

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, JULY 10, 2018**

CONVENE: Vice-Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, July 10, 2018 at 7:00pm in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Superintendent, Rebecca Sandoval; Recreation Supervisor, Heather Sayers; Recreation Supervisor, Jamie Bumia; Hillside Wilderness Preserve Supervisor, Eugene Suk, Recreation Coordinator, Marlene Jimenez and Administrative Assistant, Paige Garcia.

PLEDGE OF ALLEGIANCE: Commissioner Dittmar led the Flag Salute.

SWEARING IN OF NEWLY APPOINTED/REAPPOINTED COMMISSIONER(S)

Nancy Matthews, reappointed for a three (3) year term through 2021

Tom Dittmar was reappointed to fill a vacancy for a one (1) year term through 2019

Fernando Villegas was appointed to a three (3) year term through 2021

The oath was administered by Alice Atkins, City Clerk

ROLL CALL: In attendance: Commissioners Belden, Cortina, Dittmar, Matthews, Villegas, Mills (AE), and Vice-Chair Ulm.

PRESENTATION(S):

PR-1 July is Parks and Recreation Month – Rebecca Sandoval, Recreation Superintendent

City Council proclaimed July Parks and Recreation Month at the July 3, 2018 meeting. Two youth commissioners, on behalf of the Public Services Department, accepted the Proclamation.

CONSENT CALENDAR: Commissioner Matthews moved to accept CC-2 and CC-3, Commissioner Dittmar seconded the motion. There were no objections, and the motion was approved. CC-1 was approved separately, Commissioner Matthews moved to accept CC-1, and Commissioner Dittmar seconded the motion. There were no objections, and the motion was approved.

CC-1 Unadopted Minutes of the June 12, 2018 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update June 2018

CC-3 Options for Learning Lease Agreements

YOUTH COMMISSION REPORT: No report.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Reorganization of the Community Services Commission – Katie Distelrath, Recreation Manager

Katie Distelrath reviewed the requirements for reorganization of all Commissions and Boards throughout the City. Based on the requirements, Vice Chair Ulm was recommended by staff to fill the role of Chair while Commissioner Belden agreed to be Vice-Chair. Commissioner Dittmar moved to approve the transition and Commissioner Matthews seconded the motion. There were no objections, and the motion was approved.

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Public Services Director

1) Coexisting with Wildlife Community Meeting

The Community meeting will be held at the Library Community Room on August 8, 2018 at 7:00 p.m. presented by the Pasadena Humane Society. City Council and staff are being proactive and addressing the need for educating residents on coexisting with Monrovia's wildlife. Monrovia has partnered with the Pasadena Humane Society and Fish and Wildlife on how to live humanely with wildlife, and on ways to secure their property.

2) Update on Public Art at Recreation Park

Art in Public Places commissioned an artist to paint a vibrant mural on the wall between the courts at Recreation Park. Pictures were shared with the Commission to show the progress of the mural. It is 65% done and will be sealed with a graffiti film.

3) Dedication of Phase II of Monrovia Renewal

The dedication of the second phase of Monrovia Renewal has been confirmed. Commission is invited to the dedication on Thursday, July 19, 2018 at 4:00 p.m. at Library Park to commemorate the success of Phase II. The K-Rail will be taken down during the next phase.

4) Water Conservation Calendar

The updated Water Conservation Calendar includes community events, Community Services Commission and City Council meetings, and tips on how to conserve water. Chair Ulm recommended the calendars be given out at Concerts and Senior Programs. Vice Chair Belden recommended creating awareness for conservation during concerts, making it relevant by adding to the welcoming script.

Katie Distelrath, Recreation Manager

1) Year End Review

A presentation was given looking back on all that was achieved with the guidance of Commission and the work of staff in the 2017-2018 fiscal year. The presentation included improvements to events, such as Monrovia Days, the Spring Egg Hunt, and Fountain to the Falls. Also, mentioned were the enhancements to Youth and Summer Programs, such as the YES Intern Program Expansion, transition of the Youth Sports Program, addition of Kids Crafts in the Canyon and expansion of the Family Hike and Campouts. In addition to partnering with the Boys and Girls Club to replace Summer Extravaganza, Monrovia teamed up with Oak Crest to create the Junior Research Academy. The presentation also highlighted some of the big goals achieved such as the Park Master Plan, and the publication of the new, updated version of Monrovia Today.

Rebecca Sandoval, Recreation Superintendent

1) Junior Research Academy Update

Session one concluded on July 6, 2018 with 12 participants meeting full capacity. Monrovia partnered with Oak Crest Institute of Science to provide lab experiments during the morning session while staff took over in the afternoon session with activities and field trips. There are two more sessions left with spaces available.

2) YES Intern Program

The YES Intern Program expanding from 10 interns to 28 interns; the interns have been placed in programs where they are learning and contributing to City Departments and five (5) outside partners. Evaluations will be done to enhance the program for next year. Commissioner Cortina also suggested that staff track the youth after the program to evaluate employment success.

3) Youth Commission Banquet

There was a great turnout to celebrate the Youth Commission and all of their service. A letter of service was issued to each Youth Commissioner for college.

4) Fourth of July Firework Spectacular

10,000-12,000 spectators were in attendance for yet another outstanding show. MOTAB had an abundance of customers. The 4th of July Fundraiser Stickers brought in \$270 that will offset the cost of the firework show.

Eugene Suk, Hillside Wilderness Preserve Supervisor

1) Golden Pine Cone Award Overview

On June 20, 2018, volunteer, Nick Flores, was recognized as the winner of the Golden Pine Cone for his service and dedication to the Hillside Wilderness Preserve during the annual summer kickoff potluck picnic.

COMMISSION LIAISON REPORTS:

Vice-Chair Belden - No Report

Commissioner Cortina - No Report

Commissioner Dittmar - No Report

Commissioner Matthews – California Park & Recreation Society (CPRS) Legislation - On June 19, 2018 a press conference was held regarding Proposition 68.

Commissioner Mills- (AE)

Commissioner Villegas - No Report

Chair Ulm - No Report

NEXT SCHEDULED MEETING: The next scheduled meeting of the Community Services Commission is scheduled for Tuesday, August 14, 2018 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:46 p.m.