

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
HELD TUESDAY, MAY 8, 2018**

**CONVENE:** Vice-Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, May 8, 2018 in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Supervisor, Rebecca Sandoval; Recreation Supervisor, Heather Sayers; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Jamie Bumia; Recreation Coordinator, Ashley Gonzales; Recreation Coordinator, Marlene Jimenez, Recreation Coordinator, Brooke Putich; and Senior Administrative Assistant, Tina Wells.

**PLEDGE OF ALLEGIANCE:** Commissioner Dittmar led the Flag Salute.

**ROLL CALL:** In attendance: Commissioners Belden, Cortina, Dittmar, Matthews, Mills and Vice-Chair Ulm, Chair Hirsch (AE).

**PRESENTATION(S):** Recreation Coordinator, Brooke Putich introduced the 2018 Older American of the Year, Joyce Leeman.

**CONSENT CALENDAR:** It was moved by Commissioner Matthews and seconded by Commissioner Dittmar to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was approved.

**YOUTH COMMISSION REPORT:** Alejandra Rodriguez, Chair of the Youth Commission, and a senior at Monrovia High School provided updates on current and upcoming activities.

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 2017-2018 Options for Learning Annual Report –** Recreation Supervisor, Rebecca Sandoval provided an overview of the 2017-2018 Options Annual Report. Executive Director, Delores Meade was present to answer questions.

**Following discussion, it was moved by Commissioner Matthews and seconded by Commissioner Dittmar** to receive and file AR-1 2017-2018 Options for Learning Annual Report. There were no objections, and the motion was approved.

**SUB-COMMITTEE REPORTS:** None

**REPORTS FROM STAFF:**

Tina Cherry, Public Services Director

- 1) Park Master Plan Update – Congratulations! The Park Master Plan and Open Space Element were approved at the April 17 City Council meeting.
- 2) Summer Programming Update – Staff has been conducting a comprehensive assessment of the program, and held a study session with City Council in February. A presentation was brought to the Commission in March and received great feedback on how to perfect the programs. The City Council approved at the April 17 meeting the shift in focus for the program. The program is open to students in grades eight through ten and will be held at Oak Crest Institute of Science.

- 3) Reminded the Commission of the upcoming Boards and Commissions Reception – Monday, May 14 at 5:30 at Jakes Roadhouse.
- 4) Commission Recruitment Update - 11 applications have been received.
- 5) City Council Liaison Assignments - The City Council reorganized at the last meeting, the new Mayor Pro Tem is Becky Shevlin. The primary City Council liaison to the Commission is Mayor Tom Adams, and Councilmember Crudginton is the alternate.
- 6) Community Center Needs Assessment - City Council requested that the Community Services Commission review the Community Center needs. As a group several meetings were held, the facility was toured and an audit conducted. A community survey was conducted, which included surveys from staff, contract class instructors and the community. Neighboring Community Centers were also toured. A comprehensive overview will be presented to the Commission in July.
- 7) Damage to slides at two of our parks Lucinda Garcia and Rotary Park. The damaged slides have been blocked to prevent use. Staff has reached out to a vendor who is able to repair the damage. The repairs should be completed next week.
- 8) Update on Art in Public Places - a rendering was shown to the Commission of a mural commissioned for the large block wall at Recreation Park.

Katie Distelrath, Recreation Manager

- 1) Monrovia Days Update - Provided an overview of planning and promotions for the upcoming Monrovia Days event to be held Friday, Saturday and Sunday, May 18, 19 and 20 in Library Park.
- 2) YES Intern Update - Provide an update of the program planned for the YES Interns this summer.

Jamie Bumia, Management Analyst

- 1) Wine Walk Recap - The event featured 20 wine stops and 4 dry stops. Forty different wines were available and 24 food pairings. 436 total participants for this annual event.
- 2) MOTAB - Update on the Old Town website, taking more time to meet with the merchants to get the representation of the diversity. Updates will be provided as the website continues to be developed.

Ashley Gonzalez, Recreation Coordinator

- 1) Fountain to the Falls - Invited the Commission to the event, this Saturday, and provided a flyer.
- 2) Summer Concert Update - Provided the Commission with the 2018 Summer Concert lineup. Requested assistance from the Commission for the sponsor recognition at each of the concerts.

Brooke Putich, Recreation Coordinator

- 1) The Youth Sports Awards Ceremony will be held on Thursday, May 24 at the Community Center. The Community Services Commission is invited to attend.

Marlene Jimenez, Recreation Coordinator

- 1) Participated in the Earth Day Environmental Fair at Deane Dana Friendship Park and Nature Center in Palos Verdes, and provided a recap of the event.
- 2) Attended the Anchors Away family fundraiser at Mayflower Elementary School.

### **COMMISSION LIAISON REPORTS:**

Commissioner Belden - No report

Commissioner Cortina

- 1) Boys and Girls Club provided their Annual Report.

Commissioner Dittmar

- 1) Art in Public Places Committee rejected the latest color scheme for the mural on the Movie Theater. Looking for a location and theme for a new bronze statue.

Chair Hirsch – (AE)

Commissioner Matthews

- 1) Monrovia Community Coordinating Council (MCCC) - The meeting focused on GoMonrovia.

Commissioner Mills

- 1) Monrovia Area Partnership (MAP) - the conference was an extreme success. Discussed upcoming activities and events.

Vice-Chair Ulm

- 1) Canyon Park Volunteer Meeting - A representative from the Sierra Madre Search and Rescue Team was guest speaker.

**NEXT SCHEDULED MEETING:** The next scheduled meeting of the Community Services Commission is scheduled for Tuesday, June 12, 2018 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 9:27 p.m.