

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Brian Ulm**  
Chair

**Edward Belden**  
Vice-Chair

**Amy Cortina**  
Commissioner

**Tom Dittmar**  
Commissioner

**Nancy Matthews**  
Commissioner

**Genia Mills**  
Commissioner

**Fernando Villegas**  
Commissioner

## Welcome to the Monrovia Community Services Commission Meeting Tuesday, October 9, 2018 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMUNITY SERVICES COMMISSION** please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Public Services Department at 626.256.8246. Please notify the Public Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



## MONROVIA COMMUNITY SERVICES COMMISSION REGULAR MEETING AGENDA

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**Monrovia Community Center  
119 W. Palm Avenue  
Tuesday, October 9, 2018  
7:00 P.M.**

**CONVENE**

Chair Ulm

**PLEDGE OF ALLEGIANCE**

Commissioner Villegas

**ROLL CALL**

Commissioners Belden, Cortina, Dittmar, Matthews, Mills,  
Villegas, and Chair Ulm

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

**PRESENTATION(S)**

**PR-1** Introduction of Heather Gibson, Public Services Management Analyst

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

**CC-1** Unadopted Minutes of the September 11, 2018 Meeting  
**Recommendation:** Accept the Minutes of the September 11, 2018 Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for September 2018  
**Recommendation:** Accept the Canyon Park and Hillside Wilderness Preserve Patrol Update for September 2018

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**YOUTH COMMISSION** Sophia Littlefield a junior at Gabrelino High School.

## **ADMINISTRATIVE REPORTS**

### **AR-1 Community Center Needs Assessment**

**Presenter:** Katie Distelrath, Recreation Manager

**Recommendation:** Staff recommends the Community Services Commission review the findings and discuss whether or not the Community Center is meeting the needs of the community and make a recommendation for City Council's consideration.

**Commission Action Required:** If the Community Services Commission concurs, the appropriate action would be to review the findings and discuss whether or not the Community Center is meeting the needs of the community and make a recommendation for City Council's consideration.

## **REPORTS FROM STAFF**

Tina Cherry, Public Services Director

1. Mobile Vendors SB – 946 Update
2. Library and Library Park Enhancement Project Update
3. Make a Difference Day Update – October 27, 2018
4. Personnel Updates

Rebecca Sandoval, Recreation Superintendent

1. Fall Festival Update
2. Halloween Bash Update
3. Veterans Day Event, Monday, November 12 at 11:00 a.m.

Jamie Bumia, Recreation Supervisor

1. Youth Sports Update
2. Senior Lunch Program Update

## **COMMISSION LIAISON REPORTS**

Vice Chair Belden

1. Providers Group
2. Youth Commission
3. Santa Anita Family YMCA
4. Transit to Trails

Commissioner Cortina

1. Boys & Girls Club of the Foothills
2. Monrovia, Arcadia, Duarte Town Council
3. Monrovia Historic Preservation Group (MOHPG)
4. Santa Anita Family YMCA

Commissioner Dittmar

1. Art in Public Places
2. Monrovia Association of Fine Arts (MAFA)

3. Senior Clubs
4. Urban Parks

Commissioner Matthews

1. California Association of Park & Recreation Commissioners & Board Members (CAPRCBM)
2. California Parks and Recreation Society (CPRS)
3. Monrovia Community Coordinating Council

Commissioner Mills

1. Community Emergency Response Team (CERT)
2. Mental Health Consortium
3. Monrovia Area Partnership (MAP)

Chair Ulm

1. Canyon Park Volunteers
2. Community Media of the Foothills
3. Monrovia Historical Museum Board
4. Next Door.com (website)

Commissioner Villegas

1. Monrovia Unified School District
2. Mental Health Consortium

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, November 13, 2018 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Avenue Monrovia CA.

**ADJOURNMENT**

**FUTURE DATES** - For additional information please visit the Monrovia Community Coordinating Council blog at <http://theneighborhoodfix.blogspot.com/p/community-calendar.html>

<b>Program/Activity</b>	<b>Date/Time</b>	<b>Location</b>
Old Town Fall Festival and Canyon Park Volunteer Native Plant Sale	Saturday, October 13 12:00 – 6:00 p.m.	Old Town / Library Park
MAP Leadership Academy (Youth)	Wednesdays September 12 – October 17 3:00 – 5:00 p.m.	Library Community Room
MAP Leadership Academy (Adults)	Thursdays September 13 – October 18 7:00 – 9:00 p.m.	Community Center
Make a Difference Day	Saturday, October 27 8:00 a.m.	Library Park
MAFA – Fall Evening Art Walk	Saturday, October 27 7:00 – 10:00 p.m.	East side of the 400 block Of Myrtle Avenue
Trick or Treat and Halloween Bash	Wednesday, October 31 3:00 – 6:00 p.m.	Trick or Treating in Old Town Event in Library Park
MAP Leadership – Graduation	Tuesday, November 6	City Hall
Veteran’s Day Celebration	Monday, November 12 11:00 a.m.	Library Park
Holiday Tree Lighting and Parade	Thursday, December 6 Tree Lighting 6:00 p.m. Parade 7:00 p.m.	Library Park and Old Town
Holiday Home Decorating Contest	Monday, December 17	
Recognition of the winners of the Holiday Home Decorating Contest	Tuesday, December 18	
New Year’s Eve Celebration	Monday, December 31	Old Town