

**CITY OF MONROVIA**  
**CHARGES FOR SERVICES - Fiscal Year 2018-19**

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Ref	#	Service Description	2017-18 Cost	2017-18 Fees	Cost Recovery %	Proposed FY 2018-19 Cost	Proposed FY 2018-19 Fee	Comments
<b>COMMUNITY SERVICES - RECREATION</b>								
S-07500	1	<b>Youth Sports Programs:</b> Cheerleading Flag Football Basketball Soccer		35.00 35.00 35.00 35.00				All Fees are established by the Community Services Commission
S-07600	2	<b>Adult Sports Programs:</b> Softball League Open Gym Basketball Adult Basketball		35.00 \$1 per player 328.00				
S-07700	3	<b>Private Youth Ball field Usage: (charged hourly)</b> Recreation Park Ball field - Without Lights Recreation Park Ball field - With Lights Security Deposit Priority II Rate Non-Profits/Local Bus Groups (501c3) Recreation Park Ball field - Without Lights Recreation Park Ball field - With Lights Security Deposit	Cost recovery 1,260.00 park rentals use is 50% of operations	20.00 35.00 105.00	Cost recovery for urban park rentals use is 50% of operations			Priority II Priority II Priority II
S-07800	4	<b>Private Adult Ball field Usage:</b> Recreation Park Ball field - Without Lights Recreation Park Ball field - With Lights Security Deposit Priority II Rate Non-Profits/Local Bus Groups (501c3) Recreation Park Ball field - Without Lights Recreation Park Ball field - With Lights Security Deposit	189.00	35.00 50.00 105.00 35.00 45.00 55.00				Priority II Priority II Priority II
S-07900	5	<b>Special Activities: (Fees \$5 or less, est. by City Manager authority)</b> Family Hike & Campout Parents Night Out Santa Visits - Residents	420.84	20.00 15.00 50.00			\$ 50.00	
S-08100	6	<b>Youth Contract Recreation Classes:</b> Residents Non-Residents	Cost recovery	Varies	Cost recovery for contract classes is			Add'l \$5.00 charge per class for non-residents
S-08200	7	<b>Adult Contract Recreation Classes:</b> Residents Non-Residents	83% of operations	Varies	83% of operations			Add'l \$5.00 charge per class for non-residents
S-08250	8	<b>Software Cost Recovery (Recreation)</b>	24.87	3.00				
S-08300	9	<b>Swimming Lessons:</b> Residents (Adult) Residents (Youth) Non-Resident Fee (additional)		N/A N/A N/A				

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<b>COMMUNITY SERVICES - RECREATION</b>								
S-08400	10	<b>Recreational Swimming:</b>						
		Recreation Swim - Youth & Seniors (per day)			N/A			
		Lap Swim - Adults			N/A			
		Recreation Swim Passes:						
		Daily Family			N/A			
		Annual - Seniors & Youth			N/A			
		Annual - Adult			N/A			
		Annual - Family			N/A			
S-08450	11	<b>Junior Lifeguard Program</b>			N/A			
S-08500	12	<b>Swim Team:</b>						
		First Child			N/A			
		Second Child			N/A			
		Third Child and Subsequent			N/A			
S-08600	13	<b>Senior Citizen Recreation Programs</b>	194.67		0.00			
S-08810	14	<b>General Facility Rentals:</b>						
		Priority 1 Rate - Residents & Non-Residents:						
		Kay Dalton Room*		680.00				
		Kay Dalton Room Rental (hourly)*	Cost recovery for facility rentals is 5% of operations	115.00	Cost recovery for facility rentals is 5% of operations			
		Security / Cleaning Deposit		525.00				Refundable Deposit
		East Room*		500.00				
		East Room Rental (hourly)*		85.00				
		Security / Cleaning Deposit		525.00				Refundable Deposit
		West Room*		525.00				
		West Room Rental (hourly)*		95.00				
		Security / Cleaning Deposit		525.00				Refundable Deposit
		Monroe Room (charged hourly)*		65.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Senior Game Room (charged hourly)*		65.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Kitchen		65.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Arts & Crafts Room (charged hourly)*		25.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Iris Room (charged hourly)*		25.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Dance Studio (charged hourly)		25.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Multi-Purpose Room ((Youth Game Room) hourly)*		35.00				
		Security / Cleaning Deposit		105.00				Refundable Deposit
		Coffee Service - 25 or more people		55.00				
		Coffee Service - less than 25 people		25.00				

