

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, JULY 9, 2019**

CONVENE: Vice-Chair Belden convened the Regular Meeting of the Community Services Commission on Tuesday, July 9, 2019 at 7:03 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Community Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Recreation Superintendent, Rebecca Sandoval; Management Analyst, Heather Gibson; Recreation Supervisor, Heather Sayers, Administrative Assistant, Adriana Marin.

PLEDGE OF ALLEGIANCE: Commissioner Cortina led the Flag Salute

ROLL CALL: In attendance: Commissioners Bank, Cortina, Matthews, Mills, Villegas, and Vice-Chair Belden.

SWEARING IN OF NEWLY APPOINTED /REAPPOINTED COMMISSIONER(S):

Alice Atkins, City Clerk swore in the following:

Reappoint Amy Cortina for a three (3) year term through 2022

Appoint Julie Bank for a three (3) year term through 2022

Appoint Bill Shieff for a three (3) year term through 2022

PUBLIC INPUT: None

PRESENTATION(S):

PR-1 July is Parks and Recreation Month – Rebecca Sandoval, Recreation Superintendent City Council proclaimed July 2019 as “Parks and Recreation Month” at the July 2, 2019 meeting. Ms. Sandoval reported on current and upcoming events and programs.

PR-2 Golden Pine Cone Award Recognition – Katie Distelrath, Recreation Manager introduced the 2019 Gold Award winners Brian Ulm and Barbara Hunt and shared fun facts about awardees.

CONSENT CALENDAR: Commissioner Matthews pulled CC-2 for further discussion. It was moved by Commissioner Mathews, seconded by Commissioner Villegas to accept CC-1. Commissioners Bank and Shieff abstained from the vote on CC-1. There were no objections and the motion was approved.

After discussion, it was moved by Commissioner Matthews, seconded by Commissioner Mills to accept CC-2. Commissioners Bank and Shieff abstained from the vote on CC-2. There were no objections and the motion was approved.

CC-1 Unadopted Minutes of the June 11, 2019 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update for June 2019

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

YOUTH COMMISSION REPORT: No report.

ADMINISTRATIVE REPORTS:

CC-1

A-1 Reorganization of the Community Services Commission

Katie Distelrath, Recreation Manager provided an overview of board assignments and appointments and thanked Brian Ulm for his service as Chair.

It was moved by Commissioner Matthews, seconded by Commissioner Mills to approve staff recommendation to appoint Vice-Chair Belden as Chair and Commissioner Cortina as Vice-Chair of the Community Services Commission.

CONVENE MONROVIA WILDERNESS PRESERVE FOUNDATION, INC. (WPF) WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING

WPF CONVENE

President Belden

WPF ROLL CALL

Boardmembers, Bank, Blackburn, Cherry, Vice President Cortina, Mills, Matthews, Shieff, Villegas, and President Belden

WPF CONSENT CALENDAR

None

WPF PUBLIC INPUT

None

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Wilderness Preserve Foundation Financial Report 2018-2019: Tina Cherry, Community Services Director presented the 2018-2019 Annual Financial Report of the Wilderness Preserve Foundation.

It was moved by Boardmember Shieff and seconded by Boardmember Matthews to receive and file the Balance Sheet for the Wilderness Preserve Foundation as of June 30, 2019. There were no objections and the motion was unanimously approved.

WPF AR-2 Discussion Related to the Future of the Wilderness Preserve Foundation (Verbal Report)

Tina Cherry, Community Services Director, provided an overview of the history and purpose of the Foundation; also discussed the role of the Board and the future of the Foundation. Discussion followed.

WPF ADJOURNMENT

**RECONVENE MONROVIA
COMMUNITY SERVICES COMMISSION MEETING**

SUB-COMMITTEE REPORTS: None

REPORTS FROM STAFF:

