

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, FEBRUARY 6, 2018, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council of Tuesday, February 6, 2018, at 6:02 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, to discuss the following items: CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel No. 8501-012-007; City Negotiator: City Manager; Negotiating Party: Thomas A. and Pamela L. Suess; Under Negotiation: Price and Terms of Payment; CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 115 and 217 East Lime Avenue (Assessor Parcel Nos. 8516-012-900, 8516-012-901, 8516-012-902, and 8516-012-903); City Negotiator: City Manager; Negotiating Party: Monrovia Lime, LLC; Under Negotiation: Price and Terms of Payment; and CS-3 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 1528 and 1532 South Primrose Avenue (Assessor Parcel Nos. 8507-002-024 and 8507-002-025); City Negotiator: City Manager; Negotiating Party: 134 East Wheeler, LLC; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed session meeting at 6:49 p.m.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, February 6, 2018, at 7:32 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in a joint closed session to discuss the three items on the posted agenda. There was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming February 2018 “Black History Month”: The Mayor and City Council presented a proclamation to Barbara Gholar, who accepted on behalf of the Monrovia Duarte Black Alumni Association, in honor of Black History Month.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Ciera Miller reported on activities at the high school.

ORDER OF BUSINESS: None.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudginton, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the January 16, 2018, Special and Regular Meetings of the Monrovia City Council, and the January 23, 2018, Special Joint Meeting of the Monrovia City Council and the Monrovia Arcadia Duarte Town Council: The City Council adopted the minutes of the January 16, 2018, Special and Regular Meetings and the January 23, 2018, Special Joint Meeting.

CC-2 Payroll No. 2 in the Net Amount of \$672,747.61 and Warrant Registers dated January 18, and 25, 2018, and February 1, 2018, in the Total Amounts of \$589,351.20, \$865,370.70, and \$560,414.74, Respectively: The City Council approved Payroll No. 2 in the net amount of \$672,747.61 and Warrant Registers dated January 18, and 25, 2018, and February 1, 2018, in the total amounts of \$589,351.20, \$865,370.70, and \$560,414.74, respectively.

CC-3 Sub-recipient Agreement between Los Angeles County and the City of Monrovia for Acceptance of 2016 State Homeland Security Grant Program Funds in the Amount of \$45,868: The City Council approved the Sub-recipient Agreement between Los Angeles County and the City of Monrovia related to the 2016 State Homeland Security Grant Program funds in the amount of \$45,868, and authorized the City

Manager or his designee to accept and expend any additional 2016 SHSGP funds that may become available and execute the necessary documents.

CC-4 Schedule of Water Service Charges Effective March 8, 2018, through January 1, 2022; Adoption of Ordinance No. 2018-01: The City Council adopted Ordinance No. 2018-01.

CC-5 Installation of a 4-Way Stop at the Intersection of West Chestnut Avenue and South Alta Vista Avenue: The City Council received and filed the report.

PUBLIC INPUT:

1. Ulises Gutierrez and the YMCA Youth Government Representatives
2. Betty McWilliams and Tashera Taylor, Foothill Unity Center
3. Brian Tindall, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

RCM-2 Friday Night Family Street Fair Update – Raw Inspiration: City Manager Chi introduced Melissa Farwell and Katie Rhault from Raw Inspiration who provided a review of operations, vendors, Kids Night activities, partnerships, challenges addressed, and planned enhancements for the upcoming year.

RCM-3 CIP and Grant Update: Public Services Director Tina Cherry provided an overview on the status of ongoing Capital Improvement Projects and grants.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Appointment to Fill a Vacancy on the Historic Preservation Commission: The City Council appointed Bruce Carter to fill the vacancy created by the resignation of Commissioner James Hendrix for an unexpired term ending June 30, 2020
- (b) Directed staff to provide an update on the current drought in California and outreach to Monrovia residents on water conservation

RCC-2 Mayor Pro Tem Gloria Crudgington had no report.

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Becky Shevlin

- (a) Recently elected as Vice President of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control
- (b) San Gabriel Valley Council of Governments Update
- (c) Upcoming Foothill Transit Governing Board Meeting
- (d) Upcoming events and programs in the community

RCC-5 Councilmember Larry J Spicer

- (a) Recent attendance at the League of California Cities New Mayor & Councilmembers Academy, Sacramento, California
- (b) Recent attendance at Independent Cities Association Winter Seminar, Santa Barbara, California

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2016-2017 Comprehensive Annual Financial Report

Buffy Bullis, Administrative Services Director, reviewed the Agenda Report and answered questions of the City Council, with the assistance of Debbie Harper, Lance, Sohl & Lundgaard.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to receive and file the Fiscal Year 2016-2017 Comprehensive Annual Financial Report.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 20, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:02 p.m., Mayor Tom Adams adjourned the meeting in memory of Daniel Duran, son of longtime resident Celia Quiroz Duran and brother-in-law of Streets Maintenance Lead Worker William Duran; Jennifer Conway-Salas, daughter of Nicoline and Dave Conway; and Luke Bullara, son of Tim and Laurel Bullara.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk