

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, JULY 25, 2019**

**CONVENE:** President Walters convened the regular meeting of the Monrovia Library Board on Thursday, July 25, 2019 at 7:00 p.m., in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Community Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Linda Vera, Management Analyst Julie Gallardo, Senior Administrative Assistant Miga Wang, and Administrative Assistant Giana Marini.

**PLEDGE OF ALLEGIANCE:** Boardmember Harvis led the Flag Salute.

**ROLL CALL:** In attendance: Boardmember Carlson, Boardmember Harvis, Boardmember Thomas, Vice President Wall, and President Walters.

**SWORE IN NEWLY APPOINTED / REAPPOINTED BOARDMEMBERS**

Reappoint Mark Harvis for a three (3) year term through 2022

Reappoint Kim Walters for a three (3) year term through 2022

Appoint Betty Thomas for a three (3) year term through 2022

**Staff Reference:** Ashton Gout, Assistant to the City Clerk

**PRESENTATIONS:** None.

**CONSENT CALENDAR:** CC-1 was moved by Vice President Wall and seconded by Boardmember Harvis. CC-2 was moved by Boardmember Harvis and seconded by Vice President Wall. There were no objections, and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the June 27, 2019 Regular Meeting

**CC-2** Adult and Youth Services Program Report for July 2019

**TEEN ADVISORY BOARD (TAB):** Hermione Felix, 8th grader at Sandburg Middle School, and Elena Abdelmalak, 7<sup>th</sup> grader at Clifton Middle School provided updates on current and upcoming TAB events.

**PUBLIC INPUT:** None.

**CC-1**

**AR-1 Library Board Reorganization** – Carey Vance, Library Manager announced the Library Board reorganization for the 2019-20 program year. Starting the new fiscal year, Boardmember Janet Wall will be the new Library Board President and Boardmember Mark Harvis will be the new Vice President.

**After discussion**, it was moved by Boardmember Carlson, and seconded by Boardmember Thomas to elect, Vice President Wall as the Board President, and Boardmember Harvis as Vice President for the 2019-2020 program year.

**AR-2 Library Strategic Plan Q3 2019 Progress Report – Carey Vance, Library Manager.**

As of July 2019, there have been 50 goal activities completed, which is 79% of the overall total. During the 2018.2019 fiscal year, patrons have saved over two million dollars by using free library materials. Program attendance has increased. There were 1200 attendees at the Summer Reading Program Kickoff event. Staff have made 24 visits to local senior facilities and have offered library services and programming to 192 seniors. Adult Services Staff partnered with Copper Still Grill and Wingwalker Brewing to offer off-site programs, to an audience of 262 across six events. The Friends of Monrovia Public Library generously provided \$2,000 for the youth nonfiction collection and \$2,000 to update the Monrovia Reads Van collection. As for technology, there's 55% increase of the Overdrive eBook usage, 44% increase for Tumblebooks, an online children's reading platform, and a 20% increase with RB Digital Magazines. A total of 6,000 searches were recorded on the PastPerfect database through the Monrovia Legacy Project. Staff has updated the social media policy and have seen an increase in Instagram followers. The library will finish a marketing plan and present it to the Library Board at the January meeting. Management is continuing to work on the Library Park Redesign Project plans. Staff are continuing to review statistics in order to assess library operating hours.

**After discussion**, it was moved by Boardmember Harvis and seconded by Boardmember Carlson to receive and file **AR-2 Library Strategic Plan Q3 2019 Progress Report**.

**REPORTS FROM STAFF:**

**RFS-1** Tina Cherry, Community Services Director

- The Veterans Services Program Appreciation Breakfast will be held on July 27, 2019 at 9:00 a.m. in the Library Community Room to honor the Veteran volunteers who serve the library.
- The Monrovia Public Library was recognized as the 2019 Readers' Choice Recommended Library.

**RFS-2** Carey Vance, Library Manager

- The Library's Circulation Department has had 289 patrons participate in Summer Reading weekly contests.
- The library has attended 29 community and school outreach events, reaching 4,385 patrons throughout Monrovia from May 2019 through July 2019.
- Chris Harris, a Veterans Services Officer has been appointed to assist and provide resources to Veterans every Monday from 10:00 a.m. to 4:00 p.m.

**LIBRARY BOARD LIAISON REPORTS:**

**LR-1** Boardmember Carlson: No report.

**LR-2** Boardmember Harvis: The Monrovia Historical Museum meeting will be held on July 26, 2019.

**LR-3** Boardmember Thomas: No report.

**LR-4** Vice President Wall: The Library Foundation continues planning the Literacy Fundraiser, taking place on September 29, 2019. Monrovia Reads will have a book distribution during the Back-to-School event on August 6, 2019.

**LR-5** President Walters: The next Friends of the Monrovia Public Library meeting will be held on October 7, 2019.

**NEXT MEETING:**

The next regular Library Board meeting will be held on Thursday, August 22, 2019 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 7:39p.m.