



**CITY OF MONROVIA
COMMUNITY SERVICES COMMISSION
AGENDA REPORT**

DEPARTMENT: Public Services

MEETING DATE: August 14, 2018

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-1

TITLE: Recommended Change to the Order of Business for the Community Services Commission Agenda

DISCUSSION: A portion of the monthly Community Services Commission meeting is set aside for Public Comment on items that do not appear on the agenda. Historically, this follows Presentations, review and approval of the Consent Calendar, and the Youth Commission Report. At times the presentations can be lengthy requiring those wishing to speak to the Commission, wait an unreasonable period of time.

At the July 10, 2018 Commission meeting, Chair Ulm suggested staff investigate the possibility of reordering the business on the monthly agenda. Specifically, Chair Ulm was hoping to take Public Comment, following Roll Call with the hope of reducing the wait time for the public and possibly enticing more participation.

Staff conferred with the City Clerk, Alice Atkins who advised the item be presented to the Commission as an Agenda Item for further discussion and consideration. In addition, the Agenda Item would serve as a formal documentation of the proposed change to the order of business.

STAFF RECOMMENDATION: Staff recommends the Commission approve the recommended changes to the order of business for the monthly Community Services Commission meetings.

MOTION: If the Commission concurs, the appropriate action is a motion to recommend approval of the recommended changes to the order of business for the monthly Community Services Commission meetings.

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