

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, December 18, 2018, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Becky A. Shevlin
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, December 18, 2018
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
 INVOCATION Father Neil Tadken
 PLEDGE OF ALLEGIANCE Mayor Pro Tem Becky A. Shevlin
 ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of Newly Hired and Promoted Employees
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-2 Pasadena Humane Society Pet of the Month
- PR-3 Annual Ugly Sweater Contest
Staff Reference: Oliver Chi, City Manager
- PR-4 Recognition of Holiday Home Decorating and Old Town Window Display Contest Winners
Staff Reference: Katie Distelrath, Recreation Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Jessica Orozco

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the December 4, 2018, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, CMC, City Clerk
Recommendation: Adopt the Minutes of the December 4, 2018, Special and Regular Meetings
- CC-2 [Payroll No. 25 in the Net Amount of \\$614,990.55, and Warrant Registers dated December 6 and December 13, 2018, in the Total Amounts of \\$483,272.34 and \\$542,281.08, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 25 in the Net Amount of \$614,990.55, and Warrant Registers dated December 6 and December 13, 2018, in the Total Amounts of \$483,272.34 and \$542,281.08, respectively

- CC-3 [Cancellation of the January 1, 2019, City Council Meeting](#)
 Staff Reference: Alice Atkins, CMC, City Clerk
 Recommendation: Cancel the Regular City Council Meeting of January 1, 2019.
- CC-4 [Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2018-59](#)
 Staff Reference: Alice Atkins, CMC, City Clerk
 Recommendation: Adopt Resolution No. 2018-59
- CC-5 [Annual Investment Policy Update, Resolution No. 2018-58](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Adopt Resolution No. 2018-58
- CC-6 [Installation of a Stop Sign on Sierra Terrace at Royal Oaks Drive](#)
 Staff Reference: Alex Tachiki, Senior Management Analyst
 Recommendation: Receive and file the report
- CC-7 [Proposed Positional Adjustments](#)
 Staff Reference: Lauren Vasquez, Deputy City Manager
 Recommendation: Approve the updated Authorized Personnel Allocations listing and the Classification & Compensation System overview
- CC-8 [Sub-recipient Agreement between Los Angeles County and the City of Monrovia for Acceptance of 2017 State Homeland Security Grant Program Funds in the Amount of \\$120,911](#)
 Staff Reference: Brad Dover, Fire Chief
 Recommendation: Approve the Sub-recipient Agreement between Los Angeles County and the City of Monrovia related to the 2017 State Homeland Security Grant Program funds in the amount of \$120,911, and authorize the City Manager or his designee to accept and expend any additional 2017 SHSGP funds that may become available and execute the necessary documents

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Oliver Chi, City Manager
- RCM-2 Water Conservation Update
 Staff Reference: Caroline Velarde, Management Analyst

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Becky A. Shevlin
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Gloria Crudgington
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Amendment to Chapter 2.88 \(Unclaimed Property\) of the Monrovia Municipal Code relating to Return or Disposal of Found Property by the Police Department; Introduction and First Reading of Ordinance No. 2018-13](#)
 Staff Reference: Alan Sanvictores, Police Chief
 Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2018-13
- AR-2 [Amendment to Title 5 \(BUSINESS TAXES, LICENSES AND REGULATIONS\) of the Monrovia Municipal Code to Create a Sidewalk Vending Program and Related Provisions; Introduction and First Reading of Ordinance No. 2018-12](#)
 Staff Reference: Sheila Spicer-Batice, Neighborhood & Business Services Division Manager
 Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2018-12
- AR-3 [Authorization to Proceed with GoMonrovia Stabilization Plan Elements and Approval of Amendment No. 2 to the General Services Agreement with Lyft, Inc., dated February 20, 2018](#)
 Staff Reference: Oliver Chi, City Manager, and Brittany Mello, Assistant to the City Manager
 Recommendation: Approve Amendment No. 2. to the General Services Agreement with Lyft, Inc.; authorize the development and institution of a closed system for access to our ADA transportation system that requires pre-registration; authorize the City Manager to engage PCA in a renegotiation of our current dial-a-ride contract; authorize the City Manager to terminate our current contract with PCA; direct staff to engage LA County and Bradbury to renegotiate our current transportation services currents with both agencies; and authorize the City Manager to execute any related and necessary document in a form approved by the City Attorney

CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
 ADJOURNING CITY COUNCIL MEETING

- MHA CONVENE Chairman Adams
- MHA ROLL CALL Boardmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Vice-Chairman Becky A. Shevlin, and Chairman Tom Adams

MHA CONSENT CALENDAR

- MHA CC-1 [Unadopted Minutes of December 19, 2017, Regular Meeting of the Monrovia Housing Authority](#)
 Staff Reference: Alice Atkins, City Clerk
 Recommendation: Adopt the minutes of the December 19, 2017, Regular Meeting
- MHA CC-2 [Fiscal Year 2017-2018 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2017-2018 Housing Successor Annual Report](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Receive and file the 2017-2018 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2017-2018 Housing Successor Annual Report

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS – None

MHA ADJOURNMENT

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, January 15, 2018, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Ralph Bednar, Father of Fire Inspector Laura Bednar

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of December, 2018.

Alice D. Atkins CMC, City Clerk