

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, APRIL 16, 2019, 7:30 P.M.**

STUDY SESSION: Mayor Tom Adams convened the Study Session of the Monrovia City Council on Tuesday, April 16, 2019, at 5:30 p.m. City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members of the City Council were present to review the GoMonrovia Program Updates. Mayor Adams adjourned the Study Session meeting at 6:01 p.m.

CLOSED SESSION: Mayor Adams convened the Closed Session of the Monrovia City Council on Tuesday, April 16, 2019, at 6:45 p.m. City Council Chambers, at which all members were present, to discuss the following items: CS-1 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); Brenda Olmeda vs. City of Monrovia, Workers' Compensation Case Nos. COMV-0709 and COMV-1971; and CS-2 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); Kristin Merritt vs. City of Monrovia, Workers' Compensation Case No. COMV-0708. Mayor Adams adjourned the Closed Session meeting at 7:10 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, April 16, 2019, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Christine Suh led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Becky A. Shevlin led the pledge.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Larry Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming April 24, 2019, as "Denim Day": The Mayor and City Council proclaimed April 24, 2019, as Denim Day to in honor of Sexual Awareness Month.

PR-2 Proclaiming April 26, 2019, as "Arbor Day": The Mayor and City Council presented a proclamation to Monrovia Teen Advisory Committee.

PR-3 Recognition of Terry Hotchkin and Santa Anita Family YMCA Youth & Government Delegation: The Mayor and City Council recognized Terry Hotchkin for his generous support and contributions to the Santa Anita Family YMCA and the Youth & Government program, and also recognized the Santa Anita Family YMCA 71st Youth & Government Delegation.

PR-4 Recognition of 2019 Monrovia Area Partnership (MAP) Annual Conference Partners and Sponsors: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator, assisted the Mayor and City Council in recognizing partners of the 2019 Monrovia Area Partnership Neighborhood Conference.

PR-5 Recognition of California Avenue Holiday Home Makeover Project Sponsors: The Mayor and City Council recognized the many different sponsors for their generous sponsorships.

PR-6 Introduction of Newly Hired and Promoted Employees: Deputy City Manager Lauren Vasquez assisted Captain Heath Harvey on introducing newly hired Police Officer Alejandro Araujo; Planning Division Manager Sheri Bermejo introduced newly hired Planning Technician Brenda Quezada; and Neighborhood and Business Services Sheila Spicer-Batice introduced newly hired Administrative Assistant Aleks Akopyan. Fire Chief Brad Dover introduced newly promoted Division Chief Brian Patrick.

PR-7 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Outreach Coordinator Michelle Holbrook introduced Lexi, this month's pet available for adoption through the Pasadena Humane Society.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Jessica Orozco reported on activities at the high school.

ORDER OF BUSINESS: It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, that there was a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted. It was then moved by Councilmember Spicer, seconded by Councilmember Crudginton, to add the following item to the Agenda:

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

Mayor Pro Tem Becky A. Shevlin

(c) SB 48 Interim Housing Intervention Developments (Weiner)

The motions carried by a roll call vote of 4-0.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the April 2, 2019, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the Minutes of the April 2, 2019, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 7 in the Net Amount of \$630,636.38, and Warrant Registers dated April 4 and April 11, 2019, in the Total Amounts of \$870,503.74, and \$535,175.12, Respectively: The City Council approved Payroll No. 7 in the net amount of \$630,636.38, and Warrant Registers dated April 4 and April 11, 2019, in the total amounts of \$870,503.74, and \$535,175.12, respectively.

CC-3 Fiscal Year 2019-2020 List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act of 2017; Resolution No. 2019-17: The City Council adopted Resolution No. 2019-17.

CC-4 Consultant Services Agreement with NBS Government Finance Group for Administration Services Related to Districts and Special Taxes in the Amount of \$16,500.00, and Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2019-2020 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2019-14 and 2019-15: The City Council approved the consultant services agreement with NBS Government Finance Group, adopt Resolution Nos. 2019-14 and 2019-15, and authorized the City Manager to execute the necessary documents.

CC-5 Agreement with the City of Bradbury for the Provision of Public Transportation Services through the Monrovia Transit and GoMonrovia Platforms through the Period Ending June 30, 2022: The City Council approved the agreement with the City of Bradbury for the provision of public transportation services through the Monrovia Transit and GoMonrovia platforms through the period ending June 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Proposed Positional Adjustments: The City Council approved the Authorized Personnel Allocations listing attached to the report, the updated Classification & Compensation System overview, the new job specifications, and the MOU Side Letter with MMEA.

PUBLIC INPUT:

1. Lauren Jacobs, Office of Congresswoman Judy Chu
2. Sari Canales, Monrovia Chamber of Commerce
3. Phil Martin, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Formation of the City of Monrovia Community Facilities District No. 2019-01 (Avalon Monrovia); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District; Resolution Nos. 2019-19 through 2019-21, and Introduction and First Reading of Ordinance No. 2019-01

City Clerk Atkins executed the concurrence of City Clerk of the City of Monrovia, acting in the capacity of Elections Official with regard to a Special Election in connection with City of Monrovia Community Facilities District No. 2019-01.

Mayor Adams opened the public hearing.

City Clerk Atkins reported that proper notice has been published in accordance with the Mello-Roos Community Facilities Act, and proof of such publication was on file with the Office of the City Clerk.

Brittany Mello, Assistant to the City Manager, presented the agenda report and answered questions of the City Council.

Mayor Adams opened the floor for public testimony from the members of the public.

Mayor Adams closed the public hearing.

Mayor Adams confirmed with City Clerk Atkins that a majority protest did not exist.

It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudgington, to adopt Resolution Nos. 2019-19. The motion carried by a 4-0 roll call vote.

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to adopt Resolution No. 2019-20. The motion carried by a 4-0 roll call vote.

Mayor Adams opened the Election pursuant to Resolution No. 2019-20. City Clerks Atkins received a Ballot from the landowner.

City Clerk Atkins canvassed the ballots as follows:

Six (6) votes were cast in support of the proposition and 0 votes were cast in opposition to the proposition. Therefore, the proposition was approved with a 100% vote in favor.

It was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to adopt Resolution No. 2019-21. The motion carried by a 4-0 roll call vote.

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to introduce, waive further reading, and read by title only Ordinance No. 2019-01.** The motion carried by a 4-0 roll call vote.

City Attorney Steele read the title of Ordinance No. 2019-01 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF MONROVIA COMMUNITY FACILITIES DISTRICT NO. 2019-01 (AVALON MONROVIA) AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THAT DISTRICT

City Attorney Steele noted for the record that the City Council voted to impose a special tax only on the property and development that were noticed and voted on that evening.

PH-2 Tentative Tract Map No. TTM2019-82154/Conditional Use Permit CUP2019-0002 for a Four-Unit, Two-Story Planned Unit Development at Property Located at 401 West Colorado Boulevard and 521 South Alta Vista Avenue; David Chan, Applicant; Resolution No. 2019-16

Teresa Santilena, Associate Planner, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the public hearing.

1. Kamen Lai, Project Designer (Support)
2. Jeff Westra, Monrovia (Oppose)
3. Katie Cabrera, Monrovia (Oppose)
4. Gayle Montgomery, Monrovia (Oppose)

Mayor Adams closed the public hearing.

Following discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2019-16.** The motion carried by a 4-0 roll call vote.

PH-3 Historic Landmark HL-147 and Mills Act Contract MA-140 for property located at 143 North Lincoln Place by property owners Bernard S. Thurman and Jennifer Devine; Resolution No. 2019-18

John Mayer, Senior Planner, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudginton, to adopt Resolution No. 2019-18. The motion carried by a 4-0 roll call vote.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Emphasized current state of drought in Southern California and encouraged continued water conservation
- (b) Keep California Safe

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) SB 751 Joint Powers Authorities: San Gabriel Valley Regional Housing Trust (Rubio) (Support)
- (b) California Mosquito Awareness Week – April 21-27, 2019
- (c) SB 48 Interim Housing Intervention Developments (Weiner) (Oppose)
- (d) Upcoming events in the community

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Gloria Crudginton

- (a) 2018 California Park & Recreation Society's (CPRS) "Award of Excellence" in the Category of Marketing and Communications
- (b) Upcoming events in the community

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Parking Lease Agreement with Monrovia Lime, LLC

City Manager Chi, reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Crudginton, seconded by Mayor Pro Tem Shevlin, to authorize staff to enter into an interim license agreement with Monrovia Lime, LLC, to procure access to the two parking lot parcels located on Lime Avenue, effective May 1; authorize staff to develop and enter into a long-term 35-year lease with Monrovia Lime, LLC, pursuant to the terms outlined in this report; and authorize the City Manager or his designee to execute the necessary documents in forms approved by the City Attorney.** The motion carried unanimously.

AR-2 Amendment No. 1 to the Agreement with Mountainside Communion Church in an Amount not to Exceed \$75,000 for Expanded Support Related to the Housing Displacement Response Program

Tina Cherry, Community Services Director, reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to approve Amendment No. 1 to the Agreement with Mountainside Communion Church in an Amount not to Exceed \$75,000 for Expanded Support Related to the Housing Displacement Response Program.** The motion carried unanimously.

AR-3 Temporary Lease of 1,000 Acre Feet of Main San Gabriel Basin Water Production Rights from the Azusa Valley Water Company and Authorization to Purchase up to 200 Acre-Feet of Replenishment Water from Main San Gabriel Basin Watermaster

Sean Sullivan, Public Works Division Manager, reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to approve the acquisition of 1,000 acre feet of water production rights through temporary lease from Azusa Valley Water Company in the amount of \$767,280, authorize staff to purchase up to 200 acre-feet of replenishment water from Main San Gabriel Basin Watermaster in the amount of \$166,800, authorize a total expenditure of up to \$934,080 for the purchase, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 7, 2019, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:36 p.m., Mayor Adams adjourned the meeting in memory of Margerite Platz, mother of Library Adult Services Supervisor Rebecca Elder; Johnnie Mae Johnson, longtime Monrovia resident; Tom Reale, retired Monrovia Unified School District teacher and coach; Mildred Woods, mother of Park Naturalist Janeen Woods; and Lieutenant Colonel Ralph Hayden, U.S. Army (Retired), father-in-Law of Police Chief Alan Sanvictores.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk