

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
AND WILDERNESS PRESERVE FOUNDATION
HELD TUESDAY, MARCH 13, 2018**

CONVENE: Vice-Chair Ulm convened the Joint Meeting of the Community Services Commission and Wilderness Preserve Foundation on Tuesday, March 13, 2018 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry; Recreation Manager Katie Distelrath; Recreation Supervisor Rebecca Sandoval; Recreation Supervisor Heather Sayers; Hillside Wilderness Preserve Supervisor Eugene Suk; Recreation Coordinator Ashley Gonzales; Recreation Coordinator Brooke Putich; Recreation Coordinator Marlene Jimenez; Administrative Assistant Paige Garcia; and Senior Administrative Assistant Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Matthews led the Flag Salute.

ROLL CALL: In attendance: Commissioners Dittmar, Matthews, Mills and Vice-Chair Ulm. Chair Hirsch (AE), Commissioner Belden (AE), and Commissioner Cortina (AE).

PRESENTATIONS:

PR-1 Introduction of newly hired Recreation Supervisor, Heather Sayers.

CONSENT CALENDAR: It was moved by Commissioner Dittmar and seconded by Commissioner Mills to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was approved.

CC-1 Unadopted Minutes of the February 13, 2018 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Updates for February 2018

YOUTH COMMISSION REPORT: Victoria Garcia a 10th grade student at La Salle High School provided updates on current and upcoming activities.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Recommend Approval of the Citywide Park Master Plan – Recreation Manager, Katie Distelrath provided an overview of the Citywide Park Master Plan and answered questions of the Community Services Commission.

Following discussion, the plan will be brought back to the Community Services Commission at the April 2018 meeting.

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING THE COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE Vice President Ulm

WPF ROLL CALL Boardmembers, Belden (AE), Cherry, Cortina (AE), Crudgington, Dittmar, Matthews, Mills, and Vice President Ulm. President Hirsch (A/E)

WPF CONSENT CALENDAR None

CC-1

WPF PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Wilderness Preserve Foundation Financial Report 2016-2017: Public Services Director, Tina Cherry presented the 2016-2017 Annual Financial Report of the Wilderness Preserve Foundation.

After discussion, it was moved by Boardmember Matthews and seconded by Boardmember Dittmar to receive and file WPF AR-1 Wilderness Preserve Foundation Financial Report 2016-2017. There were no objections and the motion was unanimously approved.

WPF ADJOURNMENT

RECONVENE MONROVIA COMMUNITY SERVICES COMMISSION MEETING

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Public Services Director

- (a) The GoMonrovia program will be launched this Saturday, March 17.
- (b) The Cabin deck renovations have been completed.
- (c) The City Council endorsed Proposition 68.
- (d) Board and Commission Recruitment now open – via the new online application process. An informational meeting will be held on Wednesday, March 28 at 6:00
- (e) Provided an overview of the proposed 2018 Community Services Summer Programming Activities.

Katie Distelrath, Recreation Manager

- (a) Boys and Girls Club Update – Lease agreement will come to the Commission in April.
- (b) CPRS Conference – Staff is attending the CPRS conference March 14-16 in Long Beach.
- (c) CPRS Awards and Installation Dinner will be March 29 at 5:30 at the Diamond Bar Center – submitted Julian Fisher Park for award consideration.

Jamie Bumia, Management Analyst

- (a) Monrovia Today and RecPro Registration Update – Provided a PowerPoint presentation on the newly enhanced Monrovia Today and RecPro on-line registration.

Eugene Suk, Hillside Wilderness Preserve Supervisor

- (a) Provided an overview of the Park Rangers Association of California (PARC) conference held March 5-7 in Yosemite.

Ashley Gonzales, Recreation Coordinator

- (a) Invited the Commission to the Annual Spring Egg Hunt and Healthy Kids Day, Saturday, March 31 at Recreation Park.

Brooke Putich, Recreation Coordinator

- (a) Invited the Commission to the Arbor Day event, scheduled for Thursday, April 26 at Library Park Fountain.
- (b) Invited the Commission to the Older American Recognition Spring Luncheon on Thursday, April, 26 from 11:00 – 1:00 at the Community Center.

CC-1

COMMISSION LIAISON REPORTS:

CSC LR-1 Commissioner Belden - (AE)

CSC LR-2 Commissioner Cortina - (AE)

CSC LR-3 Commissioner Dittmar- No Report

CSC LR-4 Chair Hirsch - (AE)

CSC LR-5 Commissioner Matthews

(a) California Park and Recreation Society (CPRS) Legislative Committee is pushing Proposition 68 and the benefits to local government. Will speak on legislative advocacy at the CPRS Conference in Long Beach.

(b) Monrovia Community Coordinating Council - next meeting will be held on Monday, April 2.

CSC LR-6 Commissioner Mills - Monrovia Area Partnership (MAP) – held their block party at Second Baptist Church and celebrated Colonel Allen Allensworth

CSC LR-7 Vice-Chair Ulm - No Report

NEXT SCHEDULED MEETING: The next meeting of the Monrovia Community Services Commission is scheduled for Tuesday, April 10, 2018 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:41 p.m.