

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, APRIL 10, 2018**

CONVENE: Vice-Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, April 10, 2018 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry; Recreation Manager Katie Distelrath; Recreation Supervisor Rebecca Sandoval; Recreation Supervisor Heather Sayers; Hillside Wilderness Preserve Supervisor Eugene Suk; Management Analyst Jamie Bumia; Recreation Coordinator Ashley Gonzales; Recreation Coordinator Marlene Jimenez; Administrative Assistant Paige Garcia; and Senior Administrative Assistant Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Matthews led the Flag Salute.

ROLL CALL: In attendance: Commissioners Belden, Cortina, Dittmar, Matthews, Mills and Vice-Chair Ulm. Chair Hirsch (AE).

PUBLIC INPUT:

1) Trevor Downs, Monrovia, CA – Spoke in favor of designated Mountain Biking Trails in Canyon Park/Hillside Wilderness Preserve.

PRESENTATIONS:

PR-1 Julian Fisher Park Award – Katie Distelrath, Recreation Manager provided an overview the CPRS District 13 Awards and Installation Dinner. Julian Fisher Park was nominated and won. The Fisher Family was present at the event. Thanked Commissioners Cortina, Dittmar and Mills for attending the event.

CONSENT CALENDAR: It was moved by Commissioner Dittmar and seconded by Commissioner Mills to accept the consent calendar consisting of CC-1 and CC-2. Commissioners Belden and Cortina abstained from the vote on CC-1. There were no objections, and the motion was approved.

CC-1 Unadopted Minutes of the March 13, 2018 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Updates for March 2018

YOUTH COMMISSION REPORT: Vanessa Mills, a freshman at Monrovia High School provided updates on current and upcoming activities.

ADMINISTRATIVE REPORTS:

AR-1 Recommend Approval of the Citywide Park Master Plan – Recreation Manager, Katie Distelrath provided an overview of the Citywide Park Master Plan and answered questions of the Community Services Commission.

Following discussion, it was moved by Commissioner Belden and seconded by Commissioner Dittmar to approve the Citywide Park Master Plan for City Council's consideration, and include two friendly amendments; on page 22, (design opportunity) an effort will be made to have ADA access to Kiwanis Park at Grand Avenue, and on page 40 amend the city specific acreage to 1.5 acres per 1,000 people. There were no objections, and the motion was unanimously approved.

SUB-COMMITTEE REPORTS: None

CC-1

REPORTS FROM STAFF:

Tina Cherry, Public Services Director

- 1) An invitation was provided to the Commissioners for the Park Enhancements Celebration at Kiwanis Park at Grand Avenue on Thursday, April 19 at 12:00 p.m.
- 2) Reminder - Board and Commission Recruitment. The application process is now online.
- 3) Save the Date - Boards and Commissions Reception will be held on Monday, May 14, 2018 from 5:30 - 7:30 p.m. at Jake's Roadhouse. Invitations will be sent out soon.
- 4) Discussed the potential property acquisition in the Hillside Wilderness Preserve. The acquisition would be in partnership with the Trust for Public Land. Will keep the Commission updated on the progress.

Katie Distelrath, Recreation Manager

- 1) Provided a recap of the CPRS Conference held in Long Beach.
- 2) Monrovia Days – the event will be held over three days this year – May 18, 19 and 20. Information and wristbands are available on the MonroviaDays.org website.

Jamie Bumia, Management Analyst

- 1) MOTAB Website Launch – close to launching the website. Working with Ready Artwork who is developing the website. Fifty-five businesses have supplied their information. The sub-committee is continuing to work on the website.
- 2) Wine Walk Update- The 2nd Annual Wine Walk will be held on Saturday, April 21 from 6:00 – 9:00 p.m. in Old Town. Tickets are available for \$40 pre-sale and \$45 at the door.

Eugene Suk, Hillside Wilderness Preserve Supervisor

- 1) Provided an overview of the Canyon Park response and action plan to parking concerns.
- 2) The cabin deck renovation and exterior paint project was completed on time.

Ashley Gonzales, Recreation Coordinator

- 1) A PowerPoint presentation was given highlighting the 2018 Spring Egg Hunt and Healthy Kids Day.

COMMISSION LIAISON REPORTS:

CSC LR-1 Commissioner Belden - No report

CSC LR-2 Commissioner Cortina - No report

CSC LR-3 Commissioner Dittmar- No report

CSC LR-4 Chair Hirsch - (AE)

CSC LR-5 Commissioner Matthews

- 1) California Parks and Recreation Society (CPRS) - Provided a presentation on Proposition 68. The Proposition will go to vote on June 5. Additional information will be brought to the May meeting.
- 2) Monrovia Community Coordinating Council – The next meeting is May 5.

CSC LR-6 Commissioner Mills -

- 1) Community Emergency Response Team (CERT) - Participated in the 2018 Spring Egg Hunt and Healthy Kids Day Event.
- 2) Monrovia Area Partnership (MAP) – The Annual Neighborhood Conference will be held on Saturday, April 21 at Monrovia High School from 9:30 a.m. to 3:00 p.m.

CSC LR-7 Vice-Chair Ulm – KGEM attended the first full meeting with the new Board.

CC-1

NEXT SCHEDULED MEETING: The next meeting of the Monrovia Community Services Commission is scheduled for Tuesday, May 8, 2018 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at [9:30:15 PM](#) p.m.

CC-1