



**MINUTES OF THE SPECIAL MEETING OF THE
MONROVIA HISTORIC PRESERVATION COMMISSION
HELD MONDAY, JULY 2, 2018, 6:00 P.M.**

CONVENE: Chair Marianne Lee convened the Special Meeting of the Monrovia Historic Preservation Commission of Monday, July 2, 2018, at 6:06 p.m. in the City Council Chambers. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Associate Planner Nancy Lee, and Management Analyst Diane Delmatoff.

The Pledge of Allegiance was recited.

ROLL CALL: In attendance were Commissioners Carter, Hansen, Houston, Jimenez, Zuk and Chair Lee. Commissioner Ryan was absent.

REORGANIZATION: Commissioner Carter moved to elect Commissioner Houston as the Chair and Commissioner Ryan as Vice-Chair of the Commission for the fiscal year 2018-2019, seconded by Commissioner Jimenez. The motion carried unanimously on a voice vote.

APPROVAL OF MINUTES: Commissioner Zuk moved to approve the minutes of the May 23, 2018, Regular Meeting, seconded by Commissioner Lee. The motion carried unanimously on a voice vote.

PUBLIC INPUT: Steve Baker asked that house at 514 South Ivy, which is for sale, be put on the watch list.

ADMINISTRATIVE REPORTS

AR-1 Determination of Historic Significance; DHS2018-0004; 205 Acacia Street, Carlos Parrague, Applicant

Nancy Lee gave the staff report. Commissioner Lee noted that the historic assessment review was triggered due to the alteration of the roofline to add a porch and the rear addition exceeds the roof alteration threshold of 50%. Commissioner Zuk asked for clarification if the review would be required if a shed roof on the porch was proposed instead of the gable. Craig Jimenez stated that the property owner preferred a design that required greater alteration of the roof which they felt was more consistent with the minimal-ranch design. Commissioner Carter asked how much a homeowner has to pay for a historic assessment report. Generally, the cost ranges from \$1,500 and \$6,000. No one spoke in favor or with concerns and the public testimony portion was closed. The Commission discussed the item further.

Commissioner Lee moved to approve the DPR Form with a status code of 6Z seconded by Commissioner Carter. The motion carried unanimously on a voice vote.

REPORTS FROM STAFF

Craig Jimenez thanked Commissioner Lee for her service as Chair. He informed the Commission that staff was working with ASM for training on the Context Statement possibly sometime in August. He also informed the Commission that an update on 419 North Magnolia Avenue would be placed on a future agenda.

ADJOURNMENT: 6:26 pm