Tina Cherry, Community Services Director

- a. Discussed Commission Liaison positions vacated including Canyon Park Volunteer, Community Media of the Foothills, Next Door.Com, Art in Public Places, Monrovia Association of Fine Art, Senior Clubs, and Urban Park Community Garden. Further discussion at future meeting. Item was tabled.
- b. Announced the Community Garden Ribbon Cutting Ceremony is scheduled for July 20 at 9 a.m.; the Community Workshop is scheduled for July 27 at 9 a.m.; and Community Workshops will be held every other month throughout the year. Also mentioned construction is complete and 30 plots have been planted. Provided pictures of the private and ADA garden beds.
- c. Provided an update on the Options for Learning proposed expansion at Recreation Park and discussed the agency's resource and referral program service and the possibility of including information in the Monrovia Today.
- d. Provided an overview of the Lucinda Garcia Park Improvement Project, Proposition 68 Grant Application process – grant application deadline is August 5, 2019. The City is working with Daniel Bartelson, Evan Brooks Associates, with grant process and community meetings. Also provided an overview of the community outreach meetings and feedback received from the community. Ms. Cherry announced that staff is considering different options for the next outreach meeting. Asked Commission for feedback.
- e. Discussed dates for the proposed Special Meeting of the Community Services Commission to review fees and charges. Ms. Cherry will provide alternate dates for the Commission to consider. Also announced that staff is working with MAFA on a new program to do an art exhibit at the Monrovia Community Center.

Katie Distelrath, Recreation Manager

- a. Provided possible locations for future Commission Meetings; proposed the Mary Wilcox Youth Center for the August Commission Meeting. Also discussed other locations including Canyon Park and city parks.
- b. Provided a PowerPoint presentation on the 2019 Monrovia Days Community Festival event and budget. Acknowledged partnership with MUSD, Center Stage, and The Volunteer Center. Provided an overview of event schedule of activities. The estimated attendance was 10,000.
- c. Discussed dates and times for the proposed tour to the Oak Crest Institute of Science.

Rebecca Sandoval, Recreation Superintendent

- a. The Monrovia Today Summer Issue was distributed to Commissioners.
- b. Provided an overview of the 2019 July 4th Celebration including event schedule of activities and

CC-1

event budget; \$7,613 in revenue was generated. The event, sponsored by MOTAB, had an estimated 25,000 in attendance. Ms. Sandoval also mentioned event highlights, safety enhancements, and thanked Commissioners Matthews and Bank for judging the Canopy Contest.

- c. Distributed the 2019 Summer Concert Schedule to the Commission.

COMMISSION LIAISON REPORTS:

Chair Belden - No report.

Commissioner Bank

1. Announced events planned to acknowledge Canyon Park volunteers and upcoming theatre in Monrovia; Mary Poppins, Thursday, July 11 at The Taylor Performing Arts Center; Mamma Mia scheduled for next week.

Vice-Chair Cortina

1. Boys & Girls Club of the Foothills – The eight week program has over 500 participants enrolled in the summer program that includes teambuilding, art, dance, cooking, field trips, water games, and a weekly trip to the movies. The Club was awarded a \$25,000 grant by Pasadena Tournament of Roses for the expansion of the stem program. The Street Rods event scheduled for September 7, 2019 is a fundraising event for the Boys & Girls Club.
2. Town Council - Supervisor Barger is sponsoring a bus from Duarte to Santa Monica Pier. In celebration of an award received, Los Angeles County libraries are hosting events.
3. Senior Clubs - The Sherriff's Department is looking for seniors for the senior volunteer program.

Commissioner Matthews

1. California Association of Park & Recreation Commissioners & Board Members (CAPRCBM) – The monthly newsletter has a full day of sessions. Planning the CPRS Conference in Long Beach for March 2020.
2. California Parks and Recreation Society (CPRS) – July is Parks and Recreation Month; passed by the State Legislature; discounts available through CPRS include Six Flags.
3. Monrovia Community Coordinating Council – dark in July; back in August.

Commissioner Mills

1. Community Emergency Response Team (CERT) - No report.
2. Mental Health Consortium – The next meeting is scheduled for later this month.
3. Monrovia Area Partnership (MAP) – The block party on June 22 at Julian Fisher Park was one of biggest; MAP-EDU hosting a community meeting on August 10 at 11:00 a.m. at the Monrovia Community Center.

Commissioner Shieff - No report.

Commissioner Villegas

1. Monrovia Unified School District – The next meeting will be in August.
2. Mental Health Consortium – The next meeting will be on July 14.

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, August 13, 2019 at **7:00** p.m. Mary Wilcox Youth Center, 843 E. Olive Ave., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:38 p.m.

DRAFT