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<b>COMMUNITY SERVICES - RECREATION (CONT)</b>								
	15	<b>Urban Park Quadrant Fee:</b>						
		Priority I		185.00				
		Priority II		130.00				
		Event Insurance		Actual Cost				
		Library Park		160.00				
		Security Deposit		105.00				Refundable Deposit
		Band Shell		95.00				
		Band Shell Lights (per hour)	84.00	20.00				
		Security Deposit		105.00				Refundable Deposit
		Recreation Park Gazebo*		80.00				
		Recreation Park- Barney Glenn Field lights	14.96	15.00				
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00				
		Multi-Purpose Court (Day Use) (charged hourly)	Cost recovery	25.00	Cost recovery			
		Multi-Purpose Court (Night Use) (charged hourly)	for facility	40.00	for facility			
		Sand Volleyball Court (per hour)	rentals is 5%	35.00	rentals is 5%			
		Security Guard Service	of operations	Contract cost + actual cost	of operations			
		Security Deposit		105.00				Refundable Deposit
		Julian Fisher Park Gazebo		55.00				
		Security Deposit		105.00				Refundable Deposit
		IT Staff Fee (per hour)	99.53	50.00				
		Priority II Rate Non-Profits/Local Bus Groups (501c3)						
		<b>Urban Park Quadrant Fee:</b>		105.00				Priority II
		Library Park		105.00				Priority II
		Security Deposit		55.00				Priority II
		Band Shell		70.00				Priority II
		Band Shell Lights (per hour)		20.00				Priority II
		Security Deposit		55.00				Priority II
		Recreation Park Gazebo*		60.00				Priority II
		Recreation Park- Barney Glenn Field lights		15.00				Priority II
		Recreation Park- Middle Field lights (charged hourly)		20.00				Priority II
		Multi-Purpose Court (Day Use) (charged hourly)		15.00				Priority II
		Multi-Purpose Court (Night Use) (charged hourly)		30.00				Priority II
		Sand Volleyball Court (per hour)		40.00				Priority II
		Security Guard Service		Contract cost + actual cost				Priority II
		Security Deposit		55.00				Priority II
		Julian Fisher Park Gazebo		45.00				Priority II

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<b>COMMUNITY SERVICES - RECREATION (CONT)</b>								
	16	Security Deposit		55.00				Priority II
		<b>Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)</b>						
		Kay Dalton Room		510.00				
		Kay Dalton Room Rental (hourly)		75.00				
		Security / Cleaning Deposit		315.00				Refundable Deposit
		East Room		375.00				
		East Room Rental (hourly)		25.00				
		Security / Cleaning Deposit		315.00				Refundable Deposit
		West Room		395.00				
		West Room Rental (hourly)		65.00				
		Security / Cleaning Deposit	Cost recovery	315.00	Cost recovery			Refundable Deposit
		Monroe Room (charged hourly)	for facility	45.00	for facility			
		Security / Cleaning Deposit	rentals is 5%	50.00	rentals is 5%			Refundable Deposit
		Senior Game Room (charged hourly)	of operations	45.00	of operations			
		Security / Cleaning Deposit		50.00				Refundable Deposit
		Kitchen		45.00				
		Security / Cleaning Deposit		50.00				Refundable Deposit
		Arts & Crafts Room (charged hourly)		15.00				
		Security / Cleaning Deposit		50.00				Refundable Deposit
		Iris Room (charged hourly)		15.00				
		Security / Cleaning Deposit		50.00				Refundable Deposit
		Dance Studio (charged hourly)		15.00				
		Security / Cleaning Deposit		50.00				Refundable Deposit
		Multi-Purpose Room (Youth Game Room) hourly)		15.00				
		Security / Cleaning Deposit		50.00				Refundable Deposit
		Coffee Service - 25 or more people		50.00				
		Coffee Service - less than 25 people		25.00				
		Library Park (per quadrant)		100.00				
		Security Deposit		50.00				Refundable Deposit
		Band Shell		67.00				
		Band Shell Lights (per hour)	84.00	20.00				
		Security Deposit	Cost recovery for facility	50.00	Cost recovery for facility			Refundable Deposit
		Recreation Park Gazebo	rentals is 5%	56.00	rentals is 5%			
			of operations		of operations			
		Recreation Park- Barney Glenn Field lights	14.96	15.00				
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00				
		Multi-Purpose Court (Day Use) (charged hourly)		15.00				
		Multi-Purpose Court (Night Use) (charged hourly)		30.00				
		Sand Volleyball Court		35.00				
		Security Guard Service		Contract cost + actual cost				
		Security / Key Deposit		50.00				Refundable Deposit
		Julian Fisher Park Gazebo		40.00				
		Security / Key Deposit		50.00				Refundable Deposit

