

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, APRIL 25, 2019**

**CONVENE:** President Walters convened the regular meeting of the Monrovia Library Board on Thursday, April 25, 2019 at 7:00 p.m., in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Linda Rivas, Senior Administrative Assistant Miga Wang.

**PLEDGE OF ALLEGIANCE:** Vice President Wall led the Flag Salute.

**ROLL CALL:** In attendance: Boardmember Carlson, Boardmember Harvis, Vice President Wall and President Walters. Boardmember Dr. Morgan excused.

**PRESENTATIONS:** None

**CONSENT CALENDAR:** It was moved by Boardmember Wall and seconded by Harvis. There were no objections, and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the March 28, 2019 Regular Meeting

**CC-2** Adult and Youth Services Program Report for April 2019

**TEEN ADVISORY BOARD (TAB):** Justine Reyes, Daniel Ornelas and Kyle Lim provided updates on current and upcoming TAB events.

**PUBLIC INPUT:** None.

**AR-1 Veterans Resource Center Update – Mabel Cross, Adult Librarian/Veterans Coordinator.** The Library received a grant through VeteransConnect that helped fund the Veterans program for the past two years. The program provides information to reintegrate California veterans into the California workforce and communities in order to provide veterans with quality of life. The goals for this project are to:

1. Provide Veterans and their families with veteran benefits, local service information, and links to other organizations that serve veterans; especially local County Veteran Service Offices, CalVet and the Federal VA.
2. Increase registered veterans in the CalVet Reintegration system.
3. Increase California veteran benefit claims.
4. Connect veterans and their families to library resources.

During 2018, the Monrovia Veterans Resource Center and VeteransConnect have worked together to serve a total of 1,920 Veterans and their families. The library has provided 1,022 sessions through VetNow, an online resource that has live interview

**CC-1**

coaching and a 24/7 resume lab. Cal-Vet volunteers have provided 760 service hours to Veterans, while saving the library \$18,764 in staff cost savings.

After discussion, it was moved by Boardmember Carlson, and seconded by Boardmember Wall to receive and file, AR-1 Veterans Resource Center Update.

**AR-2 Library Strategic Plan Q2 2019 Progress Report – Carey Vance, Library Manager.** A total of 47 goal activities have been completed as of March 2019. The Monrovia Reads Van has served 6,594 students, created 151 new library cards, and circulated 2,666 books while visiting local elementary schools. • A total of \$3,000 in grant money received from the State Library is being used to enhance senior outreach activities. Staff visited senior facilities 17 times and reached 124 seniors. • Comment cards passed out during youth services programming indicated that 39% of the attendees learned about library events through social media and online resources. • Twelve at risk teens earned school credit while participating in the Great Stories Book Club at Canyon Oaks High School. • Telescopes continue to be the most popular items at the library, circulating 118 times, currently holding a total of 17 reserves as of April 2019. • The library received a \$55,000 grant from the State Library to expand and enhance family literacy services. Staff is finalizing a marketing plan to coordinate promotional methods and highlight library opportunities. • There is currently a library park development in the process of redesigning additional space for library users. • Staff is working on reviewing statistics, visitor numbers and other information to begin accessing new library operating hours.

**After discussion, it was moved by** Boardmember Harivs, and seconded by Boardmember Carlson to: receive and file AR-2 Library Strategic Plan Q2 2019 Progress Report.

## **REPORTS FROM STAFF:**

### **RFS-1 Tina Cherry, Public Services Director**

- Applications for Boards and Commission recruitment is due May 1, 2019
- The annual All-Commission Appreciation Dinner will be held on Monday, May 6 at 5:30 p.m. at Myrtle Tree Café
- The Monrovia Old Town Wine Walk event had 466 attendees. Local businesses who participated raised approximately \$12,000 net profit
- The Monrovia Reads Van was damaged by a contractor's truck while parked at the Public Works Yard. One of the newer Monrovia Transit vehicles is in the process of being retrofitted to serve as the new Monrovia Reads Van

### **RFS-2 Carey Vance, Library Manager**

- The library received a \$3,000 grant to expand senior programming
- During National Library Week Fine Forgiveness, a total of \$2,108.04 in fines and fees were waived. Through this amnesty program, 204 materials were returned, and 273 returning patrons visited the library
- The library partnered with Oak Crest to hold a successful SciLab Spring Break Program

- Carey Vance will be presenting at the 2019 CLA Annual Conference, October 24-26, 2019 in Pasadena, California – The presentation is titled "Higher, Further, Faster: Bring Out the Extraordinary in Your Staff!"
- The library is switching to a new digital calendar software provider, Library Market, and will be launched on June 24, 2019

**LIBRARY BOARD LIAISON REPORTS:**

- LR-1** Boardmember Carlson: The Library Foundation continues to work on the Library Park Enhancement project. The Literacy Fundraiser will be held September 29, 2019. Deborah Newton is joining the Library Foundation Board.
- LR-2** Boardmember Harvis: The Monrovia Historical Museum had approximately 4,000 attendees during the Spring Egg Hunt.
- LR-3** Boardmember Dr. Morgan: Excused
- LR-4** Vice President Wall: Monrovia Reads held a Coin Drive contest at Wild Rose Elementary, and the class winners will be attending a tour of the library. The Foundation is in the process of preparing a list for the live auction items for the literacy fundraiser.
- LR-5** President Walters: The Friends of the Library will hold their Spring Book sale on May 16-19, 2019. The annual board meeting will be held on May 16, 2019.

**NEXT MEETING:**

The next regular Library Board meeting will be held on Thursday, May 23, 2019 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 8:33 P.M.