

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JUNE 19, 2018, 7:30 P.M.**

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, June 19, 2018, at 7:30 p.m. in City Council Chambers, in honor of Daniel Boyajian, born June 2, 2018, to Greg and Narine Boyajian and Diego Alexander Mathias, born June 3, 2018, to Amy Cortina and Shane Mathias. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Brandan Spencer led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of Newly Hired and Promoted Employees: Captain Robert Wilkens introduced newly hired Police Officer Christopher Jackson and Police Services Representative William Park to the City Council and the community.

PR-2 Pasadena Humane Society Pet of the Month: Julie Bank introduced the pet of the month, Danny, to the City Council and the community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September.

ORDER OF BUSINESS: None.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudgington to approve the consent calendar. The motion carried unanimously.

CC-1 Unadopted Minutes of the June 5, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the June 5, 2018, Special and Regular Meetings.

CC-2 Payroll No. 12 in the Net Amount of \$608,724.57, and Warrant Registers dated June 7 and June 14, 2018, in the Total Amounts of \$494,236.26 and \$2,945,384.54, Respectively: The City Council approved Payroll No. 12 in the Net Amount of \$608,724.57 and Warrant Registers dated June 7, 2018, and June 14, 2018, in the Total Amounts of \$494,236.26 and \$2,945,384.54, respectively.

CC-3 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2019: The City Council approved a contract to Beacon Media, Inc., for the period ending June 30, 2019, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Amendment to Administrative Fine Schedule of Fees, Resolution No. 2018-38: The City Council adopted Resolution No. 2018-38.

CC-5 Agreement with The Sauce Creative Services for Design, Production, and Printing of Twelve (12) Issues of Monrovia Today and Additional Design Services for Related Events and Programs for the Period Ending June 30, 2021: The City Council approved an agreement with SCS for the design, production and printing of the Monrovia Today publication as well as design services for related events and programs for the period ending June 30, 2021, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Allocation of Art in Public Places Funds and Installation of a Neighborhood Treasures Landmark Post by Dawn Mendelson to Commemorate Kate Wright: The City Council appropriate and authorized the expenditure of an amount not to exceed \$15,000 from the City's Art in Public Places fund for the installation of a Neighborhood Treasures Landmark Post, and authorized the City Manager to execute the necessary documents

in a form approved by the City Attorney.

CC-7 Consultant Services Agreement with Access Control Services for Security Services Related to City Special Events and Private City Facility Rentals for the Period Ending June 30, 2020: The City Council approved a Consultant Services Agreement with Access Control Security to provide security for City special events and private City facility rentals for the period ending June 30, 2020, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-8 2018-2019 Gann Appropriations Limit, Resolution No. 2018-33: The City Council adopted Resolution No. 2018-33.

CC-9 Reaffirming the Annual Levy Amount and Tax Rate for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2018-2019 Fiscal Year; Resolution No. 2018-34: The City Council adopted Resolution No. 2018-34.

CC-10 Annual Information Systems Agreements with Tyler Technologies, Spillman Technologies, Emerson Process Management, Konica Minolta, and CityGrows for Fiscal Year 2018-2019: The City Council approved the annual agreements with Spillman Technologies, Tyler Technologies, Emerson Process Management, CityGrows, and Konica Minolta for Fiscal Year 2018-2019, and authorized the City Manager or his designee to execute the necessary documents.

CC-11 Amendment to the City of Monrovia's Bicycle Master Plan: The City Council approved the amended City of Monrovia's Bicycle Master Plan.

CC-12 Amendment No. 1 to the Official Police Tow Services Agreement with Soash Enterprises, Inc., DBA Foothill Tow for the Period Ending June 30, 2019: The City Council approved Amendment No. 1 to the Official Police Tow Services Agreement with Soash Enterprises, Inc., DBA Foothill Tow for the period ending June 30, 2019, and authorized the City Manager to complete the necessary document in a form approved by the City Attorney.

PUBLIC INPUT:

1. Hector Elizalde, representing Congresswoman Grace Napolitano [7:44:36 PM](#)
2. Sheree Johnson, Adventist Health Glendale [7:48:24 PM](#)
3. Gayle Montgomery, Monrovia
4. Brian Tindall, Monrovia [7:54:50 PM](#)

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

RCM-2 Update on June 5, 2018, Special Election: City Clerk Atkins provided an update on the recent June 5, 2018 Special Election for Measure TT.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Appointments to Boards and Commissions for Terms Beginning July 1, 2018

Public Input:

1. Stephen Grollnek, Monrovia

Mayor Adams reappointed Bill Beebe and appointed Keisha Carter Bowen to the Planning Commission for a term of three years ending June 30, 2021; reappointed Marianne Lee, Mark Houston, and Vicky Hansen to the Historic Preservation Commission for a term of three years ending June 30, 2021; reappointed Millie Olivas and Soren Loft and appointed Dominique Strivings to the Monrovia Old Town Advisory Board for a term of two years ending June 30, 2020.

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) Upcoming events in the community and various City publications and sources of information
- (b) Recently elected as Second Vice President of the of San Gabriel Valley Council of Governments Executive Committee
- (c) Upcoming League of California Cities Mayors & Councilmembers Executive Forum and Advanced Leadership Academy, Monterey, California

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudginton

- (a) Alex Tachiki recently appointed as Vice Chair of the San Gabriel Valley Council of Governments Water Technical Advisory Committee; Councilmember Crudginton recently appointed as Vice Chair of the of San Gabriel Valley Council of Governments Water Policy Committee
- (b) Upcoming meeting with Chair of Regional Water Board Committee

RCC-5 Councilmember Larry J Spicer

- (a) Recent attendance at Neighborhood USA Conference
- (b) MAP Anniversary Block Party
- (c) YES! Intern Program

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2018-2019 Budget and Fiscal Year 2018-2019 Schedule of Fees and Charges, Resolution Nos. 2018-35 and 2018-36; and Fiscal Year 2018-2019 Authorized Position Listing and Corresponding Side Letters of Agreement

Buffy Bullis, Administrative Services Director and City Manager Chi reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Crudginton, seconded by Mayor Pro Tem Shevlin, to adopt Resolution Nos. 2018-35 and 2018-36 and approve the Fiscal Year 2018-2019 Authorized Position Listing and corresponding Side Letters of Agreement.** The motion carried unanimously by roll call vote.

Councilmember Blackburn announced that he would abstain from voting on item AR-2 due to a conflict of interest and requested that item AR-3 be heard out of order. There were no objections.

AR-3 Award of Contract to Mountjoy Construction for the Community Development Office Remodel Project in an Amount Not to Exceed \$39,500.00

Craig Jimenez, Community Development Director, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to award a contract to Mountjoy Construction for the Community Development remodel work, appropriate the necessary funding to complete the project, and authorize the City Manager to complete the necessary document in a form approved by the City Attorney.** The motion carried unanimously.

Councilmember Blackburn exited Council Chambers at 9:16 p.m.

AR-2 Lease and Operating Agreement with Community Media of the Foothills for the Period Ending June 30, 2021

City Manager Chi reviewed the agenda report and answered questions of the City Council.

City Attorney Steele noted for the record that Councilmember Blackburn abstained from this item due to a legal dispute in which Community Media of the Foothills is adverse to his client, not a Political Reform Act conflict.

Following a brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to approve the Lease and Operating Agreement with Community Media of the Foothills for the period ending June 30, 2021, and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 3, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:28 p.m., Mayor Adams adjourned the meeting in memory of Polly Morford, longtime Monrovia resident.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk