

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, JUNE 12, 2018**

CONVENE: Vice-Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, June 12, 2018 in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Supervisor, Rebecca Sandoval; Recreation Supervisor, Heather Sayers; Management Analyst, Jamie Bumia; Recreation Coordinator, Ashley Gonzales; Recreation Coordinator Brooke Putich; Recreation Coordinator, Marlene Jimenez and Senior Administrative Assistant, Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Matthews led the Flag Salute.

ROLL CALL: In attendance: Commissioners Belden, Cortina, Matthews, Mills and Vice-Chair Ulm. Commissioner Dittmar (AE) and Chair Hirsch (AE).

PRESENTATION(S):

PR-1 Recreation Manager, Katie Distelrath - Recognized Chair Hirsch for her dedication and service to the Community Services Commission and Community.

PR-2 Sandy Burud and Steve Baker of the Monrovia Historical Society, Monrovia Legacy Project - presented a power point of the recently completed Monrovia Legacy Project website. A bookmark was provided with information on accessing the website.

PR-3 City Manager, Oliver Chi - Provided a power point presentation on the proposed Active Transportation Program – ACTV Monrovia. The ACTV program is designed to connect the City in a better and efficient way. The general concept is to create a protected bikeway spine, a north, south connector that gets people across the 210 freeway and Huntington Drive in a safe way.

CONSENT CALENDAR: It was moved by Commissioner Matthews and seconded by Commissioner Mills to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was approved.

YOUTH COMMISSION REPORT: Danielle Arretche a student at Gabrielino High School provided updates on current and upcoming activities. Youth Commission will be on break until September.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS: None

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Public Services Director

- 1) Repairs were made to the Rotary Park slide. The damage to the Lucinda Garcia Park slide is more extensive, and additional supplies are needed. Intermittent repairs were made by City staff to the slide. The vendor will be back in July to complete repairs.
- 2) Community Services Recruitment Update – The sub-committee met with 10 of the 11 candidates (one of the applicants pulled out). The process was completed, and then learned that Susan Hirsch resigned her position. The vacant position will need to be opened up for 10 days before any new

applicants can be accepted. Final recommendations for all three positions will be made to the City Council at the July 3 meeting.

- 3) Trevor Downs, Coach of the Monrovia High School Mountain Bike Club spoke at our meeting two months ago about the possibility of developing additional Mountain Biking Trails. Staff has reviewed the trails, and met with Mr. Downs to discuss some of the concerns and limitations as it relates to the Resource Management Plan (RMP). The good news is - there is some trail work already in the RMP that will help the Mountain Bike Club with trail improvement. The Club will work together with the Naturalists to work on the trail improvements.

Katie Distelrath, Recreation Manager

- 1) Monrovia Days Recap - Expanded Monrovia Day's to a three day event this year. Thank you to our partners, the Monrovia Unified School District, Centre Stage and Volunteer Center of San Gabriel Valley. The three day event was a huge success.
- 2) YES Intern Program Update - 28 interns have been hired. The Youth and Parent meeting was held last Thursday. Training will begin next Thursday, and include various group trainings and panels. The YES Interns have been given the task of developing a presentation and resume. The Chamber of Commerce, Boys & Girls Club, Oakcrest, Centre Stage, and Raw Inspiration are the partners for the program.
- 3) July 4th Fundraiser Update - Staff will be selling stickers again this year. Two large chloroplast mockups of the fundraising stickers have been created and will be on placed on the front of the Library and are part of the July 4th decorations.

Rebecca Sandoval, Recreation Supervisor

- 1) The Youth Commission Recognition Banquet will be held tomorrow evening at the Community Center. An invitation to attend was extended to the Commissioners.
- 2) Staff In-Service Review - Staff reviewed Monrovia's mission and values, presented an overview of the various City Departments, reviewed customer service protocols, and participated in team building activities. The team also toured the Community Center and Library Park.

COMMISSION LIAISON REPORTS:

Commissioner Belden

- 1) Transit to Trails - Federal working group completed a study and looked at options of getting people up to the National Forrest

Commissioner Cortina - No Report.

Commissioner Dittmar - (AE)

Chair Hirsch - (AE)

Commissioner Matthews

- 1) California Parks and Recreation Society (CPRS) - Proposition 68 passed.
- 2) Coordinating Council - Meeting was held June 4 and focused on youth. The Youth Recognition Award is designed to recognize youth who enhance their community through volunteering.

- 2) California Association of Park & Recreation Commissioners & Board Members (CAPRCBM) – Training sessions will be held in northern California and eastern California. Additional information to come.

Commissioner Mills

- 1) Monrovia Area Partnership (MAP) is turning 12 years old. A block party will be held at Julian Fisher Park this Saturday, June 16, 2018.
- 2) Community Emergency Response Team (CERT) will hold their meeting on Monday, June 25 from 6:30 -8:30 p.m. at Station 102.

Vice-Chair Ulm

- 1) Canyon Park Volunteers – A presentation was given by a native American on his life as a Chumash Indian.
- 2) Community Media of the Foothills (KGEM) – Restructuring and training their new board. Developing programming with AARP on senior scams.

NEXT SCHEDULED MEETING: The next scheduled meeting of the Community Services Commission is scheduled for Tuesday, July 10, 2018 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:15 p.m.