

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, August 6, 2019, 7:30 P.M.



### 74<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmmedia.org](http://www.foothillsmmedia.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 74<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, August 6, 2019  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
IN HONOR OF Benjamin Michael Tuszynski, Born July 17, 2019, to Josh and Lachelle Tuszynski  
INVOCATION Pastor Brandan Spencer  
PLEDGE OF ALLEGIANCE Mayor Pro Tem Larry J. Spicer  
ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the July 16, 2019, Special and Regular Meetings and the July 19, 2019, Special Joint Meeting of the Monrovia City Council and Los Angeles County Fifth District Supervisor Kathryn Barger](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the July 16, 2019, Special and Regular Meetings and the July 19, 2019, Special Meeting of the Monrovia City Council

CC-2 [Payroll No. 15 in the Net Amount of \\$681,207.52 and Warrant Registers dated July 18, July 25, and August 1, 2019, in the Total Amounts of \\$437,940.44, \\$1,128,823.14 and \\$1,105,707.67, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 15 in the net amount of \$681,207.52 and Warrant Registers dated July 18, July 25, and August 1, 2019, in the total amounts of \$437,940.44, \$1,128,823.14 and \$1,105,707.67, respectively

CC-3 [Agreement with Undisclosable, Inc., in an Amount Not to Exceed \\$60,000.00 to Conduct a Feasibility Study Related to Upgrading the Monrovia Community Center](#)

Staff Reference: Tina Cherry, Community Services Director

Recommendation: Approve an agreement with Undisclosable, Inc., in an amount not to exceed \$60,000.00 to for a feasibility study associated with upgrading the Monrovia Community Center, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Consultant Services Agreement with Trovao and Associates, Inc. DBA, The Christmas Light Guy for Installation and Removal of Holiday Decorations in Old Town Monrovia in an Amount Not to Exceed \\$36,093.00 for the Period Ending January 31, 2022](#)  
 Staff Reference: Katie Distelrath, Recreation Manager  
 Recommendation: Approve an agreement with Trovao and Associates, Inc. DBA, The Christmas Light Guy for installation and removal of holiday decorations in Old Town Monrovia in an amount not to exceed \$36,093 for the period ending January 31, 2022, and authorize the City Manager to execute the documents in a form approved by the City Attorney
- CC-5 [Social Program Agreement \(Contract # CP-05-312\) between the County of Los Angeles and the City of Monrovia Related to Funding in the Amount of \\$5,000.00 for the Youth Employment Services \(YES\) Internship Program](#)  
 Staff Reference: Angela Cho, Management Analyst  
 Recommendation: Approve the Social Program Agreement (Contract # CP-05-312) with the County of Los Angeles and authorize the City Manager or his designee to execute the necessary documents
- CC-6 [Agreement with Rice/Englander & Associates, LLC in the Amount of \\$12,500.00 for Legislative Advocacy Efforts](#)  
 Staff Reference: Lauren Vasquez, Deputy City Manager  
 Recommendation: Approve the agreement with Rice/Englander & Associates, LLC, in the amount of \$12,500.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Summary Vacation of a Portion of a Public Service on Easement on the Property Located at 719 Ridgeside Drive; Resolution No. 2019-40](#)  
 Staff Reference: Alex Tachiki, Senior Management Analyst  
 Recommendation: Adopt Resolution No. 2019-40
- CC-8 [Acceptance of Work, Notice of Completion, and Release of Retention Funds to Sequel Contractors, Inc., Related to the Monrovia Renewal South Section Infrastructure Improvements Project, Project No. MR-011](#)  
 Staff Reference: Sean Sullivan, Public Works Division Manager  
 Recommendation: Accept the work of Sequel Contractors, Inc., for the Monrovia Renewal South Section Infrastructure Improvements Project, Project No. MR-011, authorize the City Clerk to file the Notice of Completion, and direct staff to release all retained funds in accordance with the contract provisions

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

**PUBLIC HEARINGS/MEETINGS – None**

**REPORTS OF CITY MANAGER AND STAFF**

- RCM-1 City Council Directives Update  
 Staff Reference: Oliver Chi, City Manager

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams  
(a) Voting Delegates for League of California Cities Annual Conference General Assembly, October 4, 2019
- RCC-2 Mayor Pro Tem Larry J. Spicer
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Gloria Crudgington  
(a) Monrovia Historical Museum Presentation
- RCC-5 Councilmember Becky A. Shevlin  
(a) [Gold Line Construction Authority Request for Funding Reallocation](#)  
(b) [Proposed Regional Housing Needs Assessment \(RHNA\) Allocation Methodology](#)

## ADMINISTRATIVE REPORTS

- AR-1 [Application for SB 2 Planning Grant Program to implement the Planning Housing Opportunities for Monrovia Project; Resolution No. 2019-39](#)  
Staff Reference: Craig Jimenez, Community Development Director  
Recommendation: Adopt Resolution No. 2019-39

## PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

## ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

## SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 3, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. Note: The Regular Meeting of August 20, 2019, has been cancelled.

## ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of August, 2019.

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Alice D. Atkins, MMC, City Clerk