

MONROVIA CITY COUNCIL AGENDA (REVISED)

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, February 5, 2019, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Becky A. Shevlin
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR and SPECIAL MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, February 5, 2019
7:30 P.M.

Pursuant to Government Code Section 54953(b), the following City Council meeting includes teleconference participation by Councilmember Gloria Crudgington from: 222 N. Myrtle Avenue, Monrovia, CA 91016

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION David Good
PLEDGE OF ALLEGIANCE Councilmember Gloria Crudgington
ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudgington, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams. Excused: Councilmember Larry J. Spicer

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming February 2019 as Black History Month

PR-2 Recognition of Monrovia Police Department Explorer Post 132 for Achievements at the 2019 Chandler Police Department Explorer Tactical Competition
Staff Reference: Sarah Covarrubias, Police Lieutenant

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Jessica Orozco

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the January 15, 2019, Special and Regular Meetings and the January 25, 2019, Special Meeting of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the January 15, 2019, Special and Regular Meetings and the January 25, 2019, Special Meeting of the Monrovia City Council

CC-2 [Payroll No. 2 in the Net Amount of \\$651,037.48, and Warrant Registers dated January 17, January 24, and January 31, 2019, in the Total Amounts of \\$1,008,293.17, \\$806,273.72, and \\$503,904.51, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 2 in the net amount of \$651,037.48, and Warrant Registers dated January 17, January 24, and January 31, 2019, in the total amounts of \$1,008,293.17, \$806,273.72, and \$503,904.51, respectively

- CC-3 [2017-2018 California Public Library Survey](#)
Staff Reference: Carey Vance, Library Manager
Recommendation: Receive and file the report
- CC-4 [Instructional Service Agreement between Los Angeles Community College District and Monrovia Fire & Rescue for the Period Ending June 30, 2023](#)
Staff Reference: Brad Dover, Fire Chief
Recommendation: Approve the Instructional Service Agreement between Los Angeles Community College District and Monrovia Fire & Rescue for the ending June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Approval of Amendment Agreement with Main San Gabriel Basin Watermaster Extending Cyclic Storage Agreement through January 2024](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve the Amendment Agreement with Main San Gabriel Basin Watermaster to extend the Cyclic Storage Agreement through January 2024 and authorize the City Manager to execute the agreement in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Open and Continue to February 19, 2019; Appeal of Planning Commission Decision to Deny Minor Exception Number ME2018-0008 for the property located at 109 East Lemon Avenue by Joe Kouchakian, Appellant](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Open and continue the Public Hearing to February 19, 2019

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
RCC-2 Mayor Pro Tem Gloria Crudgington
RCC-3 Councilmember Alexander C. Blackburn
RCC-4 Councilmember Becky A. Shevlin
RCC-5 Councilmember Larry J. Spicer - Excused

ADMINISTRATIVE REPORTS

- AR-1 [Amendment No. 4 to the Employment Contract for the City Manager](#)
Staff Reference: Craig Steele, City Attorney
Recommendation: Approve Amendment No. 4 to the Employment Contract between the City of Monrovia and Oliver Chi in the form attached to this staff report and authorize the Mayor to execute it

AR-2 [Fiscal Year 2017-2018 Comprehensive Annual Financial Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and file the report

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 19, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 24 hours prior to the meeting. Dated this 4th day of February, 2019.

Alice D. Atkins, CMC, City Clerk