

California Public Library Survey

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

THE FIELDS (IN RED) BELOW ARE SYSTEM CALCULATED

Directory Update #1-45

- 1 Library ID _____
- 2 FSCS ID _____
- 3 Short Name _____
- 4 Library Name _____

Director (If position is not filled, enter "VACANT" in 6 and leave 7 & 8 blank)

- 5 Courtesy Title _____
- 6 Director First Name _____
- 7 Director Middle Name _____
- 8 Director Last Name _____
- 9 Director Title _____
- 10 Street Address _____
- 11 City _____
- 12 Zip _____
- 13 Zip +4 _____
- 14 Mailing Address _____
- 15 Mailing City _____
- 16 Mailing Zip _____
- 17 Mailing Zip +4 _____
- 18 Public Phone Number - Administration _____
- 19 Reference Phone Number _____
- 20 Fax _____
- 21 TDD for Deaf _____
- 22 Library Director's Email address _____
- 23 Library's Public Email address _____
- 24 Library's Web Address _____
- 25 ILL Period # of weeks _____
- 26 ILL Photocopy free up to 10 pages?
Copy fee. ONLY if answer to #26 is No; otherwise, leave
27 blank. _____
- 28 Name of person completing this survey _____
- 29 Phone # of person completing this survey _____
- 30 Email address of person completing this survey _____

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

- 31 Size Square Mile _____
- 32 Interlibrary Relationship code _____
- 33 Legal Basis Code _____
- 34 Administrative Structure Code _____
- 35 FSCS Public Library Definition _____
- 36 Geographic Code _____
- 37 Legal Service Area Boundary Change _____
- 38 Library Type _____
- 39 Metropolitan Service Area Name _____
- 40 County _____

- 41 CLSA System Library
- 42 Population Group Number
- 43 State
- 44 Fiscal Year
- 45 Institute Code

Population and Outlets #201-212

- 201 Population of The Legal Service Area
- 202 Population of Children Ages Under 5
- 203 Population of Children Ages 5-14
- 204 Registered Users as of June 30
- 205 Children Borrowers Age 0-14
- 206 # of Central Libraries
- 207 # of Branch Libraries
- 208 # of Stations
- 209 # of Branches and Stations
- 210 # of Bookmobiles
- 211 Total # of Outlets
- 212 Total Square Footage

Library Staff #251-259

- 251 Total count of persons employed - full and part time

- 252 ALA Librarians (FTE) who have accredited ALA Masters
- 253 FTE Total Librarians (ALA or other)
- 254 FTE Special Professionals
- 255 FTE Librarian Technical Assistants
- 256 FTE Other
- 257 All Support Staff FTE
- 258 Staff FTE
- 259 FTE Volunteers (Average FTE per week - not hours)

Income - for Operational Expenses #301-307

- 301 Local Government (all sources)
- 302 State Funds (e.g. CLSA, PLF, ELLI, etc.)
- 303 Federal Funds (e.g. LSTA or other)
- 304 All Other Operating Income
- 305 Total Operating Income
- 307 CA Literacy Services

Income - for Capital Outlay #309-313

- 309 Local Government (taxes and allocations)
- 310 State Funds
- 311 Federal Funds
- 312 Other Income
- 313 Total Capital Outlay Income

Standard Operating Expenditures #401-411

- 401 Salary & Wages Expenditures

- 402 Employee Benefits Expenditures

- 403 **Total Staff Expenditures**

- 404 Print Materials Expenditures (except Serials)

- 405 Print Serial Subscription Expenditures

- 406 **Total Print Materials Expenditures**

- 407 Electronic Materials Expenditures

- 408 Other Materials Expenditures

- 409 **Total Collection Expenditures**

- 410 All Other Operating Expenditures

- 411 **Total Operating Expenditures**

Capital Expenditures #500

- 500 Total Capital Expenditures

Specific Expenditures #501-503

- 501 Preservation

- 502 Expenditures on Childrens Materials

- 503 Adult Literacy Programs

Collections #601-619

- 601 Childrens Books Added

- 602 Books Children Held as of June 30

- 603 Books Young Adult Held as of June 30

- 604 # of Cataloged Books Added

- 605 # of Book Titles Added Cataloged in Collection

- 606 Total Books Held as of June 30

- 607 # of Government Documents in Separate Collections

- 608 **Total Print Materials Held**

- 609 # of Electronic Books in Collection

- 610 # of Physical Audio Materials in Collection

- 611 # of Downloadable Audio Materials in Collection

- 612 # of Physical Video Materials in Collection

- 613 # of Downloadable Video Materials in Collection

- # of Electronic Collections through Local and Other Funding

- 614.a. in Collection

- # of Electronic Collections through State Funding in

- 614.b. Collection

- 614.c. **# of Electronic Collections in Collection**

- 615 # of Current Serial Subscriptions

- 616 Number of records in library catalog as of June 30

- 617 # of Childrens Audio Materials in Collection

- 618 # of Childrens Video Materials in Collection

- 619 Equipment collection

- 916 Final Salary for Clerk _____
- Beginning Salary for Manager of Special Library Service (non-
- 917 MLS) _____
- Final Salary for Manager of Special Library Service (non-
- 918 MLS) _____

Library Community Development and Support Information #919-923

- 919 Did your library provide support for vulnerable populations in the community? _____
- 920 Did your library support your users' personal economic development? _____
- 921 Did your library play a role in responding to, or building resilience after, a crisis in the community? _____
- 922 Did your library support your users' personal learning and knowledge development? _____
- 923 Did your library help to develop social capital in your community? _____

Electronic Services #856-863

- 856 Library Utilizes CA Teleconnect Fund _____
- 857 Library Utilizes the E-Rate Program _____
- 858 CIPA Compliant _____

Electronic Resources Usage

- 859 Annual Uses of Public Internet Computers _____
- 860 Virtual Visits to the library website _____
- 861 Wireless Sessions Per Year _____
- 862 Does your library use RFID _____
- 863 # of Internet Terminals _____

Referenda #870-877

Please leave blank if no referenda occurred during the report year. Do not report referenda from prior years.

- 870 Referenda Election Date _____
- 871 Referenda Local Agency _____
- 872 Referenda Funding Purpose _____
- 873 Referenda Type of Tax _____
- 874 Referenda Percentage of Yes Votes _____
- 875 Referenda Vote Require _____
- 876 Referenda Vote Outcome _____
- 877 Referenda Notes _____

Mobile Libraries #1-31

If no mobile libraries then leave blank.

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

1	FSCS Key	_____
2	Library ID	_____
3	Library Code	_____
4	Short Name	_____
5	Bookmobile Name	_____
6	Address	_____
7	City	_____
8	Zip	_____
9	Zip +4	_____
10	County	_____
11	Phone	_____
12	Type	_____
13	Make	_____
14	Model Number	_____
15	Year	_____
16	Chassis Manufacturer	_____
17	Length	_____
18	Book Capacity in Volumes	_____
19	Total Mileage	_____
20	Number of stops	_____
21	Service Hours	_____
22	Weeks per Year	_____
23	Librarians on vehicle - FTE	_____
24	Drivers and Clerks on vehicle - FTE	_____
25	Support Staff off vehicle - FTE	_____
26	Circulation Total	_____
27	Operating and maintenance cost Per Year	_____
28	Number of Internet Terminals - General Public	_____
29	Fiscal Year	_____
30	Metropolitan Status Code	_____
31	Number of bookmobiles	_____

Library Outlet #1-44

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

1	FSCSKey	_____
2	State assigned identification number	_____
3	Library Code	_____
4	Short Name	_____
5	Legal Name	_____
6	Physical Street Address	_____
7	City	_____
8	Zip Code	_____
9	Zip+4 Code	_____
10	Mailing Street Address	_____
11	Mailing City	_____
12	Mailing Zip Code	_____
13	Mailing Zip +4	_____
14	County	_____
15	Fax	_____
16	Phone	_____
17	Outlet Type Code	_____
18	Facility Owned By	_____
19	Facility Update Needs	_____
20	Population Served	_____
21	Total Outlet Staff FTE	_____
22	Hours Open, Weekly	_____

23	Hours Open, Annually	_____
24	Weeks Open, Annually	_____
25	Volumes Held	_____
26	Circulation	_____
	Total Outlet Operating	_____
27	Expenditures	_____
28	Year Built	_____
29	Date Library Opened (mm/yyyy)	_____
30	Year Library Remodeled	_____
31	Is this Outlet LEED certified?	_____
32	Size in Square Feet of outlet	_____
33	Number of Reader Seats	_____
34	Days Per Week Library is Open to the Public	_____
35	Staffed when open to public by at least 1 paid librarian & 1 paid	_____
36	Housed in Seperate Quarters?	_____
37	Established Scheduled Hours for Public Service?	_____
38	Degree of Adequacy of this Facility	_____
39	Number of Internet Terminals - General Public	_____
40	What is your library's highest connection speed to the Internet?	_____
41	Is Wireless available at this location?	_____
42	Metropolitan Status Code	_____
43	FSCS Submission Year	_____
44	Outlet Type Sort Code	_____