



**CITY OF MONROVIA
COMMUNITY SERVICES COMMISSION
AGENDA REPORT**

DEPARTMENT: Public Services

MEETING DATE: July 10, 2018

PREPARED BY: Heather Sayers,
Recreation Supervisor

AGENDA LOCATION: CC-3

TITLE: Options for Learning Lease Agreements

OBJECTIVE: To recommend the approval of the Options for Learning Lease Agreements for City Council's consideration.

BACKGROUND: The City and Options for Learning have long standing lease agreements for use of land space at Recreation Park and Rotary Park. The programs offered at these facilities includes Full Day Preschool, Headstart, Surround Care, and Family Child Care Home Education Network (FCCHE). These programs are designed to provide children and families with opportunities to strengthen in all areas of development.

Recreation Park

Options for Learning has had a lease agreement for use of Recreation Park since 1989. This lease provides space for a mobile classroom which primarily houses the Options for Learning Headstart Program. The Headstart Program provides children 3-5 years old with an opportunity to learn in a structured classroom environment.

Rotary Park

Options for Learning has had a lease agreement for use of Rotary Park since 1987. This lease provides land space for the Options for Learning Surround Care.

ANALYSIS: The lease agreements shall commence on July 17, 2018 and end on June 30, 2022. The lease agreement shall automatically be renewed on an annual basis for four (4) additional one (1) year periods unless either party gives written notice of intent not to renew. The lease agreements stipulate that Options for Learning provide an annual report of services each year. The report provides an overview of data, specifically, the number of children enrolled in programs, number of families enrolled, number of Monrovia Residents enrolled, and the number of volunteer hours.

During the May 8, 2018 meeting, the Community Services Commission reviewed the 2017-2018 annual report. The following information summarizes that report:

Options for Learning Programs	Full Day Preschool	Headstart	Surround Care	FCCHE
Number of Children Enrolled	28	49	26	54
Number of Families	26	44	17	31
Number of Children below Poverty Level	12	37	2	54
Number of Monrovia Residents	10	26	16	20
Number of Non-Residents	18	18	10	34
Number of Volunteer Hours	115	527	N/A	N/A

RECOMMENDATIONS: Recommend the approval of the Options for Learning Lease Agreements for City Council's Consideration.

COMMISSION ACTION REQUIRED: Staff recommends approval the renewal of the Options for Learning Lease Agreement for use of portions of Recreation Park and Rotary Park.