

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
HELD TUESDAY, DECEMBER 11, 2018**

**CONVENE:** Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, December 11, 2018 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Supervisor, Heather Sayers; Recreation Supervisor, Jamie Bumia; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Heather Gibson; Recreation Coordinator, Marlene Yang; Recreation Coordinator, Tiffany Peterson; Recreation Coordinator, Ashley Gonzales; Senior Administrative Assistant, Susan Matthews; Administrative Assistant, Adriana Marin

**PLEDGE OF ALLEGIANCE:** Commissioner Dittmar led the Flag Salute.

**ROLL CALL:** In attendance: Commissioners Cortina, Dittmar, Matthews, Mills, Villegas, Vice-Chair Belden and Chair Ulm.

**PUBLIC INPUT:** None

**PRESENTATION(S):** None

**CONSENT CALENDAR:** It was moved by Commissioner Matthews and seconded by Commissioner Cortina to accept CC-1. It was moved by Commissioner Matthews and seconded by Commissioner Dittmar to accept CC-2. There were no objections, and the motion was approved.

**CC-1** Unadopted Minutes of the November 13, 2018 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2018

**YOUTH COMMISSION REPORT:** Samantha Young a junior at Gabrelino High School provided updates on current and upcoming activities.

**ADMINISTRATIVE REPORTS:** None

**SUB-COMMITTEE REPORTS:** None

**REPORTS FROM STAFF:**

Tina Cherry, Public Services Director

- 1) Provided an update on the Community Garden. City Council reviewed suggestions from the Commission. A three (3) year pilot program agreement was approved; initial \$30,000 contribution will be used for the construction of the garden. Mountainside will host seven educational workshops and will work with volunteers to oversee the garden. Public Services Director Tina Cherry also provided a timeline for the construction project. Commissioner Cortina requested background information on the Long Beach Community Garden and the hydroponic towers. Commissioner Belden suggested obtaining GIS information on how participants heard of the garden.
- 2) Provided an update on the Residential Development projects; Arroyo at Monrovia Station meeting was hosted by the developer the week of December 3rd. The North of the Moda development project will not move forward without the input of the Commission.

**CC-1**

Katie Distelrath, Recreation Manager

- 1) Announced upcoming events; the city partnered with MOTAB for the New Year's Eve on Myrtle scheduled for December 31, 7:00 p.m. to 1:00 a.m. Street closures start at 10:00 a.m.
- 2) Noon Year's Eve is scheduled for Monday, December 31, 2018, 10:00 a.m. to 1:00 p.m.
- 3) Community Tree Lighting Celebration is scheduled for Wednesday, December 12 at 4:00 p.m.
- 4) Holiday Home Decorating event is scheduled for Monday December 17; judges are needed for the contest.

## **COMMISSION LIAISON REPORTS:**

Vice-Chair Belden

- 1) Providers Group schedule has changed.
- 2) Youth Commission
- 3) Santa Anita Family YMCA

Commissioner Cortina

- 1) Boys & Girls Club of the Foothills had their annual fundraiser "Festival of the Trees"
- 2) Attended the Monrovia, Arcadia, and Duarte Town Council
- 3) Monrovia Historic Preservation Group (MOHPG)
- 4) Santa Anita Family YMCA

Commissioner Dittmar

- 1) Art in Public Places
- 2) Monrovia Association of Fine Arts (MAFA)
- 3) Senior Clubs
- 4) Urban Parks

Commissioner Matthews

- 1) California Association of Park & Recreation Commissioners & Board Members (CAPRCBM) – No report.
- 2) California Parks and Recreation Society (CPRS)
- 3) Monrovia Community Coordinating Council – next meeting is scheduled for January 7, 2019

Commissioner Mills

- 1) Community Emergency Response Team (CERT)
- 2) Mental Health Consortium
- 3) Monrovia Area Partnership (MAP) – grand marshal for December 12 event.

Commissioner Villegas

- 1) Canyon Park Monrovia Unified School District
- 2) Mental Health Consortium

Chair Ulm

- 1) Canyon Park Volunteers
- 2) Community Media of the Foothills – last meeting lockdown for committee members. Conducting interviews for the Interim Operations Manager
- 3) Monrovia Historical Museum Board
- 4) Next Door.com (website)

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, January 8, 2019 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:38 p.m.

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