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<b>COMMUNITY SERVICES - RECREATION (CONT)</b>								
S-08811	17	<b>Priority 3 Rate-City &amp; School District Functions</b>						
		Security / Cleaning Deposit		100.00				Refundable Deposit
		Recreation Park- Barney Glenn Field lights	14.96	15.00				
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00				
		All Facilities		0.00				No charge for City and MUSD.
		<b>Mary Wilcox Youth Center:</b>						
		Security Deposit	Cost recovery	525.00	Cost recovery			Refundable Deposit
		Cleaning Fee	is 5%	Actual Cost	is 5%			
		Priority 1 Rate-Residents & Non-Residents:	of operations		of operations			
		Mary Wilcox Youth Center-Conf Room (per hour)		35.00				
Mary Wilcox Youth Center-Game Room (per hour)		40.00						
Gymnasium (charged hourly)		65.00						
Youth Center Kitchenette		10.00						
Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)								
Mary Wilcox Youth Center-Conf Room (per hour)		20.00						
Mary Wilcox Youth Center-Game Room (per hour)		25.00						
Gymnasium (charged hourly)		50.00						
Youth Center Kitchenette		7.50						
Priority 3 Rate-City & School District Functions			0.00				No charge for City and MUSD.	
S-08815	18	<b>Monrovia Historic Museum:</b>						
		Priority 1 Rate-Residents & Non-Residents:*						
		Ceremony		525.00				
		Ceremony & Reception	4,374.30	1,420.00				
		Reception Only		1,000.00				
		Security Deposit	Cost recovery	525.00	Cost recovery			Refundable Deposit
		Cleaning Fee	is 5%	75.00	is 5%			
		Photo Opportunity Fee (2 hour maximum)	of operations	210.00	of operations			
		Small Events Fee		210.00				
		Event Insurance		Actual Cost				
		Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)						
		Ceremony		395.00				
		Ceremony & Reception		1,070.00				
		Reception Only		735.00				
		Security Deposit		525.00				Refundable Deposit
		Cleaning Fee		75.00				
		Photo Opportunity Fee (2 hour maximum)		160.00				
		Small Events Fee		160.00				
Event Insurance		Actual Cost						
Priority 3 Rate-City & School District Functions			0.00				No charge for City and MUSD.	

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<b>COMMUNITY SERVICES - RECREATION (CONT)</b>								
S-08819	19	<b>Equipment Rental:</b>						
		Priority 1 Rate-Residents & Non-Residents:						
		Tables		8.00				
		Chairs		1.00				
		Coffeemaker	Cost recovery	10.00	Cost recovery			
		Popcorn Machine	for facility	25.00	for facility			
		Snow-Cone Machine	rentals is 5%	25.00	rentals is 5%			
		Cotton Candy Machine	of operations	25.00	of operations			
		Portable Electrical Box (Library Park / Recreation Park)		50.00				
		Extension Cords		2.00				
		TV / VCR		80.00				
		Laptop with Projector		85.00				
		Easels		18.00				
		P.A. System		100.00				
		Microphones	84.00	20.00				
		Podium	210.00	55.00				
		One Way Delivery (charged hourly)		25.00				
		Delivery & Pickup (charged hourly)		50.00				
		Security Deposit		50.00				Refundable Deposit
		Screen Fee		50.00				
		Canopy	41.66	45.00				
		Portable Stage	80.83	60.00				
		Portable Sound System	62.59	50.00				
		Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)						Priority 2 rates are discounted 25% of Priority 1 rates.
		Tables		6.00				
		Chairs		0.75				
		Coffeemaker	Cost recovery	7.50	Cost recovery			
		Popcorn Machine	for facility	18.00	for facility			
		Snow-Cone Machine	rentals is 5%	18.00	rentals is 5%			
		Cotton Candy Machine	of operations	15.00	of operations			
		Portable Electrical Box (Library Park / Recreation Park)		50.00				
		Extension Cords		1.50				
		TV / VCR		61.00				
		Laptop with Projector		65.00				
		Easels		15.00				
		P.A. System		75.00				
		Microphones	63.00	15.00				
		Podium	157.50	43.00				
		One Way Delivery		25.00				
		Delivery & Pickup		50.00				
		Security Deposit		25.00				Refundable Deposit
		Screen Fee		40.00				
		Canopy	41.66	30.00				
		Portable Stage	80.83	45.00				
		Portable Sound System	62.59	40.00				
		Priority 3 Rate-City & School District Functions		0.00				No charge for City or MUSD use.
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>								
S-09000	20	<b>After-school Recreation Program</b>						
S-09100	21	<b>Tennis Court Rental:</b>						
		Without Lights (Adults)		20.00				
		With Lights (Adults)		35.00				
		Without Lights (Youth)	Cost recovery	12.50	Cost recovery			
		With Lights (Youth)	for urban	24.00	for urban			
		Priority II Rate Non-Profits/Local Bus Groups (501c3)	park rentals		park rentals			
		Without Lights (Adults)	use is 50%	15.00	use is 50%			Priority II
		With Lights (Adults)	of operations	30.00	of operations			Priority II
		Without Lights (Youth)		10.00				Priority II
		With Lights (Youth)		12.00				Priority II
S-09120	22	<b>Basketball Courts:</b>						

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S-09140	23	Without Lights (Adults)		30.00					
		With Lights (Adults)		45.00					
		Without Lights (Youth)		12.50					
		With Lights (Youth)		24.00					
		Priority II Rate Non-Profits/Local Bus Groups (501c3)							
		Without Lights (Adults)		25.00					Priority II
		With Lights (Adults)		40.00					Priority II
		Without Lights (Youth)		12.50					Priority II
		With Lights (Youth)		24.00					Priority II
		S-09141	24	<b>Racquetball Rates:</b>					
Prime time Adult Rates				5.00					
Non-Prime time Adult Rates				5.00					
S-09142	25	Youth Rates (17 yrs and under)		2.00					
		<b>Other Rentals (Priority 1)</b>							
S-09143	26	Program Staff Recovery Time		15.00					
		Event Rental Staff Recovery Time		15.00					
S-09710	27	<b>Other Rentals (Priority 2)</b>							
		Program Staff Recovery Time		15.00					
S-09710	27	<b>Other Rentals (Priority 3)</b>							
		Program Staff Recovery Time		15.00					
		Event Rental Staff Recovery Time		15.00					
		<b>Community Room Rental:</b>							
		Priority 1 Rate-Residents & Non-Residents:							
		Hourly Rate	N/A	80.00		Cost recovery for facility rentals is 5% of operations			
		6 Hour Block of Time	N/A	285.00					
		Kitchenette	N/A	65.00					
		Coffee Service	N/A	55.00					
		Deposit	N/A	105.00					
Insurance	N/A	based on attendance							
Staff Recovery Fee	N/A	15.00							
LCD Projector	N/A	40.00							
Podium	N/A	60.00							
Event Insurance		Actual Cost							
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>									
S-08820	28	Priority 2 Rate-Non-Profits/Local Bus Groups (501c3)							
		Hourly Rate	N/A	60.00					
		6 Hour Block of Time	N/A	210.00					
		Kitchenette	N/A	50.00					
		Coffee Service	N/A	55.00					
		Deposit	N/A	105.00					
		Insurance	N/A	based on attendance					
		Staff Recovery Fee	N/A	15.00					
		LCD Projector	N/A	40.00					
		Podium	N/A	60.00					
Event Insurance		Actual Cost							
S-08820	29	<b>Heritage Room Rental:</b>							
		Priority 1 Rate-Residents & Non-Residents:							
		Hourly Rate	N/A	30.00		Cost recovery for facility rentals is 5% of operations			
		Coffee Service	N/A	25.00					
		Deposit	N/A	105.00					
		Staff Recovery Fee	N/A	15.00					
		Priority 2 Rate-Non-Profits/Local Bus Groups (501c3)							
		Hourly Rate	N/A	20.00					
		Coffee Service	N/A	25.00					
		Deposit	N/A	55.00					
Staff Recovery Fee	N/A	15.00							
S-08820	29	<b>Canyon Park Rental:</b>							
		Priority 1 Rate-Residents & Non-Residents:							
		Cabin Day Use (charged hourly)*	337.05	50.00	15%				

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		Cabin Use - All Day*	370.00	370.00	100%			
		Cabin Overnight Use*	310.39	285.00	92%			
		Security / Cleaning Deposit	N/A	105.00	N/A			Refundable Deposit
		Key Deposit	N/A	100.00	N/A			Refundable Deposit
		Fireman's Flat Day Use*	84.36	80.00	95%			
		Security Deposit	N/A	55.00	N/A			Refundable Deposit
		Fireman's Flat Overnight Use*	85.00	85.00	100%			
		Security Deposit	N/A	55.00	N/A			Refundable Deposit
		Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)						
		Cabin Day Use (charged hourly)	215.22	35.00	16%			
		Cabin Use - All Day	367.50	280.00	76%			
		Cabin Overnight Use	310.39	210.00	68%			
		Security/Cleaning Deposit	N/A	105.00	N/A			Refundable Deposit
		Key Deposit	N/A	55.00	N/A			Refundable Deposit
		Fireman's Flat Day Use	84.36	65.00	77%			
		Security Deposit	N/A	55.00	N/A			Refundable Deposit
		Fireman's Flat Overnight Use	84.36	65.00	77%			
		Security Deposit	N/A	55.00	N/A			Refundable Deposit
		Priority 3 Rate-City & School District Functions	Varies	0.00	0%			No charge



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<b>COMMUNITY SERVICES - RECREATION (CONT)</b>								
S-08805	30	<b>Parking Fees at Canyon Park</b>						
		Automobile - Weekday Rate	5.41	5.00	92%			
		Automobile - Weekend & Holiday Rate	7.49	6.00	80%			
		Bus - Daily Rate	22.45	20.00	89%			
		Parking Pass - Annual	68.25	65.00	95%			
		Disabled Person Vehicle Parking Pass - Annual	57.75	45.00	78%			
S-08830	31	<b>Outdoor Educational Programs</b>	3.24	3.00	92%			
*	32	<b>Kay Dalton Room: Discount of Priority II rates if rented Friday and Sunday evenings</b>						
*	33	<b>East Room: Discount of Priority II rates if rented Friday and Sunday evenings</b>						
*	34	<b>West Room: Discount of Priority II rates if rented Friday and Sunday evenings</b>						
*	35	<b>Monroe Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm</b>						
*	36	<b>Arts &amp; Crafts Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm</b>						
*	37	<b>Iris Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm</b>						
*	38	<b>Multi-purpose Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm</b>						
*	39	<b>Recreation Park Gazebo: Discount of Priority II rates if rented Monday thru Friday</b>						
*	40	<b>Monrovia Historic Museum: Discount of Priority II rates if rented October thru January and for weekday rentals on Monday, Tuesday, and Wednesday</b>						
*	41	<b>Senior Game Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm</b>						
*	42	<b>Canyon Park Cabin: Discount of Priority II rates if rented after 6pm Monday thru Friday</b>						
*	43	<b>Canyon Park Fireman's Flat: Discount of Priority II rates if rented October thru February</b>						
	44	Passport Photo	15.75	15.00	95%			
	45	Passport Execution Fee	N/A	25.00	N/A			Set by Department of California