

# MINUTES

## MONROVIA DEVELOPMENT REVIEW COMMITTEE

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Regular Meeting of the Monrovia Development Review Committee

Monrovia City Hall

415 South Ivy Avenue

Wednesday, October 12, 2016

### Convene

Craig Jimenez convened the Regular Meeting of the Monrovia Development Review Committee of Wednesday, October 12, 2016, at 2:05 p.m. in the City Council Chambers.

### In Attendance

Community Development, Craig Jimenez

Police, Jim Hunt

Fire, Brad Dover

Public Services, Sean Sullivan

### Approval of Minutes

Committee Member Dover moved to approve the meeting minutes for the meeting of September 28, 2016, seconded by Committee Member Hunt. The motion unanimously carried.

### PUBLIC HEARINGS

#### **PMT2016-01338      Minor Exception; 420 East Foothill Boulevard, Azzura Design, applicant**

**Request:** Applicant is requesting a Minor Exception from the MMC Section 17.12.030 for a 45 square foot addition at the rear of the house to encroach 1' into the required 5' side yard setback. This property is in the RM 2500 (Residential Medium Density) zone.

Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved with conditions.**

#### **PMT2016-01406      Minor Exception; 223 Melrose Avenue, Garden View Inc., applicant**

**Request:** Applicant is requesting a Minor Exception from MMC Section 17.12.020 to allow a swimming pool to encroach 2' into the required 5' setback requirement. The subject property is located in the RL (Residential Low Density) zone.

Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved with conditions.**

### ADMINISTRATIVE REPORTS

#### **PMT2016-01285      Advisory Review; 405 South Myrtle Avenue, Michael Bruno, applicant**

**Request:** Advisory Review for a Conditional Use Permit for indoor and outdoor on-site service of beer and wine, a Conditional Use Permit allowing off-site sales of beer and wine, and a Conditional Use Permit allowing live entertainment with music in an existing bona-fide eating establishment, "Myrtle Tree Garden Café". This property is in the HCD (Historic Commercial Downtown) zone.

Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Recommend approval to the Planning Commission with draft conditions of approval.**

**PMT2016-01409          Design Review; 209 South Sunset Place, Robert Dubois, applicant**

**Request:** Applicant is requesting a Design Review for a 1,266 square foot single story addition and a front façade remodel to an existing single family home. This property is located in the RL (Residential Low Density) zone. Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved as presented**

**PMT2016-01410          Design Review; 247 North Mayflower Avenue, Cristian Poloni Design, applicant**

**Request:** Applicant is requesting a Design Review for a front and side façade remodel to an existing single family home. This property is located in the RL (Residential Low Density) zone. Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved as presented.**

**PMT2016-01425          Miscellaneous Review; 740 Mountain View, Jeff Godbold, applicant**

**Request:** Applicant is requesting a Miscellaneous Review for the construction of a residential basement which will be located entirely underground and below an existing dwelling unit. This property is located in the PD-1 (Planned Development) zone. Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Application withdrawn.**

**PMT2016-01412          Sign Review; 420 South Myrtle Avenue, Evan Strivings, applicant**

**Request:** Applicant is requesting a Sign Review for a new individual foam letter building wall sign for an existing business, "3 Beauty Bar." This property is in the HCD (Historic Commercial Downtown) zone. Determine that the project is Categorically Exempt (Class 11) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved as presented.**

**REPORTS FROM STAFF**

None

**ADJOURNMENT**

**2:31p.m.**