



MONROVIA OLD TOWN ADVISORY BOARD AGENDA REPORT



DEPARTMENT: Public Services

MEETING DATE: May 8, 2018

PREPARED BY: Katie Distelrath
Recreation Manager

AGENDA LOCATION: AR-2

TITLE: 2018 Monrovia Music Fest Street Closure Request

BACKGROUND: The Monrovia Music Fest is a community event that has been offered since 2014, in Library Park. Historically, the Music Fest was offer on the Sunday of Monrovia Days. In 2016, the City, in partnership with the Monrovia Unified School District and Centre Stage, expanding Monrovia Days to a two day event and the Monrovia Music Festival was moved to the first Sunday of June.

ANALYSIS: Event organizer, Carole Kauffman submitted a special event permit application for the 2018 Monrovia Music Fest scheduled for Sunday, June 3, from 12:00 – 8:00 p.m. in Library Park. See “Attachment A” for review of the Special Event Permit Application. The street closure request is for Sunday, June 3 from 8:00 a.m. to 9:30 p.m. and includes:

- Lime Avenue (half block) from Myrtle Avenue heading west to the first parking lot on the south side of the street. Parking lot on Lime Avenue will remain open.
- Palm Avenue (full block) from Myrtle Avenue to Primrose Avenue.

The event will include live music, food and kid’s activities and jumpers.

OPTIONS: Staff has provided the following options for consideration:

1. Recommend approval of the 2018 Monrovia Music Fest Street Closure Request.
2. Do not recommend approval of the 2018 Monrovia Music Fest Street Closure Request and request more information from Staff.

STAFF RECOMMENDATION: Staff recommends approval of the 2018 Monrovia Music Fest Street Closure Request.

MOTION: If the board concurs, the appropriate action is a motion to recommend approval of the 2018 Monrovia Music Fest Street Closure Request.

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