

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, NOVEMBER 13, 2018**

CONVENE: Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, November 13, 2018 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Superintendent, Rebecca Sandoval; Recreation Supervisor, Heather Sayers; Recreation Supervisor, Jamie Bumia; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst Heather Gibson; Recreation Coordinator Marlene Yang; Recreation Coordinator, Ashley Gonzales; and Senior Administrative Assistant, Tina Wells.

PLEDGE OF ALLEGIANCE: Commissioner Matthews led the Flag Salute.

ROLL CALL: In attendance: Commissioners Cortina (AE), Dittmar, Matthews, Mills, Villegas, Vice-Chair Belden and Chair Ulm.

PUBLIC INPUT: None

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Vice-Chair Belden and seconded by Commissioner Mills to accept CC-1. Commissioner Matthews abstained from the vote on CC-1. CC-2 was pulled for additional comment. It was moved by Commissioner Matthews and seconded by Commissioner Dittmar to accept CC-2. There were no objections, and the motion was approved.

CC-1 Unadopted Minutes of the October 9, 2018 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update October 2018

YOUTH COMMISSION REPORT: Jaycob Wahinehookae a junior at Gabrelino High School provided updates on current and upcoming activities.

ADMINISTRATIVE REPORTS: None

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Public Services Director

- 1) The retirement recognition for Tina Wells, Senior Administrative Assistant will be held on Thursday, November 29 at 4:30 in the Library Community Room.
- 2) Announced the retirement of Jean Kirby, Senior Clubs support staff. The Club recognized her today for her service.
- 3) Provided an update on the Recreation Coordinator recruitment. Received 406 applications for this position. The interview process has been completed, and a selection has been made. The anticipated start date for the new staff member is December 3.
- 4) Provided an update on the Community Garden Pilot Project. City Council held a study session last Tuesday. Staff shared with the City Council an assessment, some of the findings and recommendations. Received positive feedback from the Council, and what the next steps are moving forward.

CC-1

- 5) Sunshine Company Holiday Party will be held Friday, December 14 from 6:00 – 7:00 p.m. at the Community Center. This year's theme is *A Christmas Story*.
- 6) Staff will attend the Annual CPRS Conference and Awards Program in Sacramento from March 19 - 21, 2019. Three programs have been submitted this year for consideration; Julian Fisher Park, Monrovia Days Community Celebration and the Monrovia Today Publication. Staff should know some time in January that a selection has been made.

Rebecca Sandoval, Recreation Superintendent

- 1) Provided an update on the Trick or Treat and Halloween Bash held on Wednesday, October 31.
- 2) Veteran's Day Recap – The event was held in Library Park on Monday November 12. New features were added this year; a new sound company provided service, and a tent was added.
- 3) Tree Lighting and Holiday Parade – Save the date; Thursday, December 6. Looking for two judges for the Parade.
- 4) Also seeking judges for the Holiday Home Decorating Contest.

Jamie Bumia, Recreation Supervisor

- 1) Thanked the Community Services Commission for the continued support of the reimagined Youth Sports Program. Extended an invitation to closing day ceremonies.

COMMISSION LIAISON REPORTS:

Vice-Chair Belden

- 1) No Report.

Commissioner Cortina (AE)

Commissioner Dittmar

- 1) Attended the New Horizons Club meeting. The meeting was well attended.

Commissioner Matthews -

- 1) Monrovia Community Coordinating Council (MCCC), the next meeting will be held on Monday, December 3.

Commissioner Mills

- 1) Citizens Emergency Response Team (CERT) – CERT participates in the all the events – thank you.
- 2) Monrovia Area Partnership (MAP) – The MAP Graduation took place last week for both youth and adult members – *Congratulations!* to all the graduates. The next MAP Block Party and Neighborhood Treasure is Saturday, November 17 from 11:00 a.m. to 1:00 p.m. at the 500 block West Maple between Highway Esplanade and Mayflower.

Commissioner Villegas

- 1) Attended the Mental Health Consortium at the City of Hope. The speaker, Ellen Sachs who suffers from schizophrenia gave an insightful presentation. The next meeting will be held in January.

Chair Ulm

- 1) Canyon Park Volunteers – Presentation was given by Steve Baker on the Monrovia Legacy Project.
- 2) Thanked staff for the beautiful memorial bench installed at Canyon Park.

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, December 11, 2018 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:35 p.m.