

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA RENEWAL CITIZENS ADVISORY COMMITTEE
HELD WEDNESDAY, NOVEMBER 9, 2016 AT 7:00 P.M.**

CONVENE: Chair Pokrajac convened the Regular Meeting of the Monrovia Renewal Citizens Advisory Committee on Wednesday, November 9, 2016 at 7:05 p.m. in the Monroe Room at the Monrovia Community Center, 119 W. Palm Ave., Monrovia, California. Staff in attendance: City Manager Oliver Chi, Public Services Director Tina Cherry, Deputy City Manager Lauren Vasquez, Public Services Manager Sean Sullivan, Management Analyst Brittany Mello, and Senior Administrative Assistant Susan Matthews.

PLEDGE OF ALLEGIANCE: Committee Member Foltz led the Flag Salute

ROLL CALL: Committee Member Foltz, Committee Member Wall, Vice Chair Shieff, and Chair Pokrajac present. Secretary Bowen absent and excused.

CONSENT CALENDAR: It was moved by Vice Chair Shieff, seconded by Committee Member Foltz to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the August 10, 2016 Regular Meeting: The Committee adopted the Minutes of the August 10, 2016 Regular Meeting.

PRESENTATIONS: None

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS: None

REPORTS FROM STAFF:

a) **Project Administration, Status, Schedules, and Coordination of Work Update:** Public Services Manager Sean Sullivan addressed the Committee. He discussed our progress on the following projects in the Southwest and Southeast sections:

- Sewer Pipeline Replacements – The SW/SE Sewer Improvements Project for work on Shamrock Ave was awarded to Grbcon. Due to some unforeseen conditions in the field, staff had a net change on the overall cost. However, the project still came in under budget.
- Water Pipeline Replacements – The SW/SE Water Improvements Project was awarded to Ramona. Ramona is working on replacements on Primrose Ave and Cypress Ave. Tracking to be on budget and on time.
- Sidewalk Repairs – Precision Concrete Cutting is working throughout the SW portion of town. Tracking to be under budget. Vice Chair Shieff asked about the delay between completing survey work and performing the repairs, in case conditions change in between. Mr. Sullivan advised that the SW/SE survey was completed in May and they are now working on the remainder of the City. He explained that once the Citywide sidewalk report is complete they will review it and determine the best long-term approach. Ms. Cherry added that we are looking

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at the data as the foundation for our maintenance plan. Mr. Chi stated that we will be the only city in the area to have all of the sidewalks surveyed.

- Street Repairs – T.A. Rivard repairing Water Service Line Replacement Program, paid from separate maintenance funds, to help reduce risk of needing to cut into newly-repaired streets to fix water services. Committee Member Foltz asked if we have had any input from the other utilities; Mr. Sullivan advised that we have regular meeting with the utilities. Sully-Miller has the started the concrete work. Currently removing curbs, gutters, and driveway approaches and replacing it in the SW/SE areas. They will come in early December to start the road work.
- Water Facility Projects - Mr. Chi addressed the Committee to discuss water facility projects, including the Oakglade Reservoir and Siting of the New Well. Due to the historic drought, we could be in a situation where our ability to pump groundwater will be impacted and so we need to look at a long-term solution. Mr. Chi explained that we need to get the word out that we are in a serious water situation. He went over several issues that we are facing as a part of the Main San Gabriel Basin.

b) Budget Update: Ms. Mello reviewed the current budget with the Committee. The Committee was pleased that we reduced the amount we spent so far. There is a concern that we will need additional funds to cover the issues with water. Mr. Chi added that we are using water funds outside of Monrovia Renewal to pay for some of the repairs and maintenance.

c) Public Outreach and Communication Update: Ms. Mello addressed the committee to remind them of the outreach activities. The only change is that the Groundbreaking Ceremony is postponed until after the first of the year.

REPORTS/ANNOUNCEMENTS FROM COMMITTEE MEMBERS:

Chair Pokrajac thanked staff for adding more pictures to our outreach materials, including before and after photos of the work being done. Committee Member Wall suggested we present information to the schools at PTA meetings.

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Renewal Citizens Advisory Committee is scheduled for a time and place to be determined in the next quarter.

AJOURNMENT: Chair Pokrajac adjourned the meeting at 9:00 p.m.