

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, JUNE 28, 2018**

**CONVENE:** President Carlson convened the regular meeting of the Monrovia Library Board on Thursday, June 28, 2018 at 7:00 p.m., in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Linda Rivas, Administrative Assistant Miga Wang and Administrative Assistant Giana Marini.

**PLEDGE OF ALLEGIANCE:** Boardmember Wall led the Flag Salute.

**ROLL CALL:** In attendance: Boardmember Wall, Harvis, Vice President Walters, President Carlson. Boardmember Dr. Morgan excused.

**PRESENTATIONS:**

**PR-1** Proposed Active Transportation Program | *ACTV Monrovia*, Oliver Chi, City Manager  
**PR-2** TAB Member Updates – Stephanie Aurelio, Youth Services Librarian

**CONSENT CALENDAR:** It was moved by Boardmember Harvis and seconded by Boardmember Wall to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

- CC-1** Unadopted Minutes of the May 24, 2018 Regular Meeting
- CC-2** Adult and Youth Services Program Report for June 2018

**TEEN ADVISORY BOARD (TAB):** Barsenet Admassu, at 7th grade at Clifton Middle School, provided updates on current and upcoming TAB events.

**PUBLIC INPUT:** None

**AR-1 2018 Literacy Services Update – Victor Castellanos, Literacy Coordinator/Librarian provide the Library Board an update on the Literacy Service.** There are currently 27 tutors meeting one-on-one with 29 learners. In Fall 2017, staff launched the Online Tutor Training. This tutor focused course helped eight registrants complete their training to become Monrovia tutors. In December 2017, staff published the new quarterly literacy newsletter. This newsletter publishes articles by tutors and highlights learner’s achievements. In March 2018, staff implemented the new bi-monthly Literacy Book Club. This book club supports reading at high-school levels. It introduces new vocabulary and sentence structures, and encourages learners to discuss and think about literature. Tutors have volunteered a total of 1,690 hours in the Literacy Program and Learners have spent 2,909 hours learning. When compared to the average cost of a tutor that is a total value of \$40,800.

**After discussion,** it was moved by Boardmember Harvis, and seconded by Boardmember Walters to: **receive and file AR-1 2018 Literacy Services Update.**

**CC-1**

**AR-2 Library Board Reorganization – Carey Vance, Library Manager announced the Library Board reorganization for the 2018-19 program year.** Starting the new fiscal year, Kim Walters will be the new Library Board President and Janet Wall will be the new Vice President.

**After discussion,** the motion to elect Vice President Walters as President for the 2018-2019 program year, was moved by Boardmember Harvis, and seconded by Boardmember Wall. The motion to elect Boardmember Wall as Vice President was moved by Boardmember Harvis, and seconded by Boardmember Walters.

## **REPORTS FROM STAFF:**

### **RFS-1 Carey Vance, Library Manager**

- The new Adult Services Librarian, Stefanie Ulate, will start on July 9, 2018. The Library Clerk recruitment is in process and the tentative start date is July 22, 2018. The position for the Adult Services part-time Library Associate has been posted.
- The Summer Reading Program has 1,646 registered participants to date out of the 3,500 goal. The Kick-off event at Station Square had 202 attendees.
- Adult Services Staff is working on creating a meditation series for the senior citizens facilities.
- SciLab programming will continue through the summer with the partnership of Oak Crest Institute of Science.
- Monrovia Reads Van will be at local summer schools and will host crafts and activities the first Saturday of each month at the Huntington Oaks Shopping Center.
- More bilingual books have been added to both the Library and Monrovia Reads Van collections.

## **LIBRARY BOARD LIAISON REPORTS:**

**LR-1** President Carlson: The Library Foundation awarded TAB Scholarships and is working on opportunities to fund larger projects for the library.

**LR-2** Boardmember Harvis: No report.

**LR-3** Boardmember Morgan: Excused. No report.

**LR-4** Boardmember Wall: The school district would like to receive Monrovia Reads Van statistics.

**LR-5** Vice President Kim Walters: The Legacy Project was successfully launched on the Library's website. The next Friends meeting will be held on July 9.

## **NEXT MEETING:**

The next regular Library Board meeting will be held on Thursday, July 26, 2018 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 8:25 PM.