

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, JANUARY 8, 2019**

**CONVENE:** Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, January 8, 2019 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Supervisor, Heather Sayers; Recreation Supervisor, Jamie Bumia; Hillside Wilderness Preserve Supervisor, Eugene Suk; Management Analyst, Heather Gibson; Recreation Coordinator, Marlene Yang; Recreation Coordinator, Tiffany Peterson; Recreation Coordinator, Ashley Gonzales; Administrative Assistant, Adriana Marin

**PLEDGE OF ALLEGIANCE:** Commissioner Dittmar led the Flag Salute.

**ROLL CALL:** In attendance: Commissioners Cortina, Dittmar, Matthews, Mills, Villegas, Vice-Chair Belden and Chair Ulm.

**PUBLIC INPUT:** None

**PRESENTATION(S):** None

**CONSENT CALENDAR:** It was moved by Commissioner Matthews and seconded by Commissioner Cortina to accept CC-1. It was moved by Commissioner Matthews and seconded by Commissioner Dittmar to accept CC-2. There were no objections, and the motion was approved.

**CC-1** Unadopted Minutes of the December 11, 2018 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for December 2018

**YOUTH COMMISSION REPORT:** Richard Melendez, a junior at Gabrelino High School, reported on past events and provided an update on upcoming activities; Youth Sports Volleyball, Jan. 19, 8-11 a.m.; State of the City, Jan. 28, 5-9 p.m.; Black History Month, Feb. 6, 2:30 -5 p.m. and 5-7:30 p.m.

**ADMINISTRATIVE REPORTS:** None

**SUB-COMMITTEE REPORTS:** None

**REPORTS FROM STAFF:**

Katie Distelrath, Recreation Manager

- 1) Provided update on Noon Year's event on January 31 at Library Park; an estimated 1,000 people attended; activities included a magician, live music, photo booth, obstacle course, face painting, arts and crafts, and toddler play area. Promotional materials included banner at Library Park, flyers at Monrovia Community Center, Library, City Manager's Weekly, and city website.

Commissioner Matthews commented on positive feedback on the event and event location. Chair Ulm suggested clear event material and expanding activities to cover bigger demographic.

**CC-1**

- 2) Provided update on the New Year's Eve event on January 31 on Myrtle, 7 p.m.-1 a.m., eight Monrovia businesses participated; activities included live music, extended service area for businesses, celebrate at midnight on Myrtle Ave; child care, at the Community Center was provide, and there was, pizza, photo booth, arts and crafts, scavenger hunt, games, and movies. Event enhancements included increased outdoor space for each business, security, opening band, new banner, new graphics, increased participation from businesses, and signage that noted Lift pickup and drop off. Partnership with Citrus College provided stage set up, lighting, and sound. An estimated 8,000 people attended.

Commissioner Matthews suggested further conversation on the Citrus College Promise and ways to assist in providing field experience opportunities through programs.

Public Services Director Tina Cherry stated that the event was funded by the Business Improvement District.

- 3) The Homeless Count will be held Tuesday, January 22, at 8:00 p.m. Safety training will be provided by the Monrovia Police Department.

Jamie Bumia, Recreation Supervisor

- 1) Provided update on the Winter Coed Youth Volleyball season; thirteen participants attended the Parent Meet and Greet on January 7, practices on Tuesday and Thursday, 6-7 pm; and extended an invitation to the Opening Day Ceremony on Saturday, January 19, at 9 a.m. at the Mary Wilcox Center.

Ashley Gonzales, Recreation Coordinator

- 1) Provided update on the Tree Lighting event on December 12, 4-6 pm at Library Park; activities included crafts, ornament making, face painting, carriage rides and the official Christmas tree lighting; all free activities. All float entries were invited to display their floats; and thanked Commissioner Matthews for support in judging and awarding winners.
- 2) Reported on the Holiday Contest event on December 17, 20 home entries received; awarded winners at the December 18 City Council meeting; provided signs to winners to display on front lawns.

Chair Ulm suggested updating categories and entry form to include decorations on display until the first.

Commissioner Matthews commented on different ways of advertising.

Commissioner Dittmar suggested roaming Monrovia streets and asking homeowners to enter home for consideration.

## **COMMISSION LIAISON REPORTS:**

Vice-Chair Belden

- 1) Providers Group

**CC-1**

- 2) Youth Commission
- 3) Santa Anita Family YMCA
- 4) Transit to Trails

#### Commissioner Cortina

- 1) Boys & Girls Club of the Foothills
- 2) Monrovia, Arcadia, and Duarte Town Council – received the 2019 meeting schedule and encouraged all commissioners to attend; locations change; every third month it is held in Monrovia. January meeting is next week. Staff asked Commissioner Cortina to provide copy.
- 3) Monrovia Historic Preservation Group (MOHPG)
- 4) Santa Anita Family YMCA

#### Commissioner Dittmar

- 1) Art in Public Places
- 2) Monrovia Association of Fine Arts (MAFA)
- 3) Senior Clubs
- 4) Urban Parks

#### Commissioner Matthews

- 1) California Association of Park & Recreation Commissioners & Board Members (CAPRCBM) – No report.
- 2) California Parks and Recreation Society (CPRS) – the Legislative Committee is restructured; sessions presented on new legislative process at the conference in Sacramento. Information is available on the expansive of the National Monument and the additional overlay of the National Recreation Area
  - a. Chair Ulm asked that Staff bring back more information related to the National Recreation Area at a future meeting
- 3) Monrovia Community Coordinating Council – upcoming meeting will be a program on youth and government. YMCA will be the key speaker and doing the youth awards
- 4) Welcome wagon – will bring back information on welcoming and reaching out to renters

#### Commissioner Mills

- 1) Community Emergency Response Team (CERT) – once a month on Monday; asked for any interested commissioners that can take the lead on CERT.
- 2) Mental Health Consortium – no report.
- 3) Monrovia Area Partnership (MAP) – first meeting is Saturday, January 12 at the Monrovia Community Center; topics include what is MAP, what is different, and how can we improve and reintroduce to the public.

#### Commissioner Villegas

- 1) Canyon Park Monrovia Unified School District – will attend the January 9 meeting.
- 2) Mental Health Consortium – no report

#### Chair Ulm

- 1) Canyon Park Volunteers – update at next meeting
- 2) Community Media of the Foothills – meets 2<sup>nd</sup> Monday of the month; will be attending next meeting.
- 3) Monrovia Historical Museum Board – no report.
- 4) Next Door.com (website) – posted holiday map
- 5) Member awards and recognition – fun event, youngest volunteer is 10 year old Stephen Bank

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, February 12, 2019 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:20 p.m.

DRAFT