\$1,753,601
		511 Total	\$328,243	\$1,061,950	\$0	\$80,000	\$1,470,193	\$74,800	\$0	\$208,608	\$1,753,601
		512 EQUIPMENT REPLACEMENT									
		383 POLICE RADIOS		\$27,314		\$45,000	\$72,314				\$72,314
		384 PD NON-PATROL VEH & MAINT.		\$66,000		\$70,000	\$136,000				\$136,000
		390 PATROL VEHICLES REPLACEMENT		\$167,600	\$135,000	\$65,000	\$367,600				\$367,600
		460 FIRE EQUIPMENT/RADIOS MAINT		\$240,000		\$70,000	\$310,000				\$310,000
		461 FIRE VEHICLE REPLACEMENT			\$50,000	\$85,000	\$135,000				\$135,000
		751 EQUIPMENT FLEET MAINTENANCE	\$143,261	\$145,174		\$115,000	\$403,435	\$165,000	\$445,000	\$104,286	\$1,117,721
		753 PW EQUIP & VEHICLE REPLACEMENT				\$90,000	\$90,000				\$90,000
		512 Total	\$143,261	\$646,088	\$185,000	\$540,000	\$1,514,349	\$165,000	\$445,000	\$104,286	\$2,228,635
		521 CENTRAL SERVICES									
		222 CENTRAL STORES		\$74,037			\$74,037			\$9,625	\$83,662
		223 INFORMATION SYSTEMS	\$133,218	\$497,670		\$15,000	\$645,888				\$645,888
		224 TELEPHONE MAINTENANCE		\$279,864			\$279,864			\$36,382	\$316,246
		225 FINANCE COMPUTER SYSTEM	\$90,808	\$102,752			\$193,560		\$14,000	\$25,188	\$232,748
		521 Total	\$224,026	\$954,323	\$0	\$15,000	\$1,193,349	\$0	\$14,000	\$71,195	\$1,278,544
		531 LIABILITY									
		234 LIABILITY INSURANCE		\$1,550,716			\$1,550,716				\$1,550,716
		531 Total	\$0	\$1,550,716	\$0	\$0	\$1,550,716	\$0	\$0	\$0	\$1,550,716
		532 WORKER'S COMPENSATION									
		233 WORKERS COMP INSURANCE		\$898,997			\$898,997				\$898,997
		532 Total	\$0	\$898,997	\$0	\$0	\$898,997	\$0	\$0	\$0	\$898,997
		533 UNEMPLOYMENT INSURANCE									
		236 UNEMPLOYMENT INSURANCE		\$20,000			\$20,000				\$20,000
		533 Total	\$0	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
		713 HILLSIDE ACQUISITION DEBT SVC									
		256 HILLSIDE ACQUISITION DEBT SVC		\$505,137			\$505,137			\$290,000	\$795,137
		713 Total	\$0	\$505,137	\$0	\$0	\$505,137	\$0	\$0	\$290,000	\$795,137
		714 HILLSIDE ACQUISITION CAP PROJ									

**City of Monrovia
Appropriations By Fund
Fiscal Year 2017-18**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
		257 HILLSIDE ACQUISITION CAP PROJ		\$0			\$0	\$233,200	\$0		\$233,200
		714 Total	\$0	\$0	\$0	\$0	\$0	\$233,200	\$0	\$0	\$233,200
		715 LIBRARY BOND DEBT SERVICE									
		258 LIBRARY BOND DEBT SERVICE		\$1,044,126			\$1,044,126			\$0	\$1,044,126
		715 Total	\$0	\$1,044,126	\$0	\$0	\$1,044,126	\$0	\$0	\$0	\$1,044,126
		716 LIBRARY BOND CONSTRUCTION PROJ									
		259 LIBRARY BOND CONSTRUCTION PROJ		\$0			\$0	\$679,250	\$0		\$679,250
		716 Total	\$0	\$0	\$0	\$0	\$0	\$679,250	\$0	\$0	\$679,250
		833 BARTLE MEMORIAL TRUST									
		698 BARTLE TRUST		\$0			\$0	\$50,000			\$50,000
		833 Total	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
		921 MONROVIA HOUSING AUTHORITY									
		556 MHA ADMINISTRATION		\$18,000			\$18,000		\$149,348	\$31,929	\$199,277
		921 Total	\$0	\$18,000	\$0	\$0	\$18,000	\$0	\$149,348	\$31,929	\$199,277
		GRAND TOTAL	\$36,616,561	\$36,694,638	\$297,000	\$1,010,000	\$74,618,199	\$24,223,357	\$3,729,252	\$20,475,337	\$123,046,145
		TRANSFERS TO RESERVES - ALL FUNDS									\$2,215,501
		TOTAL APPROPRIATIONS									\$125,261,646

**City of Monrovia
Appropriations By Fund
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
111 GENERAL											
	110	CITY COUNCIL	\$87,291	\$60,801			\$148,092		\$7,624		\$155,716
	120	CITY MANAGER	\$582,273	\$195,438			\$777,711				\$777,711
	130	CITY CLERK	\$333,337	\$142,772			\$476,109				\$476,109
	140	CITY TREASURER	\$16,937	\$500			\$17,437				\$17,437
	150	CITY ATTORNEY		\$350,400			\$350,400				\$350,400
	210	FINANCE ADMINISTRATION	\$76,162	\$29,961			\$106,123				\$106,123
	221	FINANCE OPERATIONS	\$1,035,982	\$292,156			\$1,328,138				\$1,328,138
	231	HUMAN RESOURCES	\$615,206	\$504,834			\$1,120,040				\$1,120,040
	251	NON-DEPARTMENTAL	\$200,000	\$1,290,310			\$1,490,310			\$3,484,978	\$4,975,288
	310	POLICE ADMINISTRATION	\$466,033	\$45,654			\$511,687				\$511,687
	320	POLICE SERVICES	\$1,992,669	\$337,902			\$2,330,571				\$2,330,571
	331	POLICE PATROL	\$7,672,344	\$803,988			\$8,476,332		\$5,000	\$150,000	\$8,631,332
	340	DETECTIVES	\$1,702,281	\$204,671			\$1,906,952				\$1,906,952
	342	COMMUNICATION CRIME ANALYSIS	\$1,257,213	\$286,925			\$1,544,138				\$1,544,138
	350	COMMUNITY POLICING	\$620,895	\$73,090			\$693,985				\$693,985
	360	ANIMAL LICENSE		\$206,271			\$206,271				\$206,271
	410	FIRE ADMINISTRATION	\$458,133	\$154,104			\$612,237				\$612,237
	420	FIRE SUPPRESSION	\$8,954,032	\$1,294,404			\$10,248,436		\$25,000		\$10,273,436
	430	PREVENTION	\$140,786	\$123,775			\$264,561		\$178		\$264,739
	441	EMERGENCY MEDICAL SERVICES		\$456,922			\$456,922				\$456,922
	442	EMERGENCY PREPAREDNESS		\$14,101			\$14,101				\$14,101
	525	BUSINESS LICENSE	\$162,648	\$35,145			\$197,793		\$500		\$198,293
	529	CODE ENFORCEMENT	\$273,172	\$46,161			\$319,333				\$319,333
	610	COMMUNITY SERVICES ADMIN	\$1,110,894	\$159,375			\$1,270,269		\$26,145		\$1,296,414
	611	PUBLIC RELATIONS		\$101,200			\$101,200				\$101,200
	612	SENIOR PROGRAM		\$10,000			\$10,000		\$1,500		\$11,500
	613	YOUTH CENTER		\$1,000			\$1,000				\$1,000
	614	HISTORICAL MUSEUM		\$77,810			\$77,810				\$77,810
	615	COMM CENTER OPERATIONS	\$52,186	\$366,104			\$418,290				\$418,290
	617	CONCERTS IN THE PARKS		\$59,800			\$59,800				\$59,800
	619	CONTRACT CLASSES		\$51,350			\$51,350				\$51,350
	620	SPECIAL ACTIVITIES	\$32,238	\$148,560			\$180,798		\$18,766		\$199,564
	622	CANYON PARK	\$120,943	\$157,402			\$278,345		\$2,800		\$281,145
	623	URBAN PARK RENTAL PROGRAMS		\$5,900			\$5,900				\$5,900
	625	CS-MONROVIA READS & PLAYS		\$11,000			\$11,000				\$11,000
	626	NEIGHBORHOOD REC PROGM	\$52,186	\$8,500			\$60,686				\$60,686
	627	YOUTH PROGRAMS	\$85,435	\$11,690			\$97,125				\$97,125
	628	WILDERNESS MGMNT PROGRAM	\$193,466	\$31,300			\$224,766				\$224,766
	630	PASSPORT SERVICES	\$93,093	\$16,075			\$109,168				\$109,168
	640	LIBRARY ADMINISTRATION	\$1,670,983	\$499,531			\$2,170,514		\$25,000	\$10,000	\$2,205,514
	642	LIBRARY - ADULT SERVICES		\$226,109			\$226,109				\$226,109
	643	LIBRARY - YOUTH SERVICES		\$130,525			\$130,525				\$130,525
	644	LIBRARY CIRCULATION		\$33,412			\$33,412				\$33,412
	710	PUBLIC WORKS ADMINISTRATION	\$161,733	\$52,636			\$214,369				\$214,369
	771	PARKS MAINTENANCE	\$237,606	\$211,104			\$448,710				\$448,710
111	Total		\$30,458,157	\$9,320,668	\$0	\$0	\$39,778,825	\$0	\$112,513	\$3,644,978	\$43,536,316

**City of Monrovia
Appropriations By Fund
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
212	RETIREMENT										
	252	EMPLOYEE RETIREMENT		\$160,000			\$160,000			\$9,742,140	\$9,902,140
	212 Total		\$0	\$160,000	\$0	\$0	\$160,000	\$0	\$0	\$9,742,140	\$9,902,140
213	STREET MAINTENANCE										
	731	STREET MAINTENANCE	\$854,010	\$351,402			\$1,205,412			\$252,362	\$1,457,774
	213 Total		\$854,010	\$351,402	\$0	\$0	\$1,205,412	\$0	\$0	\$252,362	\$1,457,774
214	PENSION OBLIGATION BONDS D/S										
	255	RETIREMENT DEBT SERVICE		\$1,264,875			\$1,264,875				\$1,264,875
	214 Total		\$0	\$1,264,875	\$0	\$0	\$1,264,875	\$0	\$0	\$0	\$1,264,875
221	PROPOSITION "A"										
	531	PROPOSITION "A" PROGRAM		\$6,500			\$6,500				\$6,500
	535	DIAL-A-RIDE		\$973,013			\$973,013				\$973,013
	536	RECREATION TRANSPORTATION		\$45,000			\$45,000				\$45,000
	537	BUS STOP IMPROVEMENT		\$25,000			\$25,000				\$25,000
	221 Total		\$0	\$1,049,513	\$0	\$0	\$1,049,513	\$0	\$0	\$0	\$1,049,513
222	PROPOSITION "C"										
	532	PROPOSITION "C" PROGRAM	\$89,985	\$8,314			\$98,299			\$395,715	\$494,014
	222 Total		\$89,985	\$8,314	\$0	\$0	\$98,299	\$0	\$0	\$395,715	\$494,014
223	AB 2766										
	533	REGIONAL AIR QUALITY IMPR		\$4,750			\$4,750				\$4,750
	538	DISCOUNT BUS PROGRAM		\$25,000			\$25,000				\$25,000
	223 Total		\$0	\$29,750	\$0	\$0	\$29,750	\$0	\$0	\$0	\$29,750
224	MEASURE "R"										
	539	MEASURE "R"		\$0			\$0			\$395,715	\$395,715
	224 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$395,715	\$395,715
225	PROP C & MEASURE R PROJECTS										
	542	PROP C PROJECTS		\$0			\$0	\$2,276,796			\$2,276,796
	225 Total		\$0	\$0	\$0	\$0	\$0	\$2,276,796	\$0	\$0	\$2,276,796
226	PROP C & MEASURE R DEBTSERVICE										
	543	PROP C & MEASURE R DEBTSERVICE		\$794,431			\$794,431				\$794,431
	226 Total		\$0	\$794,431	\$0	\$0	\$794,431	\$0	\$0	\$0	\$794,431
227	MEASURE "M" FUND										
	540	MEASURE "M"		\$0			\$0			\$0	\$0
	227 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
231	TRAFFIC SAFETY										
	333	TRAFFIC SAFETY	\$191,240	\$142,343			\$333,583			\$73,115	\$406,698
	336	CROSSING GUARDS		\$105,926			\$105,926			\$18,007	\$123,933
	231 Total		\$191,240	\$248,269	\$0	\$0	\$439,509	\$0	\$0	\$91,122	\$530,631
232	GAS TAX										
	744	GAS TAX		\$0			\$0			\$1,495,442	\$1,495,442
	232 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,495,442	\$1,495,442
234	PUBLIC LIBRARY										
	641	LIBRARY GRANTS	\$0	\$0			\$0		\$42,017	\$0	\$42,017
	234 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$42,017	\$0	\$42,017
235	HAZARDOUS MATERIALS										
	431	HAZARDOUS MATERIALS	\$171,391	\$34,925			\$206,316			\$31,703	\$238,019
	235 Total		\$171,391	\$34,925	\$0	\$0	\$206,316	\$0	\$0	\$31,703	\$238,019

**City of Monrovia
Appropriations By Fund
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
243	HOUSING DEVELOPMENT										
	527	CDBG-REHABILITATION PRESV GRANT	\$12,265	\$53,072			\$65,337				\$65,337
	528	CDBG-CODE ENFORCEMENT PRGM	\$161,125	\$7,650			\$168,775				\$168,775
	243 Total		\$173,390	\$60,722	\$0	\$0	\$234,112	\$0	\$0	\$0	\$234,112
244	FIRE GRANT FUND										
	450	FIRE GRANTS		\$0			\$0		\$0		\$0
	244 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
245	ASSET FORFEITURE										
	341	ASSET FORFEITURE	\$241,662	\$19,435			\$261,097				\$261,097
	245 Total		\$241,662	\$19,435	\$0	\$0	\$261,097	\$0	\$0	\$0	\$261,097
246	POLICE GRANTS										
	371	POLICE GRANTS		\$0			\$0		\$115,000		\$115,000
	246 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$115,000	\$0	\$115,000
247	HIDTA GRANT										
	375	LA CLEARING HOUSE		\$3,933,183			\$3,933,183				\$3,933,183
	376	LA HIDTA (DIRECTOR)		\$792,570			\$792,570				\$792,570
	377	REGIONAL METH TASK FORCE		\$397,185			\$397,185				\$397,185
	378	JOINT DRUG INTELLIGENCE GRP		\$480,721			\$480,721				\$480,721
	379	SOUTHERN CAL DRUG TASK FORCE		\$286,080			\$286,080				\$286,080
	247 Total		\$0	\$5,889,739	\$0	\$0	\$5,889,739	\$0	\$0	\$0	\$5,889,739
261	LIGHT & LAND ASSESSMENT DIST										
	735	STREET LIGHTING/TRAFF SIGNALS	\$139,957	\$548,544			\$688,501			\$102,470	\$790,971
	773	STREET TREE & PARK MAINT DIST	\$66,953	\$401,301			\$468,254			\$69,350	\$537,604
	774	MEDIAN & PARKWAY MAINT DIST	\$15,849	\$51,292			\$67,141			\$9,848	\$76,989
	775	GOLDHILLS LANDSCAPE DISTRICT		\$4,200			\$4,200			\$630	\$4,830
	261 Total		\$222,759	\$1,005,337	\$0	\$0	\$1,228,096	\$0	\$0	\$182,298	\$1,410,394
266	PARK MAINTENANCE ASSMT DIST										
	772	PARK ASSESSMENT MAINTENANCE	\$131,763	\$145,561			\$277,324			\$22,753	\$300,077
	266 Total		\$131,763	\$145,561	\$0	\$0	\$277,324	\$0	\$0	\$22,753	\$300,077
271	BUSINESS IMPROVEMENT DIST										
	122	BUSINESS IMP ASSMT DIST		\$73,000			\$73,000			\$9,490	\$82,490
	271 Total		\$0	\$73,000	\$0	\$0	\$73,000	\$0	\$0	\$9,490	\$82,490
281	DEVELOPMENT SERVICES										
	510	COMM DEVELOPMENT ADMINISTRATION	\$339,073	\$35,595			\$374,668		\$49,000	\$45,947	\$469,615
	520	BUILDING DEPARTMENT	\$825,978	\$639,667			\$1,465,645			\$199,286	\$1,664,931
	524	HISTORIC PRESERVATION		\$11,450			\$11,450			\$8,508	\$19,958
	530	PLANNING DEPARTMENT	\$740,439	\$157,338			\$897,777		\$27,000	\$122,676	\$1,047,453
	720	ENGINEERING	\$122,288	\$290,835			\$413,123			\$63,999	\$477,122
	281 Total		\$2,027,778	\$1,134,885	\$0	\$0	\$3,162,663	\$0	\$76,000	\$440,416	\$3,679,079
311	CAPITAL IMPROVEMENT										
	250	CAPITAL IMPROVEMENT PROJECTS		\$0			\$0		\$1,800,000	\$25,292	\$1,825,292
	311 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000	\$25,292	\$1,825,292
411	WATER UTILITY - OPERATIONS										
	227	UTILITY BILLING & COLLECTION	\$720,056	\$378,295			\$1,098,351			\$137,800	\$1,236,151
	741	WATER SERVICES	\$2,243,171	\$4,395,349	\$0	\$240,000	\$6,878,520			\$1,290,333	\$8,168,853
	411 Total		\$2,963,227	\$4,773,644	\$0	\$240,000	\$7,976,871	\$0	\$0	\$1,428,133	\$9,405,004
411	WATER UTILITY - MONROVIA RENEWAL										
	741	MONROVIA RENEWAL		\$0			\$0	\$10,086,568			\$10,086,568
	411 Total		\$0	\$0	\$0	\$0	\$0	\$10,086,568	\$0	\$0	\$10,086,568
421	SANITATION - OPERATIONS										
	746	SEWER AND SANITATION	\$214,745	\$945,183	\$0	\$115,000	\$1,274,928			\$337,390	\$1,612,318
	421 Total		\$214,745	\$945,183	\$0	\$115,000	\$1,274,928	\$0	\$0	\$337,390	\$1,612,318

**City of Monrovia
Appropriations By Fund
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
421 SANITATION - MONROVIA RENEWAL											
		746 MONROVIA RENEWAL		\$0			\$0	\$2,256,459			\$2,256,459
		421 Total	\$0	\$0	\$0	\$0	\$0	\$2,256,459	\$0	\$0	\$2,256,459
423 STORM DRAINAGE											
		737 STORM DRAIN MAINTENANCE		\$269,694		\$20,000	\$289,694			\$63,621	\$353,315
		423 Total	\$0	\$269,694	\$0	\$20,000	\$289,694	\$0	\$0	\$63,621	\$353,315
424 STREET SWEEPING											
		732 STREET SWEEPING		\$196,580			\$196,580			\$37,350	\$233,930
		424 Total	\$0	\$196,580	\$0	\$0	\$196,580	\$0	\$0	\$37,350	\$233,930
431 ENVIRONMENTAL SERVICES											
		712 ENVIRONMENTAL SVCS-WST MGMNT		\$170,204			\$170,204		\$29,665	\$2,134,682	\$2,334,551
		431 Total	\$0	\$170,204	\$0	\$0	\$170,204	\$0	\$29,665	\$2,134,682	\$2,334,551
511 FACILITIES MAINTENANCE											
		755 FACILITIES MAINTENANCE	\$351,742	\$1,064,633		\$80,000	\$1,496,375			\$208,608	\$1,704,983
		511 Total	\$351,742	\$1,064,633	\$0	\$80,000	\$1,496,375	\$0	\$0	\$208,608	\$1,704,983
512 EQUIPMENT REPLACEMENT											
		383 POLICE RADIOS		\$27,314		\$45,000	\$72,314				\$72,314
		384 PD NON-PATROL VEH & MAINT.		\$66,000		\$70,000	\$136,000				\$136,000
		390 PATROL VEHICLES REPLACEMENT		\$167,600	\$34,000	\$65,000	\$266,600				\$266,600
		460 FIRE EQUIPMENT/RADIOS MAINT		\$240,000		\$70,000	\$310,000				\$310,000
		461 FIRE VEHICLE REPLACEMENT		\$0	\$255,000	\$85,000	\$340,000				\$340,000
		751 EQUIPMENT FLEET MAINTENANCE	\$153,872	\$145,985		\$115,000	\$414,857		\$465,600	\$104,286	\$984,743
		753 PW EQUIP & VEHICLE REPLACEMENT		\$0		\$90,000	\$90,000				\$90,000
		512 Total	\$153,872	\$646,899	\$289,000	\$540,000	\$1,629,771	\$0	\$465,600	\$104,286	\$2,199,657
521 CENTRAL SERVICES											
		222 CENTRAL STORES		\$74,037			\$74,037			\$9,625	\$83,662
		223 INFORMATION SYSTEMS	\$143,037	\$599,027		\$15,000	\$757,064				\$757,064
		224 TELEPHONE MAINTENANCE		\$282,064			\$282,064			\$36,382	\$318,446
		225 FINANCE COMPUTER SYSTEM	\$94,793	\$107,101			\$201,894			\$25,188	\$227,082
		521 Total	\$237,830	\$1,062,229	\$0	\$15,000	\$1,315,059	\$0	\$0	\$71,195	\$1,386,254
531 LIABILITY											
		234 LIABILITY INSURANCE		\$1,558,388			\$1,558,388				\$1,558,388
		531 Total	\$0	\$1,558,388	\$0	\$0	\$1,558,388	\$0	\$0	\$0	\$1,558,388
532 WORKER'S COMPENSATION											
		233 WORKERS COMP INSURANCE		\$903,388			\$903,388				\$903,388
		532 Total	\$0	\$903,388	\$0	\$0	\$903,388	\$0	\$0	\$0	\$903,388
533 UNEMPLOYMENT INSURANCE											
		236 UNEMPLOYMENT INSURANCE		\$20,000			\$20,000				\$20,000
		533 Total	\$0	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
713 HILLSIDE ACQUISITION DEBT SVC											
		256 HILLSIDE ACQUISITION DEBT SVC		\$505,312			\$505,312			\$230,000	\$735,312
		713 Total	\$0	\$505,312	\$0	\$0	\$505,312	\$0	\$0	\$230,000	\$735,312
714 HILLSIDE ACQUISITION CAP PROJ											
		257 HILLSIDE ACQUISITION CAP PROJ		\$0			\$0				\$0
		714 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
715 LIBRARY BOND DEBT SERVICE											
		258 LIBRARY BOND DEBT SERVICE		\$943,026			\$943,026			\$100,000	\$1,043,026
		715 Total	\$0	\$943,026	\$0	\$0	\$943,026	\$0	\$0	\$100,000	\$1,043,026

**City of Monrovia
Appropriations By Fund
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
716	LIBRARY BOND CONSTRUCTION PROJ										
	259	LIBRARY BOND CONSTRUCTION PROJ		\$0			\$0	\$0	\$0		\$0
	716 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
833	BARTLE MEMORIAL TRUST										
	698	BARTLE TRUST		\$0			\$0	\$0			\$0
	833 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
921	MONROVIA HOUSING AUTHORITY										
	556	MHA ADMINISTRATION		\$8,000			\$8,000		\$153,120	\$31,929	\$193,049
	921 Total		\$0	\$8,000	\$0	\$0	\$8,000	\$0	\$153,120	\$31,929	\$193,049
GRAND TOTAL			\$38,483,551	\$34,658,006	\$289,000	\$1,010,000	\$74,440,557	\$14,619,823	\$2,793,915	\$21,476,620	\$113,330,915
TRANSFERS TO RESERVES - ALL FUNDS											\$1,381,956
TOTAL APPROPRIATIONS											\$114,712,871



DISTRIBUTION OF OVERHEAD COSTS

The following table shows the distribution of the various overhead costs among the different funds of the City.

"General Administration Overhead" includes the cost of such activities as City Manager, City Attorney, City Council, City Clerk, Finance, and Human Resources.

"Public Works Overhead" is the cost associated with the Public Works administration activity. Again, by policy, only a portion of the total cost is recovered through a charge to the various funds.

The cost of the engineering activity, "Engineering Overhead," is prorated among the various funds which use engineering services.

"Fire Administration Overhead" is recovered for the management of the Hazardous Materials and Fire Equipment Pool programs.

Police administration time needed to manage traffic safety services is shown as "Police Administration Overhead".

All of the rates shown reflect the percentage of recovery identified in our cost worksheet data files. At the bottom of the table is shown the total amount of distributed overhead costs in each category.

**City of Monrovia
Overhead Recovery
Distribution of Costs
Fiscal Year 2017-18 Budget**

Transfer In To Fund:		111-various	111-710	281-720	111-410	281-510	111-310	
		(1), (2)	(1), (2)	(1), (2)	(1)	(1), (2)	(1)	
		General	P.W.	Engineering	Fire	Comm.	Police	
		Admin.	Admin.	Overhead	Admin.	Devel.	Admin	Total
Fund	Description	Overhead	Overhead	Overhead	Overhead	Overhead	Overhead	Overhead
		13.00%	2.00%	4.00%	4.00%	4.00%	4.00%	Distribution
111	General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213	Street Maintenance	157,926	23,360	71,076	0	0	0	252,361
231	Traffic Safety	69,682	0	0	0	0	21,441	91,122
235	Haz Mat	24,243	0	0	7,460	0	0	31,703
245	Asset Forfeiture	0	0	0	0	0	0	0
261	Lighting & Tree Maint.	157,990	24,306	0	0	0	0	182,297
266	Parks Maint. Assmt.	19,719	3,034	0	0	0	0	22,753
271	Business Impr. District	9,490	0	0	0	0	0	9,490
281	Development Services	430,416	0	0	0	0	0	430,416
311	Capital Improvement	25,292	0	0	0	0	0	25,292
411	Water	1,057,989	126,632	253,264	0	0	0	1,437,885
421	Sanitation	206,850	25,389	50,779	0	0	0	283,018
423	Storm Drainage	43,530	6,697	13,394	0	0	0	63,620
424	Street Sweeping	25,555	3,932	7,863	0	0	0	37,350
431	Waste Mgmt AB939	21,677	3,335	6,670	0	0	0	31,682
511	Facilities	180,794	27,814	0	0	0	0	208,608
512	Equip. and Radio Maint.	95,386	8,900	0	0	0	0	104,286
521	Central Services	71,195	0	0	0	0	0	71,195
911	Redevelopment	0	0	0	0	0	0	0
921	Set Aside - Housing	21,846	3,361	0	0	6,722	0	31,928
TOTAL DISTRIBUTION		\$2,619,581	\$256,760	\$403,046	\$7,460	\$6,722	\$21,441	\$3,315,008

(1) = Rates for overhead recovery were initially determined in MSI study performed in May, 1997. Reviewed/updated annually.

(2) = May include capital project overhead recovery.

**CITY OF MONROVIA
FISCAL YEAR 2017-19
PERSONNEL AUTHORIZATION**

Department	<u>Authorized Positions</u> FY 2017-18	<u>Authorized Positions</u> FY 2018-19
<u>ELECTED OFFICIALS</u>		
<i>Administration</i>		
Mayor	1.00	1.00
City Council Member	4.00	4.00
City Treasurer	1.00	1.00
City Clerk	1.00	1.00
ELECTED OFFICIALS SUBTOTAL	7.00	7.00
<u>CITY MANAGER'S OFFICE</u>		
<i>Administration</i>		
City Manager	1.00	1.00
Deputy City Manager	1.00	1.00
Management Analyst / Senior Management Analyst	2.00	2.00
Management Assistant	2.00	2.00
<i>Administration Subtotal</i>	6.00	6.00
<i>City Clerk's Office</i>		
Chief Deputy Deputy City Clerk	1.00	1.00
Office Aide	0.75	0.75
Office Aide	0.75	0.75
Administrative Assistant	1.00	1.00
<i>City Clerk's Office Subtotal</i>	3.50	3.50
<i>Human Resources Division</i>		
Human Resources Supervisor	1.00	1.00
Human Resources Assistant / Senior Human Resources Assistant	2.00	2.00
Benefits Coordinator	1.00	1.00
Office Aide	0.75	0.75
<i>Human Resources Division Subtotal</i>	4.75	4.75
CITY MANAGER'S OFFICE SUBTOTAL	14.25	14.25
<u>ADMINISTRATIVE SERVICES DEPARTMENT</u>		
<i>Finance</i>		
Director of Administrative Services / Assistant City Manager	1.00	1.00
Deputy Director of Administrative Services / Finance Division Manager	1.00	1.00
Financial Operations Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Accountant	3.00	3.00
Senior Payroll Technician	1.00	1.00
Senior Financial Systems Technician	1.00	1.00
Senior Accounting Assistant	3.00	3.00
Accounting Assistant	2.00	2.00
Information Systems Analyst	1.00	1.00
ADMINISTRATIVE SERVICES DEPARTMENT SUBTOTAL	15.00	15.00

**CITY OF MONROVIA
FISCAL YEAR 2017-19
PERSONNEL AUTHORIZATION**

Department	<u>Authorized Positions</u> FY 2017-18	<u>Authorized Positions</u> FY 2018-19
<u>POLICE DEPARTMENT</u>		
<i>Sworn</i>		
Police Chief	1.00	1.00
Police Captain	2.00	2.00
Police Lieutenant	4.00	4.00
Police Sergeant	7.00	7.00
Police Officer w/ Detective Assignment	6.00	6.00
Police Officer w/ Agent Assignment	6.00	6.00
Police Officer	24.00	24.00
<i>Sworn Subtotal</i>	50.00	50.00
<i>Non-Sworn</i>		
Office Administrator - Police	1.00	1.00
Senior Administrative Assistant - Police	1.00	1.00
Administrative Assistant - Police	2.00	2.00
Police Service Supervisor	1.00	1.00
Police Services Representative	6.00	6.00
Communications, Crime Analysis & Technology Support	1.00	1.00
Information Systems Technician	1.00	1.00
Police Communications Operator (Dispatch)	8.00	8.00
Lead Parking Control Officer	1.00	1.00
Community Service Officer	3.00	3.00
Senior Community Services Officer	1.00	1.00
Jailer	4.00	4.00
Management Analyst / Senior Management Analyst	1.00	1.00
<i>Non-Sworn Subtotal</i>	31.00	31.00
POLICE DEPARTMENT SUBTOTAL	81.00	81.00
<u>FIRE DEPARTMENT</u>		
<i>Sworn</i>		
Fire Chief	1.00	1.00
Fire Division Chief	3.00	3.00
Fire Captain	9.00	9.00
Fire Engineer	9.00	9.00
Firefighter w/ Paramedic Assignment	20.00	20.00
<i>Sworn Subtotal</i>	42.00	42.00
<i>Non-Sworn</i>		
Office Administrator	1.00	1.00
Senior Administrative Assistant	1.00	1.00
Fire Inspector - Hazmat	1.00	1.00
Fire Inspector - Prevention	1.00	1.00
<i>Non-Sworn Subtotal</i>	4.00	4.00
FIRE DEPARTMENT SUBTOTAL	46.00	46.00

CITY OF MONROVIA
FISCAL YEAR 2017-19
PERSONNEL AUTHORIZATION

Department	<u>Authorized Positions</u> FY 2017-18	<u>Authorized Positions</u> FY 2018-19
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>		
<i>Planning Division</i>		
Director of Community Development	1.00	1.00
Planning Division Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Project Coordinator	1.00	1.00
Associate Planner	1.00	1.00
Assistant Planner	1.00	1.00
Planning Technician	2.00	2.00
<i>Planning Division Subtotal</i>	8.00	8.00
<i>Building Division</i>		
Building & Safety Division Manager	1.00	1.00
Combination Inspector / Senior Combination Inspector	2.00	2.00
Plans Examiner	1.00	1.00
Building Counter Technician	1.00	1.00
Senior Administrative Assistant	1.00	1.00
<i>Building Division Subtotal</i>	6.00	6.00
<i>Neighborhood & Business Services Division</i>		
Neighborhood & Business Services Division Manager	1.00	1.00
Administrative Assistant	1.00	1.00
Neighborhood Preservation Officer	3.00	3.00
Neighborhood Services Program Coordinator	1.00	1.00
<i>Neighborhood & Business Services Division Subtotal</i>	6.00	6.00
COMMUNITY DEVELOPMENT DEPARTMENT SUBTOTAL	20.00	20.00
<u>PUBLIC SERVICES DEPARTMENT</u>		
<i>Administration</i>		
Director of Public Services	1.00	1.00
Senior Administrative Assistant	1.00	1.00
<i>Administration Subtotal</i>	2.00	2.00
<i>Community Services Division - Recreation</i>		
Recreation Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Senior Administrative Assistant	1.00	1.00
Administrative Assistant	1.00	1.00
Senior Recreation Supervisor	1.00	1.00
Recreation Supervisor	1.00	1.00
Recreation Coordinator	3.00	3.00
Hillside Wilderness Preserve Supervisor	1.00	1.00
<i>Community Services Division - Recreation - Subtotal</i>	10.00	10.00
<i>Community Services Division - Library</i>		
Library Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Library Supervisor	2.00	2.00
Librarian	5.00	5.00
Administrative Assistant	1.00	1.00
<i>Community Services Division Subtotal</i>	10.00	10.00

CITY OF MONROVIA
FISCAL YEAR 2017-19
PERSONNEL AUTHORIZATION

Department	<u>Authorized Positions</u> FY 2017-18	<u>Authorized Positions</u> FY 2018-19
<u>PUBLIC SERVICES DEPARTMENT (CONTINUED)</u>		
<i>Public Works Division - Administration</i>		
Public Works Division Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Management Assistant	1.00	1.00
Management Assistant (Unfunded)	1.00	1.00
Senior Administrative Assistant	1.00	1.00
<i>Public Works Division - Operations</i>		
Public Works Operations Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Senior Public Works Inspector	1.00	1.00
Engineering Technician	1.00	1.00
<i>Public Works Division - Field Services</i>		
Field Services Manager	1.00	1.00
Project Coordinator	1.00	1.00
Senior Administrative Assistant	1.00	1.00
Field Services Superintendent	1.00	1.00
Maintenance Supervisor	1.00	1.00
Maintenance Lead Worker	4.00	4.00
Senior Maintenance Worker	3.00	3.00
Maintenance Worker	6.00	6.00
Old Town Caretaker	1.00	1.00
Electrician	1.00	1.00
Electrician	1.00	1.00
<i>Public Works Division Subtotal</i>	30.00	30.00
<i>Water Production Operation</i>		
Water System Manager	1.00	1.00
Water Production Supervisor	1.00	1.00
Water Production Operator	2.00	2.00
Customer Service Outreach Coordinator	1.00	1.00
Customer Service Representative	2.00	2.00
Utility System Maintenance Supervisor	1.00	1.00
Utility Maintenance Lead Worker	2.00	2.00
Utility Maintenance Worker	5.00	5.00
<i>Water Production Subtotal</i>	15.00	15.00
PUBLIC SERVICES DEPARTMENT SUBTOTAL	67.00	67.00
TOTAL AUTHORIZED POSITIONS	250.25	250.25



FUND
FINANCIAL
SUMMARIES



FUND FINANCIAL SUMMARIES

This section displays detailed financial information for each of the City's funds. For each of the funds, there is a separate page which shows beginning balances, revenues and expenditures, and the projected fund balance at the close of the fiscal year.

GENERAL
FUND

111
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 PROPOSED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$1,062,195)	(\$517,416)	\$1,108,481	\$1,108,481	\$1,216,421	\$1,269,935
RESOURCES						
REVENUE:						
Property Tax	10,083,334	10,738,726	11,150,152	11,150,152	11,957,062	12,755,530
Sales Tax	9,129,153	10,675,133	10,107,566	10,107,566	10,410,793	10,698,200
Other Tax	3,382,542	3,754,063	3,889,106	3,889,106	4,012,330	4,269,084
Licenses & Permits	200,675	513,827	477,313	477,313	344,050	234,050
Fines & Forfeitures	175,637	162,523	170,041	170,041	154,750	154,750
Use of Money & Property	6,517	31,984	10,000	10,000	33,000	33,000
Revenue from Other Agencies	246,967	215,905	224,000	224,000	222,000	225,060
Project Revenues	1,595,858	655,241	350,729	350,729	314,954	94,050
Charges for Services	1,526,841	1,689,656	1,770,560	1,825,560	1,978,950	1,985,950
Gold Line Revenues	0	0	0	0	0	0
Transfer of Property to Housing	0	353,790	0	0	0	0
Other Revenues	1,842,419	1,726,860	1,446,595	1,276,595	1,087,200	1,268,700
TOTAL REVENUE	28,189,943	30,517,708	29,596,062	29,481,062	30,515,089	31,718,374
Operating Transfer In	6,242,319	8,082,767	9,774,750	9,774,750	11,888,500	11,924,377
<i>Transfer from Designations:</i>						
Set Aside	0	0	879,940	879,940	0	0
Special Programs	648,260	237,261	0	0	0	0
Operating Contingency	0	0	0	0	0	0
TOTAL RESOURCES	35,080,522	38,837,736	40,250,752	40,135,752	42,403,589	43,642,751
TOTAL AVAILABLE	34,018,327	38,320,320	41,359,233	41,244,233	43,620,010	44,912,686
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	22,625,743	24,788,577	28,714,887	28,714,887	28,935,582	30,458,157
Maintenance & Operations	8,014,203	8,373,862	8,618,834	8,618,834	9,416,957	9,320,668
Capital Outlay	0	0	0	0	22,000	0
Other	467,831	0	0	0	0	0
TOTAL OPERATING BUDGET	31,107,777	33,162,438	37,333,721	37,333,721	38,374,539	39,778,825
Capital Improvement Projects	0	0	21,852	21,852	185,000	0
Capital & Special Projects	489,135	527,442	325,380	325,380	260,700	112,513
TOTAL BUDGET	31,596,912	33,689,880	37,680,953	37,680,953	38,820,239	39,891,338
<i>Operating Transfer Out:</i>						
Retirement Fund	1,100,000	1,700,000	2,000,000	2,000,000	2,400,000	3,200,000
Asset Forfeiture Fund	193,381	100,589	90,000	90,000	145,000	150,000
Public Library	10,000	10,000	10,000	10,000	10,000	10,000
Park Assessment Fund	0	0	0	0	0	10,000
Development Services Fund	0	300,000	150,000	150,000	150,000	150,000
Development Services Fund-moved Art in PP	0	228,486	0	0	0	0
Affordable Housing (MAP)	48,159	0	96,859	96,859	122,000	122,000
CDBG Fund	65,449	43,333	0	0	2,836	2,978
<i>Transfer to Designations:</i>						
Special Programs	1,521,841	259,610	0	0	0	0
Set Aside	0	879,940	0	0	0	0
Operating Contingency	0	0	0	0	700,000	100,000
TOTAL APPROPRIATION	34,535,742	37,211,838	40,027,812	40,027,812	42,350,075	43,636,316
NET SURPLUS	544,780	1,625,897	222,940	107,940	53,514	6,435
ENDING UNDESIGNATED BALANCE	(517,416)	1,108,481	1,331,421	1,216,421	1,269,935	1,276,370
DESIGNATIONS FOR:						
Operating Contingency	4,212,870	4,212,870	4,212,870	4,212,870	4,912,870	5,012,870
Set Aside	0	879,940	0	0	0	0
Special Programs	(127,156)	(104,807)	(104,807)	(104,807)	(104,807)	(104,807)
COMBINED FUND BALANCE	\$3,568,298	\$6,096,484	\$5,439,484	\$5,324,484	\$6,077,998	\$6,184,433
	#	#				

- Ties to Year End CAFR. Combined with Funds 211, 281 & 820.

**EMERGENCY RESERVE
FUND**

211
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$4)	(\$3,275)	(\$27,799)	(\$27,799)	(\$27,799)	(\$27,799)
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenues from Other Agencies	0	0	0	0	0	0
Other Revenue	0	16,001	0	0	0	0
TOTAL REVENUE	(5)	16,001	0	0	0	0
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	(5)	16,001	0	0	0	0
TOTAL AVAILABLE	(9)	12,726	(27,799)	(27,799)	(27,799)	(27,799)
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	3,266	40,525	0	0	0	0
TOTAL BUDGET	3,266	40,525	0	0	0	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	3,266	40,525	0	0	0	0
TOTAL FUND BALANCE	(\$3,275)	(\$27,799)	(\$27,799)	(\$27,799)	(\$27,799)	(\$27,799)
	#	#				

Ties to Year End CAFR. Combined with funds 111, 281 & 820.

**RETIREMENT
FUND**

**212
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$2,158,844	\$2,314,513	\$2,880,286	\$2,880,286	\$2,524,845	\$2,564,338
RESOURCES						
REVENUE:						
Property Taxes	5,001,696	5,959,026	6,120,650	6,120,650	6,458,832	6,887,544
Use of Money & Property	8,069	14,100	9,000	9,000	11,000	11,000
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	5,009,765	5,973,126	6,129,650	6,129,650	6,469,832	6,898,544
Transfer In - General Fund	1,100,000	1,700,000	2,000,000	2,000,000	2,400,000	3,200,000
TOTAL RESOURCES	6,109,765	7,673,126	8,129,650	8,129,650	8,869,832	10,098,544
TOTAL AVAILABLE	8,268,609	9,987,639	11,009,936	11,009,936	11,394,677	12,662,882
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	140,065	146,918	150,000	150,000	160,000	160,000
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	140,065	146,918	150,000	150,000	160,000	160,000
Transfer Out- POB Debt Service Fund	1,096,154	1,136,106	1,176,575	1,176,575	1,219,576	1,263,375
Transfer Out- Reimb Other Funds	4,717,877	5,824,329	7,158,516	7,158,516	7,450,763	8,478,765
TOTAL APPROPRIATIONS	5,954,096	7,107,353	8,485,091	8,485,091	8,830,339	9,902,140
TOTAL FUND BALANCE	\$2,314,513	\$2,880,286	\$2,524,845	\$2,524,845	\$2,564,338	\$2,760,742
	#	#				

Ties to Year End CAFR

**STREET MAINTENANCE
FUND**

213
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$382,186	\$4	(\$0)	(\$0)	(\$378,006)	(\$111,229)
RESOURCES						
REVENUE:						
Charges for Services	1,392	493	0	0	0	0
Use of Money & Property	6,204	2,599	7,000	7,000	3,000	3,000
Grant Reimbursement	2,430	734	653,838	5,296	648,542	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	10,026	3,826	660,838	12,296	651,542	3,000
Transfer from Designations:						
Future Street Improvement Projects	0	317,867	186,058	186,058	0	0
Transfer In - Gas Tax Fund	402,291	362,449	407,886	407,886	677,134	1,120,442
Transfer In - Gas Tax Fund (aka Prop 42)	370,140	192,153	90,717	90,717	0	0
Transfer In - Waste Fund	55,000	355,000	205,000	205,000	205,000	205,000
Transfer In - Retirement	107,112	125,024	164,647	164,647	182,886	202,340
Transfer In - Proposition "C"	0	0	46,990	46,990	0	0
Transfer In - Measure R	0	12,750	46,990	46,990	0	0
Transfer In - Measure M	0	0	0	0	498,000	0
Transfer In - Sewer Fund	75,000	75,000	75,000	75,000	75,000	75,000
TOTAL RESOURCES	1,019,569	1,444,069	1,884,126	1,235,584	2,289,562	1,605,782
TOTAL AVAILABLE	1,401,755	1,444,073	1,884,126	1,235,584	1,911,556	1,494,553
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	553,904	653,977	746,276	746,276	811,971	854,010
Maintenance & Operations	345,507	427,069	344,087	344,087	349,529	351,402
Capital Outlay	15,000	0	0	0	0	0
TOTAL OPERATING BUDGET	914,411	1,081,045	1,090,363	1,090,363	1,161,500	1,205,412
Capital Improvement Project	0	0	201,317	201,317	0	0
Capital Improvement Project Contingency	0	0	20,132	20,132	0	0
Capital & Special Projects	1,893	95,697	725,885	43,962	608,923	0
TOTAL BUDGET	916,304	1,176,742	2,037,697	1,355,774	1,770,423	1,205,412
Transfer Out - Overhead charges (To GF)	102,436	199,825	193,362	193,362	181,286	181,286
Transfer Out - Engineering Overhead	51,218	67,506	64,454	64,454	71,076	71,076
Transfer to Designations:						
Future Street Improvement Projects	331,793	0	0	0	0	0
TOTAL APPROPRIATION	1,401,751	1,444,073	2,295,513	1,613,590	2,022,785	1,457,774
ENDING UNDESIGNATED BALANCE	4	(0)	(411,387)	(378,006)	(111,229)	36,779
Designated for Future Street Proj.	503,925	186,058	0	0	0	0
TOTAL FUND BALANCE	\$503,929	\$186,058	(\$411,387)	(\$378,006)	(\$111,229)	\$36,779
	#	#				

Ties to Year End CAFR

**PENSION OBLIGATION BONDS DEBT SERVICE
FUND**

**214
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$9,535	\$10,213	\$11,237	\$11,237	\$10,912	\$10,413
RESOURCES						
REVENUE:						
Property Taxes	0	0	0	0	0	0
Use of Money & Property	678	1,024	1,000	1,000	1,000	1,000
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	678	1,024	1,000	1,000	1,000	1,000
Transfer In - Retirement Fund	1,096,154	1,136,106	1,176,575	1,176,575	1,219,576	1,263,375
TOTAL RESOURCES	1,096,832	1,137,130	1,177,575	1,177,575	1,220,576	1,264,375
TOTAL AVAILABLE	1,106,367	1,147,343	1,188,812	1,188,812	1,231,488	1,274,788
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	1,431	1,431	1,325	1,325	1,500	1,500
Debt Service	1,094,723	1,134,675	1,176,575	1,176,575	1,219,575	1,263,375
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,096,154	1,136,106	1,177,900	1,177,900	1,221,075	1,264,875
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	1,096,154	1,136,106	1,177,900	1,177,900	1,221,075	1,264,875
TOTAL FUND BALANCE	\$10,213	\$11,237	\$10,912	\$10,912	\$10,413	\$9,913
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- Ties to Year End CAFR

TRANSPORTATION DEV - PROP A
FUND

221
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$626,343	\$210,936	\$189,357	\$189,357	\$279,002	\$151,786
RESOURCES						
REVENUE:						
Use of Money & Property	2,511	1,608	3,000	3,000	1,500	1,500
Revenue from Other Agencies	966,547	997,790	1,080,558	1,080,558	1,103,146	1,117,019
Charges for Service	44,583	43,893	53,448	53,448	53,448	53,448
Other Revenue	0	13,000	0	0	0	0
TOTAL REVENUE	1,013,641	1,056,292	1,137,006	1,137,006	1,158,094	1,171,967
Transfer In	0	0	0	0	0	0
Transfer from Designations: Transportation Projects	0	0	0	0	0	0
TOTAL RESOURCES	1,013,641	1,056,292	1,137,006	1,137,006	1,158,094	1,171,967
TOTAL AVAILABLE	1,639,984	1,267,228	1,326,363	1,326,363	1,437,096	1,323,753
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	227,286	225,694	0	0	0	0
Maintenance & Operations	865,342	852,177	1,047,361	1,047,361	1,065,310	1,049,513
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,092,628	1,077,871	1,047,361	1,047,361	1,065,310	1,049,513
Capital Improvement Projects	0	0	0	0	200,000	0
Capital Improvement Projects Contingency	0	0	0	0	20,000	0
Capital and Special Projects	336,420	0	0	0	0	0
TOTAL BUDGET	336,420	0	0	0	220,000	0
Transfer Out	0	0	0	0	0	0
Transfer to Designations: Transportation Projects	0	0	0	0	0	0
TOTAL APPROPRIATION	1,429,048	1,077,871	1,047,361	1,047,361	1,285,310	1,049,513
ENDING UNDESIGNATED BALANCE	210,936	189,357	279,002	279,002	151,786	274,240
Reserved for Transportation Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	\$210,936	\$189,357	\$279,002	\$279,002	\$151,786	\$274,240
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$1,521,224	\$1,429,534	\$1,956,439	\$1,956,439	\$804,716	\$655,532
RESOURCES						
REVENUE:						
Use of Money & Property	7,875	13,569	8,500	8,500	11,500	11,500
Revenue from Other Agencies	543,507	557,787	556,625	556,625	581,363	592,991
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	551,382	571,355	565,125	565,125	592,863	604,491
Operating Transfer In	0	0	0	0	0	0
Transfer from Designations						
Light Rail	0	0	0	0	0	0
Street Improvements	0	0	0	0	0	0
TOTAL RESOURCES	551,382	571,355	565,125	565,125	592,863	604,491
TOTAL AVAILABLE	2,072,606	2,000,889	2,521,564	2,521,564	1,397,579	1,260,023
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	37,042	37,827	83,271	83,271	83,767	89,985
Maintenance & Operations	6,030	6,624	9,048	9,048	8,314	8,314
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	43,072	44,451	92,319	92,319	92,081	98,299
Capital Improvement Project	0	0	870,000	870,000	232,000	0
Capital Improvement Project Contingency	0	0	87,000	87,000	23,200	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	0	957,000	957,000	255,200	0
Transfer Out - Capital Improvement Fund	0	0	0	0	0	0
Transfer Out - Debt Service Fund	0	0	0	0	0	0
Transfer Out - Street Fund	600,000	0	275,000	275,000	0	0
Transfer Out - Monrovia renewal LRB's	0	0	392,529	392,529	394,766	395,715
Transfer to Designations						
Light Rail	0	0	0	0	0	0
Street Improvements	0	0	0	0	0	0
TOTAL APPROPRIATION	643,072	44,451	1,716,848	1,716,848	742,047	494,014
ENDING UNDESIGNATED BALANCE	1,429,534	1,956,439	804,716	804,716	655,532	766,009
Designated for Light Rail	0	0	0	0	0	0
Designated for Street Improvements	0	0	0	0	0	0
TOTAL FUND BALANCE	\$1,429,534	\$1,956,439	\$804,716	\$804,716	\$655,532	\$766,009
	#	#				

- Ties to Year End CAFR

**AIR QUALITY IMPROVEMENT
FUND**

223
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$288,718	\$338,968	\$341,306	\$341,306	\$351,871	\$231,121
RESOURCES						
REVENUE:						
Use of Money & Property	1,645	2,627	2,000	2,000	2,500	2,500
Revenue From other Agencies	58,009	47,524	46,000	46,000	46,000	46,000
Other Revenue	5,283	4,760	9,000	9,000	9,000	9,000
TOTAL REVENUE	64,937	54,911	57,000	57,000	57,500	57,500
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	64,937	54,911	57,000	57,000	57,500	57,500
TOTAL AVAILABLE	353,655	393,879	398,306	398,306	409,371	288,621
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	14,687	15,449	29,886	29,886	29,750	29,750
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	14,687	15,449	29,886	29,886	29,750	29,750
Capital Improvement Projects	0	37,123	15,045	15,045	135,000	0
Capital Improvement Projects Contingency	0	0	1,505	1,505	13,500	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	14,687	52,573	46,436	46,436	178,250	29,750
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	14,687	52,573	46,436	46,436	178,250	29,750
TOTAL FUND BALANCE	\$338,968	\$341,306	\$351,871	\$351,871	\$231,121	\$258,871
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$1,631,185	\$1,745,202	\$2,153,288	\$2,153,288	\$1,239,355	\$932,201
RESOURCES						
REVENUE:						
Use of Money & Property	8,517	15,360	9,000	9,000	13,000	13,000
Revenue From other Agencies	406,543	417,550	417,474	417,474	432,112	440,754
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	415,060	432,911	426,474	426,474	445,112	453,754
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	415,060	432,911	426,474	426,474	445,112	453,754
TOTAL AVAILABLE	2,046,245	2,178,113	2,579,762	2,579,762	1,684,467	1,385,955
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	12,075	0	0	0	0
TOTAL OPERATING BUDGET	0	12,075	0	0	0	0
Capital Improvement Projects	0	0	432,162	432,162	325,000	0
Capital Improvement Projects Contingency	0	0	43,216	43,216	32,500	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	0	475,378	475,378	357,500	0
Transfer Out - Station Square	301,043	0	0	0	0	0
Transfer Out - LRB's Debt Service Fund	0	0	490,029	490,029	394,766	395,715
Transfer Out - Lighting Landscape District	0	0	0	0	0	0
Transfer Out - Street Maintenance	0	12,750	375,000	375,000	0	0
TOTAL APPROPRIATION	301,043	24,825	1,340,407	1,340,407	752,266	395,715
TOTAL FUND BALANCE	\$1,745,202	\$2,153,288	\$1,239,355	\$1,239,355	\$932,201	\$990,240
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$13,335,570	\$13,335,570	\$10,583,184	\$5,162,704
RESOURCES						
REVENUE:						
Use of Money & Property	0	4,903	10,000	10,000	20,000	20,000
Other Revenue - Bond Proceeds	0	13,493,646	0	0	0	0
TOTAL REVENUE	0	13,498,548	10,000	10,000	20,000	20,000
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	0	13,498,548	10,000	10,000	20,000	20,000
TOTAL AVAILABLE	0	13,498,548	13,345,570	13,345,570	10,603,184	5,182,704
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital Improvement Projects	0	0	0	0	0	0
Monrovia Renewal - Prop C Funded	0	84,565	1,378,117	1,378,117	2,720,240	1,138,398
Monrovia Renewal - Measure R Funded	0	78,413	1,384,269	1,384,269	2,720,240	1,138,398
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	162,979	2,762,385	2,762,385	5,440,480	2,276,796
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	0	162,979	2,762,385	2,762,385	5,440,480	2,276,796
TOTAL FUND BALANCE	\$0	\$13,335,570	\$10,583,184	\$10,583,184	\$5,162,704	\$2,905,908

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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$1,144	\$1,144	\$29,925	\$29,426
RESOURCES						
REVENUE:						
Use of Money & Property	0	1,300	3,000	3,000	2,500	2,500
Bond Proceeds	0	109,335	0	0	0	0
Bond Premium	0	938,901	28,781	28,781	0	0
TOTAL REVENUE	0	1,049,536	31,781	31,781	2,500	2,500
Transfer In - Proposition C Fund	0	0	392,529	392,529	394,766	395,715
Transfer In - Measure R Fund	0	0	490,029	392,529	394,766	395,715
Transfer from Designation:						
Debt Service Reserve - Lease Revenue Bonds	0	0	0	0	0	0
TOTAL RESOURCES	0	1,049,536	914,339	816,839	792,032	793,930
TOTAL AVAILABLE	0	1,049,536	915,483	817,982	821,957	823,356
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	0	246,215	3,000	3,000	3,000	3,000
Debt Service Payments	0	0	785,057	785,057	789,531	791,431
TOTAL OPERATING BUDGET	0	246,215	788,057	788,057	792,531	794,431
Transfer to Debt Service Reserve	0	802,177	0	0	0	0
TOTAL APPROPRIATION	0	1,048,392	788,057	788,057	792,531	794,431
ENDING UNDESIGNATED BALANCE	0	1,144	127,426	29,925	29,426	28,925
Reserves and Designations						
Debt Service Reserve - Lease Revenue Bonds	0	802,177	802,177	802,177	802,177	802,177
TOTAL FUND BALANCE	\$0	\$803,321	\$929,603	\$832,102	\$831,603	\$831,102

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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue From other Agencies	0	0	0	0	498,000	502,980
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	498,000	502,980
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	0	0	0	0	498,000	502,980
TOTAL AVAILABLE	0	0	0	0	498,000	502,980
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital Improvement Projects	0	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Transfer Out - Street Maintenance	0	0	0	0	498,000	0
TOTAL APPROPRIATION	0	0	0	0	498,000	0
TOTAL FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$502,980

**TRAFFIC SAFETY
FUND**

**231
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$61,438	\$121,394	\$174,315	\$174,315	\$131,613	\$99,895
RESOURCES						
REVENUE:						
Charges for Service	549,862	618,011	550,000	550,000	472,500	472,500
Use of Money & Property	336	885	500	500	1,000	1,000
Other Revenue	0	172	0	0	0	0
TOTAL REVENUE	550,198	619,068	550,500	550,500	473,500	473,500
Transfer from Designations:						
Traffic Safety Projects	0	0	0	0	0	0
Operating Transfer In - Retirement Fund	20,184	31,650	39,193	39,193	25,596	29,186
TOTAL RESOURCES	570,382	650,718	589,693	589,693	499,096	502,686
TOTAL AVAILABLE	631,820	772,112	764,008	764,008	630,709	602,581
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	208,827	166,753	189,570	189,570	183,422	191,240
Maintenance & Operations	230,283	339,930	292,764	292,764	246,269	248,269
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	439,110	506,682	482,334	482,334	429,691	439,509
Capital Improvement Projects	0	0	63,792	63,792	10,000	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	439,110	506,682	546,126	546,126	439,691	439,509
Operating Transfer Out	71,316	91,115	86,269	86,269	91,122	91,122
Transfer to Designations:						
Traffic Safety Projects	0	0	0	0	0	0
TOTAL APPROPRIATION	510,426	597,798	632,395	632,395	530,813	530,631
OPERATING FUNDS	121,394	174,315	131,613	131,613	99,895	71,950
Reserve for Traffic Safety Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	\$121,394	\$174,315	\$131,613	\$131,613	\$99,895	\$71,950
	#	#				

- Ties to Year End CAFR

**GAS TAX
FUND**

**232
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$68	\$0	\$0	\$0	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money and Property	0	0	0	0	0	0
Revenue from Other Agencies	1,002,363	809,602	773,603	773,603	1,052,134	1,495,442
TOTAL REVENUE	1,002,363	809,602	773,603	773,603	1,052,134	1,495,442
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	1,002,363	809,602	773,603	773,603	1,052,134	1,495,442
TOTAL AVAILABLE	1,002,431	809,602	773,603	773,603	1,052,134	1,495,442
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	0	0	0	0	0
Transfer Out - Street Maintenance	772,431	554,602	498,603	498,603	677,134	1,120,442
Transfer Out - Street Sweeping	50,000	0	0	0	0	0
Transfer Out - Development Services	55,000	55,000	75,000	75,000	75,000	75,000
Transfer Out - Lighting & Landscaping	125,000	200,000	200,000	200,000	300,000	300,000
TOTAL APPROPRIATION	1,002,431	809,602	773,603	773,603	1,052,134	1,495,442
TOTAL FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
	#	#				

- Ties to Year End CAFR

**BIKEWAY DEVELOPMENT
FUND**

233
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from other Agencies	0	17,258	100,000	100,000	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	0	17,258	100,000	100,000	0	0
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	0	17,258	100,000	100,000	0	0
TOTAL AVAILABLE	0	17,258	100,000	100,000	0	0
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	17,258	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	17,258	0	0	0	0
Capital Improvement Projects	0	0	100,000	100,000	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	17,258	100,000	100,000	0	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	0	17,258	100,000	100,000	0	0
TOTAL FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
	#	#				

- Ties to Year End CAFR

**LIBRARY GRANT
FUND**

**234
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$65,925	\$84,462	\$94,899	\$94,899	\$95,310	\$96,310
RESOURCES						
REVENUE:						
Use of Money & Property	425	761	500	500	1,000	1,000
Grants/Foundation Support	34,719	35,771	25,000	25,000	31,000	31,000
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	0	111	0	0	0	0
TOTAL REVENUE	35,144	36,643	25,500	25,500	32,000	32,000
Transfer In - General Fund	10,000	20,678	10,000	10,000	10,000	10,000
Transfer In - Retirement	0	0	1,017	1,017	1,017	1,017
Transfers from Designation Special Programs	0	0	0	0	0	0
TOTAL RESOURCES	45,144	57,321	36,517	36,517	43,017	43,017
TOTAL AVAILABLE	111,069	141,783	131,416	131,416	138,327	139,327
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital Improvement Projects	0	0	0	0	0	0
Capital & Special Projects	26,607	46,883	36,106	36,106	42,017	42,017
TOTAL BUDGET	26,607	46,883	36,106	36,106	42,017	42,017
Transfer Out	0	0	0	0	0	0
Transfer to Designation Special Projects	0	0	0	0	0	0
TOTAL APPROPRIATION	26,607	46,883	36,106	36,106	42,017	42,017
ENDING UNDESIGNATED BALANCE	84,462	94,899	95,310	95,310	96,310	97,310
Designated for Special Programs	0	0	0	0	0	0
TOTAL FUND BALANCE	\$84,462	\$94,899	\$95,310	\$95,310	\$96,310	\$97,310
	#	#				

- Ties to Year End CAFR

HAZARDOUS MATERIALS FUND	235 NUMBER					
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$32,857	\$22,702	\$59,434	\$59,434	\$64,174	\$69,682
RESOURCES						
REVENUE:						
Use of Money & Property	32	323	100	100	500	500
Charges for Services	132,513	151,285	152,000	172,815	190,000	190,000
Other Revenue	10,500	(1,700)	12,000	12,000	6,000	6,000
TOTAL REVENUE	143,045	149,909	164,100	184,915	196,500	196,500
Transfer In - General Fund	0	0	0	0	0	0
Transfer In - Retirement	14,567	13,954	32,827	32,827	34,898	39,454
TOTAL RESOURCES	157,612	163,863	196,927	217,742	231,398	235,954
TOTAL AVAILABLE	190,469	186,565	256,361	277,176	295,572	305,636
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	117,472	82,010	149,467	149,467	159,647	171,391
Maintenance & Operation	25,066	26,629	31,312	31,312	34,540	34,925
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	142,538	108,639	180,779	180,779	194,187	206,316
Transfer Out	25,229	18,492	32,223	32,223	31,703	31,703
TOTAL APPROPRIATION	167,767	127,131	213,002	213,002	225,890	238,019
TOTAL FUND BALANCE	\$22,702	\$59,434	\$43,359	\$64,174	\$69,682	\$67,617
	#	#				

- Ties to Year End CAFR

**HOUSING DEVELOPMENT (CDBG)
FUND**

**243
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$26,178)	(\$6,385)	(\$5,648)	(\$5,648)	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies - HCDA	216,511	237,661	221,886	221,886	283,641	231,134
Other Revenues	0	0	0	0	0	0
TOTAL REVENUE	216,511	237,661	221,886	221,886	283,641	231,134
Transfer In - General Fund	65,449	43,333	0	5,648	2,836	2,978
Transfer In - Retirement Fund	53,674	61,148	0	0	0	0
TOTAL RESOURCES	335,634	342,142	221,886	227,534	286,477	234,112
TOTAL AVAILABLE	309,456	335,757	216,238	221,886	286,477	234,112
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	288,109	291,732	159,729	159,729	164,730	173,390
Maintenance & Operation	27,732	49,673	62,157	62,157	121,747	60,722
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	315,841	341,405	221,886	221,886	286,477	234,112
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	315,841	341,405	221,886	221,886	286,477	234,112
TOTAL FUND BALANCE	(\$6,385)	(\$5,648)	(\$5,648)	\$0	\$0	\$0
	#	#				

Ties to Year End CAFR.

**FIRE GRANT
FUND**

**244
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$3,386)	(\$9,689)	(\$10,802)	(\$10,802)	(\$0)	(\$0)
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies	129,834	450,000	0	0	0	0
Other Revenue		0	35,000	35,000	45,720	0
TOTAL REVENUE	129,834	450,000	35,000	35,000	45,720	0
Transfer In - Retirement Fund	0	0	0	0	0	0
Transfer In - General Fund	0	0	0	10,802	0	0
TOTAL RESOURCES	129,834	450,000	35,000	45,802	45,720	0
TOTAL AVAILABLE	126,448	440,311	24,198	35,000	45,720	(0)
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	136,137	451,113	35,000	35,000	45,720	0
TOTAL BUDGET	136,137	451,113	35,000	35,000	45,720	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	136,137	451,113	35,000	35,000	45,720	0
TOTAL FUND BALANCE	(\$9,689)	(\$10,802)	(\$10,802)	(\$0)	(\$0)	(\$0)
	#	#				

- Ties to Year End CAFR

ASSET FORFEITURE FUND	245 NUMBER					
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$117,376)	\$0	(\$4,091)	(\$4,091)	(\$8,147)	\$2,579
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies	89,764	63,451	80,000	80,000	40,000	40,000
Charges For Services	21,682	24,395	23,000	23,000	23,000	23,000
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	111,446	87,846	103,000	103,000	63,000	63,000
Transfer In - Retirement Fund	28,589	37,229	45,056	45,056	50,013	58,061
Transfer In - General Fund	193,381	100,589	90,000	90,000	145,000	150,000
TOTAL RESOURCES	333,416	225,664	238,056	238,056	258,013	271,061
TOTAL AVAILABLE	216,040	225,664	233,965	233,965	249,866	273,640
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	190,299	206,160	220,228	220,228	227,852	241,662
Maintenance & Operations	25,741	23,595	21,884	21,884	19,435	19,435
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	216,040	229,755	242,112	242,112	247,287	261,097
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	216,040	229,755	242,112	242,112	247,287	261,097
Transfer Out	0	0	0	0	0	0
Transfer To Reserve	0	0	0	0	0	0
TOTAL APPROPRIATION	216,040	229,755	242,112	242,112	247,287	261,097
TOTAL FUND BALANCE	\$0	(\$4,091)	(\$8,147)	(\$8,147)	\$2,579	\$12,543
	#	#				

- Ties to Year End CAFR

POLICE GRANTS FUND	246 NUMBER					
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$61,448)	(\$26,989)	(\$26,989)	(\$26,989)	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies	311,393	114,618	100,000	219,248	191,666	115,000
Charges for Services	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	311,393	114,618	100,000	219,248	191,666	115,000
Operating Transfers In	0	0	0	26,989	0	0
TOTAL RESOURCES	311,393	114,618	100,000	246,237	191,666	115,000
TOTAL AVAILABLE	249,945	87,629	73,011	219,248	191,666	115,000
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Grant Expenditures	276,934	114,618	123,003	219,248	191,666	115,000
TOTAL BUDGET	276,934	114,618	123,003	219,248	191,666	115,000
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	276,934	114,618	123,003	219,248	191,666	115,000
ENDING UNDESIGNATED BALANCE	(26,989)	(26,989)	(49,992)	0	0	0
TOTAL FUND BALANCE	(\$26,989)	(\$26,989)	(\$49,992)	\$0	\$0	\$0
	#	#				

- Ties to Year End CAFR

POLICE HIDTA GRANT FUND	247 NUMBER					
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$510,477)	(\$986,275)	(\$511,266)	(\$511,266)	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenues from Other Agencies	5,443,449	6,396,508	8,474,199	6,548,640	7,641,508	5,889,739
Charges for Services	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	5,443,449	6,396,508	8,474,199	6,548,640	7,641,508	5,889,739
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	5,443,449	6,396,508	8,474,199	6,548,640	7,641,508	5,889,739
TOTAL AVAILABLE	4,932,972	5,410,233	7,962,933	6,037,374	7,641,508	5,889,739
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	5,919,247	5,921,498	8,474,199	6,037,374	7,641,508	5,889,739
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	5,919,247	5,921,498	8,474,199	6,037,374	7,641,508	5,889,739
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	5,919,247	5,921,498	8,474,199	6,037,374	7,641,508	5,889,739
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	5,919,247	5,921,498	8,474,199	6,037,374	7,641,508	5,889,739
TOTAL FUND BALANCE	(\$986,275)	(\$511,266)	(\$511,266)	\$0	\$0	\$0
	#	#				

- Ties to Year End CAFR. Combined with Funds 248 and 249.

POLICE FIDUCIARY GRANT
FUND

248
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$192,513)	\$618	(\$88,804)	(\$88,804)	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies	383,791	381,596	542,746	631,550	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	383,791	381,596	542,746	631,550	0	0
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	383,791	381,596	542,746	631,550	0	0
TOTAL AVAILABLE	191,278	382,214	453,942	542,746	0	0
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	190,660	471,018	542,746	542,746	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	190,660	471,018	542,746	542,746	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	190,660	471,018	542,746	542,746	0	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	190,660	471,018	542,746	542,746	0	0
TOTAL FUND BALANCE	\$618	(\$88,804)	(\$88,804)	\$0	\$0	\$0
	#	#				

- Ties to Year End CAFR. Combined with Funds 247 and 249.

OTHER FIDUCIARY POLICE GRANTS FUND	249 NUMBER					
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$244,320	\$203,886	\$135,851	\$135,851	\$138,351	\$140,851
RESOURCES						
REVENUE:						
Use of Money & Property	2,433	2,268	2,500	2,500	2,500	2,500
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	174,449	197,630	0	0	0	0
TOTAL REVENUE	176,882	199,898	2,500	2,500	2,500	2,500
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	176,882	199,898	2,500	2,500	2,500	2,500
TOTAL AVAILABLE	421,202	403,784	138,351	138,351	140,851	143,351
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	217,316	267,933	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	217,316	267,933	0	0	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	217,316	267,933	0	0	0	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	217,316	267,933	0	0	0	0
TOTAL FUND BALANCE	\$203,886	\$135,851	\$138,351	\$138,351	\$140,851	\$143,351
	#	#				

- Ties to Year End CAFR. Combined with Funds 247 and 248.

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$320,494	\$0	\$0	\$0	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	2,354	2,466	2,500	2,500	2,000	2,000
Charges for Services	1,072,795	1,038,552	1,054,257	1,054,257	1,045,621	1,045,621
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	3,880	(975)	10,000	10,000	0	0
TOTAL REVENUE	1,079,029	1,040,043	1,066,757	1,066,757	1,047,621	1,047,621
Transfer In - Gas Tax Fund	125,000	200,000	200,000	200,000	300,000	300,000
Transfer In - Retirement	43,589	55,435	66,792	66,792	64,801	71,371
Transfer In - Measure R	0	0	0	0	0	0
Transfer from Designations: Future Street Improvement Projects	0	31,516	57,297	57,297	127,030	134,950
TOTAL RESOURCES	1,247,618	1,326,994	1,390,846	1,390,846	1,539,452	1,553,942
TOTAL AVAILABLE	1,568,112	1,326,994	1,390,846	1,390,846	1,539,452	1,553,942
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	233,223	280,265	301,170	301,170	275,696	222,759
Maintenance & Operations	855,269	845,258	867,450	867,450	937,414	1,005,337
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,088,492	1,125,523	1,168,620	1,168,620	1,213,110	1,228,096
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	1,088,492	1,125,523	1,168,620	1,168,620	1,213,110	1,228,096
Transfer Out - Developmental Services	60,615	67,157	74,076	74,076	24,307	24,307
Transfer Out - General Fund	121,231	134,314	148,150	148,150	157,991	157,991
Transfer to Designations: Future Street Improvement Projects	297,774	0	0	0	144,044	143,548
TOTAL APPROPRIATION	1,568,112	1,326,994	1,390,846	1,390,846	1,539,452	1,553,942
ENDING UNDESIGNATED BALANCE	0	0	0	0	0	0
Designated for Future Projects	297,774	266,258	208,961	208,961	225,975	234,573
TOTAL FUND BALANCE	\$297,774	\$266,258	\$208,961	\$208,961	\$225,975	\$234,573
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$77,324	\$106,538	\$66,335	\$66,335	\$20,859	\$6,578
RESOURCES						
REVENUE:						
Use of Money & Property	515	713	600	600	1,000	1,000
Revenues from Other Agencies	0	0	0	0	0	0
Charges For Services	242,588	209,768	229,137	229,137	230,549	235,160
Other Revenues	0	0	0	0	0	0
TOTAL REVENUE	243,103	210,481	229,737	229,737	231,549	236,160
Transfer In - General Fund	0	0	0	0	0	10,000
Transfer In - Retirement Fund	26,930	34,729	46,365	46,365	42,884	47,435
TOTAL RESOURCES	270,033	245,210	276,102	276,102	274,433	293,595
TOTAL AVAILABLE	347,357	351,748	342,437	342,437	295,292	300,173
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	145,152	179,944	209,008	209,008	175,930	131,763
Maintenance & Operations	59,788	56,109	64,817	64,817	90,031	145,561
TOTAL OPERATING BUDGET	204,940	236,054	273,825	273,825	265,961	277,324
Capital & Special Projects	0	0	0	0	0	0
TOTALBUDGET	204,940	236,054	273,825	273,825	265,961	277,324
Transfer Out - General	23,919	37,020	31,835	31,835	22,753	22,753
Transfer Out - Development Services	11,960	12,340	15,918	15,918	0	0
TOTAL APPROPRIATION	240,819	285,414	321,578	321,578	288,714	300,077
TOTAL FUND BALANCE	\$106,538	\$66,335	\$20,859	\$20,859	\$6,578	\$96
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- Ties to Year End CAFR

**BUSINESS IMPROVEMENT DISTRICT
FUND**

**271
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$11,405	\$18,482	\$27,384	\$27,384	\$47,148	\$38,158
RESOURCES						
REVENUE:						
Use of Money & Property	135	242	200	200	500	500
Charges for Services	52,610	61,384	56,560	56,560	25,000	25,000
Assessments	42,998	48,585	48,000	48,000	48,000	48,000
TOTAL REVENUE	95,743	110,212	104,760	104,760	73,500	73,500
Transfer In	0	13	0	0	0	0
TOTAL RESOURCES	95,743	110,225	104,760	104,760	73,500	73,500
TOTAL AVAILABLE	107,148	128,707	132,144	132,144	120,648	111,658
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	1,625	2,013	0	0	0	0
Maintenance & Operation	80,457	88,472	78,300	78,300	73,000	73,000
TOTAL OPERATING BUDGET	82,082	90,485	78,300	78,300	73,000	73,000
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	82,082	90,485	78,300	78,300	73,000	73,000
Transfer Out	6,584	10,838	6,696	6,696	9,490	9,490
TOTAL APPROPRIATION	88,666	101,323	84,996	84,996	82,490	82,490
TOTAL FUND BALANCE	\$18,482	\$27,384	\$47,148	\$47,148	\$38,158	\$29,168
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- Ties to Year End CAFR

DEVELOPMENT SERVICES FUND						281
						NUMBER
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$151,990)	(\$684,625)	\$362,845	\$362,845	\$305,178	(\$150,746)
RESOURCES						
REVENUE:						
Charges for Services	1,537,609	2,157,096	1,433,152	1,433,152	2,209,620	3,047,309
Project Revenues	0	412,469	119,950	119,950	185,050	225,050
Other Revenue	0	55,397	1,200	1,200	5,200	5,200
TOTAL REVENUE	1,537,609	2,624,962	1,554,302	1,554,302	2,399,870	3,277,559
Transfer In - Gas Tax/Other	55,000	690,000	410,000	410,000	416,722	416,722
Transfer In - Overhead support	696,901	535,686	440,325	440,325	403,046	403,046
Transfer In - Retirement	276,689	345,123	426,357	426,357	431,974	483,379
Transfer In - General Fund	0	228,486	0	0	0	0
Transfers from Designations:						
Planning - Special Programs	0	25,000	170,000	170,000	200,000	0
Department Savings - CD	0	0	0	0	0	0
Department Savings - Engineering	0	0	0	0	0	0
Building - Special Programs	42,101	137,853	398,000	398,000	300,736	67,250
TOTAL RESOURCES	2,608,300	4,587,110	3,398,984	3,398,984	4,152,348	4,647,956
TOTAL AVAILABLE	2,456,310	3,902,485	3,761,829	3,761,829	4,457,526	4,497,210
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	1,628,456	1,791,626	1,917,612	1,917,612	1,906,178	2,027,778
Maintenance & Operation	568,214	893,839	724,533	724,533	1,393,122	1,134,885
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	2,196,670	2,685,465	2,642,145	2,642,145	3,299,300	3,162,663
Capital Improvement Projects	0	0	220,000	220,000	154,020	0
Capital & Special Projects	0	112,853	193,000	193,000	281,000	76,000
TOTAL BUDGET	2,196,670	2,798,318	3,055,145	3,055,145	3,734,320	3,238,663
Transfer Out - General Overhead	253,126	327,199	291,556	291,556	658,902	430,416
Transfer Out - General Fund- Other	0	0	0	0	40,000	10,000
Transfers to Designations:						
Planning - Special Programs	42,829	98,481	40,000	40,000	80,000	125,000
Department Savings - CD	212,951	0	0	0	0	0
Department Savings - Engineering	175,969	0	0	0	0	0
Building - Special Programs	259,390	315,641	69,950	69,950	95,050	100,050
TOTAL APPROPRIATION	3,140,935	3,539,639	3,456,651	3,456,651	4,608,272	3,904,129
ENDING UNDESIGNATED BALANCE	(684,625)	362,845	305,178	305,178	(150,746)	593,081
DESIGNATED FOR:						
Planning - Special Programs	219,874	293,355	163,355	163,355	43,355	168,355
Department Savings - CD	0	0	0	0	0	0
Department Savings - Engineering	0	0	0	0	0	0
Building - Special Programs	764,404	942,192	614,142	614,142	408,456	441,256
TOTAL FUND BALANCE	\$299,653	\$1,598,392	\$1,082,675	\$1,082,675	\$301,065	\$1,202,692
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- Ties to Year End CAFR. Combined with Funds 111, 211 & 820.

CAPITAL IMPROVEMENT FUND	311 NUMBER					
	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$726,365)	(\$3,675,672)	\$1,932,278	\$1,932,278	\$441,351	\$238,721
RESOURCES						
REVENUE:						
Construction Taxes	11,254	82,510	35,000	35,000	106,500	15,000
Use of Money & Property	(94)	70	100	100	500	500
Revenue from Other Agencies	9,047,588	11,762,329	3,068,919	581,620	1,448,774	1,800,000
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	9,058,748	11,844,909	3,104,019	616,720	1,555,774	1,815,500
Transfer In - Measure R	243,685	0	0	0	0	0
Transfer In - Library Bond	600,000	0	0	0	0	0
Transfer from Designations:						
Capital Projects	0	0	0	0	0	0
Land Held for Resale	0	0	0	0	0	0
Encumbrances	0	0	0	0	0	0
TOTAL RESOURCES	9,902,433	11,844,909	3,104,019	616,720	1,555,774	1,815,500
TOTAL AVAILABLE	9,176,068	8,169,237	5,036,297	2,548,998	1,997,125	2,054,221
APPROPRIATIONS						
CURRENT EXPENSES:						
Capital Improvement Projects	0	0	0	0	75,000	0
Capital Improvement Projects Contingency	0	0	0	0	7,500	0
Capital and Special Projects	12,851,740	6,236,959	3,200,782	2,107,647	1,650,612	1,800,000
TOTAL BUDGET	12,851,740	6,236,959	3,200,782	2,107,647	1,733,112	1,800,000
Transfer Out - Street Maintenance	0	0	0	0	0	0
Transfer Out - General Fund	0	0	0	0	25,292	25,292
Transfer to Designations:						
Land Held For Resale	0	0	0	0	0	0
Capital Projects	0	0	0	0	0	0
Encumbrances	0	0	0	0	0	0
TOTAL APPROPRIATION	12,851,740	6,236,959	3,200,782	2,107,647	1,758,404	1,825,292
ENDING UNDESIGNATED BALANCE	(3,675,672)	1,932,278	1,835,515	441,351	238,721	228,929
DESIGNATIONS:						
Land Held For Resale	2,438,433	2,438,433	2,438,433	2,438,433	2,438,433	2,438,433
Encumbrances	0	0	0	0	0	0
Capital Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	(\$1,237,239)	\$4,370,711	\$4,273,948	\$2,879,784	\$2,677,154	\$2,667,362
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$73,116)	\$195,576	\$0	\$0	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	42,566	56,098	63,000	63,000	85,000	85,000
Charges for Services	6,003,578	6,346,666	8,318,716	7,729,435	7,738,473	7,849,599
Other Revenue	19,958	24,420	50,000	50,000	28,000	28,000
TOTAL REVENUE	6,066,102	6,427,184	8,431,716	7,842,435	7,851,473	7,962,599
Transfer In - Other Funds	0	0	60,000	60,000	0	0
Transfer from Reserve for Long-term Receivable	0	0	0	0	0	0
Transfer from Reserve for Corp. Yard Repayment	120,779	120,779	120,779	120,779	120,782	0
Transfer from Reserve for Capital Replacement	1,472,018	1,198,169	263,943	1,138,224	1,032,571	1,202,405
Transfer from Reserve for Investment in Fixed Asset:	254,740	235,726	255,000	255,000	240,000	240,000
Transfer from Reserve for Water Purchase	0	0	0	0	0	0
TOTAL RESOURCES	7,913,639	7,981,858	9,131,438	9,416,438	9,244,826	9,405,004
TOTAL AVAILABLE	7,840,523	8,177,434	9,131,438	9,416,438	9,244,826	9,405,004
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	2,054,656	1,693,429	2,243,808	2,243,808	2,793,222	2,963,227
Maintenance & Operations	3,907,626	4,686,276	3,405,405	3,405,405	3,250,000	3,250,000
Debt Service Payment - Principal	0	0	0	285,000	495,000	510,000
Debt Service Payment - Interest	0	0	1,234,848	1,234,848	1,028,719	1,013,644
Capital Outlay	0	0	0	0	0	0
Depreciation	254,740	235,726	255,000	255,000	240,000	240,000
TOTAL OPERATING BUDGET	6,217,022	6,615,431	7,139,061	7,424,061	7,806,941	7,976,871
Capital Improvement Projects	0	0	720,215	720,215	0	0
Capital Improvement Projects Contingency	0	0	72,022	72,022	0	0
Capital & Special Projects	136,832	3,367	0	0	0	0
TOTAL BUDGET	6,353,854	6,618,798	7,931,298	8,216,298	7,806,941	7,976,871
Transfer Out - General Fund	836,969	1,016,102	924,937	924,937	1,184,621	1,174,869
Transfer Out - Development Services Fund	249,369	306,808	275,203	275,203	253,264	253,264
Transfer Out - Storm Drain Fund (catch basin)	204,755	0	0	0	0	0
Transfer to Reserve for Contributed Capital	0	0	0	0	0	0
Transfer to Reserve for Due From Other Funds	0	0	0	0	0	0
Transfer to Reserve for Capital Replacement	0	202,376	0	0	0	0
Transfer to Reserve for Water Purchase	0	0	0	0	0	0
Transfer to Reserve for Investment in Fixed Assets	0	33,350	0	0	0	0
TOTAL APPROPRIATION	7,644,947	8,177,434	9,131,438	9,416,438	9,244,826	9,405,004
OPERATING FUNDS	195,576	0	0	0	0	0
Reserve for Capital Replacement	7,008,197	6,012,404	5,748,461	4,874,180	3,841,609	2,639,204
Reserve for Purchase of Water	0	0	0	0	0	0
Reserve for Due From Other Funds	362,340	241,561	120,782	120,782	0	0
Total Operating Funds and Capital Reserves	7,566,113	6,253,965	5,869,243	4,994,962	3,841,609	2,639,204
Reserve for Contributed Capital	434,730	434,730	434,730	434,730	434,730	434,730
Reserve - GASB 68	(5,597,902)	(5,597,902)	(5,597,902)	(5,597,902)	(5,597,902)	(5,597,902)
Reserve for Investment in Fixed Assets	9,412,330	9,209,954	8,954,954	8,954,954	8,714,954	8,474,954
TOTAL RETAINED EARNINGS	\$11,815,271	\$10,300,747	\$9,661,025	\$8,786,744	\$7,393,391	\$5,950,986
	#	#				
# - Ties to Year End CAFR						
MONROVIA RENEWAL PROJECT						
Beginning Balance	\$0	\$0	\$27,206,665	\$27,206,665	\$25,252,256	\$14,249,740
Add: Bond Proceeds	0	27,830,000	0	0	0	0
Less: Capital Expenditures	0	623,335	1,954,409	1,954,409	11,002,516	10,086,568
Ending Balance	\$0	\$27,206,665	\$25,252,256	\$25,252,256	\$14,249,740	\$4,163,172
Monrovia Renewal Investment In Fixed Assets	\$0	\$623,335	\$2,577,744	\$4,532,153	\$15,534,669	\$25,621,237

SEWER
FUND421
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$371,235	(\$197,503)	(\$36,062)	(\$36,062)	\$227,473	\$347,607
RESOURCES						
REVENUE:						
Use of Money & Property	7,295	13,620	18,000	18,000	25,000	25,000
Charges for Services	801,775	1,162,961	1,563,895	1,515,868	1,515,407	1,530,561
Other Revenue	3,000	4,124	8,000	8,000	0	0
TOTAL REVENUE	812,070	1,180,705	1,589,895	1,541,868	1,540,407	1,555,561
Operating Transfer In - Retirement	0	0	0	0	0	0
Transfer from Reserve for Due From Other Funds	47,583	47,583	47,583	47,583	47,585	0
Transfer from Reserve for Contributed Capital	0	0	0	0	0	0
Transfer from Reserve for Fixed Assets	111,175	112,112	112,000	112,000	115,000	115,000
Transfer from Reserve for Capital Replacement	0	0	1,113,844	1,113,844	494,121	
TOTAL RESOURCES	970,828	1,340,400	2,863,322	2,815,295	2,197,113	1,670,561
TOTAL AVAILABLE	1,342,063	1,142,897	2,827,260	2,779,233	2,424,586	2,018,168
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	280,704	202,722	290,563	290,563	203,034	214,745
Maintenance & Operations	284,821	492,894	210,474	210,474	306,608	332,439
Debt Service Payment - Principal	0	0	0	115,000	200,000	205,000
Debt Service Payment - Interest	0	0	496,760	496,760	413,819	407,744
Capital Outlay	0	0	0	0	90,000	0
Depreciation	111,175	112,112	112,000	112,000	115,000	115,000
TOTAL OPERATING BUDGET	676,700	807,728	1,109,797	1,224,797	1,328,461	1,274,928
Capital Improvement Projects	325,045	25,724	657,585	657,585	355,000	0
Capital Improvement Projects Contingency	0	0	65,759	65,759	35,500	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	1,001,745	833,452	1,833,141	1,948,141	1,718,961	1,274,928
Transfer out - General Fund	169,860	96,296	78,037	78,037	232,239	211,611
Transfer out - Street Maintenance	75,000	75,000	75,000	75,000	75,000	75,000
Transfer out - Development Services	56,620	32,099	26,012	26,012	50,779	50,779
Transfer out - Street Sweeping	30,000	30,000	30,000	30,000	0	0
Transfer out - Water Fund (CIP)	0	0	20,000	20,000	0	0
Transfer to Reserve for Capital Replacement	112,702	112,112	374,570	374,570	0	0
Transfer to Reserve for Contributed Capital	0	0	0	0	0	0
Transfer to Reserve for Due from other funds	0	0	0	0	0	0
Transfer to Reserve for Investment in Fixed Assets	93,639	0	0	0	0	0
TOTAL APPROPRIATION	1,539,566	1,178,959	2,436,760	2,551,760	2,076,979	1,612,318
OPERATING FUNDS	(197,503)	(36,062)	390,500	227,473	347,607	405,850
Reserve for Capital Replacement	1,121,283	1,233,395	494,121	494,121	0	0
Reserve - Due from Other funds	142,751	95,168	47,585	47,585	0	0
Total Operating Funds and Capital Reserves	1,066,531	1,292,501	932,206	769,179	347,607	405,850
Reserve for Contributed Capital	420,849	420,849	420,849	420,849	420,849	420,849
Reserve - GASB 68	(682,358)	(682,358)	(682,358)	(682,358)	(682,358)	(682,358)
Reserve for Investment In Fixed Assets	3,340,225	3,228,113	3,116,113	3,116,113	3,001,113	2,886,113
TOTAL RETAINED EARNINGS	\$4,145,247	\$4,259,105	\$3,786,810	\$3,623,783	\$3,087,211	\$3,030,454
	#	#				
# - Ties to Year End CAFR						
MONROVIA RENEWAL PROJECT FUNDS						
Beginning Balance	\$0	\$0	\$10,797,171	\$10,797,171	\$9,046,271	\$4,628,880
Add: Bond Proceeds	0	11,200,000	0	0	0	0
Less: Capital Expenditures	0	402,829	1,750,900	1,750,900	4,417,391	2,256,459
Ending Balance	\$0	\$10,797,171	\$9,046,271	\$9,046,271	\$4,628,880	\$2,372,421
Monrovia Renewal Investment In Fixed Assets	\$0	\$402,829	\$2,153,729	\$2,153,729	\$6,571,120	\$8,827,579

**STORM DRAIN MAINTENANCE
FUND**

423
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	(\$0)	(\$0)	\$82,329	(\$3,636)
RESOURCES						
REVENUE:						
Use of Money & Property	10,137	10,000	11,000	11,000	10,000	10,000
Charges for Services	284,044	286,604	300,000	300,000	285,000	285,000
Other Revenue	0	2,951	0	0	0	0
TOTAL REVENUE	294,181	299,556	311,000	311,000	295,000	295,000
Transfer In - Environmental Services	189,296	0	130,000	130,000	100,000	100,000
Transfer In - Water Fund	204,755	0	0	0	0	0
Transfer from Reserves:						
Capital Replacement.	103,509	0	234,124	234,124	0	0
Encumbrances	0	0	0	0	0	0
Investment in Fixed Assets	18,155	18,155	18,000	18,000	20,000	20,000
NPDES	0	0	0	0	0	0
TOTAL RESOURCES	809,896	317,711	693,124	693,124	415,000	415,000
TOTAL AVAILABLE	809,896	317,711	693,124	693,124	497,329	411,364
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	39,141	2,918	0	0	0	0
Maintenance & Operations	331,719	188,389	321,647	341,647	334,844	269,694
Capital Outlay	0	0	0	0	0	0
Depreciation	18,155	18,155	18,000	18,000	20,000	20,000
TOTAL OPERATING BUDGET	389,015	209,462	339,647	359,647	354,844	289,694
Capital Improvement Projects	0	0	112,500	112,500	75,000	0
Capital Improvement Projects Contingency	0	0	11,250	11,250	7,500	0
Capital & Special Projects	279,238	15,050	0	0	0	0
TOTAL BUDGET	668,253	224,512	463,397	483,397	437,344	289,694
Transfer out - General	106,232	48,255	80,420	80,420	50,227	50,227
Transfer out - Water Fund	0	0	20,000	20,000	0	0
Transfer out - Corp Yd Renovation	0	0	0	0	0	0
Transfer out - Development Services	35,411	0	26,807	26,807	13,394	13,394
Transfer To Reserves:						
Capital Replacement.	0	44,944	171	171	0	0
Encumbrances	0	0	0	0	0	0
Investment in Fixed Asset	0	0	0	0	0	0
NPDES	0	0	0	0	0	0
TOTAL APPROPRIATION	809,896	317,711	590,795	610,795	500,965	353,315
OPERATING FUNDS	0	(0)	102,329	82,329	(3,636)	58,049
RESERVES - Capital Replacement	189,009	233,953	0	0	0	0
RESERVES - Encumbrances	0	0	0	0	0	0
RESERVES - Investment in FA	389,437	371,282	371,437	371,437	369,437	351,437
RESERVES - NPDES	0	0	0	0	0	0
TOTAL RETAINED EARNINGS	\$578,446	\$605,235	\$473,766	\$453,766	\$365,801	\$409,486
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- Ties to Year End CAFR

**STREET SWEEPING
FUND**

424
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$322,636	\$322,636	\$236,160	\$214,230
RESOURCES						
REVENUE:						
Use of Money & Property	1,138	1,759	1,500	1,500	2,000	2,000
Charges for Services	208,687	211,107	210,000	210,000	210,000	210,000
Other Revenue	0	305	0	0	0	0
TOTAL REVENUE	209,825	213,171	211,500	211,500	212,000	212,000
Transfer in - Street Fund	0	0	0	0	0	0
Transfer in - Sanitation	30,000	30,000	30,000	30,000	0	0
Transfer in - Water	0	0	0	0	0	0
Transfer in - Gas Tax	50,000	0	0	0	0	0
Transfer in- Retirement	0	0	0	0	0	0
Transfer from Reserves for Capital Replacement	0	322,636	0	0	0	0
TOTAL RESOURCES	289,825	565,807	241,500	241,500	212,000	212,000
TOTAL AVAILABLE	289,825	565,807	564,136	564,136	448,160	426,230
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	19,331	0	0	0	0	0
Maintenance & Operations	183,678	105,187	198,080	198,080	196,580	196,580
TOTAL OPERATING BUDGET	203,010	105,187	198,080	198,080	196,580	196,580
Capital Improvement Projects	0	0	80,000	80,000	0	0
Capital Improvement Projects Contingency	0	0	8,000	8,000	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	203,010	105,187	286,080	286,080	196,580	196,580
Transfer Out - General Fund	33,330	28,755	31,422	31,422	29,487	29,487
Transfer Out - Development Services	11,110	9,585	10,474	10,474	7,863	7,863
Transfer to Reserves for Capital Replacement	42,375	99,644	0	0	0	0
TOTAL APPROPRIATION	289,825	243,171	327,976	327,976	233,930	233,930
OPERATING FUNDS	0	322,636	236,160	236,160	214,230	192,300
RESERVES - Capital Replacement	222,992	0	0	0	0	0
TOTAL RETAINED EARNINGS	\$222,992	\$322,636	\$236,160	\$236,160	\$214,230	\$192,300
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- Ties to Year End CAFR

**ENVIRONMENTAL SERVICES
FUND**

431
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$1,512,386	\$2,099,246	\$1,953,013	\$1,953,013	\$2,059,881	\$1,125,985
RESOURCES						
REVENUE:						
Fees and Permits	1,682,177	1,417,668	2,315,103	2,315,103	2,214,985	2,266,038
Use of Money & Property	9,183	18,323	10,000	10,000	14,000	14,000
Revenue from Other Agencies	0	0	0	0	0	0
Charges for Service	0	0	0	0	0	0
Other Revenue (Projects)	22,232	29,768	32,290	32,290	40,266	29,665
TOTAL REVENUE	1,713,592	1,465,759	2,357,393	2,357,393	2,269,251	2,309,703
Transfer In - Retirement	0	0	0	0	0	0
Transfer In From Reserves: Investment in Fixed Assets	1,530	0	15,000	0	0	0
TOTAL RESOURCES	1,715,122	1,465,759	2,372,393	2,357,393	2,269,251	2,309,703
TOTAL AVAILABLE	3,227,508	3,565,005	4,325,406	4,310,406	4,329,132	3,435,688
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	286,796	201,684	330,876	330,876	0	0
Maintenance & Operations	215,521	90,121	189,205	189,205	169,199	170,204
Capital Outlay	0	0	0	0	0	0
Depreciation	1,529	0	15,000	0	0	0
TOTAL OPERATING BUDGET	503,846	291,805	535,081	520,081	169,199	170,204
Capital Improvement Projects	0	0	890	890	250,000	0
Capital Improvement Projects Contingency	0	0	89	89	25,000	0
Capital & Special Projects	52,872	67,669	55,965	55,965	40,266	29,665
TOTAL BUDGET	556,718	359,475	592,025	577,025	484,465	199,869
Transfer Out - General Fund	262,686	540,388	1,096,125	1,096,125	1,029,012	1,179,012
Transfer Out - Development Services	64,562	57,129	222,375	222,375	191,670	191,670
Transfer Out - Stormdrain Maintenance	189,296	300,000	130,000	130,000	100,000	100,000
Transfer Out - Street Maintenance	55,000	355,000	205,000	205,000	205,000	205,000
Transfer Out - Water Fund	0	0	20,000	20,000	0	0
Transfer Out - General Fund	0	0	0	0	408,000	459,000
Transfer Out - General Fund (one-time transfer)	0	0	0	0	785,000	0
Transfer to Reserves: Investment in Fixed Assets	0	0	0	0	0	0
TOTAL APPROPRIATION	1,128,262	1,611,992	2,265,525	2,250,525	3,203,147	2,334,551
OPERATING FUNDS	2,099,246	1,953,013	2,059,881	2,059,881	1,125,985	1,101,137
RESERVE - GASB 68	(887,830)	(887,830)	(887,830)	(887,830)	(887,830)	(887,830)
RESERVE - Investment in Fixed Assets	0	0	(15,000)	0	0	0
TOTAL RETAINED EARNINGS	\$1,211,416	\$1,065,183	\$1,157,051	\$1,172,051	\$238,155	\$213,307
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$121,521	(\$4,167)	\$93,837	\$93,837	(\$8,401)	\$322,431
RESOURCES						
REVENUE:						
Use of Money & Property	3,069	4,232	3,000	3,000	4,500	4,500
Charges for Services	1,800,000	1,800,000	1,900,000	1,900,000	1,900,000	1,900,000
Other Revenue	59,146	46,640	25,598	25,598	25,598	25,598
TOTAL REVENUE	1,862,215	1,850,872	1,928,598	1,928,598	1,930,098	1,930,098
Transfer In - Retirement	81,028	63,218	82,009	82,009	74,335	83,379
Transfer from Facility Projects Reserve	0	100,172	0	0	0	0
Transfer from Investment in Fixed Assets	88,953	78,451	90,000	90,000	80,000	80,000
TOTAL RESOURCES	2,032,196	2,092,713	2,100,607	2,100,607	2,084,433	2,093,477
TOTAL AVAILABLE	2,153,717	2,088,546	2,194,444	2,194,444	2,076,032	2,415,908
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	413,382	269,765	365,957	365,957	328,243	351,742
Maintenance & Operations	1,203,392	1,249,806	1,085,328	1,085,328	1,061,950	1,064,633
Depreciation	88,953	78,451	90,000	90,000	80,000	80,000
TOTAL OPERATING BUDGET	1,705,727	1,598,022	1,541,285	1,541,285	1,470,193	1,496,375
Capital Improvement Project	21,763	78,575	365,280	365,280	68,000	0
Capital Improvement Project - Contingency	0	0	36,528	36,528	6,800	0
TOTAL BUDGET	1,727,490	1,676,597	1,943,093	1,943,093	1,544,993	1,496,375
Operating Transfer Out	184,476	298,272	259,752	259,752	208,608	208,608
Transfer to Facility Projects Reserve	230,965	0	0	0	0	0
Transfer to Investments in Fixed Assets	14,953	19,841	0	0	0	0
TOTAL APPROPRIATION	2,157,884	1,994,710	2,202,845	2,202,845	1,753,601	1,704,983
OPERATING FUNDS	(4,167)	93,837	(8,401)	(8,401)	322,431	710,925
Reserve - Facility Projects	430,965	330,793	330,793	330,793	330,793	330,793
Reserve - GASB 68	(1,152,170)	(1,152,170)	(1,152,170)	(1,152,170)	(1,152,170)	(1,152,170)
Reserve - Investment in Fixed Assets	1,895,157	1,836,547	1,746,547	1,746,547	1,666,547	1,586,547
TOTAL RETAINED EARNINGS	\$1,169,785	\$1,109,007	\$916,769	\$916,769	\$1,167,601	\$1,476,095
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- Ties to Year End CAFR

**EQUIPMENT MAINTENANCE
FUND**

512
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$134,613	\$31,382	\$422,862	\$422,862	\$786,555	\$1,043,185
RESOURCES						
REVENUE:						
Use of Money & Property	16,517	17,691	17,000	17,000	18,000	18,000
Revenue from Other Agencies	0	0	0	0	0	0
Charges for Service	1,666,318	1,803,206	2,686,972	2,263,622	2,197,643	2,218,243
Other Revenue	286,485	173,345	256,400	14,400	0	0
TOTAL REVENUE	1,969,320	1,994,242	2,960,372	2,295,022	2,215,643	2,236,243
Transfer in - Retirement	0	5,755	4,355	4,355	32,044	36,255
Transfer from Reserves for:						
Long Term Receivables	0	0	0	0	0	0
PW Vehicle/Equipment Replacement	299,351	258,798	289,039	289,039	0	0
PW Vehicle/Equipment Maintenance	19,770	65,392	65,770	65,770	312,927	170,138
Investment in Fixed Assets	409,952	480,122	412,000	412,000	540,000	540,000
Fuel Station	0	66,490	49,120	49,120	99,750	99,750
Police Patrol Vehicle Replacement	0	0	0	0	17,850	0
Police Non Patrol Vehicle Replacement	0	0	133,742	133,742	0	0
Fire Equipment/Vehicle Maintenance	3,206	29,813	50,712	50,712	0	0
Fire Vehicle Pool Replacement	0	1,005,282	0	0	0	0
Police Radios	142,598	0	0	0	0	0
TOTAL RESOURCES	2,844,197	3,905,894	3,965,110	3,299,760	3,218,214	3,082,386
TOTAL AVAILABLE	2,978,810	3,937,275	4,387,972	3,722,622	4,004,769	4,125,571
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	35,277	20,557	20,557	143,261	153,872
Maintenance & Operations	826,158	677,184	1,458,125	1,034,775	646,088	646,899
Capital Outlay	0	0	35,000	35,000	185,000	289,000
Depreciation	409,952	524,259	412,000	412,000	540,000	540,000
TOTAL OPERATING BUDGET	1,236,110	1,236,720	1,925,682	1,502,332	1,514,349	1,629,771
Capital Improvement Projects	0	73,030	429,361	429,361	150,000	0
Capital Improvement Projects Contingency	0	0	42,936	42,936	15,000	0
Capital & Special Projects	459,471	350,766	584,000	584,000	445,000	465,600
TOTAL BUDGET	1,695,581	1,660,516	2,981,979	2,558,629	2,124,349	2,095,371
Operating Transfer Out	77,044	95,379	107,527	107,527	104,286	104,286
Transfer to Reserves for:						
PW Vehicle/Equip. Replacement	460,838	0	0	0	95,961	230,961
PW Vehicle/Equip. Maint.	0	0	0	0	0	0
Investment in Fixed Assets	463,334	1,708,207	0	0	0	0
Fuel Station	6,130	0	0	0	0	0
Police Patrol Vehicle Replacement	56,709	26,966	9,900	9,900	0	83,150
Police Non Patrol Vehicle Replacement	100,005	5,089	0	0	75,691	75,691
Police Radios	0	18,257	60,010	60,010	60,010	60,010
Fire Equipment/Vehicle Maint.	0	0	0	0	29,287	29,287
Fire Vehicle Pool Replacement	87,787	0	200,000	200,000	472,000	267,000
TOTAL APPROPRIATION	2,947,428	3,514,414	3,359,416	2,936,066	2,961,584	2,945,756
OPERATING FUNDS	\$31,382	\$422,862	\$1,028,555	\$786,555	\$1,043,185	\$1,179,815
Reserve - Fire Equipment/Vehicle Maint.	(324,167)	(353,980)	(404,692)	(404,692)	(375,405)	(346,118)
Reserve - Fire Vehicle Replacement	449,082	(556,200)	(356,200)	(356,200)	115,800	382,800
Reserve - Fuel Station	94,235	27,745	(21,375)	(21,375)	(121,125)	(220,875)
Reserve - PW Vehicle/Equip. Replacement	1,653,518	1,394,720	1,105,681	1,105,681	1,201,642	1,432,603
Reserve - PW Vehicle/Equip. Maint.	(33,251)	(98,643)	(164,413)	(164,413)	(477,340)	(647,478)
Reserve - Police Patrol Vehicles	381,633	408,599	418,499	418,499	400,649	483,799
Reserve - Police Non - Patrol Vehicles	567,415	572,504	438,762	438,762	514,453	590,144
Reserve - Police Radios	163,878	182,135	242,145	242,145	302,155	362,165
Total Operating Funds and Reserves	2,983,725	1,999,742	2,286,962	2,044,962	2,604,014	3,216,855
Reserve - Investment in Fixed Assets	1,396,342	2,624,427	2,212,427	2,212,427	1,672,427	1,132,427
TOTAL RETAINED EARNINGS	\$4,380,067	\$4,624,169	\$4,499,389	\$4,257,389	\$4,276,441	\$4,349,282
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- Ties to Year End CAFR

**CENTRAL SERVICES
FUND**

521
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$5,780	\$4,679	\$62,758	\$62,758	\$28,683	\$28,683
RESOURCES						
REVENUE:						
Use of Money & Property	4,448	3,815	5,000	5,000	4,000	4,000
Charges for Service	1,054,384	1,132,514	1,240,000	1,240,000	1,355,000	1,452,000
Other Revenue	11,371	46,310	0	0	0	19,980
TOTAL REVENUE	1,070,203	1,182,639	1,245,000	1,245,000	1,359,000	1,475,980
Transfer In - Retirement	96,217	104,037	130,187	130,187	52,094	57,871
Transfer In - Other	0	0	0	0	0	0
Transfer from Reserves:						
Capital Replacement	0	155,006	87,685	87,685	4,662	4,662
Finance Computer System Replacement	20,979	2,252	15,078	15,078	200,000	0
Information Systems	110,914	108,033	238,792	238,792	0	0
Telephone System	0	5,121	0	0	111,246	0
Investment In Fixed Assets	2,020	10,284	2,000	2,000	15,000	15,000
Prepaid Items	0	0	0	0	0	0
Contributed Capital	0	0	0	0	0	0
TOTAL RESOURCES	1,300,333	1,567,372	1,718,742	1,718,742	1,742,002	1,553,513
TOTAL AVAILABLE	1,306,113	1,572,051	1,781,500	1,781,500	1,770,685	1,582,196
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	496,002	443,699	558,139	558,139	224,026	237,830
Maintenance & Operations	564,159	662,933	664,887	664,887	954,323	1,062,229
Capital Outlay	0	0	0	0	0	0
Depreciation	2,020	10,284	2,000	2,000	15,000	15,000
TOTAL OPERATING BUDGET	1,062,181	1,116,915	1,225,026	1,225,026	1,193,349	1,315,059
Capital Improvement Projects	0	0	340,750	340,750	0	0
Capital Improvement Projects Contingency			34,075	34,075	0	0
Capital & Special Projects	3,825	120,241	15,000	15,000	14,000	0
TOTAL BUDGET	1,066,006	1,237,156	1,614,851	1,614,851	1,207,349	1,315,059
Transfer Out - General Fund	130,084	162,358	128,194	128,194	71,195	71,195
Transfer to Reserves:						
Capital Replacement (Stores)	14,722	0	0	0	150,000	0
Finance Computer System Replacement	0	0	0	0	18,413	25,801
Information System Equip. Replacement	0	0	0	0	295,045	134,924
Telephone System	41,643	0	9,772	9,772	0	6,534
Investment In Fixed Assets	40,401	109,778	0	0	0	0
Prepaid Items	8,578	0	0	0	0	0
Contributed Capital	0	0	0	0	0	0
TOTAL APPROPRIATION	1,301,434	1,509,292	1,752,817	1,752,817	1,742,002	1,553,513
OPERATING FUNDS	4,679	62,758	28,683	28,683	28,683	28,683
RESERVE - Finance Computer System	255,414	253,162	238,084	238,084	56,497	82,298
RESERVE - Capital Replacement (Stores)	47,357	(107,649)	(195,334)	(195,334)	(49,996)	(54,658)
RESERVE - Information System	96,174	(11,859)	(250,651)	(250,651)	44,394	179,318
RESERVE - Telephone	179,278	174,157	183,929	183,929	72,683	79,217
Total Operating Funds and Capital Reserves	582,902	370,569	4,711	4,711	152,261	314,858
RESERVE - Prepaid Items	19,217	19,217	19,217	19,217	19,217	19,217
RESERVE - Contributed Capital	79,786	79,786	79,786	79,786	79,786	79,786
RESERVE - Investment In Fixed Assets	38,381	137,875	135,875	135,875	120,875	105,875
RESERVE - GASB 68	(1,200,068)	(1,200,068)	(1,200,068)	(1,200,068)	(1,200,068)	(1,200,068)
TOTAL RETAINED EARNINGS	(\$479,782)	(\$592,621)	(\$960,479)	(\$960,479)	(\$827,929)	(\$680,332)
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$973,824	\$1,210,594	\$1,013,313	\$1,013,313	\$1,019,373	\$873,157
RESOURCES						
REVENUE:						
Use of Money & Property	4,898	4,156	5,000	5,000	4,500	4,500
Charges to Other Funds	1,800,000	1,500,000	1,400,000	1,400,000	1,400,000	1,400,000
Other Revenues	75,315	59,370	0	0	0	0
TOTAL REVENUE	1,880,213	1,563,526	1,405,000	1,405,000	1,404,500	1,404,500
Transfer In - Retirement Costs	24,754	19,254	0	0	0	0
Transfer In - Other Funds	0	0	0	0	0	0
Transfer from Reserves for:						
Noncovered Claims Reserve	0	0	0	0	0	0
Future Claims	188,736	0	0	0	0	0
TOTAL RESOURCES	2,093,703	1,582,780	1,405,000	1,405,000	1,404,500	1,404,500
TOTAL AVAILABLE	3,067,527	2,793,373	2,418,313	2,418,313	2,423,873	2,277,657
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	156,420	86,462	0	0	0	0
Maintenance & Operations	1,700,513	252,463	1,398,940	1,398,940	1,550,716	1,558,388
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,856,933	338,925	1,398,940	1,398,940	1,550,716	1,558,388
Transfer Out	0	0	0	0	0	0
Transfer to Reserves for:						
Noncovered Claims Res	0	0	0	0	0	0
Future Claims Reserve	0	1,441,135	0	0	0	0
TOTAL APPROPRIATION	1,856,933	1,780,060	1,398,940	1,398,940	1,550,716	1,558,388
OPERATING FUNDS	1,210,594	1,013,313	1,019,373	1,019,373	873,157	719,269
Reserve - Noncovered Claims	0	0	0	0	0	0
Reserve - GASB 68	(408,730)	(408,730)	(408,730)	(408,730)	(408,730)	(408,730)
Reserve - Future Claims (IBNR's)	(1,572,817)	(131,682)	(131,682)	(131,682)	(131,682)	(131,682)
TOTAL RETAINED EARNINGS	(\$770,953)	\$472,901	\$478,961	\$478,961	\$332,745	\$178,857
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- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIAMTED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$1,828,393	\$1,848,325	\$1,314,891	\$1,314,891	\$1,097,871	\$1,136,432
RESOURCES						
REVENUE:						
Use of Money & Property	9,700	7,962	10,000	10,000	8,000	8,000
Charges to Other Funds	1,008,414	814,673	974,678	974,678	929,558	966,792
Other Revenue	255	47,610	0	0	0	0
TOTAL REVENUE	1,018,369	870,245	984,678	984,678	937,558	974,792
Transfer In	19,708	13,748	0	0	0	0
Transfer from Reserves	182,168	0	0	0	0	0
TOTAL RESOURCES	1,220,245	883,993	984,678	984,678	937,558	974,792
TOTAL AVAILABLE	3,048,638	2,732,318	2,299,569	2,299,569	2,035,429	2,111,224
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	130,224	60,343	0	0	0	0
Maintenance & Operations	1,070,088	(1,020,259)	1,201,698	1,201,698	898,997	903,388
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,200,312	(959,916)	1,201,698	1,201,698	898,997	903,388
Transfer Out	0	0	0	0	0	0
Transfer to Reserves for: Future Claims	0	2,377,343	0	0	0	0
TOTAL APPROPRIATION	1,200,312	1,417,427	1,201,698	1,201,698	898,997	903,388
OPERATING FUNDS	1,848,325	1,314,891	1,097,871	1,097,871	1,136,432	1,207,836
Reserve - GASB 68	(332,903)	(332,903)	(332,903)	(332,903)	(332,903)	(332,903)
Reserve - Future Claims	(4,220,538)	(1,843,195)	(1,843,195)	(1,843,195)	(1,843,195)	(1,843,195)
TOTAL RETAINED EARNINGS	(\$2,705,116)	(\$861,207)	(\$1,078,227)	(\$1,078,227)	(\$1,039,666)	(\$968,262)
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- Ties to Year End CAFR

**SELF INSURED UNEMPLOYMENT
FUND**

533
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$161,611	\$152,700	\$242,197	\$242,197	\$271,188	\$301,709
RESOURCES						
REVENUE:						
Use of Money & Property	875	1,371	1,000	1,000	1,500	1,500
Charges to Other Funds	43,842	45,920	47,991	47,991	49,021	50,802
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	44,717	47,291	48,991	48,991	50,521	52,302
Transfer In	3,775	0	0	0	0	0
Transfer from Claims Reserve	0	0	0	0	0	0
TOTAL RESOURCES	48,492	47,291	48,991	48,991	50,521	52,302
TOTAL AVAILABLE	210,103	199,991	291,188	291,188	321,709	354,011
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	24,018	(55,624)	0	0	0	0
Maintenance & Operations	33,385	13,418	20,000	20,000	20,000	20,000
TOTAL OPERATING BUDGET	57,403	(42,206)	20,000	20,000	20,000	20,000
Transfer Out	0	0	0	0	0	0
Transfer to Claims Reserve	0	0	0	0	0	0
TOTAL APPROPRIATION	57,403	(42,206)	20,000	20,000	20,000	20,000
OPERATING FUNDS	152,700	242,197	271,188	271,188	301,709	334,011
RESERVE - SELF INSURANCE CLAIMS	(55,311)	(55,311)	(55,311)	(55,311)	(55,311)	(55,311)
TOTAL RETAINED EARNINGS	\$97,389	\$186,886	\$215,877	\$215,877	\$246,398	\$278,700
	#	#				

- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$15,048	\$204,666	\$310,747	\$310,747	\$62,653	\$3,016
RESOURCES						
REVENUE:						
Use of Money & Property	20,120	1,439	1,500	1,500	1,500	1,500
Open Space Tax	647,057	646,883	650,000	650,000	650,000	650,000
Open Space Maintenance Tax	82,140	82,093	84,000	84,000	84,000	84,000
Refinancing Proceeds	6,180,000	0	0	0	0	0
Bond Premium	520,076	0	0	0	0	0
TOTAL REVENUE	7,449,393	730,415	735,500	735,500	735,500	735,500
Transfers In from Reserves:						
Wilderness Preserve	442,766	0	0	0	0	0
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	7,892,159	730,415	735,500	735,500	735,500	735,500
TOTAL AVAILABLE	7,907,207	935,082	1,046,247	1,046,247	798,153	738,516
APPROPRIATIONS						
CURRENT EXPENSES:						
Other Financing Uses - Bond Defeasance	6,745,634	0	0	0	0	0
Debt Service Payment	581,384	537,169	495,194	495,194	497,094	497,269
Maintenance and Operations	217,805	5,073	5,400	5,400	8,043	8,043
TOTAL OPERATING BUDGET	7,544,823	542,242	500,594	500,594	505,137	505,312
Transfer Out- General Fund (HWP)	157,718	82,093	83,000	83,000	84,000	84,000
Transfer Out- Hillside Capital Project	0	0	400,000	400,000	206,000	146,000
Transfer to Reserve for:						
Debt Service	0	0	0	0	0	0
TOTAL APPROPRIATION	7,702,541	624,335	983,594	983,594	795,137	735,312
OPERATING FUNDS	204,666	310,747	62,653	62,653	3,016	3,204
RESERVE - Debt Service	0	0	0	0	0	0
TOTAL FUND BALANCE	\$204,666	\$310,747	\$62,653	\$62,653	\$3,016	\$3,204
	#	#				

- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	(\$77,145)	\$0	(\$290)	(\$290)	(\$299,996)	(\$327,196)
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Property Taxes	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	0	0
Transfer In From Debt Service Fund	77,166	0	400,000	400,000	206,000	146,000
TOTAL RESOURCES	77,166	0	400,000	400,000	206,000	146,000
TOTAL AVAILABLE	21	0	399,710	399,710	(93,996)	(181,196)
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	21	0	355,276	555,276	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	21	0	355,276	555,276	0	0
Capital Improvement Projects	0	290	331,300	131,300	212,000	0
Capital Improvement Projects Contingency	0	0	33,130	13,130	21,200	0
TOTAL BUDGET	21	290	719,706	699,706	233,200	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	21	290	719,706	699,706	233,200	0
OPERATING FUNDS	0	(290)	(319,996)	(299,996)	(327,196)	(181,196)
TOTAL FUND BALANCE	\$0	(\$290)	(\$319,996)	(\$299,996)	(\$327,196)	(\$181,196)
	#	#				

- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 PROPOSED BUDGET	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$810,860	\$835,025	\$863,159	\$863,159	\$89,260	\$80,134
RESOURCES						
REVENUE:						
Use of Money & Property	3,680	5,981	4,000	4,000	5,000	5,000
Property Taxes	1,025,829	1,026,032	1,030,000	1,030,000	1,030,000	1,030,000
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	1,029,509	1,032,013	1,034,000	1,034,000	1,035,000	1,035,000
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	1,029,509	1,032,013	1,034,000	1,034,000	1,035,000	1,035,000
TOTAL AVAILABLE	1,840,369	1,867,038	1,897,159	1,897,159	1,124,260	1,115,134
APPROPRIATIONS						
CURRENT EXPENSES:						
Debt Service Payment and Bank Charges	1,005,344	1,003,879	1,007,899	1,007,899	1,044,126	943,026
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,005,344	1,003,879	1,007,899	1,007,899	1,044,126	943,026
Transfer Out - Library Bond Capital Project	0	0	800,000	800,000	0	100,000
TOTAL APPROPRIATION	1,005,344	1,003,879	1,807,899	1,807,899	1,044,126	1,043,026
OPERATING FUNDS	835,025	863,159	89,260	89,260	80,134	72,108
TOTAL FUND BALANCE	\$835,025	\$863,159	\$89,260	\$89,260	\$80,134	\$72,108
	#	#				

- Ties to Year End CAFR

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$255,704	\$257,042	\$238,669	\$238,669	\$923,173	\$245,923
RESOURCES						
REVENUE:						
Use of Money & Property	1,338	1,963	1,500	1,500	2,000	2,000
Property Taxes	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	1,338	1,963	1,500	1,500	2,000	2,000
Transfer In - Library Bond Debt Service	0	0	800,000	800,000	0	100,000
TOTAL RESOURCES	1,338	1,963	801,500	801,500	2,000	102,000
TOTAL AVAILABLE	257,042	259,005	1,040,169	1,040,169	925,173	347,923
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital Improvement Projects	0	20,336	106,360	106,360	617,500	0
Capital Improvement Projects Contingency	0	0	10,636	10,636	61,750	0
TOTAL BUDGET	0	20,336	116,996	116,996	679,250	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	0	20,336	116,996	116,996	679,250	0
OPERATING FUNDS	257,042	238,669	923,173	923,173	245,923	347,923
TOTAL FUND BALANCE	\$257,042	\$238,669	\$923,173	\$923,173	\$245,923	\$347,923
	#	#				

- Ties to Year End CAFR

MILLER MEMORIAL TRUST
FUND

832
NUMBER

	2014-15 ACTUAL	2015-16 BUDGET	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$98,881	\$99,398	\$100,170	\$100,170	\$100,770	\$101,770
RESOURCES						
REVENUE:						
Use of Money & Property	517	772	600	600	1,000	1,000
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	517	772	600	600	1,000	1,000
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	517	772	600	600	1,000	1,000
TOTAL AVAILABLE	99,398	100,170	100,770	100,770	101,770	102,770
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	0	0	0	0	0	0
OPERATING FUNDS	99,398	100,170	100,770	100,770	101,770	102,770
RESTRICTED RESERVE PER TRUST	0	0	0	0	0	0
TOTAL FUND BALANCE	\$99,398	\$100,170	\$100,770	\$100,770	\$101,770	\$102,770
	#	#				

- Ties to Year End CAFR

**BARTLE MEMORIAL TRUST
FUND**

**833
NUMBER**

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$220,348	\$221,499	\$172,882	\$172,882	\$124,382	\$75,882
RESOURCES						
REVENUE:						
Use of Money & Property	1,151	1,383	1,500	1,500	1,500	1,500
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	1,151	1,383	1,500	1,500	1,500	1,500
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	1,151	1,383	1,500	1,500	1,500	1,500
TOTAL AVAILABLE	221,499	222,882	174,382	174,382	125,882	77,382
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital Improvement Project	0	50,000	50,000	50,000	50,000	0
TOTAL BUDGET	0	50,000	50,000	50,000	50,000	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	0	50,000	50,000	50,000	50,000	0
OPERATING FUNDS	221,499	172,882	124,382	124,382	75,882	77,382
RESTRICTED RESERVE PER TRUST	0	0	0	0	0	0
TOTAL FUND BALANCE	\$221,499	\$172,882	\$124,382	\$124,382	\$75,882	\$77,382
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- Ties to Year End CAFR

**MONROVIA HOUSING AUTHORITY
FUND**

921
NUMBER

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 REVISED BUDGET	2016-17 ESTIMATED ACTUAL	2017-18 PROPOSED BUDGET	2018-19 PROPOSED BUDGET
BEGINNING BALANCE	\$102,758	\$93,680	\$681,378	\$681,378	\$648,298	\$604,470
RESOURCES						
REVENUE:						
Extraordinary Gain	467,831	0	0	0	0	0
Use of Money & Property	17,527	22,522	17,000	17,000	5,000	5,000
Project Revenues	5,700	7,822	2,500	2,500	4,000	4,000
Other Revenue	0	212,536	0	0	0	0
TOTAL REVENUE	491,058	242,880	19,500	19,500	9,000	9,000
Transfer In - Retirement Fund	7,780	12,391	14,460	14,460	24,449	26,502
Transfer In - Housing Bond Fund	0	0	0	0	0	0
Transfer In - General Fund for MAP	48,159	0	96,859	96,859	122,000	122,000
Transfer from Reserves for:						
Long Term Receivables	0	0	0	0	0	0
Advances to Successor Agency	0	0	0	0	0	0
Land Held For Housing	0	353,790	0	0	0	0
Owed to General Fund	0	467,831	0	0	0	0
TOTAL RESOURCES	546,997	1,076,892	130,819	130,819	155,449	157,502
TOTAL AVAILABLE	649,755	1,170,572	812,197	812,197	803,747	761,972
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	19,204	9,310	30,700	30,700	18,000	8,000
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	19,204	9,310	30,700	30,700	18,000	8,000
Extraordinary Loss	0	353,790	0	0	0	0
Capital & Special Projects	69,040	102,103	109,208	109,208	149,348	153,120
TOTAL BUDGET	88,244	465,203	139,908	139,908	167,348	161,120
Transfer Out - General Overhead	0	23,991	23,991	23,991	31,929	31,929
Transfer to Reserves for:						
Long Term Receivables	0	0	0	0	0	0
Advances to Successor Agency	0	0	0	0	0	0
Land Held For Housing	0	0	0	0	0	0
Owed to General Fund	467,831	0	0	0	0	0
TOTAL APPROPRIATIONS	556,075	489,194	163,899	163,899	199,277	193,049
UNDESIGNATED FUND BALANCE	93,680	681,378	648,298	648,298	604,470	568,923
Reserve - Land Held For Housing	700,826	347,036	347,036	347,036	347,036	347,036
Reserve - Long Term Receivables	450,000	450,000	450,000	450,000	450,000	450,000
Reserve - Advances to Successor Agency	2,551,385	2,551,385	2,551,385	2,551,385	2,551,385	2,551,385
Reserve - Owed to General Fund	467,831	0	0	0	0	0
TOTAL FUND BALANCE	\$4,263,722	\$4,029,799	\$3,996,719	\$3,996,719	\$3,952,891	\$3,917,344
	#	#				

- Ties to Year End CAFR.



CAPITAL
IMPROVEMENT
PROJECTS



CAPITAL IMPROVEMENT PROJECTS

Fiscal Year 2017-18 & 2018-19



Project Description	Total Project Estimate *	FY2017-18 Estimated Cost	FY2018-19 Estimated Cost	Funding Source
Canyon Park Cabin Upgrades	\$80,300	\$74,800	\$0	Facilities Maintenance Fund
Julian Fisher Park	\$745,000	\$695,804	\$0	** Capital Improvement Fund / Equipment Replacement / Sewer Fund
Fire Station 103 Upgrades	\$46,200	\$13,200	\$0	Hillside Acquisition Fund
Monrovia Legacy Project	\$150,000	\$50,000	\$0	Bartle Memorial Trust Fund
HWP Trail Repairs	\$220,000	\$220,000	\$0	Hillside Acquisition Fund
Citywide Street Sign Replacement	\$385,000	\$357,500	\$0	Measure R Funds
Bradoaks/Santa Fe Project	\$813,641	\$786,270	\$0	** Capital Improvement Fund
Huntington Drive Phase II - Design	\$2,050,800	\$106,538	\$1,800,000	** Capital Improvement Fund
Huntington Drive / 5th Avenue	\$924,150	\$868,923	\$0	** Capital Improvement Fund / Street Maintenance Fund
Monrovia Transit Bus Replacement Purchase	\$409,200	\$409,200	\$0	Prop A Funds / Prop C Funds
Station Square Park Modifications	\$487,500	\$460,000	\$0	** General Fund / Capital Improvement Fund
Comprehensive Old Town Project	\$845,000	\$812,000	\$0	AQMD / Capital Improvement / Development Services / Transportation Dev / Storm Drain / Sewer / Environmental Svcs.
Old Town Parking Lot Upgrades	\$40,000	\$10,000	\$0	Traffic Safety Fund
Comprehensive Library Park Upgrades	\$715,000	\$679,250	\$0	Library Fund
TrakIt Permitting System	\$299,020	\$79,020	\$0	Development Services Fund
Monrovia Renewal	\$51,706,828	\$20,860,387	\$14,619,823	Water Fund / Sewer Fund / Prop C / Measure R
Total Estimated Cost	\$59,917,639	\$26,482,892	\$16,419,823	

* Total Estimated Costs for FY 2017-18 & FY 2018-19 may not agree to the Total Project Estimate, as actual expenditures have been incurred in previous years and cost estimates span future years.

**Budget amounts for projects that are partially funded by Street Maintenance Grants and Capital Improvement Grants are reflected in the Capital/Special Projects section of the Combined Funds Statement for FY 2017-18 and FY 2018-19.



DEPARTMENT
PROGRAM
BUDGETS



DEPARTMENT PROGRAM BUDGETS

This section represents the budgets for each program/facility. They are grouped by department and a summary sheet is included where, at a glance, the reader can see: 1) the various programs which are the department's responsibility, 2) the totals for the entire department in the major categories of expenditure (i.e. salaries, maintenance & operations, etc.), and 3) the various funds which support the department's programs. The line-item accounts are not shown in this section; instead, they are summarized into the major categories of expenditures (personnel, maintenance & operations, etc.).



City Manager's Office



The City Manager's Office is headed by the City Manager and is responsible for coordinating the following City operations:

- City Administration
- Economic Development
- Human Resources
- City Clerk's Office
- Information Systems

An overview of each of the above listed functions is included below.

CITY ADMINISTRATION

The City's Manager's Office is responsible for the administration of all City operations through the provision of City Council support, managing citywide strategic planning efforts, coordinating special projects, handling intergovernmental relations, and organizing the City's public information / community outreach activities.

ECONOMIC DEVELOPMENT

The City's Economic Development operation helps sustain economic growth in the community through a variety of mechanisms, including engagement of marketing / outreach efforts, providing development support for key projects, and establishing public / private initiatives.

HUMAN RESOURCES

The Human Resources operation is responsible for recruiting, developing, and retaining a world-class professional workforce that embraces the City's mission and organizational values. Human Resources also focuses on organizational development efforts by managing employee relations, talent management, succession planning, training, and organizational health initiatives

CITY CLERK'S OFFICE

The City Clerk's Office serves as the official Clerk for the City Council and maintains a record of all City Council proceedings and decisions; manages all official City records and archives; administers City elections; provides administrative services for the City Council; and coordinates the recruitment of City Commissioners and Board Members.

INFORMATION SYSTEMS

The Information Systems operation is responsible for managing the City's information technology resources in order to provide staff with the tools to perform their various job functions smoothly and efficiently; ensure the City's network infrastructure and data systems are reliable and secure; and improve public access to City information to promote transparency and build community trust. Acorn Technology Corporation is the City's current contract IT Services Provider assisting with day-to-day support and troubleshooting assistance for computers, printers, telephones, and emails throughout the City, excluding the Police Department. They are responsible for maintaining the City's network and server infrastructure; updating hardware and software applications and licensing agreements; managing data storage and backup; implementing necessary security measures to protect systems and files from unauthorized use or access; and assisting with strategic planning for special projects and system improvements Citywide.]



**City Manager's Office
City Council**



Fund Name: **General**
Fund Number/Department Number: **111-110**

PROGRAM DESCRIPTION:

The City Council Program is the legislative branch of the Monrovia City government and is responsible for formulation of City policy.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$70,940	\$89,585	\$85,555	\$87,291
Maintenance & Operations	35,803	60,001	60,801	60,801
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	106,743	149,586	146,356	148,092
CIP	0	0	0	0
Capital/Special Projects	60,650	84,215	32,624	7,624
Transfers Out	0	0	0	0
Program Total:	\$167,393	\$233,801	\$178,980	\$155,716

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	5.00	5.00	5.00	5.00



**City Manager's Office
City Manager**



Fund Name: **General**
Fund Number/Department Number: **111-120 (consolidated 121 & 125 into 120)**

PROGRAM DESCRIPTION:

The City Manager is appointed by the City Council to serve as the Chief Executive Officer for the organization, and is responsible for implementing policies established by the City Council through coordination with all City Departments. The City Manager's Office, on a day-to-day basis, manages the Human Resources, Risk Management, Administration, Economic Development, and City Clerk operations of the City.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$688,329	\$613,265	\$556,029	\$582,273
Maintenance & Operations	228,434	221,974	198,898	195,438
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	916,763	835,239	754,927	777,711
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$916,763	\$835,239	\$754,927	\$777,711

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	5.00	3.50	3.30	3.30



**City Manager's Office
City Clerk**



Fund Name:

General

Fund Number/Department Number:

111-130 (consolidated 131 into 130)

PROGRAM DESCRIPTION:

The City Clerk Program is responsible for preparation of agendas, minutes, ordinances and resolutions for the City Council, Successor Agency to the Monrovia Redevelopment Agency, Housing Authority, Financing Authority, and the Oversight Board of the Successor Agency to the Monrovia Redevelopment Agency, and ensures completion of actions directed. As the Records Manager, the City Clerk maintains the central and legal files of the City, provides public information and responds to public records requests, publishes and posts legal notices, processes claims and lawsuits, and is responsible for the maintenance and distribution of the Municipal Code. The City Clerk also conducts all stand-alone municipal elections and is the Filing Officer for Fair Political Practices Commission campaign finance and economic interest disclosure forms.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$198,560	\$338,358	\$311,853	\$333,337
Maintenance & Operations	38,669	116,973	49,682	142,772
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	237,229	455,331	361,535	476,109
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$237,229	\$455,331	\$361,535	\$476,109

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	3.25	3.75	4.50	4.50



City Manager's Office
City Treasurer



Fund Name:

General

Fund Number/Department Number:

111-140

PROGRAM DESCRIPTION:

The City Treasurer Program provides oversight of cash management and related fiscal matters. The City Treasurer is an elected position, and serves a four-year term. Duties include the review/preparation of financial transactions, and the review and approval of accounts payable warrants and payroll checks. In the absence of the Treasurer, the City Clerk provides support for this function.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$14,547	\$17,298	\$16,590	\$16,937
Maintenance & Operations	900	0	500	500
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	15,447	17,298	17,090	17,437
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$15,447	\$17,298	\$17,090	\$17,437

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.25	0.25	1.00	1.00



**City Manager's Office
City Attorney**



Fund Name: **General**
Fund Number/Department Number: **111-150**

PROGRAM DESCRIPTION:

The City Attorney Program accounts for general legal services for the City. The City Attorney is appointed by and serves at the pleasure of the City Council. This does not include specialized personnel and labor relations counsel, which is managed by the Human Resources Department. Special legal counsel for worker's compensation matters and legal services related to liability claims are charged against the Workers' Compensation and Liability Funds, respectively.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	330,168	400,000	350,400	350,400
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	330,168	400,000	350,400	350,400
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$330,168	\$400,000	\$350,400	\$350,400

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**City Manager's Office
Information Systems**



Fund Name:

Central Services

Fund Number/Department Number:

521-223

PROGRAM DESCRIPTION:

Information Systems Program consists of City staff, contract managed services, and various consultants with subject-matter expertise. The Division is responsible for maintaining the City's network and server infrastructure; procuring and supporting all hardware and software applications; managing data storage, backup, and related security measures; and overseeing the City's Geographical Information Systems (GIS) database and internal/external websites. Additionally, the Division provides day-to-day support and troubleshooting assistance for computers, printers, telephones, and emails throughout the City, excluding the Police Department.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$239,815	\$340,337	\$133,218	\$143,037
Maintenance & Operations	243,377	246,665	497,670	599,027
Capital Outlay	0	0	0	0
Depreciation	10,284	2,000	15,000	15,000
Total Operating Budget	493,476	589,002	645,888	757,064
CIP	0	275,000	0	0
Capital/Special Projects	0		0	0
Transfers Out	80,390	60,868	0	0
Program Total:	\$573,866	\$924,870	\$645,888	\$757,064

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	2.00	2.00	1.00	1.00



**City Manager's Office
Telephone Maintenance**



Fund Name: **Central Services**
Fund Number/Department Number: **521-224**

PROGRAM DESCRIPTION:

Telephone Maintenance Program is an internal service operation that is responsible for the procurement, maintenance, and management of the City's telecommunications system, including internet services, dark fiber, cellular phones, and the telephone system.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$21,715	\$21,438	\$0	\$0
Maintenance & Operations	264,027	245,510	279,864	282,064
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	285,742	266,948	279,864	282,064
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	33,009	33,322	36,382	36,382
Program Total:	\$318,751	\$300,270	\$316,246	\$318,446

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.10	0.10	0.00	0.00



**City Manager's Office
Human Resources**



Fund Name: **General**
Fund Number/Department Number: **111-231**

PROGRAM DESCRIPTION:

The Human Resources Program is responsible for providing all personnel services in the City, including employee recruitment and selection, classification, compensation, employee benefits, employee relations, risk management, organizational development, and training.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$109,806	\$557,039	\$573,968	\$615,206
Maintenance & Operations	204,957	510,671	502,524	504,834
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	314,763	1,067,710	1,076,492	1,120,040
CIP	0	0	0	0
Capital/Special Projects	15,363	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$330,126	\$1,067,710	\$1,076,492	\$1,120,040

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	1.09	5.50	6.25	6.25



**City Manager's Office
Workers' Compensation**



Fund Name:

SIR Workers' Comp

Fund Number/Department Number:

532-233

PROGRAM DESCRIPTION:

The City's Workers' Compensation Program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the City's workers' compensation related matters.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$60,343	\$0	\$0	\$0
Maintenance & Operations	-1,020,259	1,201,698	898,997	903,388
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	-959,916	1,201,698	898,997	903,388
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	-\$959,916	\$1,201,698	\$898,997	\$903,388

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.02	0.00	0.00	0.00



**City Manager's Office
Liability & Insurance**



Fund Name:

SIR Liability

Fund Number/Department Number:

531-234

PROGRAM DESCRIPTION:

The General Liability Program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the liability claims, lawsuits filed against the City.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised	Adopted	Adopted
		Budget	Budget	Budget
Personnel	\$86,462	\$0	\$0	\$0
Maintenance & Operations	252,463	1,398,940	1,550,716	1,558,388
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	338,925	1,398,940	1,550,716	1,558,388
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$338,925	\$1,398,940	\$1,550,716	\$1,558,388

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised	Adopted	Adopted
		Budget	Budget	Budget
Full Time (F.T.E)	1.09	0.00	0.00	0.00



**City Manager's Office
Unemployment Insurance**



Fund Name:

SIR Unemployment

Fund Number/Department Number:

533-236

PROGRAM DESCRIPTION:

The Unemployment Insurance Program is housed in this program area. The City is self-insured for purposes of unemployment insurance, and this program is responsible for all claims for unemployment filed by employees who have separated from the City.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	-\$55,624	\$0	\$0	\$0
Maintenance & Operations	13,418	20,000	20,000	20,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	-42,206	20,000	20,000	20,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	-\$42,206	\$20,000	\$20,000	\$20,000

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**City Manager's Office
Affordable Housing**



Fund Name:

Housing Authority

Fund Number/Department Number:

921-556

PROGRAM DESCRIPTION:

The City's Housing Authority Program activities are managed through this particular program area. In addition, the Monrovia Area Partnership (MAP) Program, a program that combats blight and crime by empowering neighborhoods and fostering citizen activism, is tracked in this department.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	9,310	30,700	18,000	8,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	9,310	30,700	18,000	8,000
Extraordinary Loss	353,790	0	0	0
CIP	0	0	0	0
Capital/Special Projects	102,103	109,208	149,348	153,120
Transfers Out	23,991	23,991	31,929	31,929
Program Total:	\$489,194	\$163,899	\$199,277	\$193,049

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.75	0.75	0.75	0.75



Administrative Services Department



The Administrative Services Department consists of the Administration and Finance Divisions. These divisions plan, organize, lead, and monitor the activities of financial accounting, capital improvement programs, and the day-to-day finance operations.

The Administrative Services Department focuses on successfully obtaining the following goals:

- Developing and implementing efficient and effective financial policies, plans, and reporting systems that help the operating departments achieve their financial objectives and assure the City's long-term fiscal health
- Protecting the City's assets from unauthorized use and safeguarding the City's funds.
- Managing the City's resources in a fiscally conservative manner, while maintaining an exemplary level of customer service.
- Providing timely, accurate, clear and concise financial information to the City Council, City Manager, City Departments, and the citizens of Monrovia.

ADMINISTRATION

The Administration Division is focused on developing innovative and cost-effective ways of financing City services and facilities; preparing and implementing policies and plans for effectively managing the City's financial resources and preserving its long-term financial health; advising the Council and City Manager on fiscal matters; and coordinating the preparation of the City's two-year budget and long-range financial plan.

FINANCE

The Finance Division is responsible for the overall financial management of the City's assets. This division provides financial support services to operating departments and is responsible for the ongoing management of the City's financial accounting and reporting functions. Some of the detailed responsibilities of the Finance Division include the following:

- Budgeting
- General Accounting and Financial Recordkeeping
- Treasury Management
- Payroll
- Accounts Payable
- Accounts Receivable
- Cashiering/Cash Handling
- Utility Billing

Budgeting involves the preparation of the annual budget for approval by City Council and working with operating departments, throughout the year, to continually track and monitor budget performance.

General Accounting and Financial Recordkeeping - This function involves maintaining the general ledger system and chart of accounts, reconciling monthly bank statements, providing monthly financial reports for operating departments, preparing the annual State Controller's Report, compiling data for the City's annual financial audit and all other regulatory audits, and preparing the Comprehensive Annual Financial Report (CAFR). In addition, Finance is also responsible for preparing and recording the financial transactions of the Successor Agency to the Monrovia Redevelopment Agency, which includes preparing annual Recognized Obligation Payment Schedules (ROPS).

Treasury Management - This function ensures that the City's idle funds are prudently invested in allowable investments as outlined in the City's Investment Policy. As provided in the Investment Policy, funds are invested in order to ensure safety, liquidity, and return on investment, among other key objectives. In addition,



Administrative Services Department



the treasury management function ensures that the City has adequate cash flows to meet operational and capital needs as they arise.

The Finance Division is also responsible for ensuring that City obligations are paid timely and accurately through the payroll and accounts payable function.

Payroll - This operation is responsible for processing the City's bi-weekly payroll and ensuring that all monthly, quarterly, and annual reports are filed timely with the taxing authorities and regulatory agencies.

Accounts Payable - This operation is responsible for processing all of the City's invoices and issuing payments to vendors. Other duties of the accounts payable operation include filing annual reports required by regulatory agencies, reviewing internal controls, adhering to established payable procedures, and maintaining vendor and encumbrance files.

Accounts Receivable and Cashiering - This operation is responsible for processing the City's accounts receivable billings, maintaining customer aging schedules and files, processing delinquent accounts, and initiating collection procedures. In addition, this operation is responsible for timely deposit and safekeeping of cash.

Utility Billing - This operation is responsible for processing monthly utility billings for approximately 10,000 customers. In addition to issuing monthly bills to customers, utility billing staff initiates customer turn on/turn off service requests, maintains customer history files, receives and posts utility-related payments, and assists customers with all account-related inquiries. |



**Administrative Services
Finance Administration**



Fund Name: **General**
Fund Number/Department Number: **111-210**

PROGRAM DESCRIPTION:

The Finance Administration Program manages and coordinates the financial functions of the City and the Successor Agency to the Monrovia Redevelopment Agency. It provides fiscal guidance on accounting issues to all departments. Finance Administration develops and monitors a stable, long-term financial plan for the City of Monrovia. Responsibilities include investment and cash management, creation and revision of department and City-wide policies regarding financial issues, budget preparation and monitoring, and long-term strategic and financial forecasting.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$221,147	\$333,324	\$71,225	\$76,162
Maintenance & Operations	21,713	26,512	28,481	29,961
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	242,860	359,836	99,706	106,123
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$242,860	\$359,836	\$99,706	\$106,123

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.70	1.40	0.40	0.40



**Administrative Services
Finance Operations**



Fund Name: **General**
Fund Number/Department Number: **111-221**

PROGRAM DESCRIPTION:

The Finance Operations Program is responsible for the overall daily accounting for City revenues, expenditures, and asset management. The department provides budgeting and financial reporting services to operating and support departments. Additionally, Finance is responsible for all accounting functions, including accounts payable, accounts receivable, budgeting, cash collections, general ledger, and payroll.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$530,894	\$904,353	\$971,015	\$1,035,982
Maintenance & Operations	349,102	322,351	286,089	292,156
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	879,996	1,226,704	1,257,104	1,328,138
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$879,996	\$1,226,704	\$1,257,104	\$1,328,138

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	6.20	7.85	7.95	7.95



**Administrative Services
Central Stores**



Fund Name: **Central Services**
Fund Number/Department Number: **521-222**

PROGRAM DESCRIPTION:

The Central Stores Program provides operating departments with photo copying and mail processing services. All costs to the Central Stores Program are recovered through service charges to other departments.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	72,762	75,100	74,037	74,037
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	72,762	75,100	74,037	74,037
CIP	0	99,825	0	0
Capital/Special Projects	98,903	0	0	0
Transfers Out	14,670	1,835	9,625	9,625
Program Total:	\$186,335	\$176,760	\$83,662	\$83,662

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
Finance Computer System**



Fund Name:

Central Services

Fund Number/Department Number:

521-225

PROGRAM DESCRIPTION:

The Finance Computer System Program is the responsibility of the Administrative Services Department. The fully-integrated financial software program manages all of the general ledger and budgeting data that occurs within the City, including applications such as accounting, payroll, accounts payable and receivable, cash collections, utility billing, and purchase orders.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$182,169	\$196,364	\$90,808	\$94,793
Maintenance & Operations	82,767	97,612	102,752	107,101
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	264,936	293,976	193,560	201,894
CIP	0	0	0	0
Capital/Special Projects	21,338	15,000	14,000	0
Transfers Out	34,289	32,169	25,188	25,188
Program Total:	\$320,563	\$341,145	\$232,748	\$227,082

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.20	1.20	0.60	0.60



**Administrative Services
Utility Billing and Collection**



Fund Name:

Water Utility

Fund Number/Department Number:

411-227

PROGRAM DESCRIPTION:

The Utility Billing and Collection Program is responsible for generating utility bills for the City's approximately 10,000 customers each month. Direct program costs to generate bills, including staffing costs, are reflected in this program. The Utility Billing Department currently prepares approximately 120,000 utility bills a year, which generates an estimated \$7.7 in water sales revenue for the Water Service Division.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$455,808	\$531,444	\$673,401	\$720,056
Maintenance & Operations	352,423	330,118	384,305	378,295
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	808,231	861,562	1,057,706	1,098,351
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	95,678	99,329	137,800	137,800
Program Total:	\$903,909	\$960,891	\$1,195,506	\$1,236,151

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	5.40	5.35	5.95	5.95



**Administrative Services
Non-Departmental**



Fund Name:

General Fund

Fund Number/Department Number:

111-251

PROGRAM DESCRIPTION:

The Non-Departmental Program accounts for all expenditures and revenues which cannot be assigned to specific departments of the General Fund. Property taxes and sales taxes are accounted for in this program. Also included in this program is the cost of passing through a portion of cable franchise fees for community access television, retiree medical costs, and other costs not associated with a specific department or program.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$130,000	\$200,000	\$200,000
Maintenance & Operations	1,406,969	1,293,720	1,318,210	1,290,310
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,406,969	1,423,720	1,518,210	1,490,310
CIP	0	0	185,000	0
Capital/Special Projects	678	0	0	0
Transfers Out	2,271,819	2,046,859	2,674,836	3,484,978
Program Total:	\$3,679,466	\$3,470,579	\$4,378,046	\$4,975,288

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Administrative Services Employee Retirement



Fund Name:

Retirement Fund

Fund Number/Department Number:

212-252

PROGRAM DESCRIPTION:

The Employee Retirement Fund Program tracks revenues and costs associated with providing pension benefits to the City's employees. Revenues that are generated through an override tax are used to help augment costs associated with the City's pension program. The City currently participates in the California Public Employees' Retirement System (CalPERS).

	2015-16	2016-17	2017-18	2018-19
<u>PROGRAM EXPENDITURES:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	146,918	150,000	160,000	160,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	146,918	150,000	160,000	160,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	6,960,435	8,335,091	8,670,339	9,742,140
Program Total:	\$7,107,353	\$8,485,091	\$8,830,339	\$9,902,140

	2015-16	2016-17	2017-18	2018-19
<u>PERSONNEL:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
Retirement Debt Service**



Fund Name:

Pension Obligation Bonds

Fund Number/Department Number:

214-255

PROGRAM DESCRIPTION:

The Retirement Debt Service Program accounts for all debt service payments for the Taxable Pension Obligation Bonds. The proceeds of the bonds were used to pay off a portion of the City's unfunded liability to the California Public Employees' Retirement System (CalPERS). Funds from the City's pension override tax are used to pay principal and interest on these bonds.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	1,431	1,325	1,500	1,500
Debt Service	1,134,675	1,176,575	1,219,575	1,263,375
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,136,106	1,177,900	1,221,075	1,264,875
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$1,136,106	\$1,177,900	\$1,221,075	\$1,264,875

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
Hillside Acquisition Debt Service**



Fund Name:

Hillside Acquisition Debt Service

Fund Number/Department Number:

713-256

PROGRAM DESCRIPTION:

The Hillside Acquisition Debt Service Program accounts for all debt service payments for the Hillside Wilderness Preserve Bonds. In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The maintenance tax generates approximately \$80,000 a year. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Debt Service Program is used to pay debt service related to the bond issue.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	5,073	5,400	8,043	8,043
Debt Service	537,169	495,194	497,094	497,269
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	542,242	500,594	505,137	505,312
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	82,093	483,000	290,000	230,000
Program Total:	\$624,335	\$983,594	\$795,137	\$735,312

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
Hillside Acquisition Capital Project**



Fund Name:

Hillside Acquisition Capital Project

Fund Number/Department Number:

714-257

PROGRAM DESCRIPTION:

The Hillside Wilderness Capital Project Program accounts for all capital improvements associated with the Hillside Wilderness Preserve Project Area. In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The maintenance tax generates approximately \$80,000 a year. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Capital Project Program is used to purchase property for the Hillside Wilderness Preserve and to pay for other project expenses related to the Hillside Wilderness Preserve.

PROGRAM EXPENDITURES:

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	355,276	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	355,276	0	0
CIP	290	364,400	233,200	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$290	\$719,676	\$233,200	\$0

PERSONNEL:

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
Library Bond Debt Service**



Fund Name:

Library Bond Debt Service

Fund Number/Department Number:

715-258

PROGRAM DESCRIPTION:

In March 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library by creating a special parcel tax. The revenues generated by the special parcel tax resulted in a bond issue of \$15,850,000, which was later refinanced to \$13,865,000 in 2017. The Library Bond Debt Service program is used to pay for the debt service related to the bond issue.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	3,330	4,000	6,888	6,388
Debt Service	1,000,549	1,003,899	1,037,238	936,638
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,003,879	1,007,899	1,044,126	943,026
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	800,000	0	100,000
Program Total:	\$1,003,879	\$1,807,899	\$1,044,126	\$1,043,026

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
HIDTA Grant Program**



Fund Name:

HIDTA Grant

Fund Number/Department Number:

247-37X

PROGRAM DESCRIPTION:

The HIDTA Grant Program helps fund law enforcement activities that combat drug trafficking within the Los Angeles HIDTA area. Beginning in fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the High Intensity Drug Trafficking Area (HIDTA) Grant. As fiduciary, the City is a conduit for the grant funds. The City makes payment for grant-related expenditures based upon approved invoices, and subsequently requests reimbursement from the Office of National Drug Control Policy.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	5,921,498	8,474,199	7,641,508	5,889,739
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	5,921,498	8,474,199	7,641,508	5,889,739
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$5,921,498	\$8,474,199	\$7,641,508	\$5,889,739

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
LA CLEAR Discretionary**



Fund Name:

Other Fiduciary Police Grants

Fund Number/Department Number:

249-381

PROGRAM DESCRIPTION:

The LA CLEAR Discretionary Program tracks fiduciary grants and other funding for the Los Angeles Regional Criminal Information Clearing House (LA CLEAR), a multi-agency investigative and intelligence law enforcement task force. The City, acting in a fiduciary capacity, is a conduit for the funds generated through LA CLEAR.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	86,451	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	86,451	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$86,451	\$0	\$0	\$0

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
OES/BSCC Grant Program**



Fund Name:

OES Grant

Fund Number/Department Number:

248-386

PROGRAM DESCRIPTION:

The OES/BSCC Grant Program helps fund law enforcement activities that combat drug trafficking within the Los Angeles area. In fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the Governor's Office of Emergency Services (OES) Anti-Drug Abuse Program Grant. During fiscal year 2012-2013, the grant was transferred to the jurisdiction of the Board of State and Community Corrections (BSCC), a new agency established as part of the Governor's 2011 Public Safety Realignment Program. The City is a conduit for the funds related to this grant. The City makes payment for grant related expenditures, based upon approved invoices, and subsequently requests reimbursement from the grantor.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	471,018	542,746	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	471,018	542,746	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$471,018	\$542,746	\$0	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
AB 109 Task Force/War Room**



Fund Name:

Other Fiduciary Police Grants

Fund Number/Department Number:

249-391

PROGRAM DESCRIPTION:

The AB 109 Task Force/War Room Program was created through passage of Assembly Bill 109, a realignment law that transfers the responsibility of supervising low-level, non-serious, non-violent felony offenders and prison parolees from state to local responsibility. Realignment came about in early 2011 through enactment of California Assembly Bill 109.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	181,483	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	181,483	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$181,483	\$0	\$0	\$0

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services
Prop C & Measure R Debt Service**



Fund Name: *Prop C & Measure R Debt Service*
Fund Number/Department Number: **226-543**

PROGRAM DESCRIPTION:

Proposition C and Measure R Debt Service Program funds have been secured through a bond measure to fund eligible street repairs for the Monrovia Renewal Capital Improvement Program. The main function of this department is to use annual Proposition C and Measure R revenues to pay the annual debt service payments on the bonds. The Proposition C and Measure R bond proceeds total approximately \$13,600,000 and are to be paid off over the course of 30 years (due December 1, 2045).

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	246,215	3,000	3,000	3,000
Debt Service	0	785,057	789,531	791,431
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	246,215	788,057	792,531	794,431
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$246,215	\$788,057	\$792,531	\$794,431

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Police Department



The Monrovia Police Department has a long tradition of innovation and service. This tradition has been carried on by highly qualified police professionals, who exhibit the passion and energy needed to fulfill the law enforcement role in our community. The overall values that are the hallmark of our organization are integrity first, service before self, and excellence in everything we do.

ADMINISTRATION

The Chief of Police is the executive officer of the Police Department and is responsible for administration of day-to-day affairs of the police organization. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. Administration also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

SUPPORT SERVICES DIVISION

The Support Services Division is managed by a captain. The division is comprised of Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing and the Special Enforcement Team. Personnel from this Division perform in support roles to many of the Department's operational areas.

OPERATIONS-PATROL DIVISION

The Operations Division is managed by a captain. The division includes Uniform Patrol Services, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Personnel from this Division are the first responders to all calls for service and conduct most preliminary investigations.

DETECTIVE BUREAU

The Detective Bureau is commanded by a lieutenant who works under the supervision of the Services Captain. The Detective Bureau is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with emphasis on narcotics and gang enforcement.

ASSET FORFEITURE PROGRAM

This program account funds the detective position assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating city.

COMMUNICATIONS, CRIME ANALYSIS AND TECHNOLOGY (CCAT) BUREAU

The Communications, Crime Analysis and Technology Bureau is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for both Police and Fire Department 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.



Police Department



COMMUNITY POLICING PROGRAM

The Community Policing Bureau is run by a sergeant and is staffed with a community policing officer and a school resource officer. The bureau seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. The Community Policing Sergeant and Officer coordinates a variety of resources to eliminate neighborhood problems and blighted conditions and manages a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, and station volunteers. The school resource officer works directly with the students and faculty of the Monrovia Unified School District to educate, counsel and liaison between the district and the police department on all related matters.

ANIMAL CONTROL SERVICES

The Police Department contracts with the Pasadena Humane Society (PHS) to provide animal control services to the community. PHS officers provide day-to-day field services, handling all animal related calls for service. PHS provides shelter and veterinarian services, animal licensing, and responds to emergency call outs.

CROSSING GUARDS

The Police Department contracts with All Cities Management Services to provide school crossing guards for 9 locations near the Elementary and Middle Schools of the Monrovia School District. All Cities Management Services completely manages the hiring, training and operation of all school crossing guards throughout the school year.



**Police Department
Police Administration**



Fund Name:

General Fund

Fund Number/Department Number:

111-310

PROGRAM DESCRIPTION:

The Chief of Police is the executive officer of the Police Department and is responsible for administration of the day-to-day affairs of the Department. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. This program also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

	2015-16	2016-17	2017-18	2018-19
<u>PROGRAM EXPENDITURES:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$417,541	\$466,849	\$447,348	\$466,033
Maintenance & Operations	53,196	48,634	45,654	45,654
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	470,737	515,483	493,002	511,687
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$470,737	\$515,483	\$493,002	\$511,687

	2015-16	2016-17	2017-18	2018-19
<u>PERSONNEL:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	2.00	2.00	2.00	2.00



**Police Department
Police Services**



Fund Name:

General Fund

Fund Number/Department Number:

111-320

PROGRAM DESCRIPTION:

The Police Services Program is managed by a police captain with overall responsibility for Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing, and the Special Enforcement Team. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. This particular account identifies specific Records Bureau performance indicators and objectives. The Records Bureau is responsible for records management, Inmate Worker Program, evidence and property handling, purchasing of office supplies, filing of misdemeanor criminal cases, and facilities maintenance.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$1,624,101	\$1,805,517	\$1,909,063	\$1,992,669
Maintenance & Operations	301,232	341,399	337,902	337,902
Capital Outlay	0	0	22,000	0
Depreciation	0	0	0	0
Total Operating Budget	1,925,333	2,146,916	2,268,965	2,330,571
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$1,925,333	\$2,146,916	\$2,268,965	\$2,330,571

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	16.00	16.00	17.00	17.00



**Police Department
Police Patrol**



Fund Name:

General Fund

Fund Number/Department Number:

111-331

PROGRAM DESCRIPTION:

The Police Patrol Program is managed by a police captain and three patrol lieutenants with overall responsibility for Uniform Patrol Services, Canine, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. Personnel from this division are the first responders to all calls for service and conduct most preliminary investigations.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$6,683,135	\$6,828,581	\$7,262,633	\$7,672,344
Maintenance & Operations	893,851	756,938	890,188	803,988
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	7,576,986	7,585,519	8,152,821	8,476,332
CIP	0	0	0	0
Capital/Special Projects	42,815	5,000	5,000	5,000
Transfers Out	100,589	90,000	145,000	150,000
Program Total:	\$7,720,390	\$7,680,519	\$8,302,821	\$8,631,332

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	39.00	35.00	39.00	39.00



**Police Department
Traffic Safety**



Fund Name:

Traffic Safety

Fund Number/Department Number:

231-333

PROGRAM DESCRIPTION:

The Traffic Safety Program supports the effective operation of the community's parking resources. This is accomplished through enforcement of parking regulations throughout the commercial and residential areas of the community. Parking enforcement ensures that street sweeping services are delivered without unnecessary delay, and parking accommodations are available to those who live and conduct business in the community. The full time parking control position is a lead parking control officer who is responsible for coordinating services and managing the administrative review process. Parking enforcement officers are also responsible for marking and impounding abandoned vehicles. Additionally, traffic safety and speed reduction trailers are used throughout the community to augment the Department's traffic safety efforts.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$166,753	\$189,570	\$183,422	\$191,240
Maintenance & Operations	243,943	197,848	140,343	142,343
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	410,696	387,418	323,765	333,583
CIP	0	63,792	10,000	0
Capital/Special Projects	0	0	0	0
Transfers Out	73,838	69,238	73,115	73,115
Program Total:	\$484,534	\$520,448	\$406,880	\$406,698

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**Police Department
Crossing Guards**



Fund Name:

Traffic Safety

Fund Number/Department Number:

231-336 (previously 231-618)

PROGRAM DESCRIPTION:

The Crossing Guards Program was designed to safely assist Monrovia's elementary and middle school students to and from school. The City contracts with a Crossing Guard Company that mans and operates numerous school crossing locations. This company reports directly to the Police Department.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	95,987	94,916	105,926	105,926
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	95,987	94,916	105,926	105,926
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	17,277	17,031	18,007	18,007
Program Total:	\$113,264	\$111,947	\$123,933	\$123,933

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department
Detectives**



Fund Name: **General**
Fund Number/Department Number: **111-340**

PROGRAM DESCRIPTION:

The Detective Bureau Program is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with emphasis on narcotics and gang enforcement. The Detective Bureau is commanded by a lieutenant.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$1,590,152	\$1,841,108	\$1,587,044	\$1,702,281
Maintenance & Operations	236,374	221,078	219,671	204,671
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,826,526	2,062,186	1,806,715	1,906,952
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$1,826,526	\$2,062,186	\$1,806,715	\$1,906,952

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	9.00	10.00	8.00	8.00



**Police Department
Asset Forfeiture**



Fund Name:

Asset Forfeiture

Fund Number/Department Number:

245-341

PROGRAM DESCRIPTION:

The Asset Forfeiture Program funds the detective position activities assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating agency. Assets seized by local narcotics detectives are also tracked in this account.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$206,160	\$220,228	\$227,852	\$241,662
Maintenance & Operations	23,595	21,884	19,435	19,435
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	229,755	242,112	247,287	261,097
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$229,755	\$242,112	\$247,287	\$261,097

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.00	1.00	1.00	1.00



Police Department
Communications, Crime Analysis and Technology



Fund Name: **General**
Fund Number/Department Number: **111-342**

PROGRAM DESCRIPTION:

The Communications, Crime Analysis and Technology Program is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$1,179,533	\$1,266,293	\$1,208,576	\$1,257,213
Maintenance & Operations	240,172	202,925	286,925	286,925
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,419,705	1,469,218	1,495,501	1,544,138
CIP	0	0	0	0
Capital/Special Projects	6,425	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$1,426,130	\$1,469,218	\$1,495,501	\$1,544,138

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	10.00	10.00	10.00	10.00



**Police Department
Community Policing**



Fund Name: **General**
Fund Number/Department Number: **111-350**

PROGRAM DESCRIPTION:

The Community Policing Program seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. This program is run by the Community Policing Sergeant, who along with a Community Policing Officer, coordinates a variety of resources from within and throughout the City to eliminate neighborhood problems and blighted conditions. The Community Policing Sergeant and Community Policing Officer coordinate and manage a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, and station volunteers. A School Resource Officer is also assigned to the Bureau. This officer is a liaison with all public schools in the city. The School Resource Officer advises school staff on safety issues, counsels students and conducts investigations that arise in the schools.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$353,568	\$561,914	\$586,790	\$620,895
Maintenance & Operations	76,292	81,106	83,890	73,090
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	429,860	643,020	670,680	693,985
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$429,860	\$643,020	\$670,680	\$693,985

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	2.00	3.00	3.00	3.00



**Police Department
Animal Control**



Fund Name: **General**
Fund Number/Department Number: **111-360**

PROGRAM DESCRIPTION:

The Animal Control Program is provided through a contract with the Pasadena Humane Society. The services provided include animal shelter, veterinary costs, response to calls for service, patrol, emergency call out, dog licensing, and code enforcement.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	171,798	179,271	206,271	206,271
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	171,798	179,271	206,271	206,271
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$171,798	\$179,271	\$206,271	\$206,271

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department
Police Grants**



Fund Name:

Police Grants

Fund Number/Department Number:

246-371

PROGRAM DESCRIPTION:

The Police Grants Program accounts for funding received from Federal, State, and Local grant authorities and through the California's Citizens Option for Public Safety Grant Program. The program provides supplemental funding to municipal law enforcement agencies for field operations. This account is also used to fund Foothills Special Enforcement Team Operations and our commitment to the Foothill Air Support Team.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	114,618	123,003	191,666	115,000
Transfers Out	0	0	0	0
Program Total:	\$114,618	\$123,003	\$191,666	\$115,000

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department
Police Radios**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-383

PROGRAM DESCRIPTION:

The Police Radio Maintenance Program is responsible for the management, accounting, purchasing, maintenance, repair, and disposal of radio equipment used by the Police Department.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	24,931	27,314	27,314	27,314
Capital Outlay	0	0	0	0
Depreciation	44,137	43,000	45,000	45,000
Total Operating Budget	69,068	70,314	72,314	72,314
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$69,068	\$70,314	\$72,314	\$72,314

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department
Non-Patrol Vehicle and Maintenance**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-384

PROGRAM DESCRIPTION:

The Police Department Non-Patrol Vehicle and Maintenance Program is managed by a police lieutenant. This program is responsible for the accounting, purchasing, maintenance, repair, and disposal of all police vehicles other than patrol vehicles.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	74,585	109,000	66,000	66,000
Capital Outlay	0	197,297	0	0
Depreciation	68,327	50,000	70,000	70,000
Total Operating Budget	142,912	356,297	136,000	136,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$142,912	\$356,297	\$136,000	\$136,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department
Patrol Vehicle and Maintenance**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-390

PROGRAM DESCRIPTION:

The Police Department Patrol Vehicle and Maintenance Program is managed by a police lieutenant who is responsible for the accounting, purchasing, maintenance, repair and disposal of patrol vehicles used by the Police Department.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised	Adopted	Adopted
	Budget	Budget	Budget	Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	172,706	170,000	167,600	167,600
Capital Outlay	0	0	135,000	34,000
Depreciation	63,661	71,000	65,000	65,000
Total Operating Budget	236,367	241,000	367,600	266,600
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$236,367	\$241,000	\$367,600	\$266,600

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised	Adopted	Adopted
	Budget	Budget	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Fire Department



Monrovia Fire & Rescue is a full-service professional public safety department providing fire suppression, emergency medical service, fire prevention and public education assistance to all constituents living, working or visiting within the city. Providing efficient, effective fire and life safety service out of two fire stations, 44 suppression personnel, two prevention personnel and three administrative personnel provide assistance through six essential divisions:

ADMINISTRATION

The Fire Administration Division is tasked with the overall effectiveness and efficiency of Monrovia Fire & Rescue. Consisting of the Fire Chief, Office Administrator and Senior Administrative Assistant, the Fire Administration Division is responsible for overall leadership and strategic management of the department. Critical to these tasks are the management and coordination of all activities within the department, including budget coordination and management; personnel and payroll administration; planning and organizational development; leadership and succession planning. Administration supports each division within the department to provide exceptional fire and life safety service within available resources.

FIRE SUPPRESSION

The Fire Suppression Division includes those activities that are most traditional to the fire service. Suppression personnel respond to fires, floods, medical aid calls, hazardous material release incidents and extrication rescue calls, while also providing non-emergency public assistance. This division includes activities related to fire prevention, business inspections, pre-fire planning, training, apparatus maintenance and emergency two-way radio communication support.

FIRE PREVENTION

The Fire Prevention Division is tasked with one of the most important aspects in the fire service – reducing the likelihood of fires and fire-related injuries, while mitigating the potential severity of those events that do occur. Fire prevention activities include inspections of buildings and premises for code compliance; fire suppression equipment plans reviews; fire investigation; preparing and revising laws and codes; safety and fire prevention public education; and enforcement of fire regulations.

EMERGENCY MEDICAL SERVICES

The Emergency Medical Services (EMS) Division provides pre-hospital basic life support (BLS) and advanced life support (ALS) emergency medical care and patient stabilization, while assisting with patient transportation to medical facilities, as necessary. Quickly becoming the most widely utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life safety support using the most advanced pre-hospital medical technology available. An emphasis on superior quality of patient care is maintained through continuing education and quality assurance mandates of all EMS personnel.

EMERGENCY PREPAREDNESS

The Emergency Preparedness Division is responsible for the development and maintenance of the City disaster plan that coordinates the local, State and Federal resources needed to manage disaster incidents impacting Monrovia. The primary purpose of the Emergency Preparedness Division is to support and improve the ability of the City and its residents to mitigate, prepare, respond and recover from disasters, both natural and man-made.

HAZARDOUS MATERIALS

The Hazardous Materials Division ensures compliance with the mandates of the State Legislature for the hazardous materials disclosure program. The Division monitors hazardous material storage and disclosure information of all businesses within the City of Monrovia and assists with the development of business and area plans in the event of accidental release. Activities include the important aspect of chemical inventory and disclosure which assists fire suppression personnel with the proper tactics and strategies to take in the event of a hazardous materials release, thereby further improving fire and life safety within the community. |



**Fire Department
Fire Administration**



Fund Name:

General Fund

Fund Number/Department Number:

111-410

PROGRAM DESCRIPTION:

The Fire Administration Program is responsible for planning, organizing and directing all activities within the Fire Department including fire suppression, emergency medical services and prevention activities. Supervision of department staff, coordination of activities with other departments, completion of complex assignments and staff assistance to the City Manager and City Council is included. Of importance is budget management, personnel and payroll administration and organizational development. Administration supports each division of the department to provide the most effective service level within available resources.

<u>PROGRAM EXPENDITURES:</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
	<u>Actuals</u>	<u>Revised</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Personnel	\$420,217	\$418,689	\$422,675	\$458,133
Maintenance & Operations	100,577	102,997	155,075	154,104
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	520,794	521,686	577,750	612,237
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$520,794	\$521,686	\$577,750	\$612,237

<u>PERSONNEL:</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
	<u>Actuals</u>	<u>Revised</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Full Time (F.T.E)	2.50	2.50	2.50	2.50



**Fire Department
Fire Suppression**



Fund Name:

General Fund

Fund Number/Department Number:

111-420

PROGRAM DESCRIPTION:

The Fire Suppression Program is responsible for efficient and effective response to fires, floods, medical emergencies, hazardous materials releases, extrication incidents and other rescue calls, while also providing non-emergency public assistance, is the primary goal of this division. Functions include fire prevention, fire suppression, pre-hospital emergency medical care, pre-fire planning, training, apparatus maintenance and communications support.

PROGRAM EXPENDITURES:

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$7,425,558	\$8,447,469	\$8,445,657	\$8,954,032
Maintenance & Operations	1,108,476	1,070,692	1,292,231	1,294,404
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	8,534,034	9,518,161	9,737,888	10,248,436
CIP	0	0	0	0
Capital/Special Projects	246,800	35,000	25,000	25,000
Transfers Out	0	0	0	0
Program Total:	\$8,780,834	\$9,553,161	\$9,762,888	\$10,273,436

PERSONNEL:

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	41.00	41.00	41.00	41.00



Fire Department Prevention



Fund Name:

General Fund

Fund Number/Department Number:

111-430

PROGRAM DESCRIPTION:

The Fire Prevention Program is responsible for reducing the likelihood of fires and mitigating the potential severity of those events that occur. Fire prevention activities include inspections of buildings and premises, enforcement of fire regulations, brush abatement, fire suppression equipment plan reviews, fire investigations, preparation and revision of laws and codes, and public education.

	2015-16	2016-17	2017-18	2018-19
<u>PROGRAM EXPENDITURES:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$143,101	\$157,144	\$135,557	\$140,786
Maintenance & Operations	114,821	81,200	121,080	123,775
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	257,922	238,344	256,637	264,561
CIP	0	0	0	0
Capital/Special Projects	0	0	0	178
Transfers Out	0	0	0	0
Program Total:	\$257,922	\$238,344	\$256,637	\$264,739

	2015-16	2016-17	2017-18	2018-19
<u>PERSONNEL:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**Fire Department
Hazardous Materials**



Fund Name:

Hazardous Materials

Fund Number/Department Number:

235-431

PROGRAM DESCRIPTION:

The Hazardous Materials Program complies with the mandates of the State Legislature for administering the hazardous materials disclosure program. Hazardous materials storage and disclosure information is monitored to assist with the development of business and area plans to reduce the likelihood of an accidental release and to mitigate the effects in the event a hazardous materials release occurs. The Hazardous Materials Division works closely with fire prevention and fire suppression to catalogue and monitor the hazardous materials and processes used by businesses within the City, with the goal of continued public safety.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$82,010	\$149,467	\$159,647	\$171,391
Maintenance & Operations	26,629	31,312	34,540	34,925
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	108,639	180,779	194,187	206,316
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	18,492	32,223	31,703	31,703
Program Total:	\$127,131	\$213,002	\$225,890	\$238,019

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.50	1.50	1.50	1.50



**Fire Department
Emergency Medical Services**



Fund Name:

General Fund

Fund Number/Department Number:

111-441

PROGRAM DESCRIPTION:

The Emergency Medical Services Program provides pre-hospital emergency medical care and patient stabilization, while assisting with transportation to medical facilities, as necessary. Care provided to patients that are injured or ill includes advanced life support by State licenced Paramedics and basic life support by State Certified Emergency Medical Technicians. Continuing education, quality assurance of care and advanced use of medical equipment and technology support the services provided.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	364,245	393,827	453,422	456,922
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	364,245	393,827	453,422	456,922
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$364,245	\$393,827	\$453,422	\$456,922

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Fire Department Emergency Preparedness



Fund Name:

General Fund

Fund Number/Department Number:

111-442

PROGRAM DESCRIPTION:

The Emergency Preparedness Program is responsible for the development and maintenance of a citywide disaster plan and Emergency Operations Center that will coordinate the Local, State and Federal resources necessary to manage disasters impacting Monrovia. The purpose of the program is to support and enhance the ability of the City and its residents to prepare, mitigate, respond and recover from disasters, both natural and man-made, as well as advocate for citizen participation related to emergency preparedness. The division also manages the department's volunteer services programs such as CERT, Fire Cadets and Fire Explorers.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	15,079	7,824	14,101	14,101
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	15,079	7,824	14,101	14,101
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$15,079	\$7,824	\$14,101	\$14,101

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Fire Department Fire Grants



Fund Name:

Fire Grant Fund

Fund Number/Department Number:

244-450

PROGRAM DESCRIPTION:

The Fire Grants Program accounts for funding received from Federal, State, and Local grant authorities. Service expectations placed on emergency services organizations are increasing, including the fire service's role in Emergency Medical Services (EMS) delivery, response to natural disasters, hazardous materials incidents, technical rescue, and acts of terrorism. This expanding mission comes at a time when local government budgets are stretched increasingly thin, which translates into more duties with fewer dollars to support them. Actively pursuing grants (such as Homeland Security, Assistance to Firefighters and California Fire Safe Council) has become a priority and an attractive funding stream to support service delivery.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	451,113	35,000	45,720	0
Transfers Out	0	0	0	0
Program Total:	\$451,113	\$35,000	\$45,720	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Fire Department
Fire Equipment/Radios Maintenance



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-460

PROGRAM DESCRIPTION:

The Fire Equipment/Radios Maintenance Program is responsible for the purchase and maintenance of all equipment, tools and two-way emergency radios necessary to support fire and emergency medical service delivery. Included in the program are depreciation schedules and replacement cycles for critical equipment that supports the safety of personnel and the community, as well as recommendations for new technology and equipment upgrades to improve service delivery.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	290,970	234,000	240,000	240,000
Capital Outlay	0	35,000	0	0
Depreciation	67,531	65,000	70,000	70,000
Total Operating Budget	358,501	334,000	310,000	310,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$358,501	\$334,000	\$310,000	\$310,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Fire Department Fire Vehicle Replacement



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-461

PROGRAM DESCRIPTION:

The Fire Vehicle Replacement Program is coordinated by the Operations Chief who, working with staff, evaluates and recommends the replacement cycle and budget requirements that are needed to support the replacement of fleet vehicles and fire apparatus. Included in this program are the development of depreciation schedules and replacement cycles for apparatus, design and selection of replacement apparatus, and oversight of placing new apparatus into service.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	50,000	255,000
Depreciation	82,002	34,000	85,000	85,000
Total Operating Budget	82,002	34,000	135,000	340,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$82,002	\$34,000	\$135,000	\$340,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Community Development Department



The Community Development Department is dedicated to serving the community, protecting the quality of life, preserving property values, and improving the built and natural environment. The department has diverse duties and programs operated among the three divisions: Planning, Building, and Neighborhood and Business Services.

ADMINISTRATION

The Director of Community Development is responsible for administration and operation of the department, the budget, staff training, public records management, regional coordination, and for special programs including film production and special event permits and staff support to the Art in Public Places Committee. Efficient coordination of the Development Services process among three separate departments is another important goal.

PLANNING DIVISION

The Planning Division plays a critical role in achieving the City Council's goals and objectives relative to the physical development of Monrovia. The Division's responsibilities are in three primary areas: current planning, long-range (advance) planning and historic preservation. Planning provides staff support to the Planning Commission, Historic Preservation Commission, and Development Review Committee. Planning also provides support to the City Council in the submission, analysis, recommendation, and approval of development proposals and land use policy considerations.

Current Planning

Current planning focuses on the day-to-day activities of the Division. Planning staff provides zoning information to the public, the review of development plans for compliance with applicable zoning regulations, field inspections of approved projects, and compliance with the National Environmental Protection Act (NEPA) and the California Environmental Quality Act (CEQA).

Long-range Planning

Long-range, or advance planning, is focused on the administration of the City's General Plan with periodic updates of the land use, housing, circulation, open space, conservation, noise, and safety elements, collecting and analyzing data relative to the community's future land use needs. The continued implementation of the Neighborhood Study, a comprehensive review of Monrovia's development, design and historic preservation regulations, will continue to be a priority.

Historic Preservation

Monrovia has a very rich heritage, which has been successfully maintained through a robust Historic Preservation program. Planning staff administers the provisions of the Historic Preservation Ordinance, which includes oversight of the City's register of over 140 historic landmarks, two historic districts, and the administration of over 125 Mills Act Contracts. The recent expansion of the City's demolition review process and the commencement of the City-wide Historic Context Statement project significantly increase the level of staff support required to administer the program.

BUILDING DIVISION

The Building Division is organized into plan check, permitting and inspection services. The Building Division is charged with keeping all municipal codes in compliance with the International and California codes, as well as ensuring all staff maintains a high level of training and has all necessary ICC Certificates (International Code Council). Building also reviews new construction to ensure compliance with CALGreen, the first statewide green building standards code in the nation. The implementation of a new permitting software program, TRAKiT, will be a major initiative during FY2018.



Community Development Department



NEIGHBORHOOD AND BUSINESS SERVICES

The Neighborhood and Business Services Division is comprised of three sections: Code Enforcement, Neighborhood Services and Business Services.

Code Enforcement

The Code Enforcement Section is responsible for the enforcement of violations of state, county, and municipal codes related to public nuisances, unsafe substandard conditions, property maintenance, and zoning/land use on residential and commercial properties. The result is the preservation of the quality of life, community environment and property values for the citizens of Monrovia.

Code Enforcement Officers respond to citizen complaints regarding code violations, abate inoperable junk vehicles, and coordinate the removal of discarded shopping carts, trash, and other debris from the public right-of-way. Code Enforcement Officers provide Code-Ed educational workshops to residents, and facilitate California Association of Code Enforcement Officers (CACEO) continuing education workshops attended by code enforcement personnel from surrounding cities. Additionally, Code Enforcement staff routinely partner with Community Policing staff to provide comprehensive enforcement strategies to gain compliance at properties where both crime and blight conditions exist.

Code Enforcement's primary compliance tool is the Administrative Citation Program. This program that became effective in 2008 has proven successful in gaining compliance, reducing repeat violators and has decreased City costs of filing criminal cases.

Neighborhood Services

The Neighborhood Services section is responsible for the administration of the Community Development Block Grant (CDBG) program, the Monrovia Area Partnership (MAP) program and facilitates the Neighborhood Strategy Team (NST).

The CDBG program includes the administration (involving adherence to strict Federal HUD guidelines) of grant monies that assist in funding the Code Enforcement Program and the Residential Rehabilitation (Grant) Program.

MAP began in 2006 with a concerted effort to address increased crime, blight and resident apathy in focused areas of Monrovia. Over the life of the program, the overall MAP philosophy of partnership and community engagement have spread city-wide.

Neighborhood Services staff advance the goals of MAP of increasing community engagement, partnership, and neighborhood building through various programs. Resident education is accomplished through the MAP Adult Leadership Academy, MAP Youth Leadership Academy, MAP Quarterly Educational Workshops, and the MAP Annual Neighborhood Conference. Engagement is facilitated through efforts such as the MAP Neighborhood News Newsletter, Neighborhood Meetings, MAP Neighborhood Alerts, the Neighborhood Fix Blog, and the MAP Summer Neighborhood Movie Series. Care for Your Neighborhood is another MAP strategy for partnership and engagement by assisting a needy neighbor.

Business Services

The Business Services section is responsible for the processing of business licenses for in town and out of town businesses who conduct business in the City of Monrovia. Additionally, specialized business licenses, including massage, autos for hire, and mobile vendors, are tracked for compliance with applicable regulations. This section is also tasked with monitoring illegal business activities and unpermitted vending. The recent addition of a Code Enforcement Officer focused on commercial properties provides a much needed support to the business license section.



**Community Development
Community Development Administration**



Fund Name:

Development Services

Fund Number/Department Number:

281-510

PROGRAM DESCRIPTION:

The Community Development Administration Program funds the Director of the Community Development and support staff who oversee the overall operation of department activities including Planning, Building and Safety, Business Services, Code Enforcement, MAP, Historic Preservation, Art in Public Places, Filming Coordination and Special Event Permits. The Community Development Director prioritizes operational efficiencies to support and enhance economic development and provides support to the Art in Public Places Committee.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$394,952	\$474,308	\$317,463	\$339,073
Maintenance & Operations	24,685	25,290	34,820	35,595
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	419,637	499,598	352,283	374,668
CIP	0	0	0	0
Capital/Special Projects	0	0	0	49,000
Transfers Out	50,716	59,849	45,947	45,947
Program Total:	\$470,353	\$559,447	\$398,230	\$469,615

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.50	2.50	1.50	1.50



**Community Development
Building**



Fund Name:

Development Services

Fund Number/Department Number:

281-520

PROGRAM DESCRIPTION:

The Building Division Program is responsible for all City inspections on private property. Personnel assigned to this division also review plans for compliance with applicable local and state codes and issue permits for construction on private property.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$645,267	\$690,425	\$773,177	\$825,978
Maintenance & Operations	533,236	327,295	759,062	639,667
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,178,503	1,017,720	1,532,239	1,465,645
CIP	0	220,000	79,020	0
Capital/Special Projects	77,219	23,000	44,000	0
Transfers Out	144,167	118,310	199,286	199,286
Program Total:	\$1,399,889	\$1,379,030	\$1,854,545	\$1,664,931

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	5.95	5.15	6.35	6.35



**Community Development
Historic Preservation**



Fund Name:

Development Services

Fund Number/Department Number:

281-524

PROGRAM DESCRIPTION:

The City's Historic Preservation Program is staffed by the Planning Division, who is responsible for administering the requirements of the Historic Preservation Ordinance. Activities include processing applications for historic landmarks and districts, Mills Act Contracts, Certificates of Appropriateness and demolition reviews. During this budget period, special projects include the completion of a citywide historic context statement and a review of the Ordinance and Mills Act policies. Planning provides staff support to the Historic Preservation Commission.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	66,145	11,450
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	66,145	11,450
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	8,508	8,508
Program Total:	\$0	\$0	\$74,653	\$19,958

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Development
Business License**



Fund Name: **General**
Fund Number/Department Number: **111-525**

PROGRAM DESCRIPTION:

The Business License Program administers and enforces the City's business license regulations. All businesses located within the City and out-of-town businesses conducting commercial activities within the City are required to be licensed. The section also administers special business permits (solicitation, autos for hire & massage) and yard sale permits.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$105,793	\$143,097	\$151,484	\$162,648
Maintenance & Operations	34,468	34,990	34,125	35,145
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	140,261	178,087	185,609	197,793
CIP	0	0	0	0
Capital/Special Projects	179	0	500	500
Transfers Out	0	0	0	0
Program Total:	\$140,440	\$178,087	\$186,109	\$198,293

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.80	1.10	1.50	1.50



**Community Development
CDBG - Rehabilitation Preservation Grant**



Fund Name:

Housing Development

Fund Number/Department Number:

243-527

PROGRAM DESCRIPTION:

The CDBG - Rehabilitation Program's purpose is to eliminate blight, substandard housing conditions, and to promote property maintenance through home repair grants to eligible single-family homeowners. Through the Handyworker Program, six qualified homeowners per year will receive approximately \$7,500, each, in home repairs, including labor and materials.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$22,244	\$12,294	\$11,587	\$12,265
Maintenance & Operations	39,792	53,043	113,750	53,072
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	62,036	65,337	125,337	65,337
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$62,036	\$65,337	\$125,337	\$65,337

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.20	0.10	0.15	0.15



**Community Development
CDBG - Code Enforcement Program**



Fund Name:

Housing Development

Fund Number/Department Number:

243-528

PROGRAM DESCRIPTION:

The CDBG - Code Enforcement Program's goal is to eliminate blight, improve substandard housing conditions, and to promote property maintenance to insure compliance with municipal codes, health & safety regulations and building codes.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$269,487	\$147,435	\$153,143	\$161,125
Maintenance & Operations	9,882	9,114	7,997	7,650
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	279,369	156,549	161,140	168,775
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$279,369	\$156,549	\$161,140	\$168,775

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	2.55	1.25	1.70	1.70



**Community Development
Code Enforcement**



Fund Name:

Housing Development

Fund Number/Department Number:

111-529

PROGRAM DESCRIPTION:

The Code Enforcement Program's purpose is to eliminate blight, substandard housing conditions, and to promote property maintenance to insure compliance with municipal codes, health & safety regulations and building codes. Code enforcement operations are also accounted for under CDBG. This department accounts for code enforcement activity not accounted for under CDBG.

		2016-17	2017-18	2018-19
	2015-16	Revised	Adopted	Adopted
<u>PROGRAM EXPENDITURES:</u>	Actuals	Budget	Budget	Budget
Personnel	\$0	\$341,118	\$255,573	\$273,172
Maintenance & Operations	38	51,513	44,340	46,161
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	38	392,631	299,913	319,333
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$38	\$392,631	\$299,913	\$319,333

		2016-17	2017-18	2018-19
	2015-16	Revised	Adopted	Adopted
<u>PERSONNEL:</u>	Actuals	Budget	Budget	Budget
Full Time (F.T.E)	0.00	3.15	2.05	2.05



Community Development Planning



Fund Name:

Development Services

Fund Number/Department Number:

281-530

PROGRAM DESCRIPTION:

The Planning Division Program is responsible for current and advanced planning of the community. Current planning activities include providing zoning information to the public and reviewing development plans for compliance with zoning regulations and CEQA. Advanced planning includes the development of Specific Plans and updates of the Municipal Code, General Plan and special studies. The Planning Division provides staff support for the Planning Commission, Historic Preservation Commission, and Development Review Committee.

	2015-16	2016-17	2017-18	2018-19
<u>PROGRAM EXPENDITURES:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$570,093	\$605,252	\$699,172	\$740,439
Maintenance & Operations	95,281	157,522	243,550	157,338
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	665,374	762,774	942,722	897,777
CIP	0	0	0	0
Capital/Special Projects	35,634	170,000	237,000	27,000
Transfers Out	81,706	78,864	351,162	122,676
Program Total:	\$782,714	\$1,011,638	\$1,530,884	\$1,047,453

	2015-16	2016-17	2017-18	2018-19
<u>PERSONNEL:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	4.45	4.80	5.80	5.80



Public Services Department



The Public Services Department consists of two distinct divisions; Community Services and Public Works. Community Services consists of Library and Recreation Programs and Public Works includes Field Services, Engineering, and Water / Sewer Utilities. Together, the two Divisions are essential in providing a healthy, thriving and premier community.

The community relies on the Community Services Division for the pursuit of health and fitness, life-long learning, connecting with nature, and/or seeking a sense of belonging. The Division enhances quality of life through programs and services that provide information and knowledge, leisure experiences, and exploring natural resources. Public Services encourages individuals and groups to connect with one another by providing interactive programming, such as community events, contract classes, outdoor education, literacy services, job and career planning, reading clubs, and volunteer opportunities. These elements combine to promote an environment where people want to live, work, and play.

The community relies on the Public Works Division for the maintenance and upkeep of the City's infrastructure, sanitation systems, utilities and other amenities. The Public Works Division's mission is to serve Monrovia's future by planning, designing and building infrastructure, utilities, parks, and facilities to meet the community's needs and ensure an enriched community will thrive.

Administration

The Community Services Division administration includes front office operations providing customer service to the public through the dissemination of information, class/program registration, MTA/Bus Pass sales, managing purchase orders, payment of department invoices, daily revenue deposits, and personnel records. This work unit is responsible for the clerical functions of the department, from transcribing minutes and finalizing the Community Services Commission, Library Board, and MOTAB packets, to clerical support for full-time staff.

The Public Works Division Administration is responsible for strategic planning, personnel, payroll, financial reporting, budget, contract management and record keeping, legislation tracking, as well as community support. Environmental Services is responsible for integrated waste management programs, and service contracting for solid, household hazardous and electronic wastes public outreach, energy efficiency programs, and assisting Engineering in the transition of the stormwater management program. The administrative staff also maintains the Blue Star Banner Program honoring Monrovia military personnel.

COMMUNITY SERVICES DIVISION

Recreation Program Area

Recreation provides enriched programs and opportunities for the entire community. This is accomplished by offering active and passive recreation programs, community events, facility rentals, and the opportunity to experience the natural resources that exist within the urban and wilderness park areas. Events, activities, and programs are developed based on the community dynamic, and the ability to deliver all services with the highest level of customer service. Our success is achieved through thoughtful planning and evaluation, effective collaboration, and a desire to create a premier community where all individuals thrive.

Youth Programs

Youth programs provide opportunities to take part in character development activities that teach responsibility, hard work, as well as aim to improve academics. These programs engage youth in wellness activities during critical unstructured afterschool leisure times, when youth are most likely at risk to participate in unhealthy activities. The programs are designed to be affordable in order to reach the greatest number of participants. Youth programs vary depending on community needs and wants, and typically include Youth Sports, Monrovia Reads and Plays, Summer Extravaganza, and Youth Commission.



Public Services Department



Therapeutic Recreation

Sunshine Company is the City's Therapeutic Recreation. Sunshine Company is a specialized program that focuses on providing recreation, socialization, and leisure services for individuals with disabilities. The purpose of the program is to improve the lives of these individuals through recreational activities and life skill lessons. Sunshine Company meets two times a week and once or twice a month on the weekends for fieldtrips. Activities and services include life skills, socialization, grocery shopping, cooking, crafts, excursions, movies, nutrition, and grooming lessons.

Community Events

Community events are an integral part of the quality of life for Monrovia residents. Recreation staff designs these events to provide celebrations that are affordable, safe, fun, and promote community togetherness. Many of the activities are made possible through contributions from local merchants and business owners who sponsor these events. Examples of traditional events include the Halloween Carnival, Holiday Parade and Tree Lighting, Monrovia Days Celebration, Spring Egg Hunt and Healthy Kids Days, and July 4th Celebration.

Contract Classes

Recreation staff recruits instructors who offer classes that promote health, wellness, and personal growth in an affordable setting. They are fun by nature, trend-driven, and pay-to-play oriented. Classes focus on the social, educational, physical, nutritional, mental, and occupational components of wellness. Quarterly classes are offered to youth and adults, and typically include exercise, dance, crafts, sports, and music.

Facility Rentals

The Facility Rental Program is designed to promote rental and/or use of the City public venues. Facilities are used by the general public for private rentals, local organizations / businesses for various functions, and for City-sponsored programs. Rental locations include the Community Center, Historical Museum, Urban Parks, Canyon Park Cabin/Conference Center and Fireman's Flat, and the Library Community Room. Program success is measured by positive feedback from customers, the number of returning and annual rental customers, and through achievement of program revenue goals.

Passport Application Services

The Passport Application Services were established in September 2003 on a part-time basis and are now offered Monday through Thursday, from 7am to 6pm, and on Friday, from 8am to 5pm. Agents review, screen and process applications for individuals applying for a U.S. Passport from the U.S. Department of State, Bureau of Consular Affairs. Passport photos are available at a cost. Customer service assistance and information is also provided. Service is available by appointment only at the Community Center. Each passport generates income for the Recreation Division and is used to offset the expenses related to the program.

Monrovia Old Town Business Improvement District

Recreation staff from the Community Service Division supports the Monrovia Old Town Business Improvement District. The duties associated with this include staff liaison to the Monrovia Old Town Advisory Board (MOTAB); preparing minutes and agendas for MOTAB meetings; implementing programs and special events as directed by MOTAB; serving as liaison to individual merchants in the Old Town District; coordinating construction projects within the Old Town District, as well as minimizing the impact of these projects on the merchants; and managing the oversight of filming in Old Town.

Active Adults and Senior Programming

This program is comprised of clubs, excursions, activities, and presentations that serve the adult and senior populations. The objective is to provide individuals with a wide variety of passive and active



Public Services Department



recreation experiences promoting human connectivity and community engagement. These activities improve quality of life through various life stages.

Canyon Park

Canyon Park is an 80 acre Nature Park that is open daily, except Tuesday. The mission is to preserve Monrovia Canyon Park in its natural state, so the public has an opportunity to experience the beauty and solitude of nature. Canyon Park programs foster an appreciation, understanding, and respect for nature through education, while providing a safe, attractive and peaceful environment in a natural setting. Program areas include interpretative programming, family campouts, outdoor education, a nature center, a volunteer program, facility rentals, educational tours, and self-guided hiking.

Hillside Wilderness Preserve

The Hillside Wilderness Preserve was established in March 2000, when voters approved two measures on the municipal ballot. Measure A set reasonable housing densities for hillside properties and defined “Wilderness Preserve” or “Hillside Recreation” zones for City-owned hillside properties. Measure B approved a parcel tax to raise \$10 million in acquisition and maintenance funds to purchase hundreds of acres of privately owned land. The Preserve contains approximately 1,400 acres of hillside, riparian canyons, and wildlife habitat. Staff’s goal is to balance public access, community education, and environmental stewardship. In 2016, Staff perfected the access points at Sleepy Hollow, Ridgeside, Cloverleaf, and Highland to open 4 miles of passive trails. The Hillside Wilderness Preserve is monitored daily for appropriate recreational use, invasive plant encroachment, native plant and land restoration, and non-native wildlife. A Ranger Reserve Program was established to support staff in their endeavors to monitor the hillsides.

Library Program Area

The Monrovia Public Library enriches lives by fostering life-long learning. This is achieved by ensuring every member of the community has access to a range of ideas and information, in a variety of formats, to meet the educational, informational, and recreational needs of the community. Staff monitors economic, educational, technological, and library trends to plan services and programs. Staff promotes services and programs through marketing and publicity, including social media. The Library includes five points of service: Circulation, Youth, Adult, Literacy, and Veterans. Most importantly, the Library is a place for the community to meet, discover, and learn.

Circulation Services

Circulation Services is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports patrons and directs incoming calls. Staff checks materials in and out of the Library, processes new library materials, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

Youth Services

Youth Services presents programs and activities to support educational, recreational and developmental needs of children through literacy and STEAM programs. Types of programming include storytimes, inquiry-based learning, technology programming, class visits, and outreach events. Staff provides reference services and reader’s advisory services to youth of all ages, parents, caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support 21st century job skills, literacy development, educational and recreational needs, and local school curriculum.

Adult Services

Adult Services provides ready reference and reader’s advisory services to adults using a collection of current and relative materials in a variety of formats including digital, print, and non-print resources.



Public Services Department



Educational and cultural programs and activities support life-long learning for adults of all ages. Preservation of local history supports the community's heritage. Staff uses volunteers to deliver library materials to homebound patrons and is responsible for managing the Volunteer Program by recruiting, hiring, and training quality volunteers to support the goals of the Library.

Literacy Services

The Adult Literacy Program provides one-to-one or small group instruction by trained volunteer tutors. Resources include digital and print materials and instruction is based on each individual's goals and supports English speaking adults with basic reading and writing skills. As a result, adult learners can reach their potential as workers, parents, community members and life-long learners. Staff is responsible for managing the Adult Literacy Program, as well as recruiting, hiring, and training volunteer tutors. This is the only program dependent on donations and grants, and staff is responsible for fundraising, grant writing, and reporting statistical information to the State Library in support of the California Library Literacy Services Grant.

Veterans Services

The *Veteran's Connect @ the Library Project* provides assistance to reintegrate California veterans into the California workforce and our community. Veteran benefits and local service information to veterans and family members, and links to other organizations serving veterans, especially local County Veteran Service Offices, CalVet, and the Federal VA are provided.

PUBLIC WORKS DIVISION

The Public Works Division is organized into three sections: Operations, Field Services, and Utilities. The Public Works Division is responsible for all planning, construction, and maintenance of the City's public infrastructure to create a premier physical environment for the benefit of the City.

Administration

The administrative role in Public Works includes the oversight and management of the City's Environmental Services program, Fleet Management, and Transit Operations.

Environmental Services

Environmental Services includes solid waste management, storm water management and compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board as well as implementing the City's Hazardous Waste and Recycle programs.

Fleet Services

Fleet service includes the management of over fifty diverse vehicles, as well as the regular and ongoing maintenance of the fleet. In addition, this section manages the procurement of fuel for the fleet, as well as the billing of fuel usage from neighboring agencies.

Transit Operations

Transit operations include the management of a contract provider who oversees the deployment of 9 public transit buses with over 14,000 trips per year.

Operations

The Operations Section is responsible for the planning, engineering and design, inspection, and construction management of the City's Capital Improvement Projects. The City is pursuing a robust Capital Improvement Program that includes Monrovia Renewal in addition to approximately 40 CIP projects related to improvements of the City's streets, sidewalks, traffic signals, street lighting, storm drains, and the sewer, and water systems. Engineering services are provided through a partnership of contract services and City staff. The Operations



Public Services Department



Section staff is responsible for oversight of all City projects, including design, management, and inspection, and reviews all plans and construction for private development projects.

Field Services

The Field Services Section is divided into three primary areas of responsibility: Parks, Facilities, and Streets.

The Parks Section is responsible for the maintenance of the City's 8 park sites (equivalent to approximately 122 acres), all of the play equipment, the Skate Park, and the landscaping and turf around City Hall, Youth Center and the Museum gardens. Additional areas of responsibility include all median and parkway landscaping, maintenance and trash pickup in Old Town, and oversight and maintenance of the City's urban forest. Parks staff also provides oversight of the graffiti abatement program.

The Facilities Section is responsible for the routine maintenance, repairs, and improvements for 17 City-owned buildings. Staff performs a number of duties and services, in addition to overseeing several maintenance contracts, including janitorial services, security systems, and HVAC maintenance. This section is also responsible for the oversight and maintenance of the City's equipment fleet, street lights, and traffic signals.

The Streets Section is responsible for the 90 miles of streets and 12 miles of alleys, repairing and maintaining street right-of-ways, filling potholes, replacing damaged sidewalks/curbs/gutters, grinding and/or filling high spots, repairing tripping hazards, cleaning storm water catch basins and open channels, and administering the City's Street Sweeping Program. In addition, the Streets Section is responsible for painting all of traffic and roadway markings and maintaining 8,500 traffic signs.

Utilities

The Utilities Section is divided into four distinct areas of responsibilities: Maintenance, Production, Customer Service, and Sewer Maintenance.

Water Maintenance: Responsible for the installation, maintenance, and repairs of the 84 miles of water mains and approximately 9,300 water services throughout the City, including all of the appurtenances and other infrastructure within the distribution system.

Water Production: Responsible for the treatment and delivery of over 3 billion gallons of potable water annually, and the daily maintenance and operation of 2 water treatment facility, 5 deep water wells, and 18 booster pumps, along with taking weekly system-wide water samples to meet the State mandated water quality testing requirements.

Customer Service: Responsible for reading over 9,300 water meters on a monthly basis, replacing damaged or broken water meters, lids and boxes, repairing meter leaks, performing emergency water turn-offs/ons, performing leak detection testing and administering the City's Cross Connection Inspection Program for over 1,200 backflow device.

Sewer Maintenance: Responsible for the prevention of sewer overflows by maintaining and cleaning the 93 miles of sewer mains. This is done through high pressure water jetting and video inspection of problem areas.



COMMUNITY SERVICES DIVISION
—
RECREATION



**Public Services
Recreation Administration**



Fund Name: **General**
Fund Number/Department Number: **111-610**

PROGRAM DESCRIPTION:

The Recreation Administration Program is responsible for the management support and coordination of all the program activities within the Recreation Division. This section ensures programs under Recreation meet the needs of Monrovia residents and enhances their quality of life. All membership fees, education and training funds were moved from 611, 612, 619, 620, 627 into the Administration Budget for the FY 2017-2018 and FY 2018-2019.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$620,596	\$708,687	\$1,037,467	\$1,110,894
Maintenance & Operations	142,229	138,595	147,905	159,375
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	762,825	847,282	1,185,372	1,270,269
CIP	0	0	0	0
Capital/Special Projects	66,955	56,291	26,145	26,145
Transfers Out	0	0	0	0
Program Total:	\$829,780	\$903,573	\$1,211,517	\$1,296,414

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	6.95	6.00	8.90	8.90



**Public Services
Public Relations**



Fund Name: **General**
Fund Number/Department Number: **111-611**

PROGRAM DESCRIPTION:

The Public Relations Program coordinates all the advertising and printing activities for the Recreation Division, including news media, press releases, public service announcements, marketing materials, posters and flyers. All printing funds were moved from 610, 615, 619, 620, 627, 630, 11004, 62003 into the Public Relations Program Budget for FY 2017-2018 and FY 2018-2019.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	71,614	54,750	101,200	101,200
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	71,614	54,750	101,200	101,200
CIP	0	21,852	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$71,614	\$76,602	\$101,200	\$101,200

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Senior Program**



Fund Name:	General
Fund Number/Department Number:	111-612

PROGRAM DESCRIPTION:

The Senior Program is designed to provide seniors with recreational, social, and health and wellness leisure time activities. Programs and services include senior clubs, health screenings, informational seminars, volunteer projects, trips, classes, community projects and special events. Emphasis is placed on maintaining the physical and mental vitality of the senior population ages 55 and up.

	2015-16	2016-17	2017-18	2018-19
<u>PROGRAM EXPENDITURES:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$16,660	\$10,760	\$0	\$0
Maintenance & Operations	12,678	8,400	10,000	10,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	29,338	19,160	10,000	10,000
CIP	0	0	0	0
Capital/Special Projects	0	0	1,500	1,500
Transfers Out	0	0	0	0
Program Total:	\$29,338	\$19,160	\$11,500	\$11,500

	2015-16	2016-17	2017-18	2018-19
<u>PERSONNEL:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Youth Center**



Fund Name: **General**
Fund Number/Department Number: **111-613**

PROGRAM DESCRIPTION:

The Mary Wilcox Youth Center is currently being leased by the Boys & Girls Club. The Boys and Girls Club, along with the City, offer programming in the facility. Priority programming is given to City programs, including Summer Extravaganza, Youth Sports, and the Monrovia Area Partnership (MAP).

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	1,000	1,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	1,000	1,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$0	\$0	\$1,000	\$1,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Historical Museum**



Fund Name: **General**
Fund Number/Department Number: **111-614**

PROGRAM DESCRIPTION:

The Monrovia Historical Museum is located in Recreation Park and includes a 16,500 square foot garden area and a 200 square foot interior lobby area available to rent for special occasion gatherings. Amenities include men's and women's restrooms, a private sitting room and kitchen. The exterior garden space includes a cemented courtyard with a fountain and a fully-landscaped grass and garden area.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$9,703	\$9,685	\$0	\$0
Maintenance & Operations	55,701	58,810	77,810	77,810
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	65,404	68,495	77,810	77,810
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$65,404	\$68,495	\$77,810	\$77,810

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Community Center Operations**



Fund Name: **General**
Fund Number/Department Number: **111-615**

PROGRAM DESCRIPTION:

The Community Center Operations Program accounts for the maintenance and operating expenses for use of the facility. The Community Center is used for classes, meetings and is available for rent for special occasions, such as weddings, receptions, birthday parties, anniversary parties, and family reunions. The larger rooms for rent include the Kay Dalton Room, East Room, and West Room. Small meeting rooms include the Iris, Monroe, and Senior Game Rooms, which are ideal for business meetings and seminars.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$99,942	\$91,461	\$49,711	\$52,186
Maintenance & Operations	333,221	347,049	362,194	366,104
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	433,163	438,510	411,905	418,290
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$433,163	\$438,510	\$411,905	\$418,290

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Concerts in the Parks**



Fund Name: **General**
Fund Number/Department Number: **111-617**

PROGRAM DESCRIPTION:

The Concerts in the Park Program offers a family oriented, musically diverse, free event for the entire community. Concerts are held in the summer at the Library Park Rotary Club Bandshell on Sunday evenings. Concerts are sponsored by local companies, individuals, and organizations. Concerts have now been expanded to include Station Square Park Concerts beginning in the summer of 2016.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$2,194	\$2,690	\$0	\$0
Maintenance & Operations	19,340	37,600	59,800	59,800
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	21,534	40,290	59,800	59,800
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$21,534	\$40,290	\$59,800	\$59,800

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Contract Classes**



Fund Name: **General**
Fund Number/Department Number: **111-619**

PROGRAM DESCRIPTION:

The Contract Classes Program provides leisure, fitness and educational opportunities to the community. Classes include, but are not limited to, fitness, tennis, tap, ballet, yoga, health and wellness seminars, line dancing, karate and educational seminars. Specialty classes are offered for infants, youth, adults and seniors.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$25,433	\$24,749	\$0	\$0
Maintenance & Operations	58,227	60,800	51,350	51,350
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	83,660	85,549	51,350	51,350
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$83,660	\$85,549	\$51,350	\$51,350

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Special Events**



Fund Name: **General**
Fund Number/Department Number: **111-620**

PROGRAM DESCRIPTION:

The Special Events Program provides special event opportunities to the community. Events include the Halloween Carnival and Costume Contest, Holiday Tree Lighting Ceremony, Holiday Home Decorating Contest, Holiday Parade, Arbor Day, the Spring Egg Hunt, Monrovia Days, and 4th of July Concert and Fireworks show.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$34,407	\$26,901	\$30,841	\$32,238
Maintenance & Operations	28,161	11,920	148,560	148,560
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	62,568	38,821	179,401	180,798
CIP	0	0	0	0
Capital/Special Projects	11,512	16,579	18,336	18,766
Transfers Out	0	0	0	0
Program Total:	\$74,080	\$55,400	\$197,737	\$199,564

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Canyon Park**



Fund Name: **General**
Fund Number/Department Number: **111-622**

PROGRAM DESCRIPTION:

The Canyon Park Program is responsible for the operation and maintenance of the nature center, designated picnic areas, hiking trails, a natural waterfall, and a cabin/conference facility available for rental purposes. The Park is an 80-acre wilderness environment (with 22 developed acres) used for outdoor education purposes, hiking, picnicking, nature activities and overnight camping.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$130,824	\$126,968	\$125,462	\$120,943
Maintenance & Operations	156,471	156,566	153,907	157,402
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	287,295	283,534	279,369	278,345
CIP	0	0	0	0
Capital/Special Projects	12,789	128,295	126,595	2,800
Transfers Out	0	0	0	0
Program Total:	\$300,084	\$411,829	\$405,964	\$281,145

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Urban Park Rental Programs**



Fund Name: **General**
Fund Number/Department Number: **111-623**

PROGRAM DESCRIPTION:

The Urban Park Rental Program is responsible for the park rental activities of the City's eight urban parks, including Library Park, Recreation Park, Rotary Park, Evergreen Plaza, Julian Fisher Park, Kiwanis at Grand Avenue Park, Station Square Park and Lucinda Garcia Park. Four of the eight parks are available for rent, including Library, Recreation, Station Square and Julian Fisher. Each park offers a variety of amenities such as bathrooms, drinking fountains, play equipment, gazebos, picnic tables and other amenities.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$303	\$3,022	\$0	\$0
Maintenance & Operations	3,738	3,700	5,900	5,900
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	4,041	6,722	5,900	5,900
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$4,041	\$6,722	\$5,900	\$5,900

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Monrovia Reads and Plays**



Fund Name: **General**
Fund Number/Department Number: **111-625**

PROGRAM DESCRIPTION:

The Monrovia Reads and Plays Program is a free mobile literacy and recreation program for youth focusing on academics, active and passive games, health and fitness and character development. The program operates September through June, immediately following the school day, in low socio-economic neighborhoods in Monrovia.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$19,051	\$19,368	\$0	\$0
Maintenance & Operations	12,219	12,900	11,000	11,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	31,270	32,268	11,000	11,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$31,270	\$32,268	\$11,000	\$11,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Summer Extravaganza**



Fund Name:

General Fund

Fund Number/Department Number:

111-626

PROGRAM DESCRIPTION:

The Summer Extravaganza Program is designed to provide a safe environment for youth to participate in recreational activities such as sports, arts and crafts, passive games and team building. Until the 2014-15 fiscal year, the program was funded through Community Development Block Grant monies. The program is now funded through the General Fund, beginning in the 2015-16 fiscal year.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$32,444	\$32,280	\$49,711	\$52,186
Maintenance & Operations	4,065	2,000	8,500	8,500
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	36,509	34,280	58,211	60,686
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$36,509	\$34,280	\$58,211	\$60,686

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Youth Sports**



Fund Name: **General**
Fund Number/Department Number: **111-627**

PROGRAM DESCRIPTION:

The Youth Sports Program supports youth sports activities and the Youth Commission. The goal of Youth Sports is to help 4th and 5th grade MUSD students develop physically, mentally, and socially. The program offers football, basketball, soccer, and cheerleading. The Youth Commission challenges and empowers local middle and high school students to develop programs, services and volunteer opportunities. The students volunteer at citywide programs and average 5,000 – 7,000 volunteer hours annually.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$86,045	\$53,800	\$81,345	\$85,435
Maintenance & Operations	18,605	13,400	11,690	11,690
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	104,650	67,200	93,035	97,125
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$104,650	\$67,200	\$93,035	\$97,125

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Wilderness Management**



Fund Name: **General**
Fund Number/Department Number: **111-628**

PROGRAM DESCRIPTION:

The Wilderness Preserve and Hillside Recreation designations were established in March of 2000 as a result of the voters approving Measures A and B. The Preserve contains approximately 1,400 acres of hillside, riparian canyons and wildlife habitat. In 2016, the access points were perfected and roughly 4 miles of trails are open for passive recreational use.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$69,745	\$64,560	\$183,135	\$193,466
Maintenance & Operations	4,293	13,750	31,300	31,300
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	74,038	78,310	214,435	224,766
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$74,038	\$78,310	\$214,435	\$224,766

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
The Park at Station Square**



Fund Name: **General Fund**
Fund Number/Department Number: **111-629**

PROGRAM DESCRIPTION:

The Park at Station Square Park Program utilized Station Square activity costs for the 2015-16 and 2016-17 fiscal years. For fiscal years 2017-18 and 2018-19, the Program was absorbed into various program areas, and has been taken into account with the respective program budgets. Budgeted expenditures for Station Square no longer need to be presented separately.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$2,252	\$0	\$0
Maintenance & Operations	38,166	15,000	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	38,166	17,252	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$38,166	\$17,252	\$0	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Passports**



Fund Name:

General

Fund Number/Department Number:

111-630 (previously 111-132)

PROGRAM DESCRIPTION:

The Passports Program consists of acting as an authorized passport acceptance facility on behalf of the U.S. Department of State. As part of the acceptance process, the acceptance agents must examine each application for legibility and completeness, screen citizenship evidence and photographs for acceptability, record identification, collect the required fees, and execute the application by administering an oath as to the truth of the statements given and witness the applicant's signature on the application. Applications are forwarded to the Passport Agency for final processing. The program also offers on-site Passport Photo services.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$110,271	\$96,364	\$86,667	\$93,093
Maintenance & Operations	15,874	12,975	16,075	16,075
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	126,145	109,339	102,742	109,168
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$126,145	\$109,339	\$102,742	\$109,168

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**Public Services
Business Improvement Assessment District**



Fund Name:

Business Improvement

Fund Number/Department Number:

271-122

PROGRAM DESCRIPTION:

The Business Improvement Assessment District Program is responsible for supporting and promoting the district's local merchant activities. In 1968, the City formed a Business Improvement Area (the central business district bound by Palm, Olive, Primrose and Ivy Avenues) and imposed an assessment on each business computed under various rate structures. A Board of Directors, made up of merchants from the area, is appointed to administer the activities of the Business Improvement Area. The City is responsible for collection of the assessments. In November, 1985, the District was enlarged to include the area bound by Foothill Blvd, Ivy, Olive, and Primrose Avenues (Foothill Park Plaza). Not reflected in this fund is the money raised by the Business Improvement District from filming in the downtown area. The Public Services Department provides the administration and oversight of this program.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$2,013	\$0	\$0	\$0
Maintenance & Operations	88,472	78,300	73,000	73,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	90,485	78,300	73,000	73,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	10,838	6,696	9,490	9,490
Program Total:	\$101,323	\$84,996	\$82,490	\$82,490

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



COMMUNITY SERVICES DIVISION
-
LIBRARY



**Public Services
Library Administration**



Fund Name: **General**
Fund Number/Department Number: **111-640**

PROGRAM DESCRIPTION:

The Library Administration Program accounts for the operations and administration of the Monrovia Public Library. The Library provides residents with cultural, educational and recreational reading; reference and research information for individuals as well as companies and organizations in town; provides information and ideas necessary to support lifelong learning; strengthens and extends appreciation of the cultural values of life for all ages; provides outreach services to the community; and encourages children to read with materials and programs that foster a love of learning.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$1,197,054	\$1,502,895	\$1,575,857	\$1,670,983
Maintenance & Operations	458,023	502,223	496,836	499,531
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,655,077	2,005,118	2,072,693	2,170,514
CIP	0	0	0	0
Capital/Special Projects	49,487	0	25,000	25,000
Transfers Out	10,000	10,000	10,000	10,000
Program Total:	\$1,714,564	\$2,015,118	\$2,107,693	\$2,205,514

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	10.95	11.00	10.90	10.90



**Public Services
Library Grant**



Fund Name: **Public Library**
Fund Number/Department Number: **234-641**

PROGRAM DESCRIPTION:

The Public Library Grant Program provides additional revenue for libraries (due to the signing of SB-558). The City must utilize this money on expenditures over and above the normal operating budget. These funds are for the software upgrade project, including equipment upgrades, program add-ons, annual maintenance, etc.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$0	\$0	\$0	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Adult Literacy**



Fund Name:	Public Library
Fund Number/Department Number:	234-641 64011

PROGRAM DESCRIPTION:

The Adult Literacy Program provides one-to-one or small group instruction by trained volunteer tutors. Resources include digital and print materials. Instruction is based on each individual's goals and supports English speaking adults with basic reading and writing skills. As a result, adult learners can reach their potential as workers, parents, community members and life-long learners.

	2015-16 Actuals	2016-17 Revised Budget	2017-18 Adopted Budget	2018-19 Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	46,883	36,106	42,017	42,017
Transfers Out	0	0	0	0
Program Total:	\$46,883	\$36,106	\$42,017	\$42,017

	2015-16 Actuals	2016-17 Revised Budget	2017-18 Adopted Budget	2018-19 Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Library - Adult Services**



Fund Name: **General**
Fund Number/Department Number: **111-642**

PROGRAM DESCRIPTION:

The Library - Adult Services Program provides ready reference and reader's advisory services to adults using a collection of current and relative materials in a variety of formats, including digital, print, and non-print resources. Educational and cultural programs and activities support life-long learning for adults of all ages. Preservation of local history supports the community's heritage.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	175,090	185,862	211,099	226,109
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	175,090	185,862	211,099	226,109
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$175,090	\$185,862	\$211,099	\$226,109

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Library - Youth Services**



Fund Name: **General**
Fund Number/Department Number: **111-643**

PROGRAM DESCRIPTION:

The Library - Youth Services Program provides activities and programs to support educational, recreational and developmental needs of children through literacy and STEAM programs. Types of programming include storytimes, inquiry-based learning, technology programming, class visits, and outreach events. Staff provides reference services and readers advisory services to youth of all ages, parents, caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support 21st century job skills, literacy development, educational and recreational needs, and local school curriculum.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	88,851	94,644	119,749	130,525
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	88,851	94,644	119,749	130,525
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$88,851	\$94,644	\$119,749	\$130,525

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Library - Circulation**



Fund Name: **General**
Fund Number/Department Number: **111-644**

PROGRAM DESCRIPTION:

The Library Circulation Program is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports telephone patrons and directs incoming calls. Staff checks materials in and out of the Library, processes new Library materials to make them ready for the public, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	21,000	23,016	29,564	33,412
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	21,000	23,016	29,564	33,412
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$21,000	\$23,016	\$29,564	\$33,412

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Bartle Memorial Trust**



Fund Name: **Bartle Trust**
Fund Number/Department Number: **833-698**

PROGRAM DESCRIPTION:

The Bartle Memorial Trust Program was funded by an estate donation of \$281,000 in the Spring of 2003. The funds are used to enhance the Library's books, periodicals, and digital collection.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	50,000	50,000	50,000	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$50,000	\$50,000	\$50,000	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Miller Trust**



Fund Name: *Miller Trust*
Fund Number/Department Number: **832-699**

PROGRAM DESCRIPTION:

The Miller Trust Program was funded by an estate donation of \$70,000 in 1988. Interest earned on these funds can be used to purchase books for the various library programs. The \$70,000 must remain in this fund in perpetuity as directed by the Miller Memorial Trust.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$0	\$0	\$0	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Library Bond Capital Project**



Fund Name:

Library Bond Capital Project

Fund Number/Department Number:

716-259

PROGRAM DESCRIPTION:

The Library Bond Capital Project Program accounts for capital improvements made to the City Library. In March, 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library. The revenues generated by this special parcel tax resulted in a bond issue of \$15,850,000. The Library Bond Construction Project program was initially established to pay for costs related to the design and construction of the new Library. It now manages the remaining bond proceeds for future building improvements.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	20,336	116,996	679,250	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$20,336	\$116,996	\$679,250	\$0

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



PUBLIC WORKS DIVISION



**Public Services
Public Works Administration**



Fund Name: **General**
Fund Number/Department Number: **111-710**

PROGRAM DESCRIPTION:

The Public Works Administration Program is responsible for all management and administrative functions to support the Public Works Division. These activities include oversight, planning, personnel and payroll administration, and oversight and coordination of all financial and budgetary functions of the Division, including purchasing.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$148,794	\$269,586	\$151,515	\$161,733
Maintenance & Operations	50,571	48,242	51,096	52,636
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	199,365	317,828	202,611	214,369
CIP	0	0	0	0
Capital/Special Projects	1,037	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$200,402	\$317,828	\$202,611	\$214,369

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.95	2.00	0.80	0.80



**Public Services
Environmental Services**



Fund Name:

Environmental Services

Fund Number/Department Number:

431-712

PROGRAM DESCRIPTION:

The Environmental Services Program implements the City's waste management responsibilities as mandated by state solid waste and recycling laws (AB 939 - California Integrated Waste Management Act, AB 341 - Mandatory Commercial Recycling, AB 1826 - Organics Recycling, etc.) and described in Monrovia's Source Reduction and Recycling Element (SRRE). The comprehensive nature of this program includes planning, development, and implementation of recycling and waste reduction activities aimed at maintaining the State's solid waste diversion goals.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$201,684	\$330,876	\$0	\$0
Maintenance & Operations	90,121	189,205	169,199	170,204
Capital Outlay	0	0	0	0
Depreciation	0	15,000	0	0
Total Operating Budget	291,805	535,081	169,199	170,204
CIP	0	979	275,000	0
Capital/Special Projects	67,669	55,965	40,266	29,665
Transfers Out	1,252,517	1,673,500	2,718,682	2,134,682
Program Total:	\$1,611,991	\$2,265,525	\$3,203,147	\$2,334,551

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	2.40	2.70	2.75	2.75



**Public Services
Engineering**



Fund Name:

Development Services

Fund Number/Department Number:

281-720

PROGRAM DESCRIPTION:

The Engineering Program, consisting of City staff and contract engineering services, is responsible for the design and construction administration for projects within the public right-of-way and on City properties. Responsibilities include design, preparation of construction plans, specifications, engineering estimates, administration, and inspection of all City capital improvement projects, including Monrovia Renewal. The Division works cooperatively with Community Development to review subdivision maps, grading, drainage plans, and other impacts related to private development projects.

PROGRAM EXPENDITURES:

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$181,314	\$147,627	\$116,366	\$122,288
Maintenance & Operations	240,637	214,426	289,545	290,835
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	421,951	362,053	405,911	413,123
CIP	0	0	75,000	0
Capital/Special Projects	0	0	0	0
Transfers Out	50,610	34,533	93,999	63,999
Program Total:	\$472,561	\$396,586	\$574,910	\$477,122

PERSONNEL:

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	1.80	1.30	1.00	1.00



**Public Services
Street Maintenance**



Fund Name:

Street Maintenance

Fund Number/Department Number:

213-731

PROGRAM DESCRIPTION:

The Street Maintenance Program is responsible for the repair and preventive maintenance of all City streets to ensure effective transportation of vehicular and pedestrian traffic. The Street Division is responsible for overseeing 90 miles of streets, 12 miles of alleys, 160 miles of curbs and gutters, 2,500,000 square feet of sidewalks, 15 City parking lots, all traffic markings such as lane lines, red curbs and crosswalks, and 8,500 traffic signs. Activities include sealing cracks in the pavement, repairing pot holes, overlaying streets with asphalt, repairing concrete pavement, curbs, gutters, sidewalks, and placement of sandbags for property preservation.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$653,977	\$746,276	\$811,971	\$854,010
Maintenance & Operations	427,069	344,087	349,529	351,402
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,081,046	1,090,363	1,161,500	1,205,412
CIP	0	221,449	0	0
Capital/Special Projects	95,697	725,885	608,923	0
Transfers Out	267,331	257,816	252,362	252,362
Program Total:	\$1,444,074	\$2,295,513	\$2,022,785	\$1,457,774

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	6.55	6.90	7.80	7.80



**Public Services
Street Sweeping**



Fund Name:

Street Sweeping

Fund Number/Department Number:

424-732

PROGRAM DESCRIPTION:

The Street Sweeping Program ensures that public streets and alleys are kept in a clean and sanitary condition. The program is responsible for sweeping along the curbs of residential and commercial streets, alleys, medians, and City parking lot sweeping. The City is currently divided into a series of residential zones that are each swept once every week. The commercial and industrial areas and the central downtown business district are swept every week, and alleys are swept once a month.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	105,187	198,080	196,580	196,580
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	105,187	198,080	196,580	196,580
CIP	0	0	0	0
Capital/Special Projects	0	88,000	0	0
Transfers Out	38,340	41,896	37,350	37,350
Program Total:	\$143,527	\$327,976	\$233,930	\$233,930

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Street Lighting / Traffic Signals**



Fund Name:

Light & Land Assessment District

Fund Number/Department Number:

261-735

PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signal Maintenance Program provides for the maintenance needs of the 1,350 streetlights and the 43 traffic signalized intersections. The responsibilities include maintenance, repair, damage replacement, and the management of contract services.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$131,807	\$120,109	\$133,661	\$139,957
Maintenance & Operations	354,105	345,922	548,121	548,544
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	485,912	466,031	681,782	688,501
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	86,341	93,366	102,470	102,470
Program Total:	\$572,253	\$559,397	\$784,252	\$790,971

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.40	1.55	1.20	1.20



**Public Services
Storm Drain Maintenance**



Fund Name:

Storm Drain Maintenance

Fund Number/Department Number:

423-737

PROGRAM DESCRIPTION:

The Storm Drain Maintenance Program is responsible for the maintenance, operation and repair of 5 miles of City owned storm drained and 154 catch basins/culverts. The program is also responsible for the City's compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board. This permit requires compliance with water quality based objectives, total maximum daily loads (TMDLs), and receiving water limitations. Compliance is obtained through coordinated monitoring, implementation of watershed management programs, restriction of non-stormwater discharges through inspection and enforcement programs, ongoing use of minimum control measures, and education/outreach, in order to eliminate pollutant discharges to local waters via the City's storm drain system.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$2,918	\$0	\$0	\$0
Maintenance & Operations	188,389	341,647	334,844	269,694
Capital Outlay	0	0	0	0
Depreciation	18,155	18,000	20,000	20,000
Total Operating Budget	209,462	359,647	354,844	289,694
CIP	0	123,750	82,500	0
Capital/Special Projects	15,050	0	0	0
Transfers Out	48,255	127,227	63,621	63,621
Program Total:	\$272,767	\$610,624	\$500,965	\$353,315

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Water Services**



Fund Name:

Water Utility

Fund Number/Department Number:

411-741

PROGRAM DESCRIPTION:

The Water Services Program is responsible for the delivery of potable water to approximately 9,300 service connections, and for the safe, efficient operation in the production and treatment of 2.1 billion gallons of water in 2016, and the daily operation of the VOC Treatment Facility at the Monrovia Well Field. The Water Division oversees all maintenance and activities related to the production and distribution system in addition to reading all customer meters and providing customer service. This Division works to implement all regulatory compliance related to water quality and conservation and is responsible for the overall health and oversight of the City's water system. Additionally, the City has secured water funds through a bond measure to fund water related capital improvement projects that are included in the Monrovia Renewal Citywide Infrastructure Program. This program will provide for water line repairs and water facility improvements over the next three (3) to five (5) years. Additional funds may be added to this program as appropriations are awarded by City Council throughout the year.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$1,237,620	\$1,712,364	\$2,119,821	\$2,243,171
Maintenance & Operations	4,333,853	3,075,287	2,865,695	2,871,705
Debt Service	0	1,519,848	1,523,719	1,523,644
Capital Outlay	0	0	0	0
Depreciation	235,726	255,000	240,000	240,000
Total Operating Budget	5,807,199	6,562,499	6,749,235	6,878,520
CIP	0	792,237	0	0
CIP - Monrovia Renewal	623,335	1,954,409	11,002,516	10,086,568
Capital/Special Projects	3,367	0	0	0
Transfers Out	1,227,232	1,100,811	1,300,085	1,290,333
Program Total:	\$7,661,133	\$10,409,956	\$19,051,836	\$18,255,421

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	15.55	14.80	19.30	19.30



**Public Services
Gas Tax**



Fund Name:	Gas Tax
Fund Number/Department Number:	232-744

PROGRAM DESCRIPTION:

The Gas Tax Program accounts for State Gas Tax revenues, also known as Highway Users Tax or Motor Vehicle Fuel Tax revenues. These revenues are derived from a tax collected on each gallon of gasoline purchased in the State of California. Gas Tax revenues are restricted for expenditures related to planning, construction, improvement, maintenance, and operation of public streets and highways. Gas Tax is allocated to cities based primarily on population. Revenues are accounted for in this program and are transferred out to other funds, such as the Street Maintenance Fund and the Street Sweeping Fund, to help fund eligible expenditures within those funds.

	2015-16	2016-17	2017-18	2018-19
<u>PROGRAM EXPENDITURES:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	809,602	773,603	1,052,134	1,495,442
Program Total:	\$809,602	\$773,603	\$1,052,134	\$1,495,442

	2015-16	2016-17	2017-18	2018-19
<u>PERSONNEL:</u>	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Sewer and Sanitation**



Fund Name:

Sanitation

Fund Number/Department Number:

421-746

PROGRAM DESCRIPTION:

The Sewer and Sanitation Program is responsible for maintaining and cleaning 92 miles of sewer lines. The primary preventative maintenance consists of cleaning by high pressure water jet flushing and inspecting using closed circuit television. These activities are completed on a recurring schedule. The City is currently working with a contract service company to perform all scheduled preventative maintenance. In addition, the contractor provides 24-hour emergency standby service for any sewer issue that may arise, including sewer stoppages, leaks, or overflows. The shift to more contract services is correlated to the reduction in staffing for these program areas. Additionally, the City has secured sewer funds through a bond measure to fund sewer related capital improvement projects that are included in the Monrovia Renewal Citywide Infrastructure Program. This program will provide for sewer line repairs and improvements over the next three (3) to five (5) years. Additional funds may be added to this program as appropriations are awarded by City Council throughout the year.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$202,722	\$290,563	\$203,034	\$214,745
Maintenance & Operations	492,894	210,474	306,608	332,439
Debt Service	0	611,760	613,819	612,744
Capital Outlay	0	0	90,000	0
Depreciation	112,112	112,000	115,000	115,000
Total Operating Budget	807,728	1,224,797	1,328,461	1,274,928
CIP	25,724	723,344	390,500	0
CIP - Monrovia Renewal	402,829	1,750,900	4,417,391	2,256,459
Capital/Special Projects	0	0	0	0
Transfers Out	233,395	229,049	358,018	337,390
Program Total:	\$1,469,676	\$3,928,090	\$6,494,370	\$3,868,777

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	2.50	2.60	1.85	1.85



**Public Services
Equipment Pool Maintenance**



Fund Name:

Equipment Maintenance

Fund Number/Department Number:

512-751

PROGRAM DESCRIPTION:

The Equipment Pool Maintenance Program is an internal services fund that provides management, cost accounting, procurement, disposal, cost allocation for internal service charges, license renewal, equipment fuel, maintenance, and repair services for the vehicle and equipment pool.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$35,277	\$20,557	\$143,261	\$153,872
Maintenance & Operations	152,622	917,811	145,174	145,985
Capital Outlay	0	0	0	0
Depreciation	110,332	86,000	115,000	115,000
Total Operating Budget	298,231	1,024,368	403,435	414,857
CIP	73,030	0	165,000	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	2,407	37,536	37,536
Program Total:	\$371,261	\$1,026,775	\$605,971	\$452,393

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.25	0.25	1.30	1.30



**Public Services
Fuel Service Station**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-751 75002

PROGRAM DESCRIPTION:

The Fueling Services Program provides gasoline and diesel fuel for the vehicle and equipment pool, including all City pool vehicles, the Police and Fire Departments. The City's fueling station also provides retail fueling for Monrovia Unified School District and the City of Duarte. The fueling station is maintained at the Public Works Yard and is available 24 hours a day, 365 days a year.

PROGRAM EXPENDITURES:

	2015-16 Actuals	2016-17 Revised Budget	2017-18 Adopted Budget	2018-19 Adopted Budget
Personnel	\$4,238	\$0	\$0	\$0
Maintenance & Operations	346,528	584,000	445,000	465,600
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	350,766	584,000	445,000	465,600
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	95,379	105,120	66,750	66,750
Program Total:	\$446,145	\$689,120	\$511,750	\$532,350

PERSONNEL:

	2015-16 Actuals	2016-17 Revised Budget	2017-18 Adopted Budget	2018-19 Adopted Budget
Full Time (F.T.E)	0.05	0.00	0.00	0.00



Public Services
Public Works Equipment & Vehicle Replacement



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-753

PROGRAM DESCRIPTION:

The Public Works Vehicle and Equipment Replacement Program is an internal services fund that provides management, cost accounting, procurement, disposal, and cost allocation of replacement costs to the departments/divisions that manage and operate all units of equipment in the total equipment pool.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	-38,630	0	0	0
Depreciation	88,270	63,000	90,000	90,000
Total Operating Budget	49,640	63,000	90,000	90,000
CIP	0	275,000	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$49,640	\$338,000	\$90,000	\$90,000

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Facilities Maintenance**



Fund Name:

Facilities Maintenance

Fund Number/Department Number:

511-755

PROGRAM DESCRIPTION:

The Facilities Maintenance Program is an internal services fund which provides management, cost accounting, construction oversight, maintenance and repairs for all City buildings. The Facilities Maintenance program provides for all routine maintenance, projects, and planning for facilities. Services are provided through utilizing a combination of in-house staff and contract service providers.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$269,765	\$365,957	\$328,243	\$351,742
Maintenance & Operations	1,249,806	1,085,328	1,061,950	1,064,633
Capital Outlay	0	0	0	0
Depreciation	78,451	90,000	80,000	80,000
Total Operating Budget	1,598,022	1,541,285	1,470,193	1,496,375
CIP	78,575	401,808	74,800	0
Capital/Special Projects	0	0	0	0
Transfers Out	298,272	259,752	208,608	208,608
Program Total:	\$1,974,869	\$2,202,845	\$1,753,601	\$1,704,983

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	3.10	3.25	2.75	2.75



**Public Services
Parks Maintenance**



Fund Name: **General**
Fund Number/Department Number: **111-771**

PROGRAM DESCRIPTION:

The Parks Maintenance Program is responsible for the maintenance, coordination, and planning for 8 park sites (121.8 acres), Skate Park (10,000 sq. ft.), Youth Center Landscape (27,400 sq. ft.), City Hall Landscape (20,000 sq. ft.), and the Museum Garden (8,000sq ft.). Within the parks' physical inventory is 770,200 sq. ft. of turf, 3,990 sq. ft. of planters, 177,050 sq. ft. of landscape, 10,060 linear feet of walkways, 13 barbecues, 16 drinking fountains, 6 play structures, and an irrigation system, which consists of 27 controllers and 3,000 sprinkler heads.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$346,865	\$407,858	\$365,236	\$237,606
Maintenance & Operations	278,814	290,036	329,962	211,104
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	625,679	697,894	695,198	448,710
CIP	0	0	0	0
Capital/Special Projects	3,655	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$629,334	\$697,894	\$695,198	\$448,710

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	4.00	3.85	3.70	2.60



**Public Services
Park Assessment Maintenance**



Fund Name: **Park Maintenance Assessment District**
Fund Number/Department Number: **266-772**

PROGRAM DESCRIPTION:

The Park Assessment Maintenance Program accounts for the operation and upkeep of the City's parks. In conformance with Proposition 218, a Park Assessment was brought to vote and approved by City property owners in July 1997. Revenues from the assessment are used to provide management and maintenance of the City's three regional parks: Canyon Park, Recreation, and Library Park.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$179,944	\$209,008	\$175,930	\$131,763
Maintenance & Operations	56,109	64,817	90,031	145,561
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	236,053	273,825	265,961	277,324
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	49,360	47,753	22,753	22,753
Program Total:	\$285,413	\$321,578	\$288,714	\$300,077

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	1.80	1.95	1.70	1.30



Public Services
Street Tree and Parks Maintenance District



Fund Name:

Light and Land Assessment District

Fund Number/Department Number:

261-773

PROGRAM DESCRIPTION:

The Street Tree and Parks Maintenance District Program is responsible for tree maintenance, including annual trimmings, planting, and establishing all trees, and responding to emergency situations. Monrovia is recognized as a Tree City USA and it maintains an inventory of approximately 9,500 street and park trees. In addition, this program maintains the annual brush clearance of approximately 5 miles of roadside areas. A portion of the maintenance is included for the City's three regional parks (Canyon, Recreation, and Library).

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$134,804	\$161,206	\$114,341	\$66,953
Maintenance & Operations	440,975	440,260	347,301	401,301
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	575,779	601,466	461,642	468,254
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	103,640	109,431	69,350	69,350
Program Total:	\$679,419	\$710,897	\$530,992	\$537,604

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	1.50	1.70	1.20	0.80



Public Services
Median and Parkway Maintenance District



Fund Name: *Light and Land Assessment District*
Fund Number/Department Number: **261-774**

PROGRAM DESCRIPTION:

The Median and Parkway Maintenance District Program is responsible for the upkeep and maintenance of the street medians and parkway areas. Monrovia is recognized as a Tree City USA, maintaining approximately 9,500 street and park trees. Twenty percent of the parkway inventory is trimmed each year. The program is also responsible for 5 miles of roadside clearance, planting the urban forest, and responding to emergency situations as required. A portion of the maintenance is included for the City's 3 regional parks (Canyon, Recreation, and Library).

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$13,654	\$19,855	\$27,694	\$15,849
Maintenance & Operations	48,969	76,392	37,792	51,292
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	62,623	96,247	65,486	67,141
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	11,272	18,551	9,848	9,848
Program Total:	\$73,895	\$114,798	\$75,334	\$76,989

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.15	0.20	0.30	0.20



**Public Services
Goldhills Landscape District**



Fund Name:

Light and Land Assessment District

Fund Number/Department Number:

261-775

PROGRAM DESCRIPTION:

The Goldhills Landscape District Program provides for the landscape maintenance and upkeep of the Gold Hills District area. Maintenance includes the common area on the west side of North Myrtle Avenue, north of Scenic Drive and one block south of Alta Vista. This district area was established in fiscal year 1995-96.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	1,209	4,876	4,200	4,200
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	1,209	4,876	4,200	4,200
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	218	878	630	630
Program Total:	\$1,427	\$5,754	\$4,830	\$4,830

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Bikeway Development**



Fund Name:

Bikeway Development

Fund Number/Department Number:

233-776

PROGRAM DESCRIPTION:

The Bikeway Development Program provides for the construction and maintenance of a citywide bikeway system and/or pedestrian facilities. SB821 requires that all project developments benefit commuters who prefer to bicycle or walk to work. Recreational aspects are an additional, secondary benefit.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	17,258	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	17,258	0	0	0
CIP	0	100,000	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$17,258	\$100,000	\$0	\$0

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Public Services
Public Works - Capital Improvement Projects



Fund Name:

Capital Improvement

Fund Number/Department Number:

311-250

PROGRAM DESCRIPTION:

The Public Works - Capital Improvement Projects Program accounts for the funding of citywide capital improvements not specifically accounted for in another department. Capital improvements include new building construction, land acquisition, and major facility improvements and/or expansion. Because there is not an ongoing, dedicated revenue source to fund these projects, projects are budgeted and approved only as funding sources are identified and secured.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	82,500	0
Capital/Special Projects	6,236,959	3,200,782	1,650,612	1,800,000
Transfers Out	0	0	25,292	25,292
Program Total:	\$6,236,959	\$3,200,782	\$1,758,404	\$1,825,292

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Proposition A Program**



Fund Name:

Proposition A

Fund Number/Department Number:

221-531

PROGRAM DESCRIPTION:

The Proposition A Program is supported by Metro Local Return Funds that are used for the operation and administration of transit programs, including Monrovia Transit, Recreational Transportation, and the Senior Trip Program. This fund also provides for the maintenance of transit infrastructure and amenities through the Bus Stop Improvement Program. The fund also supports Transit Administration and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$133,343	\$0	\$0	\$0
Maintenance & Operations	11,070	7,319	6,500	6,500
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	144,413	7,319	6,500	6,500
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$144,413	\$7,319	\$6,500	\$6,500

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.65	0.00	0.00	0.00



**Public Services
Proposition C Program**



Fund Name:

Proposition C

Fund Number/Department Number:

222-532

PROGRAM DESCRIPTION:

The Proposition C Program is supported by Local Return Funds that are used for transportation-related capital projects, such as street resurfacing, Congestion Transportation programs administration, and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues. Street expenditures are allowed only on streets that carry regularly scheduled, fixed-route public transit and paratransit services. In preparation for the Monrovia Renewal Infrastructure Improvement Program, Proposition C funds were used to secure a bond measure to fund eligible street repairs. This program will provide for major citywide street infrastructure improvements over the next three (3) to five (5) years.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$37,827	\$83,271	\$83,767	\$89,985
Maintenance & Operations	6,624	9,048	8,314	8,314
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	44,451	92,319	92,081	98,299
CIP	0	957,000	255,200	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	667,529	394,766	395,715
Program Total:	\$44,451	\$1,716,848	\$742,047	\$494,014

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.55	0.65	0.80	0.80



**Public Services
Regional Air Quality Improvement**



Fund Name: **AB 2766**
Fund Number/Department Number: **223-533**

PROGRAM DESCRIPTION:

The Regional Air Quality Improvement Program is used for activities that help to reduce emissions and improve air quality. This fund supports the implementation and administration of programs, including the City Rideshare Program, Discount Bus Passes, and the leasing or purchasing of hybrid-powered vehicles.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	4,607	4,886	4,750	4,750
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	4,607	4,886	4,750	4,750
CIP	37,123	16,550	148,500	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$41,730	\$21,436	\$153,250	\$4,750

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Dial-A-Ride**



Fund Name:

Proposition A

Fund Number/Department Number:

221-535

PROGRAM DESCRIPTION:

The City's Dial-a-Ride Program, Monrovia Transit, provides a curb-to-curb transit service for residents and visitors of Monrovia. The system, which is operated by a contract partner, provided more than 48,000 rides in Fiscal Year 2015-16. In addition to serving the residents of Monrovia, Monrovia Transit also provides service to the City of Bradbury and portions of unincorporated Los Angeles County. The County of Los Angeles and City of Bradbury provide a proportional reimbursement to the City of Monrovia for these services.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$56,744	\$0	\$0	\$0
Maintenance & Operations	790,191	971,532	988,810	973,013
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	846,935	971,532	988,810	973,013
CIP	0	0	220,000	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$846,935	\$971,532	\$1,208,810	\$973,013

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.50	0.00	0.00	0.00



**Public Services
Recreation Transportation**



Fund Name:

Proposition A

Fund Number/Department Number:

221-536

PROGRAM DESCRIPTION:

The Recreation Transportation Program funds the transportation operations for recreation programs, including the Summer Extravaganza Youth Program and Senior Trip Program.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	43,478	46,000	45,000	45,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	43,478	46,000	45,000	45,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$43,478	\$46,000	\$45,000	\$45,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Bus Stop Improvements**



Fund Name:

Proposition A

Fund Number/Department Number:

221-537

PROGRAM DESCRIPTION:

The Bus Stop Improvement Program provides for the maintenance of all transit bus stops in the City, including those of Foothill Transit and Metro. This program also provides for infrastructure improvements related to furnishings for transit stops, such as bus shelters, benches and trash receptacles. This fund may also be used to provide matching funds for any transit-related grant funds.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$35,607	\$0	\$0	\$0
Maintenance & Operations	7,438	22,510	25,000	25,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	43,045	22,510	25,000	25,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$43,045	\$22,510	\$25,000	\$25,000

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.40	0.00	0.00	0.00



**Public Services
Discount Bus Program**



Fund Name: **AB 2766**
Fund Number/Department Number: **223-538**

PROGRAM DESCRIPTION:

The Discount Bus Program helps to subsidize the cost of Metro and Foothill Transit transportation passes for Monrovia's residents.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	10,842	25,000	25,000	25,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	10,842	25,000	25,000	25,000
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$10,842	\$25,000	\$25,000	\$25,000

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Measure R**



Fund Name:

Measure R

Fund Number/Department Number:

224-539

PROGRAM DESCRIPTION:

The Measure R Program is supported by Local Retrun Funds that are used to maintain streets, such as pavement crack sealing, slurry sealing, and street striping. Funds are also used in support of transportation and street infrastructure projects. In preparation for the Monrovia Renewal Infrastructure Improvement Program, Measure R funds were used to secure a bond to fund eligible street repairs. This program will provide for major citywide street infrastructure improvements over the next three (3) to five (5) years.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	12,075	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	12,075	0	0	0
CIP	0	475,378	357,500	0
Capital/Special Projects	0	0	0	0
Transfers Out	12,750	865,029	394,766	395,715
Program Total:	\$24,825	\$1,340,407	\$752,266	\$395,715

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



Administrative Services Measure M



Fund Name:	Measure M
Fund Number/Department Number:	227-540

PROGRAM DESCRIPTION:

The Measure M Program is supported by Local Return Funds that are used to maintain streets and provide transit services. In November of 2016, LA County voters passed a Metro ballot measure known as the Los Angeles County Traffic Improvement Plan, which is referred to as Measure M. This plan will provide local return revenues to the City of Monrovia to fund street and sidewalks repairs, synchronized signals, transit programs for seniors, disabled and student riders, expanded transportation systems, and improved street connections.

<u>PROGRAM EXPENDITURES:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	498,000	0
Program Total:	\$0	\$0	\$498,000	\$0

<u>PERSONNEL:</u>	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Services
Prop C & Measure R Projects**



Fund Name:

Prop C & Measure R

Fund Number/Department Number:

225-542 & 225-544

PROGRAM DESCRIPTION:

In preparation for the Monrovia Renewal Infrastructure Improvement Program, Proposition C and Measure R funds have been secured through a bond measure to fund eligible street repairs, as outlined in the 2015 Citywide Street Reconstruction Plan. This program will provide for citywide street infrastructure repairs and improvements over the next three (3) to five (5) years. Additional funds will be added to this program as appropriations are awarded by City Council throughout the year.

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
Total Operating Budget	0	0	0	0
CIP - Monrovia Renewal	162,979	2,925,364	5,440,480	2,276,796
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
Program Total:	\$162,979	\$2,925,364	\$5,440,480	\$2,276,796

	2015-16	2016-17	2017-18	2018-19
	Actuals	Revised Budget	Adopted Budget	Adopted Budget
<u>PERSONNEL:</u>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00

GLOSSARY

Accounting System - The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

Adopted Budget - Revenues and appropriations approved by the City Council in June for the following fiscal year(s).

Allocated Costs - An expense charged by one department/division to another for services performed or expenditures of a general nature, which are charged to one main account and allocated to other departments/divisions by a specified formula.

Appropriation - An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation - A value established by the County Assessor, which approximates fair market value of real or personal property. By state law, one hundred percent of the property value is used for determining the basis for levying property taxes.

Assessments - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Authorized Positions - The number of full time and permanent part time staff identified within a division or program measured on a full-time equivalent (FTE) basis.

Bonds - A written promise to pay a sum of money on a specific date at a specified interest rate.

Budget - A financial plan for a specific period of time (fiscal year or years) that matches all planned revenues and expenditures with various municipal services.

Budget Amendment - A legal procedure utilized by the City Manager to revise a budget appropriation. Adjustments to expenditures within or between departmental budgets may be accomplished administratively. City Council approval is required for additional appropriations from fund balance or new revenue sources.

Capital Improvement Program - Annual appropriations in the City's budget for capital improvement projects, such as street or park improvements, building construction and various kinds of major facility maintenance. They are often multi-year projects, which require funding beyond the one year period of the annual budget.

Capital Outlay - Expenditures relating to the purchase of furniture, land, vehicles, computers and equipment.

COLA - Cost of living adjustment.

GLOSSARY

Consumer Price Index (CPI) - A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Cost Recovery - The establishment of user fees which are less than or equal to the full cost of providing services.

Debt Service - The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department - A major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance - A portion of fund balance set aside to pay for special programs or expenditures in a future period.

Division - A unit of organization which reports to a department.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund - A fund established to account for activities that are financial and operated in a manner similar to private business enterprises in which costs of providing services are fully recovered through user fees.

Estimated Budget or Estimated Year End - The status of appropriations between July 1 and June 30. Appropriations include the adopted budget, budget amendments, prior year encumbrances, approved carry forwards and transfers between objects, divisions and departments.

Estimated Revenue - The amount of revenue expected in some future period.

Expenditure - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

Expenditure Category - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are salaries and benefits, maintenance and operations, capital outlay, debt service and capital projects.

Fiscal Year - A twelve month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 for its fiscal year.

GLOSSARY

Full-Time Equivalent (FTE) – Part-time and hourly positions expressed as a fraction of full-time positions (2080 hours per year). Example: 3 positions working ½ time equals 1 ½ FTE's.

Fund - A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

Fund Balance - The net effect of assets less liabilities at any given point in time.

General Fund - the fund used to account for the major operating revenues and expenditures of the City, except for those resources that are required to be accounted for in another fund category. General Fund revenues are derived primarily from property, sales, and other taxes, and are used to pay for tax-supported services, such as park maintenance, library, fire and police.

General Government - A grouping of administrative departments (City Manager, City Clerk, City Attorney, Human Resources, and Administrative Services) that support the operating departments which provide direct service to the public.

General Obligation (GO) Bonds - Legal debt instruments used to finance public projects. These bonds are backed by the full faith and credit of the issuing government and are paid off through general tax revenues and other legally available resources.

Goals - Tasks or projects which identify the focus of a program's activities within the budget year. These are presented to provide the reader with information regarding what can be expected based upon the resources allocated to a particular division or program.

Grants - Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity or facility.

Gross - Amount prior to any deductions.

Infrastructure - A substructure or underlying foundation on which the continuance or growth of a community is dependent, such as streets, sidewalks, medians, sewer systems and storm drains.

Interfund Transfers - Movement of money from one fund to another within the City of Monrovia.

Intergovernmental Revenue - Grants, entitlements and cost reimbursements from another federal, state or local government unit.

Internal Service Fund - A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

GLOSSARY

Key Result Areas - Critical areas of City-wide or department organizational performance where positive results must be achieved for the organization to reach its goals.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Mission Statement - A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Net - Amount after consideration of any adjustments.

Objectives - Statements of measurable results to be accomplished within a specific time frame. Objectives support long-term goals.

Operating Budget - A financial plan for the provision of direct service and support functions that provide basic government services. The operating budget contains appropriations for such expenditures as salaries, benefits, services, supplies, capital outlay and debt service. It does not include Capital Improvement or Special Project expenditures.

PERS - Public Employees Retirement System.

Performance Measurement - The performance measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

Program - A unit or organization which reports and is an activity of a division.

Property Tax Apportionment - The allotment of direct taxes on the basis of population.

Proposition 4/GANN Initiative Limit - The City is required, under Article XIII.B of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and non-residential construction changes.

Reserve - An account used to designate a portion of the fund balance for a specific future use and which is, therefore, not available for general appropriation.

Revenue - Increases in fund resources. Revenues include income from user fees, taxes, permits, licenses, interest earnings and other sources.

Revenue Enhancements - Any action that increases current revenue sources or creates new ones.

Revised Budget - The Adopted Budget plus/minus any mid-year City Council actions.

Secured - Debt obligation guaranteed by the pledge of assets or other collateral.

GLOSSARY

Self-Supporting Activity - An enterprise activity where all service costs (including principal and interest debt payments) are covered solely from the earnings of the enterprise.

Subsidy - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular person or property for current or permanent benefits, such as assessments. Neither does the term include charges for services rendered only to those paying such charges (i.e., building permits, engineering fees, facility rentals).

Unsecured - Debt Obligation not backed by the pledge of specific collateral.

User Fees - Fees charged to users of a particular service provided by the City. Fees are established based upon cost recovery policy decisions reviewed on an annualized basis.

Utilities - A public service such as gas, electricity, water or transportation. Also used to account for a program's expenditures for services such as gas, electricity, water, refuse collection, etc.