

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, DECEMBER 18, 2018, 7:30 P.M.**

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, December 18, 2018, at 7:32 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Father Neil Tadken led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Becky A. Shevlin led the pledge.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of Newly Hired and Promoted Employees: Recreation Manager Katie Distelrath introduced newly hired Administrative Assistant Adriana Marin and Recreation Coordinator Tiffany Peterson; Neighborhood and Business Services Manager Sheila Spicer-Batice introduced newly hired Administrative Assistant Yurhe Lim; Library Manager Carey Vance introduced newly hired Librarian Josh Tuszynski; and Police Chief Sanvictores introduced newly promoted Lieutenant Daniel Verna.

PR-2 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Outreach Coordinator Michelle Holbrook introduced Sunny, this month's pet available for adoption through the Pasadena Humane Society.

PR-3 Annual Ugly Sweater Contest: The City Council and staff participated in this year's Annual Ugly Sweater Contest, crowning Mayor Pro Tem Shevlin, Councilmember Crudgington, and City Manager Chi as this year's award recipients.

PR-4 Recognition of Holiday Home Decorating and Old Town Window Display Contest Winners: Recreation Manager Distelrath and Recreation Coordinator Ashley Gonzalez assisted the Mayor and City Council in recognizing this year's award recipients.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Jessica Orozco was excused.

REPORT OF CLOSED SESSION: None.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the December 4, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the December 4, 2018, Special and Regular Meetings.

CC-2 Payroll No. 25 in the Net Amount of \$614,990.55, and Warrant Registers dated December 6 and December 13, 2018, in the Total Amounts of \$483,272.34 and \$542,281.08, Respectively: The City Council approved Payroll No. 25 in the Net Amount of \$614,990.55, and Warrant Registers dated December 6 and December 13, 2018, in the Total Amounts of \$483,272.34 and \$542,281.08, respectively.

CC-3 Cancellation of the January 1, 2019, City Council Meeting: The City Council cancelled the Regular City Council Meeting of January 1, 2019.

CC-4 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2018-59: The City Council adopted Resolution No. 2018-59.

CC-5 Annual Investment Policy Update, Resolution No. 2018-58: The City Council adopted Resolution No. 2018-58.

CC-6 Installation of a Stop Sign on Sierra Terrace at Royal Oaks Drive: The City Council received and

filed the report.

CC-7 Proposed Positional Adjustments: The City Council approved the updated Authorized Personnel Allocations listing and the Classification & Compensation System overview.

CC-8 Sub-recipient Agreement between Los Angeles County and the City of Monrovia for Acceptance of 2017 State Homeland Security Grant Program Funds in the Amount of \$120,911: The City Council approved the Sub-recipient Agreement between Los Angeles County and the City of Monrovia related to the 2017 State Homeland Security Grant Program funds in the amount of \$120,911, and authorized the City Manager or his designee to accept and expend any additional 2017 SHSGP funds that may become available and execute the necessary documents.

PUBLIC INPUT:

1. Rena Delgado, Community Media of the Foothills
2. Sari Canales, Monrovia Chamber of Commerce
3. Sheree Johnson, Adventist Health, Glendale – Reduce Teen Smoking Monrovia Collation

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

RCM-2 Water Conservation Update: Caroline Velarde, Management Analyst, provided an update on Water Conservation.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Recent Tree Lighting Ceremony
- (b) Wished the community a Merry Christmas and a Happy New Year, and thanked his colleagues on City Council

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) Monrovia Today
- (b) Upcoming community events
- (c) Wished the community a Merry Christmas and a Happy New Year

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Gloria Crudgington

- (a) Upcoming Audit Committee Meeting
- (b) Wished the community a Merry Christmas and a Happy New Year

RCC-5 Councilmember Larry J Spicer

- (a) Wished the community a Merry Christmas and a Happy New Year, thanked them for the opportunity to serve, and thanked staff for their excellent service

ADMINISTRATIVE REPORTS:

AR-1 Amendment to Chapter 2.88 (Unclaimed Property) of the Monrovia Municipal Code relating to Return or Disposal of Found Property by the Police Department; Introduction and First Reading of Ordinance No. 2018-13

Police Chief Sanvictores reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to introduce, waive further reading, and read by title only Ordinance No. 2018-13.** The item carried unanimously.

City Attorney read the title of Ordinance No. 2018-13 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING SECTION 2.88.080 OF THE MONROVIA MUNICIPAL CODE RELATING TO FOUND PROPERTY

AR-2 Amendment to Title 5 (BUSINESS TAXES, LICENSES AND REGULATIONS) of the Monrovia Municipal Code to Create a Sidewalk Vending Program and Related Provisions; Introduction and First Reading of Ordinance No. 2018-12

Neighborhood & Business Services Division Manager Spicer-Batice, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to introduce, waive further reading, and read by title only Ordinance No. 2018-12.** The item carried unanimously.

City Attorney read the title of Ordinance No. 2018-12 as follows:

AN ORDINANCE OF THE CITY OF MONROVIA, CALIFORNIA AMENDING TITLE 5 (BUSINESS TAXES, LICENSES AND REGULATIONS) OF THE MONROVIA MUNICIPAL CODE ADDING A NEW CHAPTER 5.98 TO CREATE A SIDEWALK VENDING PROGRAM, AMENDING RELATED PROVISIONS OF THE MONROVIA MUNICIPAL CODE, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA

AR-3 Authorization to Proceed with GoMonrovia Stabilization Plan Elements and Approval of Amendment No. 2 to the General Services Agreement with Lyft, Inc., dated February 20, 2018

City Manager Chi and Brittany Mello, Assistant to the City Manager, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to approve Amendment No. 2. to the General Services Agreement with Lyft, Inc.; authorize the development and institution of a closed system for access to our ADA transportation system that requires pre-registration; authorize the City Manager to engage PCA in a renegotiation of our current dial-a-ride contract; authorize the City Manager to terminate our current contract with PCA; direct staff to engage LA County and Bradbury to renegotiate our current transportation services currents with both agencies; and authorize the City Manager to execute any related and necessary document in a form approved by the City Attorney.** The item carried unanimously.

**CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING**

MHA CONVENE: Chairman Tom Adams convened the Regular Meeting of December 18, 2018, of the Monrovia Housing Authority at 9:07 p.m. without adjourning the City Council Meeting.

MHA ROLL CALL: Those in attendance were Boardmembers Gloria Crudgington, Larry J. Spicer, Vice-Chairwoman Becky A. Shevlin, and Chairman Tom Adams. Boardmember Alexander Blackburn was excused.

MHA CONSENT CALENDAR: It was moved by Vice-Chairwoman Shevlin, seconded by Boardmember Crudgington, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda Items:

MHA CC-1 Unadopted Minutes of December 19, 2017, Regular Meeting of the Monrovia Housing Authority: The Housing Authority adopted the minutes as presented.

MHA CC-2 Fiscal Year 2017-2018 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2017-2018 Housing Successor Annual Report: To receive and file the 2017-2018 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2017-2018 Housing Successor Annual Report.

MHA PUBLIC HEARINGS/MEETINGS: None

MHA ADMINISTRATIVE REPORTS: None

MHA ADJOURNMENT: Chairman Adams adjourned the Monrovia Housing Authority Meeting and reconvened the City Council Meeting at 9:07 p.m.

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 15, 2019, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:08 p.m., Mayor Adams adjourned the meeting in memory of Ralph Bednar, father of Fire Inspector Laura Bednar.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk