

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, December 4, 2018, 7:30 P.M.



### 74<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Becky A. Shevlin  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmmedia.org](http://www.foothillsmmedia.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 74<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, December 4, 2018  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
INVOCATION Reverend Karen Mastrogiovanni  
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn  
ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS –

PR-1 Recognition of the 2018 Make a Difference Day Participants and Sponsors

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Jessica Orozco

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the November 20, 2018, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the November 20, 2018, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll No. 24 in the Net Amount of \\$794,506.35, and Warrant Registers dated November 21, and November 29, 2018, in the Total Amounts of \\$168,389.46, and \\$920,889.78, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 24 in the net amount of \$794,506.35, and Warrant Registers dated November 21, and November 29, 2018, in the total amounts of \$168,389.46, and \$920,889.78, respectively

CC-3 [Agreement with NetFile, Inc., Related to E-Filing and Administration of Fair Political Practice Commission \(FPPC\) Statement of Economic Interests Forms and Campaign Statements](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Approve a five-year agreement with NetFile, Inc., related to e-filing and administration of Fair Political Practice Commission (FPPC) Statement of Economic Interests Forms and Campaign Statements, in the amount of \$5,100 per year, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

**PUBLIC INPUT**

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

**PUBLIC HEARINGS/MEETINGS – None**

**REPORTS OF CITY MANAGER AND STAFF**

- RCM-1 City Council Directives Update  
Staff Reference: Oliver Chi, City Manager

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Becky A. Shevlin
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Gloria Crudgington
- RCC-5 Councilmember Larry J. Spicer

**ADMINISTRATIVE REPORTS**

- AR-1 [Award of Contract to Sully-Miller Contracting Company for the Monrovia Renewal North Section Infrastructure Improvements Project \(Project No. MR-012\) and Consultant Services Agreement with Merrell-Johnson Companies for Construction Management Services](#)  
Staff Reference: Sean Sullivan, Public Works Division Manager  
Recommendation: Award a contract to Sully-Miller Contracting Company for the completion of the Monrovia Renewal North Section Infrastructure Improvements Project; approve a consultant services agreement with Merrell-Johnson Companies for project surveying, materials testing, inspection, and management; appropriating \$15,355,835.00 from Monrovia Renewal funds to complete this project; and authorizing the City Manager to execute all necessary documents in a form approved by the City Attorney
- AR-2 [Proposed Recognition of Pamela Fitzpatrick in Honor of her Substantial Contributions to the Betterment of Monrovia](#)  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Waive the five-year waiting period requirement and approve recognition of Pamela Fitzpatrick for her years of service and significant contributions to the community; authorize staff to coordinate the installation of an Old Town Bench with the appropriate plaque recognition; and authorize staff to install a City Council Seat recognition plaque with the appropriate plaque recognition

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 18, 2018, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

**IN MEMORY OF**

Beatrice Kelly, Mother-in-Law of Pastor Tamala Kelly

Karsten Meyer, Longtime Monrovia Resident

Virginia Head, Longtime Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30<sup>th</sup> day of November, 2018.

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Ashton R. Gout, Assistant to the City Clerk