

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 18, 2018, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, September 18, 2018, at 6:00p.m. in City Council Chambers, at which all members were present, with the exception of Councilmember Alexander C. Blackburn, to discuss the following items: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case and CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; City Negotiator: City Manager; Negotiating Party: Thomas Safran & Associates Development, Inc.; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed Session meeting at 7:20p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, September 18, 2018, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Mayor Pro Tem Becky Shevlin led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming September 2018 as “National Preparedness Month”: The Mayor and City Council presented a proclamation to Fire Chief Brad Dover.

PR-2 Proclaiming October 2018 as “National Hispanic Heritage Month”: The Mayor and City Council presented a proclamation to Henry Olivas on behalf of the Monrovia Latino Heritage Society.

PR-3 Proclaiming September 25, 2018, as National Voter Registration Day: The Mayor and City Council presented a proclamation to Dorothy Keane on behalf of the Pasadena League of Women Voters.

CHANGE OF ORDER:

PR-5 Introduction of Newly Hired and Recently Promoted Employees: Staff introduced newly hired employees, Principal Accountant Monica Molina, and Firefighters Jeremey Montoya, Joshua Lin, Zachary Ingram, Frank Droege, and Brian Dane Fetherolf. Staff also introduced recently promoted Recreation Superintendent Rebecca Sandoval and Field Services Superintendent Todd Hull.

Mayor Adams recognized Ashton Gout, Assistant to the City Clerk, for her recent completion of the Technical Training for Clerks with the California City Clerk’s Association and receipt of the University of Riverside Extension California Professional Municipal Clerks certificate.

PR-4 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Vice Preseident of Communications Jack Hagerman introduced Skeeter, this month’s pet available for adoption through the Pasadena Humane Society.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Jessica Orozco reported on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudgington to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 4, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the September 4, 2018, Special and Regular Meetings.

CC-2 Payroll No. 18 in the Net Amount of \$639,912.79, and Warrant Registers dated September 6, and September 13, 2018, in the Total Amounts of \$563,995.91, and \$960,567.01, Respectively: The City Council approved Payroll Nos. 18 in the net amount of \$639,912.79, and Warrant Registers dated September 6, and September 13, 2018, in the total amounts of \$563,995.91, and \$960,567.01, respectively.

CC-3 Santa Teresita Art Installation for the Residential Cottage #2: The City Council approved the Santa Teresita art installation and authorized the City Manager to execute the required documents.

CC-4 Allocation of Art in Public Places Funds for the Installation of a Neighborhood Treasures Landmark Post: The City Council appropriated and authorized the expenditure of an amount not to exceed \$15,000 from the Art in Public Places fund for the installation of a Neighborhood Treasures Landmark Post and art piece, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-5 Amendment to the Agreement with Air-Tro, Inc. for the Maintenance of Heating, Ventilation, and Air Conditioning (HVAC) Systems at City Facilities for the Period Ending June 30, 2021: The City Council approved an amendment to the agreement with Air-Tro, Inc., for HVAC maintenance services through the period ending June 30, 2021, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-6 Notice of Completion for Safe Sidewalks, Inc., DBA Precision Concrete Cutting for Citywide Sidewalk Maintenance Services and Consultant Services Agreement for On-Call Sidewalk Maintenance Services for the Period Ending June 30, 2020: The City Council accepted the work of Safe Sidewalks, Inc., DBA Precision Concrete Cutting for Sidewalk Maintenance Services, authorize the City Clerk to file the Notices of Completion, and direct staff to release all retained funds in accordance with the contract provisions; and approve an agreement with Safe Sidewalks, Inc., DBA Precision Concrete Cutting for on-call sidewalk maintenance services for the period ending June 30, 2020, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Acceptance of Work, Notice of Completion, and Release of Retention Funds to Sully-Miller Contracting Co. Related to the Monrovia Renewal Northwest Section Infrastructure Improvements Project, Project No. MR-009: The City Council accepted the work of Sully-Miller Contracting Co. for the Monrovia Renewal Northwest Section Infrastructure Improvements Project, Project No. MR-009, authorized the City Clerk to file the Notice of Completion, and direct staff to release all retained funds in accordance with the contract provisions.

CC-8 Amendment to the Monrovia Municipal Code, Amending the Official Zoning Map set forth in Section 17.04.040 to Change ORDLM (Office/Research And Development/Light Manufacturing) and M (Manufacturing) to the SP (Specific Plan) Zone Designation and Amending the Zoning Ordinance to add the Avalon Monrovia Specific Plan to Section 17.04.035 of Title 17 (Zoning) of the Monrovia Municipal Code for the Property Located at 815 and 825 South Myrtle Avenue and 126 West Walnut Avenue (APN: 8508-006-037, 8508-006-054, 8508-006-055, 8508-006-038, 8508-006-039 And 8508-006-040); Adoption of Ordinance No. 2018-08: The City Council adopted Ordinance No. 2018-08.

CC-9 Amendment to the Monrovia Municipal Code, Amending the Official Zoning Map set forth in Section 17.04.040 to Change the Zoning Designation of the Project Site (102 – 140 West Huntington Drive, APNS: 8508-010-901, 8508-010-902, 8508-010-903, 8508-010-904, 8508-010-905, And 8508-010-906) from BE (Business Enterprise) to the O/RD/LM (Office, Research And Development, And Light Manufacturing) Zone Designation and Amending Section 17.08.010 (Permitted Uses In Each Zone) of Chapter 17.08 (Permitted Uses) of Title 17 (Zoning) of the Monrovia Municipal Code to Allow Hotels on Parcels that are Zoned O/RD/LM and Located Within the South Myrtle Avenue Corridor - Crossroads District as Identified in the General Plan Upon the Approval of a Conditional Use Permit; Adoption of Ordinance No. 2018-09: The City Council adopted Ordinance No. 2018-09.

PUBLIC INPUT:

1. Dorothy Dudley, representing Monrovia Shiloh A.M.E. Zion Church

2. Hector Elizade, representing Congresswoman Grace Napolitano
3. Clifford DeCosta, Monrovia
4. Steve Algorri, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Formation of the City of Monrovia Community Facilities District No. 2018-01 (Station Square South); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District; Resolution Nos. 2018-51 through 2018-53, and Introduction and First Reading of Ordinance No. 2018-11

City Clerk Atkins executed the concurrence of City Clerk of the City of Monrovia, acting in the capacity of Elections Official with regard to a Special Election in connection with City of Monrovia Community Facilities District No. 2018-01.

Mayor Adams opened the public hearing.

City Clerk Atkins reported that proper notice has been published in accordance with the Mello-Roos Community Facilities Act, and proof of such publication was on file with the Office of the City Clerk.

Brittany Mello, Assistant to the City Manager, presented the agenda report and answered questions of the City Council.

Mayor Adams opened the floor for public testimony from the members of the public.

1. Gayle Montgomery, Monrovia

Mayor Adams closed the public hearing.

Mayor Adams confirmed with City Clerk Atkins that a majority protest did not exist.

It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to adopt Resolution Nos. 2018-51 and 2018-52. The motion carried unanimously by a roll call vote of 4-0, with Councilmember Blackburn excused.

Mayor Adams opened the Election pursuant to Resolution No. 2018-52. City Clerks Atkins received a Ballot from the landowner.

City Clerk Atkins canvassed the ballots as follows:

Five (5) votes were cast in support of the proposition and 0 votes were cast in opposition to the proposition. Therefore, the proposition was approved with a 100% vote in favor.

It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2018-53. The motion carried unanimously by a roll call vote of 4-0, with Councilmember Blackburn excused.

Following brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudgington, to introduce, waive further reading, and read by title only Ordinance No. 2018-11.** The motion carried unanimously by a roll call vote of 4-0, with Councilmember Blackburn excused.

City Attorney Steele read the title of Ordinance No. 2018-11 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF MONROVIA COMMUNITY FACILITIES DISTRICT NO. 2018-01 (STATION SQUARE SOUTH) AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THAT DISTRICT

PH-2 Historic Landmark HL-145 and Mills Act Contract MA-138 for the Property Located at 1 Hidden Valley Road by Property Owners Kari Helman Ferris and Dena L. O'Neil; Resolution No. 2018-49

Sheri Bermejo, Planning Division Manager, presented the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

Following a brief discussion, **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Shevlin, to adopt Resolution No. 2018-49.** The motion carried unanimously.

PH-3 Historic Landmark HL-146 and Mills Act Contract MA-139 for the Property Located at 310 East Lemon Avenue by Property Owner Pedro Torres; Resolution No. 2018-50

Sheri Bermejo, Planning Division Manager, presented the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

Following a brief discussion, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to adopt Resolution No. 2018-50.** The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

RCM-2 Monrovia Renewal Update: Senior Management Analyst Alex Tachiki provided an update regarding the status of Monrovia Renewal infrastructure projects.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams had no report.

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) League of California Cities 2018 Annual Conference, Long Beach, California, September 12 - 14, 2018
- (b) Upcoming Events in the community

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Gloria Crudgington

- (a) Recent attendance at the San Gabriel Valley Council of Governments Water Policy Committee Meeting
- (b) Recent attendance at the San Gabriel Valley Water Forum Panel

RCC-5 Councilmember Larry J Spicer

- (a) Recent attendance at the METRO Roundtable for Strategic Plan

ADMINISTRATIVE REPORTS:

AR-1 Amendment to Chapter 10 of the Monrovia Municipal Code Relating to Vehicles and Traffic Adding Chapter 10.14 Relating to Permit and License Requirements for Overnight Parking of Recreational Vehicles on City Right of Way; Amendment to the Schedule of Fees and Charges for City Services; and Update to Parking Regulations for Certain Designated City Streets; Resolution Nos. 2018-48 and 2018-54, and Introduction and First Reading of Ordinance No. 2018-10

Police Chief Alan Sanvictores reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to adopt Resolution Nos. 2018-48 and 2018-54, and introduce, waive further reading, and read by title only Ordinance No. 2018-10.** The motion moved unanimously by a roll call vote, 4-0, with Councilmember Blackburn excused.

City Attorney Steele ready the title of Ordinance No. 2018-10 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADDING A NEW CHAPTER 10.14 TO THE MONROVIA MUNICIPAL CODE RELATING TO PERMIT AND LICENSE REQUIREMENTS FOR OVERNIGHT PARKING OF RECREATIONAL VEHICLES ON CITY RIGHT OF WAY

AR-2 Solicitation of Bids for the Monrovia Renewal North Section Infrastructure Improvements Project

Sean Sullivan, Public Works Division Manager, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Shevlin, to authorize staff to solicit bids for the Monrovia Renewal North Section Infrastructure Improvements Project.** The motion carried unanimously.

AR-3 Consultant Services Agreements with Merrell-Johnson Engineering, Inc., for Engineering, Design, and Technical Consulting Services Related to the Monrovia Renewal Northeast Section Infrastructure Improvements Project, and Infrastructure Technologies, LLC for Monrovia Renewal Project and On-Call Services for the Period Ending December 31, 2021

Public Works Division Manager Sullivan, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudgington, to approve the consultant services agreements with Merrell Johnson Engineering, Inc., and Infrastructure Technologies, LLC, for engineering, design, and technical consulting services related to the Monrovia Renewal Northeast Section Infrastructure Improvements Project and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-4 Proposed Old Town Monrovia Logo for Use in Promotional and Marketing Efforts

Katie Distelrath, Recreation Manager, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Mayor Adams, seconded by Councilmember Spicer, to approve the proposed Old Town Monrovia logo as the official logo for Old Town Monrovia promotional and marketing efforts, pending verification with City Historian Steve Baker regarding the appropriate reference to year founded in the logo, then refer back to the Monrovia Old Town Advisory Board for final approval.**

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 2, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:29p.m., Mayor Adams adjourned the meeting.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk