

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, JULY 26, 2018**

CONVENE: President Walters convened the regular meeting of the Monrovia Library Board on Thursday, July 26, 2018 at 7:00 p.m., in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Linda Rivas, Management Analyst Julie Gallardo, Administrative Assistant Miga Wang and Administrative Assistant Giana Marini.

PLEDGE OF ALLEGIANCE: Boardmember Harvis led the Flag Salute.

ROLL CALL: In attendance: Boardmember Harvis, Dr. Morgan, Vice President Wall, President Walters. Boardmember Carlson excused.

PRESENTATIONS:

PR-1 Library Manager, Carey Vance introduced New Adult Services Librarian, Stefanie Ulate.

PR-2 Public Services Director, Tina Cherry provided an update on Library Park enhancements.

CONSENT CALENDAR: CC-1 was moved by Boardmember Harvis and seconded by Vice President Wall. CC-2 was moved by Boardmember Dr. Morgan and seconded by Vice President Wall. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the June 28, 2018 Regular Meeting

CC-2 Adult and Youth Services Program Report for July 2018

TEEN ADVISORY BOARD (TAB): Daniel Ornelas, 12th grade at Monrovia High School and Charlie Gallardo, 8th grade at Clifton Middle School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan, Q2 Update and Q3 Forecast – Carey Vance, Library Manager provided a Q2 update and Q3 Forecast for the Library Strategic Plan. Thirty-two goal activities have been completed as of July 2018. This means the Library has accomplished 50% of the total goal. Some of the progress report items include; a Bilingual Book Grant of \$7,500 awarded for the Monrovia Reads Van and Library collection, 32 % increase in eBooks and usage due to more social media promotion, SciLab program series has led to 30.8% of our youth programs having a 21st Century skills emphasis, surpassing the original goal of 20% by 2021. The Monrovia Legacy Project Online Historical Collection launched in May 2018 and continues to grow, with 2,793 searches in the first few months. More mobile friendly digital resources are being produced for the public. More activities to come include the library kicking off the public relations team in September, and also working with the City on the Library Park redesign that will provide additional open space for library users.

After discussion, it was moved by Vice President Wall and seconded by Boardmember Harvis to receive and file **AR-1 Library Strategic Plan – Q2 Update and Q3 Forecast.**

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Public Services Manager

- The Public Services Water Operations Department along with the Historical Society collaborated to create a Monrovia Water Conservation Calendar. The calendar is intended to promote water conservation awareness while providing historical Monrovia images and important City dates.
- Public Works collaborated with an Arcadia Eagle Scout member to install a Little Library in Julian Fisher Park. The City is planning to place more Little Libraries in South Monrovia.

RFS-2 Carey Vance, Library Manager

- The library received a donation from 3M valued at \$11,281 in office supplies.
- The Monrovia Reads Van will keep the same schedule as last school year in order to maintain consistency with children and parents.
- Friends of the Monrovia Public Library contributed \$19,000 for library collections, programming and the Summer Reading Program.
- The Library Foundation contributed \$51,011 for start-up costs for the Monrovia Reads Van, Literacy Program, and new self-checkout machines.
- The Summer Reading Program had a total of 2,325 patrons registered. This year there was a 49% completion rate; this is a 20% increase from last year. A total of 4,806 free books were given as prizes.
- CENIC Broadband has been installed and will take 60 days to be activated for public use.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: Excused. Vice President Janet Wall spoke on behalf of John Carlson. The next Foundation meeting will be held on September 17, 2018.

LR-2 Boardmember Harvis: No Report.

LR-3 Boardmember Dr. Morgan: No Report.

LR-4 Vice President Wall: The Monrovia Reads Van will attend The Foothill Unity Back to School event on August 7, 2018.

LR-5 President Walters: The Friends of the Monrovia Public Library approved a total of \$10,000 from funding requests during the July meeting. The upcoming book sale will be held September 7-8.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, August 23, 2018 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:19 PM.