

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 16, 2018, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, October 16, 2018, at 6:00p.m. in City Council Chambers, at which all members were present, to discuss the following items: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case; and CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; City Negotiator: City Manager; Negotiating Party: Thomas Safran & Associates Development, Inc.; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed Session meeting at 6:30p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, October 16, 2018, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Angela Lee led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Becky A. Shevlin led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming October 27, 2018, as “Make a Difference Day”: The Mayor and City Council presented a proclamation to Volunteer Center of San Gabriel Valley Boardmember Terrance Williams.

PR-2 Introduction of Newly Hired Employees: Deputy City Manager Lauren Vasquez and Public Services Director Tina Cherry introduced newly hired Heather Gibson, Management Analyst.

PR-3 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Outreach Coordinator Michelle Holbrook, introduced Gigi, this month’s pet available for adoption through the Pasadena Humane Society.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Jessica Orozco reported on activities at the high school.

ORDER OF BUSINESS: Mayor Adams noted that he received a request to move item RCC-5 before the Consent Calendar.

The following item was taken out of order:

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RRC-5 Councilmember Larry Spicer

(a) **Moms Demand Action Gun Safety Overview:** Melissa Taylor, Founder of the San Gabriel Valley Chapter of Moms Demand Action for Gun Sense in America presented a report to City Council.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 18 and October 2, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the September 18 and October 2, 2018, Special and Regular Meetings.

CC-2 Payroll No. 20 in the Net Amount of \$659,582.20, and Warrant Registers dated October 4 and

October 11, 2018, in the Total Amounts of \$982,048.60, and \$735,329.15, Respectively: The City Council approved Payroll No. 20 in the net amount of \$659,582.20, and Warrant Registers dated October 4 and October 11, 2018, in the total amounts of \$982,048.60, and \$735,329.15, respectively.

CC-3 Los Angeles Area Regional Training Group Joint Powers Agreement, Resolution No. 2018-57: The City Council adopted Resolution No. 2018-57.

CC-4 Destruction of Certain Departmental Records; Resolution No. 2018-56: The City Council adopted Resolution No. 2018-56.

CC-5 Acceptance of Fiduciary Management of the 2018-2019 High Intensity Drug Trafficking Area (HIDTA) Grant: The City Council approved the acceptance of fiduciary oversight of the 2018-2019 HIDTA Grant and other related fiduciary responsibilities, and authorized the Chief of Police to execute the necessary documents.

CC-6 Acceptance of Fiduciary Management on Behalf of the Los Angeles Regional Criminal Information Clearinghouse (LA CLEAR) for Equitable Sharing Program Funds: The City Council approved the acceptance of fiduciary management on behalf of Los Angeles Regional Criminal Information Clearinghouse (LA CLEAR) for Equitable Sharing Program Funds and authorized the Chief of Police to execute the necessary documents.

PUBLIC INPUT:

1. Steve Algorri, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Monrovia Rotary Club SGV Mosquito Abatement

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) San Gabriel Valley Council of Governments Homeless Committee White Paper (Support)
- (b) San Gabriel Valley Council of Governments "Everyone In" Campaign (Support)
- (c) Re-scheduling of Old Town Fall Festival due to poor weather on Saturday, October 27
- (d) National Boss's Day
- (e) Upcoming community events

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudginton

- (a) Las Virgines Metropolitan Water District White Paper (Support)

RCC-5 Councilmember Larry J Spicer

- (a) Moms Demand Action Gun Safety Overview: This item was heard out of order, prior to the Consent Calendar.

ADMINISTRATIVE REPORTS:

AR-1 Update Administrative Policy No. 2.08, Employee Responsibility and Fraud Prevention, and Establish an Employee Fraud Hotline, Resolution No. 2018-55

Buffy Bullis, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Crudginton, seconded by Councilmember Blackburn, to adopt Resolution No. 2018-55.** The motion moved unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 6, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 8:55 p.m., Mayor Adams adjourned the meeting in memory of Martha Gladys Royer, Mother of Planning Commissioner Bill Beebe.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk