

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, JUNE 11, 2019**

**CONVENE:** Chair Ulm convened the Regular Meeting of the Community Services Commission on Tuesday, June 11, 2019 at 7:06 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Community Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Superintendent, Rebecca Sandoval; Management Analyst, Heather Gibson; Office Administrator, Susan Matthews.

**PLEDGE OF ALLEGIANCE:** Commissioner Villegas led the Flag Salute

**ROLL CALL:** In attendance: Commissioners Cortina, Dittmar, Matthews, Mills, Villegas, Vice-Chair Belden, and Chair Ulm

**PUBLIC INPUT:** None

**PRESENTATION(S):**

**PR-1** Recreation Manager, Katie Distelrath recognized Betty Thomas as the nominee for the 2019 Older American of the Year.

**PR-2** Community Services Director, Tina Cherry recognized Chair Ulm and Commissioner Dittmar for their service to the community and highlighted projects, initiatives, advocacy and support.

**CONSENT CALENDAR:** It was moved by Commissioner Villegas, seconded by Commissioner Cortina to accept CC-1. Commissioners Matthews and Mills abstained. There were no objections and the motion was approved.

It was moved by Commissioner Belden, seconded by Commissioner Dittmar to accept CC-2. Commissioners Matthews and Mills abstained. There were no objections and the motion was approved.

**CC-1** Unadopted Minutes of the May 14, 2019 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for May 2019

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

**YOUTH COMMISSION REPORT:** None

**ADMINISTRATIVE REPORTS:** None

**SUB-COMMITTEE REPORTS:** None

**REPORTS FROM STAFF:**

Tina Cherry, Community Services Director

- a) Announced the new board members that will be recommended to Council and sworn in at the July meeting.

**CC-1**

- b) Playground surface maintenance will include cleaning and repair of the soft surface at Station Square and Julian Fisher Park and painting of the Station Square Band Shell.
- c) Proposed Prop 68 Grant Application
  - i. Special meeting is scheduled for Thursday, June 13 at Lucinda Garcia Park to discuss feedback on safety and enhancements, review the state wide park grant program, and information on community outreach.
  - ii. A community meeting is scheduled for Saturday, June 15, 2019 at Lucinda Garcia Park
- b) Options for Learning – a meeting is scheduled for Tuesday, June 18 to review the physical space at Recreation Park and will report back to the commission on how to provide support.
- c) Update on Future Meeting Locations – the commission suggested hosting meetings at alternative locations. Staff will coordinate and schedule for future meetings.

Katie Distelrath, Recreation Manager

- d) Monrovia Days – provided recap on event set up, schedule of activities, and new features. An estimated 10,000 attended. Discussion followed on event budget, revenue and sponsorships.
- e) Summer Volunteer Recognition at Canyon Park – scheduled for Wednesday, June 19 at 6:00 p.m. at Canyon Park Cabin. Extended an invitation to Commissioners.
- f) YES Intern Overview – 31 Monrovia based YES Interns. Discussed the hiring process and program partnership agencies and program training. The nine-week program began June 10 and concludes on August 9. Extended an invitation to the final presentation scheduled for August 7 and 8, 2019.
- g) Junior Researcher Academy Update – the program lead staff are returning YES interns and college students that will be involved in mentoring. Enhancements this year include more hands-on science and diverse science lessons. Program will include field trips to Canyon Park, Huntington Gardens, and California Science Center.

Rebecca Sandoval, Recreation Superintendent

- h) July 4<sup>th</sup> Concert and Fireworks Show – provided an overview of the event program schedule, new event features, and street closures.
- i) Summer Concerts and Movies – provided an overview of the 16 concerts planned for the summer; free dance lessons prior to the concerts and working with Old Town restaurants to offer boxed meals to go at Library Park. Ms. Sandoval asked Commission for assistance in presenting certificates to sponsors at concerts.
- j) Movies in the Park – announced movies in the park are scheduled for July 20 at Grant Park; July 27 at Julian Fisher Park; August 3 at Rotary Park; and August 10 at Library Park. Movies in the Park will also include activities and games.

**COMMISSION LIAISON REPORTS:**

Vice-Chair Belden – No report.

Commissioner Cortina – No report.

Commissioner Dittmar – No report.

Commissioner Matthews – No report.

Commissioner Mills

1. Monrovia Area Partnership (MAP) – the MAP Block Party is scheduled for June 22 at Julian Fisher Park, 11:00 a.m.

Commissioner Villegas – No report.

Chair Ulm

1. Community Media of the Foothills – meeting was held on Monday; they have filmed 85 events and meetings between February and June.

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, July 9, 2019 at 7:00 p.m. Monroe Room, 119 West Palm Avenue, Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:51 p.m.

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**CC-1**