

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, MAY 14, 2019**

CONVENE: Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, May 14, 2019 at 7:05 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Community Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Superintendent, Rebecca Sandoval; Management Analyst, Heather Gibson; Administrative Assistant, Adriana Marin; Councilmember Blackburn.

PLEDGE OF ALLEGIANCE: Commissioner Villegas led the Flag Salute

ROLL CALL: In attendance: Commissioners Cortina, Dittmar, Matthews (AE), Mills (AE), Villegas, Vice-Chair Belden, and Chair Ulm

PUBLIC INPUT: None

PRESENTATION(S): No presentations.

CONSENT CALENDAR: It was moved by Commissioner Belden and seconded by Commissioner Dittmar to approve CC-1 and CC-2. There were no objections and the motion was approved.

CC-1 Unadopted Minutes of the April 9, 2019 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update for April 2019

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

YOUTH COMMISSION REPORT: Youth Commissioner Benjamin Garcia, 7th grader at Clifton Middle School, provided an update on current and upcoming activities.

ADMINISTRATIVE REPORTS:

AR-1 2018-2019 Options for Learning Annual Report

Recommendation: Staff recommends the Community Services Commission move to receive and file the 2018-2019 Options for Learning Annual Report

Rebecca Sandoval presented the 2018-2019 Options for Learning Annual report and introduced Dolores Meade, Deputy Executive Director of Options for Learning.

Dolores Meade provided an overview of the programs operating at Recreation and Rotary Park and discussed program enrollment requirements, vacancies, number of children served and funding for portables.

Ms. Cherry commented on additional portables at Recreation Park and coordinating with Police Department and Options to do a safety assessment.

CC-1

It was moved by Commissioner Cortina and seconded by Commissioner Belden to accept and file, with an addendum for staff report on the second portable facility and security review, the 2018-2019 Options for Learning Annual Report. There were no objections and the motion was approved.

AR-2 2018-2019 Boys and Girls Club Annual Report

Recommendation: Staff recommends the Community Services Commission move to receive and file the 2018-2019 Boys and Girls Club Annual Report

Katie Distelrath presented the 2018-2019 Boys and Girls Club Annual Report and provided an overview of the partnership and agreement with the Boys & Girls Club to provide services and programs at the Mary Wilcox Center. Ms. Distelrath provided information on the agreement, annual membership and fees, daily average attendance participation, programs, services, and improvements.

It was moved by Commissioner Cortina and seconded by Commissioner Belden to accept and file the 2018-2019 Boys & Girls Club Annual Report. There were no objections and the motion was approved.

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Community Services Director

- 1) Announced the Board and Commission Recruitment closed May 1, 2019; interviews are scheduled for May 22, 2019; recommendation to City Council in June.
- 2) Announced the City Council Liaison Assignment – the primary delegate is Councilmember Blackburn and Mayor Pro Tem Larry Spicer is the alternate.
- 3) Announced the 2019 Summer Program Guide of activities and events is on the website and in the Monrovia Today.
- 4) Provided an update on the Monrovia Community Garden - the website and Instagram page is up and provides information on upcoming events and workshops. Application deadline is May 17; to date, 23 applications received. The Committee will be meeting to review and evaluate applications. The first community-wide workshop, scheduled for July 27, will be provided by LA Compost.
- 5) Provided an overview of the Prop 68 Park Funds Initiative and the Grant Application Process – Grant Application deadline is August 5, 2019. Staff is working with Evan Brooks Associates to finalize agreement and develop the grant. Ms. Cherry discussed the grant criteria requirements, improvement renovations to Lucinda Garcia Park and community meetings.
- 6) Provided update on Hillside Wilderness Preserve Trail Maintenance
 - a. ADA improvements at Cloverleaf Access Point – completed.
 - b. Trail Erosion along Cloverleaf Bypass Trail – currently being looked at to determine how to best mitigate runoff.

Katie Distelrath, Recreation Manager

- 1) Event and Program Updates
 - a. Old Town Monrovia Wine Walk – provided recap and photos of the event; 466 in attendance. Ms. Distelrath thanked MOTAB for support with event.
 - b. Earth Day at Canyon Park recap – event included guided hike, face painting, information booths, snacks, and youth built planters.
 - c. Arbor Day Celebration – provided recap and photos of the event.
 - d. Older American Award Luncheon – provided a recap of the event and announced award recipient.
 - e. Flag Football and Cheerleading / Youth Sports Closing Ceremony recap – last game and

- closing ceremony was held May 4. Flag Football has a total of 16 participants; Cheerleading had a total of 15 participants.
- f. Monrovia Days – provided an overview of the event, set up schedule, street closures, and event schedule of activities.

Rebecca Sandoval, Recreation Superintendent

- 1) Event and Program Updates
 - a. Spring Egg Hunt & Healthy Kids Day – provided event recap; event had over 5,000 participants and included egg hunts for ages 2-16, parent guided hunt, food trucks, bunny photos, face painting, music, and a new added section in toddler area for babies 0-2. The event was in partnership with the YMCA and was a huge success.
 - b. Fountain to the Falls Run/Walk – provided update on event; 217 participants; trophies were awarded to top male and female and all participants received a t-shirt and participation medal.

COMMISSION LIAISON REPORTS:

Vice-Chair Belden - No report.

Commissioner Cortina - No report.

Commissioner Dittmar

1. Art in Public Places – reviewed six applications for utility box designs.

Commissioner Matthews – (A/E)

Commissioner Mills – (A/E)

Commissioner Villegas – No report.

Chair Ulm

1. Canyon Park Volunteers - next meeting is Wednesday, May 22, 2019
2. Community Media of the Foothills – no longer meeting monthly.

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, June 11, 2019 at 7:00 p.m., Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:04 p.m.

CC-1